

Board of Education Regular Meeting  
May 19, 2025 6:00 PM  
Conducted via Video Teleconference with a primary physical location for public  
participation and observation being: Professional Development Center  
631 North Green Street, Henderson, KY 42420  
Meeting may be viewed electronically at  
<https://www.youtube.com/user/hendersonkyschools>

**Attendance Taken at : 6:00 PM**

**Present Board Members:**

Mr. Thomas Alves  
Mr. Joe McGarrh  
Mr. Wesley Smith  
Mr. Michael Waller  
Mrs. Tracey Williams

**I. Welcome & Call Meeting to Order**

Mr. Michael Waller called the meeting to order.

**A. Moment of Silence & Pledge of Allegiance**

After a moment of silence for the people that have suffered physical and structural damage from the recent storms and tornados, the HCHS Student Ambassadors in attendance led the Pledge of Allegiance.

**1. HCHS Student Ambassadors**

Jackelyn Arroyo, Jaycie Beals, Jack Logan, Baylee Womack, and Taylor Womack

**II. Approval of Agenda**

**Order #140 - Motion Passed:** A motion to approve the agenda as listed passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

**5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**III. Students & Staff Recognition**

**A. Judge's Scholars**

February 11, 2025 Judge's Scholar - Addison Baskett from Niagara Elementary  
April 22, 2025 Judge's Scholar - Anna Carrier from Henderson County High School

#### IV. Community Partner Spotlight

For the Community Partner Spotlight, the Board recognized Fred and Claudia Behnke, volunteers with the Missing in America Project, for their collaboration with HCHS JROTC students to help provide an honorable resting place for unclaimed veterans.

#### V. Public Participation & Recognition of Guests

There were no requests to speak before the Board.

#### VI. Approve Minutes from Prior Meetings

**Order #141 - Motion Passed:** A motion to approve the Minutes from the April 21, 2025 regular Meeting passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

##### 5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

#### VII. Reports

##### A. Construction Manager Report

Colton Miller from Codell Construction, updated the Board on the East Heights Elementary Renovation Project.

##### B. Strategic Plan Update

Dr. Bob Lawson presented an Excellence in All We Do video for the Strategic Plan Update.

#### VIII. Old Business

#### IX. New Business

##### A. Approve BG5 Project Closeout Form for BG 20-249 - HVAC Replacement at South Heights Elementary School Project

Mr. Chad Thompson presented for Board approval the BG5 Project Closeout Form for BG 20-249 - HVAC Replacement at South Heights Elementary School Project. Dr. Bob Lawson requested Board approval of the BG5 as presented.

**Order #142 - Motion Passed:** A motion to approve the BG5 Project Closeout Form for the HVAC Replacement at South Heights Elementary School Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

##### 5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

## **B. Approve Change Order No. 4 for BG 22-506 - Henderson County High School CTE Renovation Project**

Mr. Chad Thompson presented for Board approval Change Order No. 4 for the Henderson County High School CTE Renovation Project. Dr. Bob Lawson requested Board approval of Change Order No. 4 as presented.

**Order #143 - Motion Passed:** A motion to approve Change Order No. 4 for BG 22-506 - Henderson County High School CTE Renovation Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

## **C. Approve Bid for BG 25-225 - South Middle School HVAC Renovation Project**

Mr. Chad Thompson presented for Board approval the bid for Bid Package #1 for the South Middle School HVAC Renovation: Early Demolition Package to be awarded to Logan & Logan Construction LLC. Dr. Bob Lawson requested Board approval of the bid as presented.

**Order #144 - Motion Passed:** A motion to accept the base bid for BP#1 for the South Middle School HVAC Renovation: Early Demolition Package to be awarded to Logan & Logan Construction LLC as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

## **D. Consent Agenda**

**Order #145 - Motion Passed:** A motion to approve the Consent Agenda as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

## **1. Approve School Activity Fund Fundraiser Request**

- HCHS Football Team to replace the Mulch Fundraiser with the 5 F's Fundraising Online Program for the 2024-2025 school year.

## **2. Approve 2025-2026 School Activity Budgets and Fundraisers**

## **3. Approve 2025-2026 School Fees**

#### **4. Approve 2025-2026 Bid List**

#### **5. Approve Grant Applications**

- HCHS (\$1,000) Preston Foundation Grant to help cover the cost of essential supplies for the Teddy Bear Clinic; and
- South Heights (\$1,500) Henderson Kentucky Education Foundation Engagement Grant to revitalize the outdoor space to create a sensory swing area that accommodates students in wheelchairs and those with sensory regulation challenges.

#### **6. Transportation Requests**

- YMCA to use a bus for their Summer day camps starting June 2, 2025 through July 24, 2025;
- Bend Gate Clubhouse to use a bus for the Summer day trips from June 3, 2025 through July 23, 2025;
- East Heights Clubhouse to use a bus for Summer day trips beginning July 3, 2025 and ending July 24, 2025;
- Becks Hybrids is requesting three busses on August 6, 2025 to transport local farmers for their annual field/demonstration day;
- Housing Authority of Henderson to use a bus for the CATS Center summer day camps; and
- Henderson City Police and the Henderson County Sheriff's Office are requesting the use of a bus to transport students to "Camp Blue and Brown" (from Central Academy to Atkinson pool) from June 2, 2025 through July 23, 2025.

#### **7. Declare Bus/Vehicle Surplus and approve Sale/Donation Requests**

- Eight (8) busses to be declared surplus and sold to the highest bidder;
- Two (2) cargo vans to be declared surplus and sold at public auction; and
- Two (2) Suburbans to be declared surplus and donated to the Henderson Police Department to be used for the SRO partnership with Henderson County Schools.

#### **8. Approve Student Overnight Trip Requests**

- Retroactive approval for HCHS Bass Fishing Team to travel to Lake Cumberland, Halcomb's Landing, Jamestown, KY to compete in the KHSAA Bass Fishing State Championship May 7-10, 2025;
- HCHS JROTC to travel to the Wendell H. Ford Regional Training Center in Greenville, KY May 29-June 2, 2025 to attend the JCLC Summer Camp; and
- HCHS Track Team to travel to Lexington, KY May 30-31, 2025 to compete in a Track Tournament.

#### **9. Approve Bid Recommendations**

##### Bid Recommendations:

Library Books, Supplies, and Services Bid #6-25-5-5

Pest Control Services Bid #7-25-5-5

##### Bid Renewal Recommendations:

Fleet Insurance Bid #5-24-5-5, Liability Insurance Bid #6-24-5-5, and Property Insurance Bid #7-24-5-5

New or Retread Tires & Tubes Bid #9-24-5-6

#### **10. Review of District Comprehensive School Improvement Documents**

- 2025–2026 Professional Development Plan for Districts
- 2024–2025 English Learner Plan for Districts (Lau Plan)
- 2024–2025 Non-Traditional Instruction (NTI) Continuation of Learning Plan for Districts

#### **11. Approve Shortened School Day for Two (2) Special Education Students**

## **12. Approve Fidelity Bond of Treasurer**

### **X. Financial**

#### **A. Tentative Budget for 2025-2026**

Ms. Cindy Cloutier presented for Board approval the Tentative Budget for 2025-2026. Dr. Bob Lawson requested Board approval of the Tentative Budget as presented.

**Order #146 - Motion Passed:** A motion to approve the Tentative Budget for 2025-2026 as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

#### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

#### **B. Treasurer's Report**

Ms. Cindy Cloutier presented for Board approval the Treasurer's Report for the month ending April 30, 2025. Dr. Bob Lawson requested Board approval of the Treasurer's Report as presented.

**Order #147 - Motion Passed:** A motion to approve the Treasurer's Report for the month ending April 30, 2025 passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

#### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

#### **C. Paid Warrant Report**

Ms. Cindy Cloutier presented for Board approval the Paid Warrant Report for payments made between April 22, 2025 and May 19, 2025. Dr. Bob Lawson requested Board approval of the Paid Warrant Report as presented.

**Order #148 - Motion Passed:** A motion to approve the Paid Warrant Report for payments made between April 22, 2025 and May 19, 2025 passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

#### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **XI. Personnel Actions**

Personnel actions taken by the Superintendent since the last regular board meeting were received and reviewed by the Board and are attached to these minutes.

**XII. Executive Session pursuant to KRS 61.810(1)(b) for deliberations on the future acquisition or sale of real property and KRS 61.810(1)(c) for discussions of proposed or pending litigation**

**Order #149 - Motion Passed:** A motion to move into executive session pursuant to KRS 61.810(1)(b) for deliberations on the future acquisition or sale of real property at 6:36 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mr. Thomas Alves.

**5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**Order #150 - Motion Passed:** A motion to move out of executive session at 7:23 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mr. Thomas Alves.

**5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**XIII. Adjourn**

**Order #151 - Motion Passed:** There being no further business to come before the Board, a motion to adjourn the meeting at 7:23 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mr. Thomas Alves.

**5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

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Chair

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Secretary

**HENDERSON COUNTY BOARD OF EDUCATION**  
**May 19, 2025**  
**PERSONNEL ACTIONS**

**CERTIFIED:**

**Elect New Hires**

Caton, Stephanie	Elementary Classroom Instructor, South Heights Elementary School	Effective 7/1/2025
Clements, Madison	Middle School Classroom Instructor, North Middle School	Effective 7/1/2025
Dawson, Olivia	Elementary Classroom Instructor, Spottsville Elementary School	Effective 7/1/2025
Fuller, Eddie	Middle School Classroom Instructor, North Middle School	Effective 7/1/2025
Green, Morgan	Elementary Classroom Instructor, South Heights Elementary School	Effective 7/1/2025
Kreilein, Colby	Middle School Classroom Instructor, North Middle School	Effective 7/1/2025
Littrel, Madelyn	Elementary Classroom Instructor, Spottsville Elementary School	Effective 7/1/2025
Robards, Rebecca	High School Classroom Instructor, Henderson County High School	Effective 7/1/2025
Sams, Marisa	Elementary Classroom Instructor, Bend Gate Elementary School	Effective 7/1/2025
Stenger-Ramsey, Tammie	Middle School Classroom Instructor, North Middle School	Effective 7/1/2025
Zimmerman, Lilli	Exceptional Child Instructor, South Middle School	Effective 7/1/2025

**Resignations**

Alsbrooks, Kenneth	Middle School Classroom Instructor, North Middle School	Effective 6/30/2025
Beaver, Kelsey	Elementary Classroom Instructor, East Heights Elementary School	Effective 6/30/2025
Bratcher, Jessica	Elementary Classroom Instructor, Jefferson Elementary School	Effective 6/30/2025
Cody, Madilyn	Elementary Classroom Instructor, Cairo Elementary School	Effective 6/30/2025
Hollis, Emily	Exceptional Child Instructor, North Middle School	Effective 6/30/2025
McCormick, Destin	Elementary Classroom Instructor, Cairo Elementary School	Effective 6/30/2025
O'Nan, Elizabeth	School Counselor, Cairo Elementary School	Effective 6/30/2025

**Elect New Certified Substitutes**

Brunner, Karen	Certified Substitute, Districtwide	Effective 4/16/2025
Duncan, William	Certified Substitute, Districtwide	Effective 4/21/2025
Fowler, Stacy	Certified Substitute, Districtwide	Effective 4/17/2025
Ilegomah, Mikayla	Certified Substitute, Districtwide	Effective 4/25/2025

**Elect New Extra Service**

Walters, Jessica	Dance Coach, South Middle School	Effective 7/1/2025
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**Certified Substitute Resignations**

Davis, Mary	Certified Substitute, Districtwide	Effective 6/1/2025
Lorraine, Janice	Certified Substitute, Districtwide	Effective 5/9/2025
Parker, Sharon Diane	Certified Substitute, Districtwide	Effective 6/1/2025
Wolf, Priscilla	Certified Substitute, Districtwide	Effective 5/31/2025

**Reassignment/Location Change**

Buckman, Sarah	Elementary Classroom Instructor, Cairo Elementary School to Elementary Classroom Instructor, Spottsville Elementary School	Effective 7/1/2025
Duncan, Donna	Elementary Classroom Instructor, A.B. Chandler Elementary School to Elementary Instructional Coach, A.B. Chandler Elementary School	Effective 7/1/2025
Mayes, Kristina	Director of Special Education, Central Office to School Counselor, South Middle School	Effective 7/1/2025
Melvin, Molly	Kindergarten Teacher, South Heights Elementary School to Home Hospital Teacher, Districtwide	Effective 7/1/2025
Risley, Lisa	Elementary Classroom Instructor, Bend Gate Elementary School to Middle School Classroom Instructor, South Middle School	Effective 7/1/2025
Sheets, Beth	Middle School Classroom Instructor, South Middle School to Full-Time Substitute, South Middle School	Effective 7/1/2025
Siewert, Leigh Ann	Elementary Classroom Instructor, Niagara Elementary School to Elementary Classroom Instructor, Bend Gate Elementary School	Effective 7/1/2025
Sutton, Morgan	Exceptional Child Instructor, South Heights Elementary School to School Counselor, South Heights Elementary School	Effective 7/1/2025
Yates, Molly	Instructional Assistant I, South Heights Elementary School to Elementary Classroom Instructor, South Heights Elementary School	Effective 7/1/2025

**Extra Service Resignations**

Conrad, Jill	Track Coach, North Middle School	Effective 6/30/2025
Dempsey, Benjamin	Assistant Swim Coach, Henderson County High School	Effective 6/30/2025
Martin, Samantha	Head Track Coach, Henderson County High School	Effective 6/30/2025
Rich, Robert	Assistant Football Coach, Henderson County High School	Effective 5/6/2025
Sprague, Michael	Cross Country Coach, Henderson County High School	Effective 4/28/2025
Walters, Jessica	Academic Team Coach, South Middle School	Effective 4/4/2025

## **CLASSIFIED:**

### **Elect New Hires**

Brown, Danielle	Instructor II Childcare, Bend Gate Elementary School	Effective 4/25/2025
Phelps, Cody	Custodian, Henderson County High School	Effective 5/12/2025
Poynter, Jr., Jermaine	Computer Lab Technician, Bend Gate Elementary School	Effective 7/1/2025
Leskinen, Stephen	Bus Monitor/Driver in Training, Transportation	Effective 4/28/2025
Wright, Mariah	Instructor II Childcare, Bend Gate Elementary School	Effective 5/15/2025

### **Elect New Classified Substitutes**

Harris, Summer	Classified Substitute, Districtwide	Effective 4/15/2025
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### **Elect Additional Employment**

Kimbley, Linda	Lunchroom Monitor, East Heights Elementary School	Effective 4/21/2025
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### **Elect New Paraprofessionals**

Chandler, Chloe	Cheerleading Coach, North Middle School	Effective 5/6/2025
Lyons, Jason	Assistant Basketball Coach, Henderson County High School	Effective 5/6/2025

### **Resignations**

Akins, Lisa	Lunchroom Monitor, Bend Gate Elementary School	Effective 4/18/2025
Akins, Lisa	Instructor I Childcare, Bend Gate Elementary School	Effective 5/2/2025
Alvey, Darlene	Lunchroom Monitor, Niagara Elementary School	Effective 6/30/2025
Edgerson, Alisa	Bus Driver, Transportation	Effective 5/03/2025
Fulcher, Judy	Food Service Assistant I, Cairo Elementary School	Effective 5/2/2025
Green, Monica	Custodian, Henderson County High School	Effective 4/30/2025
Hight, Emily	Staff Support Secretary, Bend Gate Elementary School	Effective 5/24/2025
Hunt, Haley	Custodian, Henderson County High School	Effective 4/21/2025
Noel, Hannah	Instructor I Childcare, Thelma B Johnson Early Learning Center Childcare	Effective 5/7/2025
Powell, Lori	Custodian, Henderson County High School	Effective 5/10/2025
Purgeason, Kimberly	Lunchroom Monitor, East Heights Elementary School	Effective 4/14/2025
Ramirez, Estella	Instructor I Childcare, Bend Gate Elementary School	Effective 5/22/2025
Rowley, Kathryn	Mental Health Support Specialists, South Heights Elementary School	Effective 6/30/2025
Whitledge, Addison	Instructional Assistant II, Thelma B. Johnson Early Learning Center	Effective 6/30/2025
Williams, Brian	Custodian, Jefferson Elementary School	Effective 5/12/2025

### **Retirement**

Johnson, Priscilla	Bus Driver, Transportation	Effective 1/1/2026
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### **Reassignments/Transfers**

Bolin, Carrie	Registrar, South Middle School to Staff Support Secretary, Bend Gate Elementary School	Effective 7/1/2025
Fritz, Kylee	Instructional Assistant I, Jefferson Elementary School to Staff Support Secretary, Jefferson Elementary School	Effective 7/1/2025
Mabrey, Charles	Lunchroom Monitor, Cairo Elementary School to Custodial Supervisor, East Heights Elementary School	Effective 4/30/2025
Miller, Nichole	Food Service Assistant I, South Middle School to Lead Food Service Assistant I, South Middle School	Effective 5/12/2025
Southard, Whitley	Staff Support Secretary, Jefferson Elementary School to Computer Lab Technician, Jefferson Elementary School	Effective 5/5/2025
Travers, Adrienne	Food Service Assistant I, Bend Gate Elementary School to Food Service Assistant I, Spottsville Elementary School	Effective 7/1/2025

### **Rescinded Resignation**

Knight, Taylor	Instructional Assistant I-EL, South Heights Elementary School	Effective 4/30/2025
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### **Classified Substitute Resignations**

Conrad, Glenna	Classified Substitute, Districtwide	Effective 5/5/2025
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### **Termination**

Hayes, Trevor	Food Service Assistant I, South Middle School	Effective 4/23/2025
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### **Extra Service Resignation**

Carlisle, Dana	Cheerleading Coach, North Middle School	Effective 6/30/2025
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