

STUDENTS

09.36 AP.21

**School-Related Student Day Trip and Overnight Trip Request Forms**

THIS FORM MUST BE SUBMITTED TO THE PRINCIPAL TWO (2) WEEKS PRIOR TO THE TRIP IF BOARD APPROVAL IS REQUIRED, THE BOARD MUST RECEIVE THE FORM AT LEAST TWO(2) WEEKS IN ADVANCE OF TRIP.

**INFORMATION**

1. Sponsor's Name Gabriele Major Club or Dep. FFA
2. Name of all chaperones Gabriele Major, Kylee name
3. Where will the group be going? KY LTC (FFA camp)
4. Purpose of the trip. to build leadership skills
5. When is it to be held? Date 7/14 - 7/18 Departure Time 9:00  
Estimated Travel Time 1 hr 50 min
6. City Hardinburg State KY Estimated Distance (Round Trip) 200 mi
7. Place of overnight lodging (name, address & phone #) 111 FFA camp Rd. Hardinburg, KY
8. Identify students by name (Use attached sheet if necessary) 40143
9. Cost to students \$150 Cost to school organization \$400 Cost to Board \$0
10. Describe the relevance of the trip: educational, cultural, etc./educational activities educational / leadership
11. Other activities planned \_\_\_\_\_
12. How will this trip benefit your students? Students will build leadership skills and bond as a team.
13. Type of transportation used bus
14. Have trip permission slips been signed and are they in the possession of trip sponsor or leader?  
\_\_\_\_ Yes ☒ No If NO, indicate why: closer to home

G. Major  
Sponsor's Signature

5-13-25  
Date

[Signature]  
Principal's Signature

5/15/25  
Date

Trip has been \_\_\_\_ approved \_\_\_\_ disapproved. Reason for disapproval \_\_\_\_\_

\_\_\_\_\_  
Signature of Superintendent/Designee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Date

RELATED PROCEDURES:  
09.36 AP.211, 09.36 AP.212, 09.36 AP.22

Review/Revised: 3/16/06