

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: **DATE:** June 9, 2025

TOPIC/TITLE: Job Title/Classification Change Request

PRESENTER: Shane Smith

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
☒ ACTION REQUESTED AT THIS MEETING
☐ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
☒ BOARD OF EDUCATION POLICY
☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
☐ ACTION:

BACKGROUND INFORMATION:

There are two job title classifications that we are requesting change of title classification for two employees. These employees already perform all of the job responsibilities daily for the proposed changes. These positions did not get adjusted correctly when we made the realignment in 2023. The employee is 12588 (Martin, S.) changed from 7162 Account Clerk II to a 7192 Payroll Clerk. The second employee is 14389 (Grigsby, B) changed from 7448 Maint, Semi-Skilled to 7443 Maint Tech III. These individuals already, and have been performing the job responsibilities for the proposed changes and should be compensated like the other individuals that do those same positions.

SUMMARY OF MAJOR ELEMENTS:

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended

