

RECORD OF BOARD PROCEEDINGS MINUTES

The Menifee County Board of Education held a Menifee County Board of Education Special Called Meeting on May 15, 2025 at 4:30 PM, at the Menifee County Board of Education Board Room with the following members present:

Attendance Taken at 4:30 PM:

Present Board Members:

Mr. Matt Cooper
Ms. Brenda Evans
Ms. Julia Maness
Ms. Elaine Martin
Mr. Greg Spencer

I. Call to Order

I.A. Roll Call

I.B. Pledge of Allegiance

I.C. Moment of Silence

I.D. Menifee County School District: Values, Beliefs and Goals

I.E. Adopt Agenda

Order #2025-672 - Motion Passed: Recommend Board Adopt Agenda as Presented passed with a motion by Mr. Greg Spencer and a second by Ms. Julia Maness.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

II. Presentations

II.A. Student Recognitions/Staff Recognitions

II.A.1. Menifee Central Student Council

II.A.2. Craft Academy

II.A.3. Retirees: Jessica Patrick

Tracy McCown

Denise Burton
II.B. Reports
II.B.1. Treasurer Reports
II.B.1.a. MUNIS Balance Sheets

Order #2025-673 - Motion Passed: Recommend Board Approve the MUNIS Balance Sheet passed with a motion by Mr. Matt Cooper and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

II.B.1.b. Monthly Financial Report

Order #2025-674 - Motion Passed: Recommend Board Approve the Monthly Financial Report passed with a motion by Mr. Greg Spencer and a second by Ms. Julia Maness.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

II.B.1.c. Bank Reconciliation

Order #2025-675 - Motion Passed: Recommend Board Approve the Bank Reconciliation passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

II.B.1.d. Cash Flow Statement

Order #2025-676 - Motion Passed: Recommend Board Approve Cash Flow Statement passed with a motion by Mr. Matt Cooper and a second by Mr. Greg Spencer.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

II.B.2. Directors Report

II.B.3. Principal Update/Instructional Support

III. Student Learning and Support Items Recommended for Approval

III.A. CONSENT ITEMS

Order #2025-677 - Motion Passed: Recommend Board Approve Consent Items passed with a motion by Mr. Greg Spencer and a second by Ms. Julia Maness.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

III.A.1. Board Minutes

III.A.2. Subsequent Claims, Current Claims and Salaries (Bills for Payment)

III.A.3. Approve Finance Bonds for the Superintendent for 2025-2026 School Year

III.A.4. Approve to Amend Band Director Job Description

III.A.5. Approve to Amend All Classified Job Descriptions to Add Physical Requirements Effective July 1

III.A.6. Approve to Abolish Striving Readers Coach Position effective 10/1/2025

III.A.7. Approve to Abolish Achievement and Compliance Coach Position effective 6-30-25

III.A.8. Approve to Create Custodian #2 Position for 7 hours and 180 Days

III.A.9. Approve to Create Assistant Director of Personalized Learning Position

III.A.10. Approve the Job Description for Assistant Director of Personalized Learning

III.A.11. Approve to Create Academic and Support Coach Position

III.A.12. Approve the Academic and Support Coach Job Description

III.A.13. Approve the 2025-2026 Preschool Tuition

III.A.14. Approve 2025-2026 Pay Scales

III.A.15. Approve 2025-2026 Pay Dates

III.A.16. Approve to Apply for First Responder Grant

III.A.17. Approve the School-Related Trip Request for FBLA National Leadership Conference to Anaheim, CA 6/28-7/2/25

III.A.18. Approve Donations for FFA

III.A.19. Approve Contract with Protek Security, Inc. for Fire and Life Safety
III.A.20. Approve the 2025-2026 Kentucky Valley Educational Cooperative (KVEC) Membership Agreement
III.A.21. Approve the 2025-2026 Memorandum of Understanding Between The University of Kentucky and Menifee High School for Dual Credit
III.A.22. Approve Community Eligibility Provision for the Division of School and Community Nutrition
III.A.23. Approve 2025-2026 Contract with Presence Learning for Psychological Services
III.A.24. Approve 2025-2026 Contract for the School-based Based Clinic with Community Family Clinic
III.A.25. Approve the 2025-2026 Memorandum of Understanding Between Maysville Community and Technical College and Menifee High School for Dual Credit
III.A.26. Approve 2025-2026 Memorandum of Agreement with Morehead State University for Dual Credit Courses of Horticultural Science
III.A.27. Approve 25-26 Workers' Compensation Coverage
III.A.28. Approve BG-4 for Sports Complex
III.A.29. Approve Early Petition for Kindergarten
III.A.30. Approve to Purchase Text Books for Students Attending The Craft Academy
III.A.31. Approve to Amend the 2024-2025 School Calendar
III.A.32. Approve to Provide Matching Financial Scholarships of \$500 per Accepted Applicant for Participation in the Elevate Rank Change Program.
III.A.33. Approve entering into a long-term lease agreement with Menifee County Fiscal Court for the use of the approximately 1.69 acres owned by the school district to provide road access and potential parking for the Baseball Field at the County Park that will be utilized by our students

III.B. DISCUSSION AND APPROVAL ITEMS

III.B.1. Approve 2025-2026 Tentative Budget

Order #2025-678 - Motion Passed: Recommend Board to Approve 2025-2026 Tentative Budget passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

III.B.2. Approve the District Facility Plan and Hearing Officer Report

Order #2025-679 - Motion Passed: Recommend Board to Approve the District Facility Plan and Hearing Officer Report passed with a motion by Mr. Greg Spencer and a second by Mr. Matt Cooper.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

Discussion:

The board meeting recessed at 5:30 p.m. for the Public Hearing, pursuant to a motion by Mr. Greg Spencer and a second by Mr. Matt Cooper.

At 5:32 p.m., the regular board meeting resumed upon a motion by Mr. Greg Spencer and a second by Mrs. Brenda Evans.

IV. Personnel Notification

V. Informational Items

VI. Communication/Sharing (All Present)

VII. Adjournment

Order #2025-680 - Motion Passed: Recommend Board Approve Adjournment passed with a motion by Mr. Greg Spencer and a second by Ms. Julia Maness.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

Signed: _____
Menifee County Board Chairman

Signed: _____
Menifee County Board of Education Secretary