

**OLDHAM COUNTY BOARD OF EDUCATION
ADMINISTRATIVE REGULATION**

EXPERIENCE FOR CERTIFIED STAFF AND CLASSIFIED STAFF

3065.01AR

Relates to: Policy 3065

CERTIFIED STAFF

1. Experience for certified staff will be calculated pursuant to Board Policy 3065.01 and KRS 157.320(10).
2. Administrative pay or positions that include extra days and use a Board approved multiplier will be determined by the certified employees rank and step on the approved teacher salary schedule and then multiplied by the correct corresponding multiplier for the position being held.

CLASSIFIED STAFF:

Experience for classified staff will be calculated as follows:

1. Calculate the employee's full years of experience based on the district's verification of experience form signed by the employee's previous employer. For purposes of experience credit, the employee must work 140 days within one school year in order to be eligible to receive one year of experience.
2. An employee who has experience in the same type of work within another school district will be granted credit for years of experience on a one-for-one basis.
3. An employee who has experience in the same type of work with a non-school district employer will be granted credit for years of experience on a one-for-one basis.
4. An employee who has experience with another school district, but in a different type of work will be granted credit for years of experience on a one-for-one basis.
5. An employee who has no previous experience in a school district, or in the same type of work, will not be credited with any years of experience for purposes of the salary schedule.