



**Memorandum of Agreement
between Russellville Independent Schools
and Green River Regional Educational Cooperative
for Occupational Therapy Services
2025-26**

The Green River Regional Educational Cooperative [GRREC] will provide contracted Occupational Therapy services to Russellville Independent Schools [District] for the 2025-26 school year. The Occupational Therapist, Ms. Nicole Martin, will provide **77 days** of occupational therapy services, approximately two (2) days of in-district direct services per week. Additional days may be added to the contract as agreed upon by GRREC and the District.

The District agrees to pay GRREC **\$35,068.02 plus actual travel** for services provided during the period covered under this contract, which represents the District's proportionate share of the salary, fringe benefits, and indirect expenses associated with the employment of Ms. Martin. GRREC will invoice the District at the end of each quarter (i.e., September 2025; December 2025; March 2026; and June 2026) for the amount of **\$8,767.00 plus actual travel** due on or before October 30, 2025; January 30, 2026; April 30, 2026; and July 30, 2026.

Per this MOA, the Occupational Therapist will

1. Provide therapy to students identified by the District.
2. Prepare written evaluations, maintain records, and prepare reports concerning individual students served.
3. Attend or provide information for ARC meetings.
4. Perform other therapy-related services mutually agreed upon by GRREC and the District.

The District will provide (1) clerical assistance for the preparation of written reports and (2) work materials (e.g., office supplies, photocopies, etc.) needed by the therapist as approved by the Director of Special Education or appropriate designee. The District agrees to reschedule, when feasible, days the Occupational Therapist is unable to perform services due to cancellation of school, student absences, or other reasons deemed appropriate by GRREC and the District.

Superintendent or Designee

Date

Bart Flener, Chief Executive Officer, GRREC

Date

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