

School-Related Student Day Trip and Overnight Trip Request Forms

THIS FORM MUST BE SUBMITTED TO THE PRINCIPAL TWO (2) WEEKS PRIOR TO THE TRIP IF BOARD APPROVAL IS REQUIRED, THE BOARD MUST RECEIVE THE FORM AT LEAST TWO(2) WEEKS IN ADVANCE OF TRIP.

INFORMATION

1. Sponsor's Name Gabrielle Major Club or Dep. PFA
2. Name of all chaperones Amssa Gott, Gabrielle Major
3. Where will the group be going? State PFA convention
4. Purpose of the trip. to compete in contests at the state level
5. When is it to be held? Date 4/29 - 5/1/25 Departure Time 8:00
- Estimated Travel Time 3 hr 20 min
6. City Lexington State KY Estimated Distance (Round Trip) 420 mi
7. Place of overnight lodging (name, address & phone #) Country Inn & Suites
2297 Executive Dr. Lexington, KY 40505; 606-229-8844
8. Identify students by name (Use attached sheet if necessary) _____
9. Cost to students \$0 Cost to school organization _____ Cost to Board _____
10. Describe the relevance of the trip: educational, cultural, etc./educational activities educational
11. Other activities planned _____
12. How will this trip benefit your students? students will get to participate in state contests
13. Type of transportation used bus
14. Have trip permission slips been signed and are they in the possession of trip sponsor or leader?
____ Yes ☒ No ☐ If NO, indicate why: waiting

G. Major
Sponsor's Signature

4-29-25
Date

[Signature]
Principals Signature

4/30/25
Date

Trip has been ____ approved ____ disapproved. Reason for disapproval _____

Signature of Superintendent/Designee

Date

Board Approval Date