

Simpson County Schools  
Referrals, Observations, & Evaluation Contract

This contract made and entered into the \_\_\_\_\_ day of July, 2025 by and between:

Simpson County Schools  
430 S. College Street  
Franklin, KY 42134  
(First Party)

Sebrena Clark  
406 Quail Ridge Road  
Franklin, KY 42134  
(Second Party)

Whereas, the first party is requesting assistance with special education referral paperwork, classroom observations and reports and academic testing for students in the Simpson County School system in the special education referral process beginning August 1, 2025 through June 30, 2026.

Whereas, the second party is qualified to perform such services,

Therefore the parties agree as follows:

1. The first party agrees to provide:
  - a. Appropriate space, equipment and supplies for provision of services;
  - b. Access to student information reasonably necessary for the provision of services required by this agreement;
  - c. Oversight of the second party's work by the district's Special Education Supervisor; and
  - d. Compensation of \$230.26 per day for special education referral paperwork, classroom observations and reports and academic testing. Simpson County Schools agrees to said individual up to 134 days based upon an Earnings Verification Form.
2. The second party agrees to:
  - a. Provide the aforementioned services up to 134 days for the duration of the contract as described in the district's special education policies and procedures;
  - b. Evaluate/re-evaluate each student upon permission to evaluate/re-evaluate and file a written report with the school psychologist assigned to the respective school of the student;
  - c. Attend trainings as requested by the district;
  - d. Communicate with school personnel to coordinate times for testing and or/observations;
  - e. Communicate with school psychologists to prioritize lists of students in the referral process;
  - f. Meet timelines established by school psychologists on all paperwork.
  - g. Communicate recommendations to school personnel directly associated with a student's referral for Special Education Services.

\_\_\_\_\_  
Tim Schlosser  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sebrena Clark  
Retired Special Education Teacher

\_\_\_\_\_  
Date