



Kenton County School District | It's about ALL kids.

Issue Paper

DATE:

5/21/2025

AGENDA ITEM (ACTION ITEM):

Consider/Approve awarding the Kitchen Equipment Preventative Maintenance and Service bid to Tech24 as indicated on the Kitchen Equipment Preventative Maintenance and Service Bid Tabulation for the period of July 1, 2025 to June 30, 2026 with three (3) optional annual renewals available.

APPLICABLE BOARD POLICY:

Fiscal Management 04.32 AP.1

HISTORY/BACKGROUND:

An advertisement to accept sealed bids for Kitchen Equipment Preventative Maintenance and Service was posted to the district website on May 12, 2025. Bids were publicly opened on May 20, 2025 at 2:00pm EST.

FISCAL/BUDGETARY IMPACT:

The total cost of annual preventative maintenance will be \$51,300.00, plus additional repairs as needed at the contracted rate. Preventative maintenance and additional repairs will be paid for by Student Nutrition.

RECOMMENDATION:

Approval to award the Kitchen Equipment Preventative Maintenance and Service bid to Tech24 as indicated on the Kitchen Equipment Preventative Maintenance and Service Bid Tabulation for the period of July 1, 2025 to June 30, 2026 with three (3) optional annual renewals available.

CONTACT PERSON:

Jennifer Notton


Principal/Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

**KITCHEN EQUIPMENT PREVENTATIVE MAINTENANCE AND SERVICE
BID TABULATION 2025**

6.1 PREVENTATIVE MAINTENANCE	TECH 24
Option 1 - Hot Equipment	Annual Inspection
Beechgrove Elementary (Combi Oven x3, Dishwasher x1, Steam Jacket Kettle x1)	\$ 1,980.00
Caywood Elementary (Combi Oven x1, Convection Oven x1, Convection Steamer Oven x3, Dishwasher x1, Steam Jacket Kettle x1)	\$ 1,560.00
Ft. Wright Elementary (Combi Oven x2, Dishwasher x1, Steam Jacket Kettle x1)	\$ 1,670.00
R.C. Hinsdale Elementary (Combi Oven x1, Convection Oven x2, Dishwasher x1, Steam Jacket Kettle x1)	\$ 1,460.00
Kenton Elementary (Combi Oven x1, Convection Oven x2, Dishwasher x1, Steam Jacket Kettle x1, Tilt Skillet x1)	\$ 1,510.00
Piner Elementary (Combi Oven x2, Dishwasher x1, Steam Jacket Kettle x1)	\$ 1,670.00
River Ridge Elementary (Combi Oven x2, Convection Oven x4, Dishwasher x1, Steam Jacket Kettle x1, Tilt Skillet x1)	\$ 1,920.00
Ryland Heights Elementary (Combi Oven x1, Convection Oven x2, Dishwasher x1, Steam Jacket Kettle x1)	\$ 1,460.00
Taylor Mill Elementary (Combi Oven x2, Dishwasher x1, Steam Jacket Kettle x2)	\$ 1,720.00
White's Tower Elementary (Combi Oven x2, Convection Oven x2, Dishwasher x1, Steam Jacket Kettle x1)	\$ 1,770.00
Summit View Academy (Combi Oven x4, Convection Oven x6, Dishwasher x2, Steam Jacket Kettle x1, Tilt Skillet x1)	\$ 3,650.00
Turkey Foot Middle (Combi Oven x2, Convection Oven x1, Dishwasher x1, Steam Jacket Kettle x2)	\$ 1,770.00
Twenhofel Middle (Combi Oven x1, Convection Oven x6, Dishwasher x1, Steam Jacket Kettle x2)	\$ 1,710.00
Woodland Middle (Combi Oven x1, Convection Oven x4, Dishwasher x1, Steam Jacket Kettle x2, Tilt Skillet x1)	\$ 1,660.00
Dixie Heights High (Combi Oven x3, Convection Oven x2, Dishwasher x1, Steam Jacket Kettle x1)	\$ 2,280.00
Scott High (Combi Oven x3, Dishwasher x1, Steam Jacket Kettle x1, Tilt Skillet x1)	\$ 2,030.00
Simon Kenton High (Combi Oven x2, Convection Oven x6, Dishwasher x1, Steam Jacket Kettle x2)	\$ 2,020.00
Hot Equipment Sub-Total	\$ 31,840.00
Option 2 - Cold Equipment	Annual Inspection
Beechgrove Elementary (Ice Machine x1, Reach-In Cooler x2, Reach-In Freezer x2, Walk-In Cooler x1, Walk-In Freezer x1)	\$ 1,100.00
Caywood Elementary (Ice Machine x1, Reach-In Cooler x1, Walk-In Cooler x1, Walk-In Freezer x1)	\$ 950.00
Ft. Wright Elementary (Cold Serving Line x6, Ice Machine x1, Reach-In Cooler x2, Walk-In Cooler x1, Walk-In Freezer x1)	\$ 1,350.00
R.C. Hinsdale Elementary (Cold Serving Line x2, Ice Machine x1, Reach-In Cooler x1, Reach-In Freezer x1, Walk-In Cooler x1, Walk-In Freezer x1)	\$ 1,130.00
Kenton Elementary (Ice Machine x1, Reach-In Cooler x2, Walk-In Cooler x1, Walk-In Freezer x1)	\$ 1,170.00
Piner Elementary (Cold Serving Line x1, Ice Machine x1, Reach-In Cooler x1, Walk-In Cooler x1, Walk-In Freezer x1)	\$ 995.00
River Ridge Elementary (Cold Serving Line x4, Ice Machine x1, Reach-In Cooler x4, Walk-In Cooler x1, Walk-In Freezer x1)	\$ 1,560.00
Ryland Heights Elementary (Cold Serving Line x2, Ice Machine x1, Reach-In Cooler x1, Walk-In Cooler x1, Walk-In Freezer x1)	\$ 1,130.00
Taylor Mill Elementary (Cold Serving Line x2, Ice Machine x1, Reach-In Cooler x2, Walk-In Cooler x1, Walk-In Freezer x1)	\$ 1,130.00
White's Tower Elementary (Cold Serving Line x2, Ice Machine x1, Reach-In Cooler x1, Walk-In Cooler x1, Walk-In Freezer x1)	\$ 1,050.00
Summit View Academy (Cold Serving Line x4, Ice Machine x1, Reach-In Cooler x1, Walk-In Cooler x1, Walk-In Freezer x1)	\$ 1,160.00

**KITCHEN EQUIPMENT PREVENTATIVE MAINTENANCE AND SERVICE
BID TABULATION 2025**

Turkey Foot Middle (Ice Machine x1, Reach-In Cooler x1, Walk-In Cooler/Freezer x1)	\$ 950.00
Twenhofel Middle (Cold Serving Line x1, Ice Machine x1, Reach-In Cooler x2, Walk-in Cooler x1, Walk-In Freezer x1)	\$ 1,075.00
Woodland Middle (Ice Machine x1, Reach-In Cooler, Walk-In Cooler, Walk-In Freezer)	\$ 950.00
Dixie Heights High (Ice Machine x1, Reach-In Cooler x2, Reach-In Freezer x2, Walk-In Cooler/Freezer x1)	\$ 1,180.00
Scott High (Cold Serving Line x2, Ice Machine x1, Reach-In Cooler x2, Walk-In Cooler x1, Walk-In Freezer x2)	\$ 1,235.00
Simon Kenton High (Cold Serving Line x2, Ice Machine x1, Reach-In Cooler x2, Walk-In Cooler/Freezer x1)	\$ 1,145.00
Support Operations Center (Walk-In Freezer x1)	\$ 200.00
Cold Equipment Sub-Total	\$ 19,460.00
Total Annual Preventative Maintenance for Hot and Cold Equipment	\$ 51,300.00
Points Awarded for Cost	60
6.2 SERVICE CALLS	
Labor Rates	Per Hour
Repair Technician Standard Hourly Rate	\$ 105.00
Repair Technician Overtime Hourly Rate	\$ 157.50
Repair Technician Emergency Hourly Rate	\$ 105.00
Flat Rates	Per Hour
Trip Charge per Service Call	\$ 105.00
Trip Charge per Emergency Service Call	\$ 105.00
6.3 PARTS	
Cost plus a percentage mark-up on materials needed for repairs	35%
6.4 ADDITIONAL COSTS	
Refrigeration Fee - Only charged if opening a refrigeration system	\$ 175.00
Evaluation	Points Awarded
Cost (60 points possible)	60
Qualifications, Experience, and Service Model (30 points possible)	30
References (10 points possible)	9
Total Points Awarded (100 Possible)	99

= Best Evaluated

*A response was received from CPS but was not considered due to the response being submitted after the bid closing time.

*The Board reserves the right to be the sole reference due to Tech24 being a vendor for the District within the past five (5) years.



INVITATION TO BID

BID/RFP No.:	56-KEPM-25
DATE ISSUED:	05/12/2025
BID CLOSING DATE:	05/20/2025
TITLE:	Kitchen Equipment Preventative Maintenance and Service
CONTRACT ADMINISTRATOR NAME:	Jennifer Notton
EMAIL CONTACT:	jennifer.notton@kenton.kyschools.us
METHOD OF AWARD:	Best Evaluated Bid

The Kenton County Board of Education's Purchasing Department will receive sealed bids for items and/or services listed herein, subject to the Terms and Conditions of this Invitation to Bid. **Please read all instructions and specifications carefully.** Failure to comply with these instructions shall disqualify the bid.

BIDS MUST BE RECEIVED NO LATER THAN: MAY 20, 2025, by 2:00 PM EST.

Delivery of Bid:

1. Bids can be mailed or delivered in a sealed envelope marked: "**BID No. 56-KEPM-25 RESPONSE**" or;
2. Emailed with "**BID No. 56-KEPM-25 RESPONSE**" in the subject line. If you do not receive an auto-reply email that your response was received, please contact the purchasing department.

Bid Delivery Address:

Kenton County Board of Education
Attn: Purchasing Department
1055 Eaton Dr.
Ft. Wright, KY 41017

Bid E-mail Address:

kenton.purchasing@kenton.kyschools.us

Bid Opening:

1. Bids will be opened on **Tuesday, May 20, 2025 at 2:00 PM EST.**
2. All bids must be received by the time and date designated in this invitation. None will be considered thereafter.
3. Bids will be opened and read in the Purchasing Department at the Kenton County Board of Education.

Bid Award:

1. Bid will be awarded at the Board meeting held on **Monday, June 2, 2025.**

Period of Contract:

1. The period of the contract will be from **July 1, 2025 through June 30, 2026.**
2. If agreed upon by both parties in May of each year, the contract may be extended up to three (3) additional annual renewals.
3. Prices may be negotiated but may not exceed the Consumer Price Index "Services Less Energy Services" 12-month percentage change, as published on the Bureau of Labor Statistics.

VENDOR INFORMATION:

Name of Company:	Phone:
Address:	City: State: Zip:
Contact Name:	E-mail Address:
Signature:	Date:

BIDDER IS TO COMPLETE THIS COVER SHEET AND SUBMIT WITH THE BID IN ITS ENTIRETY

45A.455 - PROHIBITION AGAINST CONFLICTS OF INTEREST, GRATUITIES, AND KICKBACKS

1. It shall be a breach of ethical standards for an employee with procurement authority to participate directly in any proceeding or application; request for ruling or other determination; claim or controversy; or other particular matter pertaining to any contract or subcontract and any solicitation or proposal therefor, in which to his knowledge:
 - i. He, or any member of his immediate family has a financial interest therein; or
 - ii. A business or organization in which he or any member of his immediate family has a financial interest as an officer, director, trustee, partner or employee, is a party; or
 - iii. Any other person, business, or organization with whom he or any member of his immediate family is negotiating or has an arrangement concerning prospective employment is a part. Direct or indirect participation shall include but not be limited to involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing or in any other advisory capacity.
2. It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment, in connection with any decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling or other determination, claim or controversy, or other particular matter, pertaining to any contract or subcontract and any solicitation or proposal therefor.
3. It is a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.
4. The prohibition against conflicts of interest and gratuities and kickbacks shall be conspicuously set forth in every local public agency written contract and solicitation therefor.
5. It shall be a breach of ethical standards for any public employee or former employee knowingly to use confidential information for his actual or anticipated personal gain, or the actual or anticipated personal gain of any other person.

45A.990 – PENALTIES

1. Any employee or any official of The Kenton County Board of Education, Kentucky, elective, or appointive, who shall take, receive, or offer to take or receive, either directly or indirectly, any rebate, percentage of contract, money, or other things of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, for, or to, or from, any person, partnership, firm, or corporation, offering, bidding for, or in open market seeking to make sales to The Board of Education of Kenton County, Kentucky shall be deemed guilty of a Class C felony.
2. Every person, firm, or corporation offering to make, or pay, or give, any rebate, percentage of contract, money or any other thing of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, to any employee or to any official of The Kenton County Board of Education, Kentucky, elective or appointive, in his efforts to bid for, or offer for sale, or to seek in the open market, shall be deemed guilty of a Class C felony.

By signing this form, offeror has read, understands, and acknowledges the Conflict of Interest and Penalties statement.

Authorized Signature _____ Date _____

Print Name _____ Title _____

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

1. TERMS AND CONDITIONS

1.1. DEFINITIONS AND CLARIFICATIONS:

- i. RFP: Request for Proposal
- ii. Proposal, Bid: A complete and properly signed document proposing to do work or provide goods, for the sum(s) stipulated therein, supported by data called for by the Bid documents.
- iii. Offeror, Vendor, Contractor, Bidder: A company, organization or individual who submits a proposal to deliver goods and/or services – *(These terms are interchangeable).*

The following terms are interchangeable: The Kenton County Board of Education, The Board, Kenton County School District, KCSD, The District, Kenton County Schools

The following terms are interchangeable: Solicitation, Request for Proposal, RFP, proposal, Invitation to Bid, Bid

The following terms are interchangeable: Offeror, Vendor, Contractor, Bidder

The following terms are interchangeable: Cost, Price

- 1.2. **GOVERNING LAW:** The validity, performance, construction, interpretation, and effect of any/all purchases and/or services, shall be governed by the laws of the State of Kentucky and policies within the [Kentucky Model Procurement Code \(KRS 45A\)](#). The Board and contractor shall agree to submit themselves to the exclusive jurisdiction of the courts located within Kenton County, Kentucky, in connection with any cause of action arising from any/all purchases and/or services.
- 1.3. **KENTUCKY MODEL PROCUREMENT:** The Kentucky Model Procurement Code ([KRS 45A](#)), adopted by The Kenton County Board of Education, shall be deemed incorporated by reference in these specifications as though fully quoted herein. In the event of any conflict between this Invitation to Bid and the Kentucky Model Procurement Code Regulations, the Kentucky Model Procurement Code Regulations shall control.
- 1.4. **PERFORMANCE BOND:** The Board reserves the right to determine the ability of any bidder to perform the work and any bidder shall, upon request, furnish such information as may be necessary to determine such ability, including performance bond, if requested.
- 1.5. **IRS W-9 FORM:** All awarded bidders, as a result of this Invitation to Bid, shall submit a completed IRS W-9 Form within ten (10) business days of the bid award notification.
- 1.6. **CERTIFICATE OF INSURANCE (COI):** All contractors, vendors, or service providers coming onto any of The Board's location premises to do work or provide services are required to have insurance and provide a Certificate of Insurance (COI). Insurance is necessary to cover any claims or losses for which the contract/vendor may be responsible. A COI is a standard form issued by the insurance company evidencing the insurance information (including policy limits and types of insurance) of its policyholder.

The following minimum insurance standards shall apply:

1. **Worker's Compensation:** Statutory limits are required.
2. **Commercial General Liability Insurance:** Including Bodily Injury and Property Damage Liability, Independent Contractors Liability, Contractual Liability, Product Liability, and Completed Operations Liability in an amount not less than \$1,000,000 single limit per occurrence, and \$2,000,000 aggregate.
3. **Automobile Liability Insurance:** For contractors who will drive on The Board's property, Automobile Liability in an amount not less than \$1,000,000 per occurrence for bodily injury and property damage, including owned, hired and non-owned vehicle coverage.
 - a. For Charter Bus Companies, the minimum Automobile Liability coverage required is \$5,000,000.

Vendors and contractors shall name the "Kenton County Board of Education" as an additional insured for the duration of the contract period. The Offeror agrees that required insurance shall not be cancelled or allowed to lapse during the term of any awarded contract without prior written notification to The Board.

Certificates of insurance shall be provided upon renewal until the contract period expires or the contract is terminated.

A Certificate of Insurance shall be included with all required bid forms at the time of the bid opening.

- 1.7. CRIMINAL HISTORY VERIFICATION:** The successful bidder certifies that a criminal history background check has been performed on all employees that may come into contact with KCSD students. Any employees with the following offenses will not be permitted to have any contact with any KCSD students:
- i. Sex related offense convictions;
 - ii. Convictions against minors;
 - iii. Felony offense convictions against persons or property;
 - iv. Alcohol violation convictions within two (2) years from date of check, and no more than two (2) such convictions total;
 - v. Drug related offense convictions;
 - vi. Deadly weapon-related offense convictions;
 - vii. A pattern of irresponsible behavior, based upon the background check.
- 1.8. FORCE MAJEURE:** Except to the obligation to make payment, any delay in or failure of performance by either party to this contract shall not constitute a default under this contract nor give rise to any claim for damage, cost, or expense if and to the extent such delay or failure is caused by an act of God, flood, fire, earthquake or explosion, war, invasion, hostilities, terrorist threats or acts, riots or other civil unrest, government order of law, actions, embargoes or blockades, national or regional emergency, or other similar event beyond the control of the delayed or non-performing party. Notwithstanding the foregoing, a party that is delayed in or prevented from performing for any reason shall promptly notify the other party in writing of the reason for the non-performance and the anticipated extent of any delay or non-performance and shall take diligent steps to minimize the adverse impact of the delay or non-performance.
- 1.9. PRICES:** All prices quoted and percentage discounts provided shall remain firm during the term of the contract.
- 1.10. TAXES:** The Board's tax-exempt status applies in accordance with revenue policy 51P370 P370 revised 6/01/1983, and in accordance with 103 KAR 26.070. A state sales tax exempt certificate, upon request, shall be provided to the awarded bidder.
- 1.11. ORDERING:** Orders shall be placed by electronic order entry or by e-mail. NO ORDER shall be accepted without a Kenton County Board of Education Purchase Order or Work Order.
- 1.12. INVOICE AND PAYMENT TERMS:** Invoices and packing slips must list: Purchase Order Number, Order Number, Item Number, Quantity, Brief Description, Unit Price, and Total.
- Invoices shall be submitted to: diana.hankinson@kenton.kyschools.us
- Payment terms are NET 45 – 60 days.**
- i. Payments are made the day following the regularly held monthly Board meeting. The Board attempts to be timely with all payments but is required to follow all Board policies and procedures for payments.
 - ii. Checks/payments are run once a month and are subject to deadlines for the monthly Board meeting. All invoices received after the check run deadline must wait until the following month for payment.
- 1.13. DELIVERY:** The contractor agrees to furnish and deliver the items and/or services within the terms of the contract.
- 1.14. SUBSTITUTIONS:** If during the period of the contract a vendor finds it necessary to make substitutions, they must obtain prior approval from the Purchasing Department.
- 1.15. WARRANTY:** Contractor shall make available and honor all manufacturer's warranties; standard and extended.
- 1.16. MATERIAL SAFETY DATA SHEET (MSDS):** Contractor shall provide, upon request, the most recent MSDS information sheets for any products delivered to any KCSD location.
- 1.17. PENALTIES:** In case of default by the contractor, The Board may procure the articles and services from other sources and may deduct the amount of excess cost so paid from any unpaid balance due to the vendor, and the price paid shall be considered the prevailing market price at the time such purchase is made.
- 1.18. EQUAL OPPORTUNITY:** During the performance of this contract, the contractor agrees to abide by the policies of [41 CFR 60-1.4\(a\)](#), which prohibits discrimination against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. Moreover, these regulations require that the contractor

take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

- 1.19. **K.O.S.H.A STANDARDS AND HAZARD COMMUNICATION STANDARD:** If applicable, all materials and services must meet or exceed K.O.S.H.A (Kentucky Occupations & Safety Health Act) standards and must comply with the O.S.H.A. (Occupational Safety & Health Administration) Hazard Communication standards [1910.1200](#).
- 1.20. **HOLD HARMLESS:** Contractor agrees to indemnify and hold The Board harmless from any and all claims for death or injury to contractor's personnel arising while such personnel are on premises owned or controlled by The Board in connection with the performance of this order, and contractor shall maintain Worker's Compensation Insurance and Employees Liability insurance in the minimum amount of \$100,000 dollars (unless otherwise specified within the contract) covering all personnel while on The Board's premises.
- 1.21. **KENTUCKY RESIDENT BIDDER RECIPROCAL PREFERENCE:** In accordance with [KRS 45A.494](#), a Kentucky resident bidder shall be given preference against a non-resident bidder registered in any state that gives or requires a preference to bidders from that state. The preference shall be equal to the preference given or required by the state of the non-resident bidder.
- 1.22. **LOBBYING:** Contractors that apply or bid for an award exceeding \$100,000 must file the required certification pursuant to the Byrd Anti-Lobbying Amendment, [31 U.S.C. 1352](#), and the New Restrictions on Lobbying.
- 1.23. **LEGAL AND CONTRACTUAL REMEDIES:** The Board, or its designee, shall have authority to determine protests and other controversies of actual or prospective bidders, offerors, or contractors in connection with the solicitations or selection for an award of contract. Any actual or prospective bidders, offerors, or contractors aggrieved in connection with solicitation or selection for an award of contract may file protest with the Executive Director of Operations of The Board. A protest or notice of other controversy regarding the solicitation must be filed prior to opening. A protest or notice of other controversy regarding an award must be filed promptly within fourteen (14) days after the award. All protests or notices of other controversies must be in writing and addressed to:
- The Kenton County Board of Education
ATTN: Executive Director of Operations
1055 Eaton Dr.
Ft. Wright, KY 41017

The Board, or its designee, shall issue a decision in writing. A copy of that decision shall be provided to the aggrieved party and shall state the reasons for the action taken. The decision of The Board shall be final and conclusive.

- 1.24. **CORRECTIVE ACTION REQUEST (C.A.R.):** When an incident occurs with a contracted vendor that The Board deems unacceptable, The Board may issue a C.A.R. to the vendor. The procedure is as follows:
1. The Board's Purchasing Department will issue a written C.A.R. to the vendor in question detailing the incident, problem(s), and/or issue(s) relating to the contract. The vendor may have up to fourteen (14) days from the date of the issue to respond in writing.
 2. The Board's Purchasing Department will review the vendor's response, evaluate it, and determine whether or not the proposed solution is suitable to The Board.
 3. Once the written response received from the vendor is deemed suitable by The Board's Purchasing Department, The Board will issue a C.A.R. response detailing the action proposed by the vendor and agreed upon by The Board.
 4. If the written response received from the vendor is deemed unsuitable by The Board's Purchasing Department, The Board will issue a C.A.R. response defining what action will be taken. The Board may revoke the contract and refuse potential bids from the vendor until such a time is deemed suitable by The Board.
 5. If The Board's Purchasing Department does not receive a response from the vendor, the contract shall be dissolved and considered null and void. In addition, the vendor may not bid on future contracts for three (3) years
- 1.25. **TERMINATION:** Contracts may be terminated by The Board at any time with a thirty (30) day written notice or upon the discretion of the Board, in a shorter period, if the terms of the contract are violated.

THE FOLLOWING TERMS ARE SPECIFIC TO STUDENT NUTRITION AND FEDERAL FUNDS CONTRACTS ONLY:

- 1.26. DEBARMENT AND SUSPENSION:** When applicable, contractor understands that a contract award must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement executive orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension".
- 1.27. CLEAN AIR/CLEAN WATER:** When applicable, the contractor agrees to comply with all standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. §§ 7401 et seq. and the Federal Water Pollution Control Act, as amended, 33 U.S.C. §§ 1251 et seq. The contractor agrees to report each violation to the United States Department of Agriculture (USDA) and the appropriate Environmental Protection Agency (EPA) Regional office.
- 1.28. COST REIMBURSABLE CONTRACTS:** The following conditions apply to cost reimbursable contracts:
- i. Allowable costs will be paid from the non-profit school food service account to the contractor net of all discounts, rebates, and other applicable credits accruing to or received by the contractor or any assignee under the contract, to the extent those credits are allocable to the allowable portion of the costs billed to the school food authority;
 - ii. The contractor must separately identify for each cost submitted for payment to the School Food Authority (SFA) the amount of that cost that is allowable (can be paid from the non-profit school food service account) and the amount that is unallowable (cannot be paid from the non-profit school food service account);
 - iii. The contractor must exclude all unallowable costs from its billing documents and certify that only allowable costs are submitted for payment and records have been established that maintain the visibility of unallowable costs, including directly associated costs in a manner suitable for contract cost determination;
 - iv. The contractor's determination of its allowable costs must be made in compliance with the applicable Departmental and Program regulations and Office of Management and Budget cost circulars;
 - v. The contractor must identify the amount of each discount, rebate and other applicable credit on bills and invoices presented to the SFA for payment and individually identify the amount as a discount, rebate, or in the case of other applicable credits, the nature of the credit. If approved by the State agency, the SFA may permit the contractor to report this information on a less frequent basis than monthly, but no less frequently than annually;
 - vi. The contractor must identify the method by which it will report discounts, rebates and other applicable credits allocable to the contract that are not reported prior to conclusion of the contract;
 - vii. The contractor must maintain documentation of costs and discounts, rebates, and other applicable credits and must furnish such documentation upon request to the SFA, the state agency, or the Department.

Prohibited expenditures – no expenditure may be made from the non-profit school fund service account for any cost resulting from a cost reimbursable contract that fails to include the requirements of this section, nor may any expenditure be made from the non-profit contractor receiving payments in excess of the contractor's actual net allowable costs.

- 1.29. BUY AMERICAN:** When applicable, vendor must comply with the William F. Goodling Child Nutrition Reauthorization Act of 1998 (Buy American Act, 7 CFR 210.21.d) which requires schools and institutions participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) in the contiguous United States to purchase, to the maximum extent practicable, domestic commodities or products for use in meals serviced under the NSLP and SBP.

Buy American definition of domestic commodity or product:

The term "domestic commodity or product" means – (i) An agricultural commodity that is produced in the United states; and (ii) A food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. "Substantially" means over 51 percent of the final processed product consists of agricultural commodities that were grown domestically.

Products from Guam, American Samoa, Virgin Islands, Puerto Rico, and the Northern Mariana Islands are allowed under this provision as territories of the United States. The Buy American Act (7 CFR 210.21(d)) is one of the procurement standards SFAs must comply with when purchasing commercial food products serviced in the school meal programs.

ALL Products that are normally purchased by the contractor as non-domestic and proposed as part of this solicitation must be identified with the country of origin. Contractor shall outline their procedures to notify the school when products are purchased as non-domestic. Any substitution of a non-domestic product for a domestic product (which was originally part

of the solicitation) must be approved, in writing, by the Food Service Director, prior to the delivery of the product. Any non-domestic product delivered to the school, without prior written approval from the Food Service Director, will be rejected. Contractor must affirm their willingness to assert their best and reasonable efforts to ensure compliance with this Federal rule.

2. GENERAL BID INSTRUCTIONS

- 2.1. ACCEPTANCE OF BIDS & AWARDING OF CONTRACTS:** The Board reserves the right to accept any bid, to reject any or all bids, and/or to waive any irregularities or informalities in bids received where such acceptance, rejection, or waiver is considered to be in its best interest. The Board also reserves the right to reject any bid where evidence or information submitted by the bidder does not provide satisfactory proof that the bidder is qualified to carry out the details of the contract. The Board shall have the right to bid specific items if it is in the best interest of The Board.

Contracts may be awarded on an item, group, or total basis; whichever is deemed to be in the best interest of The Board.

The Board reserves the right to make multiple awards to two or more companies on the same item or similar item.

Awarding of this bid in no way guarantees the purchase of any times. The Board reserves the right to purchase specific items from other suppliers, in the event that a lower price is found.

2.2. BID DOCUMENT REQUIREMENTS:

- i. All proposals shall be submitted on the “**Bid Form**”, found in section 6 of the bid documents.
 - All blanks and information requested are to be completed on the “**Bid Form**” in order to qualify the bid.
 - Do not bid any special grouping other than those listed herein.
- ii. **Conflict of Interest Form** shall be signed, dated, and received with the bid in order for the bid to be considered.
- iii. **Required Affidavit for Bidders, Offerors, and Contractors Claiming Resident Bidder Status** shall be completed by Kentucky bidders only.

- 2.3. ADDENDA:** The Board may issue addenda to the bid after its release.

2.4. BIDS:

- i. Any bids received after the scheduled time of opening will not be opened.
- ii. No bid can be corrected, altered, or signed after being opened. The Board shall not be responsible for errors or omissions on the part of bidders in the creation of their bids. Any bids received unsigned shall be rejected.
- iii. A unit price will take precedence over an extended price. When discrepancies exist between a unit price and an extended price, the unit price shall govern and be presumed to be the correct price.
- iv. All regular bids must be submitted in accordance with specifications on the Bid Form supplied with this invitation. The submission of a bid on the Bid Form certifies that the product meets any and all specifications except as noted in Section 5 of the bid documents.

- 2.5. TABULATIONS:** Tabulations will be calculated by the Purchasing Department. Each qualified bidder will be provided a formal tabulation after The Board has taken official action. Until such time, bidders are requested not to contact the Purchasing Department for Tabulations. Board meetings are held on the first Monday of each month, unless otherwise specified.

- 2.6. PRICES:** All prices/proposals quoted must be firm for a maximum of sixty (60) days from the bid opening date to allow acceptance by The Board. The bidder may withdraw a proposal, without prejudice, prior to the opening date.

Bid prices shall remain firm per the “**Terms & Conditions**” for the entire contract period and shall include delivery and all other costs required by this bid invitation. Special charges, surcharges, and delivery charges must be built into the bid price at the time of the bid or listed under “**Exceptions**” on the Bid Form. Unless otherwise specified, prices shall be Free on Board (F.O.B.) DESTINATION, which means delivered to a Board service location designated delivery point, as defined in Section 3 of the bid documents, without additional charge.

- 2.7. FUEL SURCHARGES, MILEAGE, and/or MISCELLANEOUS CHARGES:** Awarded bidder(s) may not add fuel surcharges, mileage charges, or other miscellaneous charges to invoices. All charges must be included in the bid price(s) or specified under “**Exceptions**” in Section 5 of the bid documents.

- 2.8. SPECIFICATIONS:** Specifications are attached and part of this proposal. All materials or services furnished must be in conformity with the specifications and will be subject to inspection and approval of the Purchasing Department. The right is

reserved to reject and return, at the risk and expense to the supplier, any item that may be defective or fail to comply with these specifications.

The Board reserves the right to waive compliance of any material or services with any particular specification where such waiver is considered to be in its best interest, including but not limited to cases where such waiver is necessary due to technical errors or inconsistencies in preparation of such specifications.

2.9. PRODUCT EVALUATION: Items will be disqualified that do not meet specifications or the accepted equal. If a product is purchased and it is later established that said product fails to comply with the specifications and conditions, the item will be rejected and returned to the supplier at the supplier's expense. No item shall be considered satisfactory that does not conform to our usual accepted methods, use, application, storage, handling, and delivery. The decision concerning the satisfactory use and performance of any item on this bid shall be that of the educational and business staff of The Board.

2.10. SAMPLES: Samples may be required to assist in making decisions for awarding of contracts. The samples must be furnished by the time and date specified for the bid opening. Failure to furnish samples may disqualify the bid.

Samples shall be representative of items on which the bid is submitted and will be checked as deemed necessary by The Board for compliance with the specifications outlined herein. Samples are to be properly marked for identification and must indicate the supplier's name and the corresponding item number as indicated on the Bid Form.

All samples are to be furnished without cost to The Board with the right reserved to mutilate, consume, or destroy such samples if considered necessary for testing purposes.

Samples will become property of The Board unless claimed within 10 business days after the bid is awarded.

2.11. BRAND NAMES: If requested, the brand or trade name, manufacturer's name, and/or catalog number must be listed in the specified column. If bidder fails to indicate brand or trade name, where requested, the item and bid may be disqualified.

2.12. DESCRIPTIVE LITERATURE AND/OR MANUFACTURER'S SPECIFICATIONS: The Board reserves the right to waive any discrepancies or inconsistencies between the submitted manufacturer's descriptive literature and/or specifications and the requirements of this Invitation to Bid, if:

- i. The bidder submits a sample which conforms to all material requirements of this Invitation to Bid;
- ii. Or the bidder certifies to the Board that they can supply products which conform to all material requirements of this Invitation to Bid.

Note: descriptive literature and/or manufacturer's specifications should not be submitted unless expressly requested.

2.13. OR EQUAL: Whenever the words "Or Equal" appears, they shall be interpreted to mean an item of material or equipment equal in quality to that named in the Bid Specifications and/or Bid Form and which is suited to the same use and capable of performing the same function with at least equivalent efficiency, as that named.

Descriptive literature is to be furnished for all "OR EQUAL" item(s) which are submitted on bids. Bidder must attach descriptive literature providing detailed information about each "OR EQUAL" item so that it can be fully determined if the unit is truly a direct substitution. In the event the descriptive literature is not provided, the bid will be rejected on the basis that no descriptive literature was provided as required.

2.14. EXCEPTIONS: Any exceptions to the Terms and Conditions, General Bid Instructions, and/or Bid Specifications must be documented by referencing the applicable paragraph(s) and explained in detail, as defined in Section 5 of the bid documents. If no exceptions are requested, it will be assumed that the bid meets all Specifications and Terms and Conditions as stated in the bid documents.

2.15. FAILURE TO RESPOND: Businesses that have previously indicated interest to bid, and fail to respond to "Invitations to Bid" or notices of availability on two (2) consecutive procurements of similar items and/or services, may be removed from the applicable mailing list.

For any clarification relative to this bid, email all questions to jennifer.notton@kenton.kyschools.us

3. BID SPECIFICATIONS

3.1. SCOPE

The Kenton County School District is requesting bids from qualified contractors to provide all labor, equipment, parts, test equipment, tools, and materials necessary to provide preventative maintenance (PM) and repair services on district owned commercial kitchen and refrigeration equipment, as indicated on Appendix A, consistent with the manufacturer's service recommendations. The contract may have a dual award for hot equipment and cold equipment.

SERVICE LOCATIONS	
Beechgrove Elementary	1029 Bristow Rd., Independence, KY 41051
J.A. Caywood Elementary	3300 Turkeyfoot Rd., Edgewood, KY 41017
Ft. Wright Elementary	501 Farrell Dr., Ft. Wright, KY 41017
R.C. Hinsdale Elementary	440 Dudley Rd., Edgewood, KY 41017
Kenton Elementary	11246 Madison Pike, Independence, KY 41051
Piner Elementary	2845 Piner Ridge Rd., Morning View, KY 41063
River Ridge Elementary	2772 Amsterdam Rd., Villa Hills, KY 41017
Ryland Heights Elementary	3845 Stewart Rd., Ryland Heights, KY 41015
Taylor Mill Elementary	5907 Taylor Mill Rd., Covington, KY 41015
White's Tower Elementary	2977 Harris Pike, Independence, KY 41051
Summit View Academy	5006 Madison Pike, Independence, KY 41051
Turkey Foot Middle School	3230 Turkeyfoot Rd., Edgewood, KY 41017
Twenhofel Middle School	11846 Taylor Mill Rd., Independence, KY 41051
Woodland Middle School	5399 Pride Parkway, Taylor Mill, KY 41015
Dixie Heights High School	3010 Dixie Highway, Edgewood, KY 41017
Scott High School	5400 Pride Parkway, Taylor Mill, KY 41015
Simon Kenton High School	11132 Madison Pike, Independence, KY 41051
Support Operations Center	11800 Taylor Mill Rd., Independence, KY 41051

3.2. MINIMUM QUALIFICATIONS

- Contractor shall have a minimum of five (5) years of experience in providing maintenance and repair services for commercial kitchen equipment.
- Technicians servicing refrigeration equipment shall have a valid Kentucky HVAC license.
- Technicians shall be fully trained in repair of equipment as listed in Appendix A, but not limited to those items.
- Technicians shall perform in a professional manner in strict compliance with safety requirements prescribed in current standards of O.S.H.A., state, and local codes.
- Technicians performing service under this contract shall be trained, experienced, competent, and if applicable, appropriately licensed. Contractor shall provide certifications, licenses, and/or permits upon request.

3.3. GENERAL REQUIREMENTS

- All technicians **must check-in and check-out at the front office** during school hours before starting any work and after work is completed.
- All technicians shall wear identification in the form of a badge and clothing with company name and patch.
- Service provider vehicles shall be clearly marked with service provider name.
- All area of work shall be left in a clean condition and all debris shall be removed upon completion of service.
- PM shall take place annually, in July of each year, and be completed no later than the first day of school (*typically the 2nd week of August*).

3.4. HOURS OF WORK

- Contractor shall complete work during normal business hours and on a straight time basis.
- Standard hours of work shall be Monday – Friday, 7:00 AM to 4:00 PM EST, unless otherwise indicated by the Director of Student Nutrition.
- Work shall not be done on an overtime basis unless prior approval has been obtained by the Director of Student Nutrition.
- Hours worked and charged to the district shall only include actual time worked at the jobsite and shall not include travel time or meal times.
- Only one (1) trip charge shall be billed for multiple work orders performed by the same technician on the same day at the same site.

3.5. SERVICE CALLS

- Service call repairs shall be responded to within twenty-four (24) hours of notification.
- Notification shall be provided via email generated from the District's work order system.
- Contractor shall waive any trip charges related to repeated attempts to repair the same equipment problems.
- Service calls shall be based on hourly labor rates provided on the bid form.

3.6. EMERGENCY SERVICE CALLS

- Contractor shall be available for emergencies twenty-four (24) hours a day, seven (7) days a week.
- Emergency service calls shall be responded to within four (4) hours of notification.
- Emergency service shall be based on the hourly labor rates provided on the bid form.

3.7. PARTS

- Contractor shall furnish the Director of Student Nutrition a written estimate for any repair parts that shall **exceed \$500.00**. Work shall not take place until approval is received.
- For repairs where, billable parts shall be in excess of \$2,000.00, the Kenton County School District reserves the right to obtain additional quotes.

3.8. WARRANTY

- All services shall have a minimum sixty (60) day parts and labor warranty
- If any part(s) or component(s) should provide defective during the aforementioned warranty period, the vendor shall repair or replace any such items at no cost to the District.

3.9. INVOICING

- All invoices shall include the purchase order number or work order number, invoice date, date of service provided, and description of service.
- Service call invoices shall list labor charges separately from any parts billed.
- Billed parts shall include quantity, item number, description, and UOM.

3.10. PREVENTATIVE MAINTENANCE

- Hot equipment to be serviced includes: combi-ovens, convection ovens, dishwashers, steam jacketed kettles, and tilt skillets.
- Cold equipment to be serviced includes: ice machines, reach-in coolers, reach-in freezers, walk-in coolers, walk-in freezers, and cold serving lines.
- Contractor shall be responsible for maintaining the entire piece of equipment. The Kenton County School District reserves the right to add or delete equipment and adjust equipment coverage as needed.
- Parts required to be replaced with the below PM specifications, shall be included in the bid price. Replacement of these parts shall be completed the same day of the PM inspections.
- Bid price shall include any/all additional fees (*trip charges, mileage, travel time, etc.*). Additional charges outside the bid price will not be accepted.
- Contractor shall provide a post-inspection report to the Director of Student Nutrition within seven (7) days. The report shall include: the inspection date and time, technician name, observations and findings, any minor repairs completed, and any recommendations for additional repairs.

3.11. PREVENTATIVE MAINTENANCE SPECIFICATIONS

1. HOT EQUIPMENT

CONVECTION OVENS

- a. Inspect all plugs, cords, and electrical connections;
- b. Inspect fan blades;
- c. Inspect door hinges and latches, lubricate if needed;
- d. Inspect calibration to ensure oven is temping at set point, calibrate as needed;
- e. Replace bulbs.

COMBINATION OVENS

- a. Inspect all plugs, cords, and electrical connections;
- b. Inspect calibration to ensure oven is temping at set point; calibrate as needed;
- c. Inspect door hinges and latches, lubricate if needed;
- d. Replace disposable filters; if any filters are not disposable, clean them;
- e. Inspect and replace scale stick;
- f. Deep clean, including descaling the steam generator and water reservoir, to remove mineral deposits;
- g. Conduct a performance test to check the overall functionality of the combi, identifying potential issues.

DISHWASHERS

- a. Inspect and deep clean, including hard-to-reach areas, removing mineral deposits;
- b. Confirm wash and rinse temps are within the correct parameters;
- c. Descale booster heaters and interior unit;
- d. Calibrate and clean float switches
- e. Inspect all hoses, connections, switches, bearings, and sensors;
- f. Replace curtains.

STEAM JACKET KETTLES

- a. Inspect all plugs, cords, and electrical components;
- b. Clean to remove mineral deposits, as needed;
- c. Inspect all connections including hose and water;
- d. Inspect that kettles are heating properly.

TILT SKILLETS

- a. Inspect all plugs, cords, and electrical components;
- b. Grease the tilting mechanism;
- c. Inspect controls;
- d. Inspect that skillets are heating properly.

2. COLD EQUIPMENT

ICE MACHINES

- a. Inspect all plugs, cords, and electrical components;
- b. Clean and sanitize machine and bin, including interior components to remove any mineral buildup;
- c. Inspect operation cycle and time and adjust if needed;
- d. Replace water filter;
- e. Scan for refrigerant leaks, check charge and pressures;
- f. Clean condenser;
- g. Inspect compressor electrical leakage and record

WALK-IN COOLERS/WALK-IN FREEZERS/REACH-IN COOLERS/REACH-IN FREEZERS/COLD SERVING LINES

- a. Inspect all plugs, cords, and electrical components;
- b. Inspect refrigerant levels and add if needed;
- c. Inspect compressor for leaks, oil stains, and proper operation;
- d. Inspect door hinges for tightness and proper operations;
- e. Clean the condenser and evaporator coils, and inspect the fan motors;

- f. Lubricate motors if necessary;
- g. Test thermostat for accuracy and calibration;
- h. Clean the drain pan, drain line, and trap;

3.12. **PROPOSAL CONTENT AND FORMAT**

In addition to returning the required forms, bidder shall also submit a quality of service write-up giving a response to the below subjects:

1. **Qualifications and Experience** – Include an overview of the company’s background and the experience of the technicians that may service our account, including factory certifications for specific brands and training received.
2. **Service Model** – Include an overview of the service and support structure related to how our account would be maintained and the steps to be taken to achieve problem resolution. A sample Post Inspection Report shall also be submitted.
3. **References** - Please include three (3) references comparable in size and scope to the Kenton County School District in which similar service has been performed, within the past three (3) years.

3.13. **EVALUATION**

The Kenton County School District shall review and evaluate all submittals. Proposals shall be evaluated on a “best overall value” basis, based on the following criteria:

Factor	Maximum Points
Cost	60
Qualifications and Experience	15
Service Model	15
References	10
Total Points Possible	100

The overall cost figure shall be arrived at by awarding the bidder presenting the best value a score of 60 points. The other bidders shall then be awarded a percentage of the total using the best value bidders’ prices as the baseline.

Each reference shall be contacted to provide a score worth 10 points. These three scores shall be averaged together to give a final score. If a bidder is greater than 10 points from the lead bidder, the bidder’s references shall not be contacted. If a bidder has been a vendor for The Board in the past five (5) years, the Board reserves the right to provide the sole score.

5. EXCEPTIONS

In compliance with this Invitation to Bid, the undersigned hereby certifies that all items and/or services included in this bid shall be in compliance with all Terms and Conditions, General Bid Instructions, and Bid Specifications. Failure to accept the Terms and Conditions, General Bid Instructions, and Bid Specifications, unless requesting an exception, may result in a proposal being deemed nonresponsive.

Requested exceptions to the Terms and Conditions, General Bid Instructions, and Bid Specifications must be clearly identified on the table below. If no exceptions are requested, it will be assumed that the bid meets all specifications and bidder agrees to all Terms and Conditions and General Bid Instructions as stated in this complete bid package.

The Board's Purchasing Department shall determine acceptance or non-acceptance of requested exceptions. **Exceptions not accepted will disqualify the bid.** Exceptions noted elsewhere in the solicitation and not specified on this form will not be considered.

IDENTIFY ALL EXCEPTIONS (*check one*):

☐ **No Exceptions Requested.** All Terms and Conditions, General Bid Instructions, and Bid Specifications are met.

☐ Offeror requests the exceptions identified below and noted on the attached sheet(s).

Correlating with the number listed on the table below, offeror shall include additional page(s) identifying the solicitation language to which the exception is taken, the proposed language and any price impact this may have. For any fees and/or additional charges not included in the bid price, offeror shall specify the exact amount that will be incurred. If no additional details are included, the exception will not be considered.

NO.	SOLICITATION SECTION	REFERENCE	PAGE NO.
<i>Example</i>	<i>Terms and Conditions</i>	<i>1.9 – Warranty</i>	<i>3</i>
1.			
2.			
3.			
4.			
5.			
6.			
7.			

By signing this form, offeror has read and acknowledges the Terms and Conditions, General Bid Instructions, and Bid Specifications; has listed all requested exceptions; and understands if an exception is not accepted the bid will be disqualified.

Authorized Signature _____

Date _____

Print Name _____

Title _____

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

6. BID FORM

Please indicate the type of equipment you will be submitting pricing for:

Hot Equipment _____ Cold Equipment _____ Both _____

6.1. PREVENTATIVE MAINTENANCE

- Bid price shall include all labor, travel charges, equipment, parts, test equipment, tools, and materials necessary to complete the work in accordance with the specifications listed on page 11, section 3.10.
- Bidder may bid on both options or one option – the Board reserves the right to make multiple awards to two or more companies if it is in the best interest of the Board.

OPTION 1 – HOT EQUIPMENT

Location	ANNUAL PM
BEECHGROVE ELEMENTARY (Combi Oven x3, Dishwasher x1, Steam Jacket Kettle x1)	\$
CAYWOOD ELEMENTARY (Combi Oven x1, Convection Oven x1, Convection Steamer Oven x3, Dishwasher x1, Steam Jacket Kettle x1)	\$
FT. WRIGHT ELEMENTARY (Combi Oven x2, Dishwasher x1, Steam Jacket Kettle x1)	\$
HINSDALE ELEMENTARY (Combi Oven x1, Convection Oven x2, Dishwasher x1, Steam Jacket Kettle x1)	\$
KENTON ELEMENTARY (Combi Oven x1, Convection Oven x2, Dishwasher x1, Steam Jacket Kettle x1, Tilt Skillet x1)	\$
PINER ELEMENTARY (Combi Oven x2, Dishwasher x1, Steam Jacket Kettle x1)	\$
RIVER RIDGE ELEMENTARY (Combi Oven x2, Convection Oven x4, Dishwasher x1, Steam Jacket Kettle x1, Tilt Skillet x1)	\$
RYLAND HEIGHTS ELEMENTARY (Combi Oven x1, Convection Oven x2, Dishwasher x1, Steam Jacket Kettle x1)	\$
TAYLOR MILL ELEMENTARY (Combi Oven x2, Dishwasher x1, Steam Jacket Kettle x2)	\$
WHITE'S TOWER ELEMENTARY (Combi Oven x2, Convection Oven x2, Dishwasher x1, Steam Jacket Kettle x1)	\$
SUMMIT VIEW ACADEMY (Combi Oven x4, Convection Oven x6, Dishwasher x2, Steam Jacket Kettle x1, Tilt Skillet x1)	\$
TURKEY FOOT MIDDLE (Combi Oven x2, Convection Oven x1, Dishwasher x1, Steam Jacket Kettle x2)	\$
TWENHOFEL MIDDLE SCHOOL (Combi Oven x1, Convection Oven x6, Dishwasher x1, Steam Jacket Kettle x2)	\$
WOODLAND MIDDLE SCHOOL (Combi Oven x1, Convection Oven x4, Dishwasher x1, Steam Jacket Kettle x2, Tilt Skillet x1)	\$
DIXIE HEIGHTS HIGH SCHOOL (Combi Oven x3, Convection Oven x2, Dishwasher x1, Steam Jacket Kettle x1)	\$
SCOTT HIGH SCHOOL (Combi Oven x3, Dishwasher x1, Steam Jacket Kettle x1, Tilt Skillet x1)	\$
SIMON KENTON HIGH SCHOOL (Combi Oven x2, Convection Oven x6, Dishwasher x1, Steam Jacket Kettle x2)	\$

BIDDER IS TO COMPLETE THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

OPTION 2 – COLD EQUIPMENT

Location	ANNUAL PM
BEECHGROVE ELEMENTARY <i>(Ice Machine x1, Reach-In Cooler x2, Reach-In Freezer x2, Walk-In Cooler x1, Walk-In Freezer x1)</i>	\$
CAYWOOD ELEMENTARY <i>(Ice Machine x1, Reach-In Cooler x1, Walk-In Cooler x1, Walk-In Freezer x1)</i>	\$
FT. WRIGHT ELEMENTARY <i>(Cold Serving Line x6, Ice Machine x1, Reach-In Cooler x2, Walk-In Cooler x1, Walk-In Freezer x1)</i>	\$
HINSDALE ELEMENTARY <i>(Cold Serving Line x2, Ice Machine x1, Reach-In Cooler x1, Reach-in Freezer x1, Walk-In Cooler x1, Walk-In Freezer x1)</i>	\$
KENTON ELEMENTARY <i>(Ice Machine x1, Reach-In Cooler x2, Walk-In Cooler x1, Walk-In Freezer x1)</i>	\$
PINER ELEMENTARY <i>(Cold Serving Line x1, Ice Machine x1, Reach-In Cooler x1, Walk-In Cooler x1, Walk-In Freezer x1)</i>	\$
RIVER RIDGE ELEMENTARY <i>(Cold Serving Line x4, Ice Machine x1, Reach-In Cooler x4, Walk-In Cooler x1, Walk-In Freezer x1)</i>	\$
RYLAND HEIGHTS ELEMENTARY <i>(Cold Serving Line x2, Ice Machine x1, Reach-In Cooler x 1, Walk-In Cooler x1, Walk-In Freezer x1)</i>	\$
TAYLOR MILL ELEMENTARY <i>(Cold Serving Line x2, Ice Machine x1, Reach-In Cooler x2, Walk-In Cooler x1, Walk-In Freezer x1)</i>	\$
WHITE'S TOWER ELEMENTARY <i>(Cold Serving Line x2, Ice Machine x1, Reach-In Cooler x1, Walk-In Cooler x1, Walk-In Freezer x1)</i>	\$
SUMMIT VIEW ACADEMY <i>(Cold Serving Line x4, Ice Machine x1, Reach-In Cooler x1, Walk-In Cooler x1, Walk-In Freezer x1)</i>	\$
TURKEY FOOT MIDDLE <i>(Ice Machine x1, Reach-In Cooler x1, Walk-In Cooler/Freezer x1)</i>	\$
TWENHOFEL MIDDLE SCHOOL <i>(Cold Serving Line x1, Ice Machine x1, Reach-In Cooler x2, Walk-in Cooler x1, Walk-In Freezer x1)</i>	\$
WOODLAND MIDDLE SCHOOL <i>(Ice Machine x1, Reach-In Cooler, Walk-In Cooler, Walk-In Freezer)</i>	\$
DIXIE HEIGHTS HIGH SCHOOL <i>(Ice Machine x1, Reach-In Cooler x2, Reach-In Freezer x2, Walk-In Cooler/Freezer x1)</i>	\$
SCOTT HIGH SCHOOL <i>(Cold Serving Line x2, Ice Machine x1, Reach-In Cooler x2, Walk-In Cooler x1, Walk-In Freezer x2)</i>	\$
SIMON KENTON HIGH SCHOOL <i>(Cold Serving Line x2, Ice Machine x1, Reach-In Cooler x2, Walk-In Cooler/Freezer x1)</i>	\$
SUPPORT OPERATIONS CENTER <i>(Walk-In Freezer x1)</i>	\$

BIDDER IS TO COMPLETE THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

6.2 SERVICE CALLS

(For evaluation purposes, assume 45 service calls and 120 labor hours at the standard hourly rate per year)

a. Labor Rates

Repair Technician Standard Hourly Rate \$ _____

Repair Technician Overtime Hourly Rate \$ _____

Repair Technician Emergency Service Rate \$ _____

Standard Business Hours (days and times) _____

b. Flat Rates

Trip Charge per Service Call \$ _____

Trip Charge per Emergency Service Call \$ _____

c. Guaranteed response time once notified (in hours):

Standard Service Call _____

Emergency Service Call _____

6.3 PARTS

(For evaluation purposes, assume \$10,000/year)

Cost plus a percentage mark-up on materials needed for repairs: _____ %

6.4 ADDITIONAL COSTS

List any additional charges or fees that may be incurred:

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

I, the undersigned, submit this bid/proposal in accordance with the specifications, which are part of this solicitation. My signature also certifies that I am authorized to submit this bid/proposal, sign as a representative for the company, and carry out the services solicited in this solicitation.

Signature of Authorized Agent _____ Date _____

Printed Name and Title _____

Name of Company _____

BIDDER IS TO COMPLETE THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

**REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS
CLAIMING RESIDENT BIDDER STATUS**

FOR BIDS AND CONTRACTS IN GENERAL:

The bidder or offeror hereby swears and affirms under penalty of perjury that, in accordance with KRS 45A.494(2), the entity bidding is an individual, partnership, association, corporation, or other business entity that, on the date the contract is first advertised or announced as available for bidding:

1. Is authorized to transact business in the Commonwealth;
2. Has for one year prior to and through the date of advertisement:
 - a. Filed Kentucky corporate income taxes;
 - b. Made payments to the Kentucky unemployment insurance fund established in KRS 341.49; and
 - c. Maintained a Kentucky workers' compensation policy in effect.

The BIDDING AGENCY reserves the right to request documentation supporting a bidder's claim of resident bidder status. Failure to provide such documentation upon request shall result in disqualification of the bidder or contract termination.

Signature

Printed Name

Title

Date

Company Name _____

Address _____

Subscribed and sworn to before me By _____

(Affiant)

(Title)

of _____ the _____ day of _____, 20____.
(Company Name)

Notary Public

[seal of notary]

My commission expires: _____

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY



Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
SIGNATURE	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the State or local Agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

Instructions for Certification

- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

7. CHECKLIST

All items listed below are due on or before the sealed bid opening, **fully** completed per instructions in order to qualify the bid. Failure to do so will disqualify the bid.

1.	_____	Cover Sheet	<i>Page 1</i>
2.	_____	Conflict of Interest	<i>Page 2</i>
3.	_____	Exceptions	<i>Page 14</i>
4.	_____	Bid Form	<i>Page 15-17</i>
5.	_____	Quality of Service Write-up	<i>(See page 13, 3.12 for requirements)</i>
6.	_____	Sample of Post Inspection Report	<i>(See page 13, 3.12 for requirements)</i>
8.	_____	References	<i>(See page 13, 3.12 for requirements)</i>
9.	_____	Kentucky Resident Bidder <i>(if applicable)</i>	<i>Page 18</i>
10.	_____	Debarment and Suspension Form	<i>Page 19</i>
11.	_____	Proof of Required Insurance	<i>(See page 3, 1.6, for requirements)</i>

All awarded bidders, as a result of this Invitation to Bid, shall submit a completed IRS W-9 Form within ten (10) business days of the bid award notification.

APPENDIX A
KENTON COUNTY SCHOOL DISTRICT
FOOD SERVICE EQUIPMENT INVENTORY

Location	Type	Equipment	Manufacturer	Model
Beechgrove Elementary	Cold Equipment	Ice Machine	Kintera	
	Cold Equipment	Reach-In Cooler	Traulsen	AHT232WUT-FHS
	Cold Equipment	Reach-In Cooler	Hoshizaki	CR3S-FS
	Cold Equipment	Reach-In Freezer	Victory	ULTRASPEC FREEZE
	Cold Equipment	Walk-In Freezer	Leer	DS-3678-CSF
	Cold Equipment	Walk-In Cooler	Leer	DS-3678-FSF
	Hot Equipment	Combi Oven	Alto Shaam	CTP7-20G
	Hot Equipment	Combi Oven	Alto Shaam	CTP7-20G
	Hot Equipment	Combi Oven	Rational	
	Hot Equipment	Dishwasher	Hobart	C44AW
	Hot Equipment	Steam Jacket Kettle	Cleveland	
Caywood Elementary	Cold Equipment	Ice Machine	Manitowoc	INDIGO NXT
	Cold Equipment	Reach-In Cooler	Continental	
	Cold Equipment	Walk-In Cooler	Norlake	SA18-53B-A
	Cold Equipment	Walk-In Freezer	Norlake	SE36-140BD
	Hot Equipment	Combi Oven	Rational	SCC1020
	Hot Equipment	Convection Oven	Garland	
	Hot Equipment	Convection Steamer Oven	Garland	24CGP10
	Hot Equipment	Convection Steamer Oven	Garland	KDPS-40
	Hot Equipment	Convection Steamer Oven	Garland	DFG100
	Hot Equipment	Dishwasher	American Dish	ADS-5AG-S-EA
	Hot Equipment	Steam Jacket Kettle	Cleveland	POWER 10
Dixie Heights High	Cold Equipment	Ice Machine	Manitowoc	S570
	Cold Equipment	Reach-In Cooler	Traulsen	G20000
	Cold Equipment	Reach-In Cooler	Traulsen	G20000
	Cold Equipment	Reach-In Freezer	Traulsen	ALT132WUT-10-HHS
	Cold Equipment	Reach-In Freezer	SABA	S-47FF
	Cold Equipment	Walk-In Cooler/Freezer	Elliott-Williams	CUSTOM

**Manufacturer and/or model number may not be known*

Location	Type	Equipment	Manufacturer	Model
	Hot Equipment	Combi Oven	Rational	SCC WE 62G
	Hot Equipment	Combi Oven	Rational	SCC WE 62G
	Hot Equipment	Combi Oven	Rational	LM100CG.AXXXX
	Hot Equipment	Convection Oven	Hobart	HGC5+BUILDUP
	Hot Equipment	Convection Oven (Bottom)	Hobart	HGC5+BUILDUP
	Hot Equipment	Convection Oven (Bottom)	Hobart	HGC5+BUILDUP
	Hot Equipment	Convection Oven (Top)	Hobart	HGC5+BUILDUP
	Hot Equipment	Dishwasher	Hobart	C44AW
	Hot Equipment	Steam Jacket Kettle	Cleveland	24CGA10
Ft. Wright Elementary	Cold Equipment	Cold Serving Line	LTI	50-CFT
	Cold Equipment	Cold Serving Line	LTI	50-CFT
	Cold Equipment	Cold Serving Line	LTI	QSCHP-2
	Cold Equipment	Cold Serving Line	LTI	QSCHP-2
	Cold Equipment	Cold Serving Line	LTI	EF3CPA
	Cold Equipment	Cold Serving Line	LTI	EF3CPA
	Cold Equipment	Ice Machine	Hoshizaki	either KM-201 or 260
	Cold Equipment	Reach-In Cooler	Traulsensen	RHT232NPUT-FHS
	Cold Equipment	Reach-In Cooler	Traulsensen	RHT232NPUT-FHS
	Cold Equipment	Walk-In Cooler	Kolpak	410135021
	Cold Equipment	Walk-In Freezer	Kolpak	41013502A
	Hot Equipment	Combi Oven	Rational	CMP62G
	Hot Equipment	Combi Oven	Rational	CMP101
	Hot Equipment	Dishwasher	Hobart	CL44E
	Hot Equipment	Steam Jacket Kettle	Cleveland	KGL-40-T
Kenton Elementary	Cold Equipment	Ice Machine	Manitowoc	01 698 SY0304A
	Cold Equipment	Reach-In Cooler	Traulsensen	NA
	Cold Equipment	Reach-In Cooler	Traulsensen	AHT232WUT-FHS
	Cold Equipment	Walk-In Cooler	Norlake	W15257
	Cold Equipment	Walk-In Freezer	Norlake	W15257
	Hot Equipment	Combi Oven	Rational	SCC102G
	Hot Equipment	Convection Oven	Blodgett	CN75064
	Hot Equipment	Convection Oven	Blodgett	CN75064

**Manufacturer and/or model number may not be known*

Location	Type	Equipment	Manufacturer	Model
	Hot Equipment	Dishwasher	Hobart	C-44A
	Hot Equipment	Steam Jacket Kettle	Cleveland	KGL40T
		Tilt Skillet	Cleveland	CN75067
Piner Elementary	Cold Equipment	Cold Serving Line	LTI	QS2-3EF
	Cold Equipment	Ice Machine	Manitowoc	D420
	Cold Equipment	Reach-In Cooler	Delfield	GBR3P-SH
	Cold Equipment	Walk-In Cooler	Kolpak	6223782
	Cold Equipment	Walk-In Freezer	Kolpak	6223781
	Hot Equipment	Combi Oven	Alto Shaam	CTP7-20G
	Hot Equipment	Combi Oven	Alto Shaam	CTP7-20G
	Hot Equipment	Dishwasher	Champion	44PRO
	Hot Equipment	Steam Jacket Kettle	Cleveland	KGL-40
R.C. Hinsdale Elementary	Cold Equipment	Cold Serving Line	LTI	50-CFMA
	Cold Equipment	Cold Serving Line	LTI	QS2-3EF
	Cold Equipment	Ice Machine	Manitowoc	C470
	Cold Equipment	Reach-In Cooler	Continental	2RNSSHD
	Cold Equipment	Reach-In Freezer	Deflfield	SSFI-SH
	Cold Equipment	Walk-In Cooler	American Dish	
	Cold Equipment	Walk-In Freezer	American Dish	FW3483.111NWNL-F
	Hot Equipment	Combi Oven	Rational	5CC102G
	Hot Equipment	Convection Oven	Blodgett	NA
	Hot Equipment	Convection Oven	Blodgett	NA
	Hot Equipment	Dishwasher	Hobart	CL44E
	Hot Equipment	Steam Jacket Kettle	Cleveland	
River Ridge Elementary	Cold Equipment	Cold Serving Line		
	Cold Equipment	Cold Serving Line		
	Cold Equipment	Cold Serving Line		
	Cold Equipment	Cold Serving Line		
	Cold Equipment	Ice Machine	Manitowoc	MANITOWOC B580
	Cold Equipment	Reach-In Cooler	Traulsensen	
	Cold Equipment	Reach-In Cooler	Traulsensen	

**Manufacturer and/or model number may not be known*

Location	Type	Equipment	Manufacturer	Model
	Cold Equipment	Reach-In Cooler	Traulsen	
	Cold Equipment	Reach-In Cooler	Turbo Air	PRO-50R-PT
	Cold Equipment	Reach-In Freezer	Traulsen	HBF49HC-1
	Cold Equipment	Reach-In Freezer	Traulsen	HBF49HC-1
	Cold Equipment	Walk-In Cooler	Vulcan	DR3076W6H7-F
	Cold Equipment	Walk-In Freezer	Vulcan	DR3076W6H7-F
	Hot Equipment	Combi Oven	Convotherm	C4 ET 6.20EB-N
	Hot Equipment	Combi Oven	Convotherm	C4 ET 6.20EB-N
	Hot Equipment	Convection Oven	Vulcan	FT88T
	Hot Equipment	Convection Oven	Vulcan	FT88T
	Hot Equipment	Convection Oven	Blodgett	ZEPHAIR DOUBLE
	Hot Equipment	Convection Oven	Blodgett	ZEPHAIR DOUBLE
	Hot Equipment	Dishwasher	Hobart	C-44A
	Hot Equipment	Steam Jacket Kettle	Vulcan	
	Hot Equipment	Tilt Skillet	Vulcan	E40C
Ryland Heights Elementary	Cold Equipment	Cold Serving Line	LTi	60-CFT
	Cold Equipment	Cold Serving Line	LTi	60-CFT
	Cold Equipment	Ice Machine	Manitowoc	UYF0140A-161B
	Cold Equipment	Reach-In Cooler	Continental	D1RENSAHD
	Cold Equipment	Reach-In Freezer	Traulsen	HBF49HC-1
	Cold Equipment	Walk-In Freezer	Norbec	PP-340
	Cold Equipment	Walk-In Cooler	Elliott-Williams	
	Hot Equipment	Combi Oven	Rational	SCC/02G
	Hot Equipment	Convection Oven	Blodgett	
	Hot Equipment	Convection Oven	Blodgett	
	Hot Equipment	Dishwasher	Hobart	CL44EN
	Hot Equipment	Steam Jacket Kettle	Cleveland	KTG-12-T
Scott High	Cold Equipment	Cold Serving Line	LTi	QSCHP-2
	Cold Equipment	Cold Serving Line	LTi	QSCHP-2
	Cold Equipment	Ice Machine	Hoshizaki	
	Cold Equipment	Reach-In Cooler	Utility Refrigerator	R-30-SS-2S-D
	Cold Equipment	Reach-In Cooler	Utility Refrigerator	R-60-SS-4S-D

**Manufacturer and/or model number may not be known*

Location	Type	Equipment	Manufacturer	Model
	Cold Equipment	Walk-In Cooler	Kolpak	5521426A
	Cold Equipment	Walk-In Freezer	Kolpak	5521431A
	Cold Equipment	Walk-In Freezer	Kolpak	5521442A
	Hot Equipment	Combi Oven	Rational	SCCWE62G
	Hot Equipment	Combi Oven	Rational	SCCWE62G
	Hot Equipment	Combi Oven	Rational	
	Hot Equipment	Dishwasher	Hobart	CL441
	Hot Equipment	Steam Jacket Kettle	Cleveland	KGL-40-T
	Hot Equipment	Tilt Skillet	Cleveland	SGL-30-T1
Simon Kenton High	Cold Equipment	Cold Serving Line	Delfield	SH-3-NU
	Cold Equipment	Cold Serving Line	Delfield	SH-3-NU
	Cold Equipment	Ice Machine	Hoshizaki	KM-280MAH
	Cold Equipment	Reach-In Cooler	Hobart	QSAD2
	Cold Equipment	Reach-In Cooler	True	STG2RPT-2S-2S-HC
	Cold Equipment	Walk-In Cooler/FREEZER	Brown	CUSTOM
	Hot Equipment	Combi Oven	Rational	SCCWE102G
	Hot Equipment	Combi Oven	Rational	SCCWE102G
	Hot Equipment	Dishwasher	Hobart	C44A
	Hot Equipment	Convection Oven	Cres Cor	RO-151-FUA-18
	Hot Equipment	Convection Oven	Cres Cor	RO-151-FUA-18
	Hot Equipment	Convection Oven	Cres Cor	RO-151-FUA-18
	Hot Equipment	Convection Oven	Cres Cor	RO-151-FUA-18
	Hot Equipment	Convection Oven	Cres Cor	RO-151-FUA-18
	Hot Equipment	Convection Oven	Cres Cor	RO-151-FUA-18
	Hot Equipment	Steam Jacket Kettle	Cleveland	KGL-40-T
	Hot Equipment	Steam Jacket Kettle	Cleveland	KGL-40-T
Summit View Academy	Cold Equipment	Cold Serving Line	LTI	K50-CFM-EB
	Cold Equipment	Cold Serving Line	LTI	K50-CFM-EB
	Cold Equipment	Cold Serving Line	LTI	K50-CFM-EB
	Cold Equipment	Cold Serving Line	LTI	K50-CFM-EB
	Cold Equipment	Ice Machine	Manitowoc	
	Cold Equipment	Reach-In Cooler	Continental	DL3RE-SA-PT-HD

**Manufacturer and/or model number may not be known*

Location	Type	Equipment	Manufacturer	Model
	Cold Equipment	Walk-In Cooler	Elliott-Williams	97202
	Cold Equipment	Walk-In Freezer	Elliott-Williams	97202
	Hot Equipment	Combi Oven	Rational	SCCWE62
	Hot Equipment	Combi Oven	Rational	SCCWE62
	Hot Equipment	Combi Oven	Rational	SCCWE62
	Hot Equipment	Combi Oven	Rational	SCCWE62
	Hot Equipment	Convection Oven	Vulcan	EC04D
	Hot Equipment	Convection Oven	Vulcan	EC04D
	Hot Equipment	Convection Oven	Vulcan	EC04D
	Hot Equipment	Convection Oven	Vulcan	EC04D
	Hot Equipment	Convection Oven	Vulcan	EC04D
	Hot Equipment	Convection Oven	Vulcan	EC04D
	Hot Equipment	Dishwasher	Hobart	CL44EN
	Hot Equipment	Dishwasher	Hobart	CL44EN
	Hot Equipment	Steam Jacket Kettle	Groen	DEE 4-60C
	Hot Equipment	Tilt Skillet	Vulcan	E300-11
Taylor Mill Elementary	Cold Equipment	Cold Serving Line	Delfield	000-40013THR3
	Cold Equipment	Cold Serving Line	Delfield	000-40013SF42
	Cold Equipment	Ice Machine	Manitowoc	C-570
	Cold Equipment	Reach-In Cooler	Traulsensen	AHT232WUT-FHS
	Cold Equipment	Reach-In Cooler	Traulsensen	AHT232WUT-FHS
	Cold Equipment	Walk-In Freezer	Schmidt	RWU39
	Cold Equipment	Walk-In Cooler	Schmidt	RWU39
	Hot Equipment	Combi Oven	Convotherm	C4 ET 10.20GB-N
	Hot Equipment	Combi Oven	Rational	
	Hot Equipment	Dishwasher	Hobart	CL44E
	Hot Equipment	Steam Jacket Kettle	Vulcan	GL40E
	Hot Equipment	Steam Jacket Kettle	Vulcan	GL60E
Turkey Foot Middle	Cold Equipment	Ice Machine	Manitowoc	
	Cold Equipment	Reach-In Cooler	Deflied	SSR1-SH-210
	Cold Equipment	Walk-In Cooler/Freezer	Bally	
	Hot Equipment	Combi Oven	Alto Shaam	7.14ES

**Manufacturer and/or model number may not be known*

Location	Type	Equipment	Manufacturer	Model
	Hot Equipment	Combi Oven	Alto Shaam	7.14ES
	Hot Equipment	Convection Oven	Alto Shaam	
	Hot Equipment	Dishwasher	Champion	44DRWS
	Hot Equipment	Steam Jacket Kettle	Groen	TDB-40
	Hot Equipment	Steam Jacket Kettle	Groen	DEE/4-40
Twenhofel Middle	Cold Equipment	Cold Serving Line	LTI	K74-CFMA
	Cold Equipment	Ice Machine	Icetro America	IM-0350-AH-22
	Cold Equipment	Reach-In Cooler	Continental	DL1FE-SA-PT
	Cold Equipment	Reach-In Cooler	Continental	DL2RE-SA-PT
	Cold Equipment	Walk-In Cooler	Norlake	21153-01
	Cold Equipment	Walk-In Freezer	Norlake	
	Hot Equipment	Combi Oven	Rational	SCCWE102G
	Hot Equipment	Convection Oven	Blodgett	DFG-200
	Hot Equipment	Convection Oven	Blodgett	DFG-200
	Hot Equipment	Convection Oven	Blodgett	DFG-200
	Hot Equipment	Convection Oven	Cres Cor	R0151FPWUA18B208
	Hot Equipment	Convection Oven	Cres Cor	RO151FPWUA18B208
	Hot Equipment	Convection Oven	Cres Cor	RO151FPWUA18B208
	Hot Equipment	Dishwasher	Hobart	CL44E
	Hot Equipment	Steam Jacket Kettle	Cleveland	KGL-40-T
	Hot Equipment	Steam Jacket Kettle	Cleveland	KGL-40-T
White's Tower Elementary	Cold Equipment	Cold Serving Line	LTI	SPC-TA-MF-200260
	Cold Equipment	Cold Serving Line	LTI	SPC-TA-MF-200260
	Cold Equipment	Ice Machine	Manitowoc	K420
	Cold Equipment	Reach-In Cooler	Victory	RS3DS1HD36ACPS
	Cold Equipment	Walk-In Cooler	Kolpak	6221617
	Cold Equipment	Walk-In Freezer	Kolpak	6221617
	Hot Equipment	Combi Oven	Rational	SCC102G
	Hot Equipment	Combi Oven	Rational	SCC WE 102G
	Hot Equipment	Convection Oven	Blodgett	NA
	Hot Equipment	Convection Oven	Blodgett	NA
	Hot Equipment	Dishwasher	Champion	44PRO

**Manufacturer and/or model number may not be known*

Location	Type	Equipment	Manufacturer	Model
	Hot Equipment	Steam Jacket Kettle	Cleveland	KGDL-40
Woodland Middle	Cold Equipment	Ice Machine	Manitowoc	IY0454A-161
	Cold Equipment	Reach-In Cooler	Delfield	GBSR3P-S
	Cold Equipment	Walk-In Cooler	Kolpak	18401-S
	Cold Equipment	Walk-In Freezer	Kolpak	18707-S
	Hot Equipment	Combi Oven	Rational	SCCWE62
	Hot Equipment	Convection Oven	Blodgett	MARK V
	Hot Equipment	Convection Oven	Blodgett	MARK V
	Hot Equipment	Convection Oven	Blodgett	MARK V
	Hot Equipment	Convection Oven	Blodgett	MARK V
	Hot Equipment	Dishwasher	Hobart	C44A
	Hot Equipment	Steam Jacket Kettle	Cleveland	
	Hot Equipment	Steam Jacket Kettle	Cleveland	
	Hot Equipment	Tilt Skillet	Vulcan	

**Manufacturer and/or model number may not be known*