Field Trip Planning Form

School Tashke Tils think Grade(s) 9- Class/Activity Group/Team: Educator's School to Tash School Coaler. Eath Eath School Coal		This form is to be used wh	en students take any trip off campus for	r school purposes.
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11. 110	Special St participation of the state (state	ose and Core Content/learning targeted and core Content/learning targeted and core content/learning targeted and content is listed on the parent part of the school nurse of the trip is planned. This firsted who will be administering all trained administrator(s) of routine are Initials:	gets: Education Rish varieties for students who require handic permission form, someone must be ident to see who is permitted to give routine form may not be submitted to Central Of medications and the nurse has ensured it and emergency medications administration in Roster and completed Parent Permissor are in process. (Teacher/Sponsor/Co for teachers/sponsors/coaches found of Trip Itinerary or potential hazards/special requirements incy action plan for the trip site and will display digent students for chaperone approval have been initial ants who currently have medication order ployed for Ky trips and states where approval for Ky trips and states where approval in the control of the currently have medication order ployed for Ky trips and states where approval in the currently have medication order ployed for Ky trips and states where approval in the currently have medication order ployed for Ky trips and states where approval in the currently have medication order ployed for Ky trips and states where approval in the currently have medication order ployed for Ky trips and states where approval in the currently have medication order ployed for Ky trips and states where approval in the currently have medication order ployed for Ky trips and states where approval in the currently have medication order ployed for Ky trips and states where approval in the currently have medication or design and the currently have medication order ployed for Ky trips and states where approval in the currently have medication order ployed for Ky trips and states where approval in the currently have medication order ployed for Ky trips and states where approval in the currently have medication order ployed for Ky trips and states where approval in the currently have medication order ployed for Ky trips and states where approval in the currently have medication order ployed for Ky trips and states where approval in the currently have medication order ployed for the currently have medication order ployed for the currently have medicatin	apped accessibility, students not ntified and trained to administer and/or emergency medications in fice for Board consideration until nat they are trained and authorized. Conclusion Slips for nurse's final review. Coach must initial below) In the district website istribute to all personnel attending ted is on file at the school, to receive

School-Related Student Trip Request Form

EVENT SPECIFIC EMERGENCY ACTION PLAN (EAP) FOR

	ATHLETIC AND NONATHLETIC EVENT HELD OFF-CAMPUS
Destina	tion/Venue Rosen Shiwale Circle Recort
Venue A	Address 9939 Upiversal Blvd Orlando, FL 32819 Director of securit
Person o	oremail contacted at venue to discuss EAP Samantha Cronk or Asten Young,
	Title of person, contacted Housing Coordinator 866-996-63389 - 407-
Date (s)	of contact 4/22/25 989-
Is there yes, whe	an Automatic External Defibrillator (AED) on site A yes on? Is it regularly maintained? A yes on? If one is it located? Scattered curous hotel front office of in consention areas
Does ve	nue have an emergency response team (ERT) yes 🗆 no?
Process	to request AED and/or ERT if needed at the scene Scurity Managers and why
	2 5-7 milo response time for 911
Will ap	ortable AED be taken from school on this trip_ yes to no? If yes, who will be responsible for oversight and of AED?
s any o	ther assigned emergency equipment available on field trip? yes no
f so, list	: location of equipment
	ool personnel or volunteer attending in an official capacity who is in charge of the student is responsible for a components of the EAP.
The mai	n components of this Cardiac Emergency Action Plan that need to be communicated include:
•	Location of AEDs.
•	If possible, how to gain access.
•	Steps that must be taken quickly to initiate the chain of survival.
	o Recognition of a sudden cardiac arrest event (assume cardiac arrest in anyone who is collapsed and unresponsive and not breathing).
	o Call 911 using cell phone or other means of communication.
	o Begin Hands-Only CPR (push hard and fast in center of chest about 100 times/minute).
	o Retrieve and use the nearest AED.
	o Continuing supporting the victim until the local EMS arrives and takes over care; and
	o Direct EMS to the scene.
	o Approval Signatures Required
O	CHECK ALL BOXES BELOW THAT APPLY TO THIS TRIP REQUEST AND SECURE ALL REQUIRED SIGNATURES
0	Principal: Date: $\sqrt{-18-15}$ \square Required for all trips
o	Superintendent/Designee:Date:
	□ Ovemight Trips
0	Board of Education: Meeting Date:
	Board of Education: Meeting Date: Submit forms to Superintendent/Designee for review and submission to the Board for approval.
	☐ Travel outside the Tri-State area of KY, OH, IN
	☐ Common Carrier contract including cost ☐ Common Carrier Transportation Reason for using a Charter Bus/Plane:
0	All field trin forms requiring Roard approval must be completed and submitted by Deadline for next Roard

Page 2 of 5

meeting.

American Airlines



Group Booking Summary

The following deposits or penalty commitment (total \$550.00) are due by Thursday 03 April 2025:

\$50.00 per Economy seat

Please review your PNR to ensure any required changes are made prior to the above date, as cancellations and changes after this date will incur cancellation and change fees.

Group b	ooking details		Key	dates of the second second
Agency	555555 AA User Group	Today's date		Wednesday 02-Apr-2025
Booked by	Leah Jefferson	Days to depar	rture	84
Group travel reference	593715	Deposit paym	ent deadline	Thursday 03-Apr-2025
Group name	IGNITE INSTITUTE EDUCATORS RISING	Deposit paym Utilization per		due Sunday 27-Apr-2025
Group size	11	Final paymen	t deadline	Monday 26-May-2025
Passengers breakdown	· 11 Seated	Final paymen	t status	due
Main PNR	NGYFMC	Passenger na	ming and ticketing	Monday 26-May-2025
Booking confirmation date	Thursday 20-Mar-2025	deadline	_	Worlday 20-Way-2025
Terms & Conditions	Meeting Planner 1.x Terms and Conditions (D/NA)			
PNR NGYFMC		, soften and a man	ye, me	
Status	Confirmed Booking Option	F		-
Created	Thursday 20-Mar-2025 13:08:03	3		
Group name	IGNITE INSTITUTE EDUCATOR	RS RISING		
ltinerary				
Flight Departure	Date Time Terminal	Arrival	Date Time 7	erminal (Cabin & Airline
Cincinnati Northern Ke	ntucky int 25Jun2506:16	Charlotte Douglas Intl, NC, US	25Jun2507:46	Economy American
AA0429L, OH, US (CVG)		(CLT)	2550112307.40	Airlines
AA1757 Charlotte Douglas Intl,	NC; US 25Jun2509:46	Ortando Intl. FL, US (MCO)	-25Jun25 11:36, TE	ERMINAL Economy American B. Airlines
AA1682 Orlando Inti, FL, US (N	(ICO) 29Jun2518:36 TERMINAL	L Charlotte Douglas Intl, NC, US (CLT)	29Jun2520:30	Economy American Airlines
	KANAMAN PANAMAN IN	Cincinnati Northern Kentucky	ST WATER	TO PARK THE LET

The booking confirmation email confirms your booking. A booking will be held without fee until the deposit payment deadline date specified above.

Prices are correct at the date of quote above, but may fluctuate if taxes, fees, carrier charges, or currency change. All bookings are subject to the terms and conditions referred to above.

Deposit amount and deposit payment deadline

The following deposits or penalty commitment (total \$550.00) are due by Thursday 03 April 2025:

\$50.00 per Economy seat

Flight Departure v	Date Time Tern	iinal Arrival	Date Time Term	inal Cabin 🦦 Airline 🤧 😂
Cincinnati Northern Kentucky Ir AA0429 OH, US (CVG)	nt L, 25Jun2506:16	Charlotte Douglas Intl, NC, US (CLT)	25Jun2507:46	Economy American Airlines
AA1757 Charlotte Douglas Intl, NC, US	25Jun2509:46	Orlando Intl., FL, US (MCO)	25Jun2511.36 B	Economy American
AA1682 Orlando Inti, FL, US (MCO)	29Jun2518:36	Charlotte Douglas Intl, NC, US (CLT)	29Jun2520:30 E	Economy American Airlines
AA0826 Charlotte Douglas Intl, NC. US	29Jun2522:56	Cincinnati Northern Kentucky Int L OH, US (CVG)	30Jun2500:26	Economy American Airlines

American Airlines Flight		Page 1 of 2
Adult		
Costs	Seated	Sub Total
Netfare	8 @ \$426.25.00	\$3410.00
Taxes, Fees	8 @ \$76.78	\$614.24
Q Surcharge	8 @ \$2.00	\$ 16.00
Total	_	\$3414.24
Grand Total		•
Outstanding Balance		\$4040.24



June 26-29, 2025 | Rosen Shingle Creek | Orlando, Florida

Tentative conference schedule

luno	25 th	Pre-Confer	ence
IIIIne	Z3	Pre-Conte	PNCP

• 1:00 PM - 6:00 PM State/Regional Coordinators Meeting (by invitation only)

• 3:00 PM - 6:00 PM Bundle Pick-up

3:00 PM - 6:00 PM Registration/Store opens

June 26th

• 8:00 AM - 5:00 PM Bundle Pick-up

• 8:00 AM - 5:00 PM Registration/Store opens

9:00 AM - 11:00 AM Judges training (by invitation only-lunch after training)

• 1:00 PM - 7:00 PM Competitions

• 1:00 PM - 5:00 PM College & Innovation Fair

1:00 PM - 4:45 PM Breakout sessions

7:00 PM Opening Ceremony with Keynote

June 27th

• 8:00 AM - 5:00 PM Registration/Store opens

8:00 AM - 12:00 PM Competitions

9:00 AM - 5:00 PM Emerging Leaders/Distinguished Educators Meeting (by invitation only)

• 9:00 AM - 12:00 PM Curriculum Training Part 1* (pre-registration required)

• 9:00 AM - 10:45 AM Breakout sessions

9:00 AM - 5:00 PM College & Innovation Fair

• 10:45 - 11:45 PM Dedicated time to visit the exhibit hall

12:00 - 2:00 PM Membership Recognition Lunch with Keynote

• 2:00 - 4:45 PM Breakout sessions

2:00 - 5:00 PM Curriculum Training Part 2* (pre-registration required)

• 2:00 - 7:00 PM Competitions

• 7:00 - 8:00 PM National Signing Day

• 8:00 - 11:00 PM Student Social Event (Lip Sync and Karaoke)

June 28th

8:00 AM - 12:00 PM Registration/Store opens

• 8:00 AM - 12:00 PM Curriculum Training Part 3* (pre-registration required)

• 8:00 AM - 12:00 PM Competitions

8:00 AM - 3:00 PM
 Emerging Leaders/Distinguished Educators Meeting (by invitation only)

• 9:00 AM - 11:45 AM Breakout Sessions

10:00 AM - 12:00 PM National Delegate meeting

12:00 - 1:00 PM Lunch (on your own)
 1:00 PM City Exploration Time

June 29th

• 10:00 - 12:30 PM Closing General Session & Awards Celebration

o Continental breakfast provided

3:00 Flight departures to return home

*Attendees must have purchased the Educators Rising Curriculum