

School-Related Student Day Trip and Overnight Trip Request Forms

THIS FORM MUST BE SUBMITTED TO THE PRINCIPAL TWO (2) WEEKS PRIOR TO THE TRIP IF BOARD APPROVAL IS REQUIRED, THE BOARD MUST RECEIVE THE FORM AT LEAST TWO(2) WEEKS IN ADVANCE OF TRIP.

INFORMATION

1. Sponsor's Name Todd Whitsett Club or Dep. Track Team
2. Name of all chaperones Todd / Brandye Whitsett / Jon Deras
3. Where will the group be going? Ky Track / Field State Competition
4. Purpose of the trip. State Meet
5. When is it to be held? Date May 30, 2025 Departure Time May 29th
Estimated Travel Time 8 hrs
6. City Lexington State Ky Estimated Distance (Round Trip) 450 miles
7. Place of overnight lodging (name, address & phone #) Lexington Horse & Suites
1750 Pleasant Ridge Dr. Lexington, Ky 259-800-2333
8. Identify students by name (Use attached sheet if necessary) Maeci Moore, Addy Hendry, Paisley Stone,
Alli Bell, Sara Welshans, Jayden Travis, Adalynne Utley, Lily Dunbar
9. Cost to students N/A Cost to school organization N/A Cost to Board \$1600.
10. Describe the relevance of the trip: educational, cultural, etc./educational activities Athletic Competition
11. Other activities planned OUT TO EAT
12. How will this trip benefit your students? State Competition
13. Type of transportation used Board Van? - 3 girls will be coming w/ their parents
14. Have trip permission slips been signed and are they in the possession of trip sponsor or leader? later time
☒ Yes ☐ No If NO, indicate why: _____


Sponsor's Signature

5/20/2025
Date

Principal's Signature_____
Date

Trip has been ____ approved ____ disapproved. Reason for disapproval _____

Signature of Superintendent/Designee_____
Date_____
Board Approval Date