

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: VII C DATE: May 19, 2025

TOPIC/TITLE: Approve Travel Requests

PRESENTER: Administrators

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
☐ ACTION REQUESTED AT THIS MEETING
☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
☐ BOARD OF EDUCATION POLICY
☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
☐ ACTION:

BACKGROUND INFORMATION:

As per Board Policy, the attached travel requests must be approved by the Board.

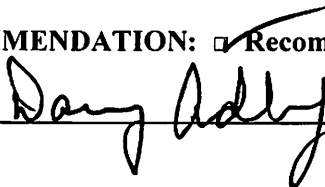
SUMMARY OF MAJOR ELEMENTS:

Attached: WCHS - FFA Leadership Training, 15 Students/3 Adults (Hardinsburg, KY; 6/16/25-6/20/25); American Choral Directors Association Regional Conference, Choral Director (Memphi, TN; 3/4/26-3/7/26); FFA Leaderhip Camp, 5 Students/1 Adults (Hardinsburg, KY; 5/28/25-5/30/25); Engineering CTSO, 8 Students/1 Adult (Nashville, TN; 6/26/25-7/1/25); WCHS Choir Performance at Carnegie Hall, 70 Students/15 Adults (New York, New York; 3/20/26-3/24/26); 2026 Senior Trip, 48 Students/4 Adults (New York City, New York; 3/31/26-4/4/26); Curriculum & Instruction - Council of Chief State School Officers Spring Collaboratives Meeting, Chief Academic Officer (Denver, CO; 6/25/25-6/27/25); Simmons - 5th Grade DC Trip, 75 Students/30 Adults (Washington DC; 4/20/26-4/24/26).

IMPACT ON RESOURCES: Please see attached documentation

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Michaela Carpenter Woodford County FFA
DATES OF TRIP:	06/16/2025-06/20/2025
TRIP TO:	FFA Leadership Training Center
METHOD OF TRANSPORTATION:	Bus
ACCOMMODATIONS:	N/A
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	The purpose of the trip is for kids to attend the Kentucky FFA Leadership Training Center (FFA Camp). They will participate in leadership workshops and take classes to learn more about their newly elected FFA officer position.
CONFERENCE AGENDA: SEE ATTACHMENT	<<submission_data_agendaLink>>
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Students- 15 Adults- 3
TOTAL ESTIMATED COST:	\$\$2,675
COST INCLUDES:	- Camp registration - Travel
FUNDING SOURCE:	FFA
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Jessica Greathouse</i>
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Amanda Best</i>

	<i>Ryan Asher</i>
SUPERINTENDENT RECOMMENDATION:	<input checked="checked" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Dany Adly</i>

KENTUCKY FFA LEADERSHIP TRAINING CENTER

2023

Time

The Kentucky FFA Leadership Training Center (hereafter referred to as LTC) is operated on Central Daylight Time.

Registration

Chapters need to register at LTC from 9:00 to 11:00 a.m. (CDT) on Monday.

The Advisor should be prepared to update any changes to his/her chapter registration information submitted.

Chapters from a distance who plan to arrive Sunday afternoon must make arrangements with the LTC Director at least three weeks in advance of arrival for accommodations and insurance coverage.

Fees

A. The fee per FFA member per week of leadership training is \$150.00 (including insurance). All persons attending the Center must carry insurance. See general policies (page 3, #22) on insurance.

B. A deposit fee of \$75.00 per FFA member must accompany reservation request. The balance of \$75.00 will be due when the Chapter Advisor submits their registration information.

C. The Advisor's fee is \$150 (including insurance). Advisors may send \$75.00 deposit with reservations. Advisor's children age 5 and under are free. Advisor's children age 6 and older (not an FFA member) the fee is \$75.

Chaperone fee is \$150. The LTC does not provide chaperones.

D. Refunds will only be made if notification is made to the LTC two weeks prior to arrival at camp.

Individual Awards

Leadership awards are presented to members who have displayed noteworthy leadership while at the LTC. Ten percent (10%) of members in attendance each week will receive leadership awards. Up to one-third of these will receive the "Outstanding Leader Award" and the remaining will receive the "Leadership Award." Recipients must have participated the entire week.

General Policies and Regulations

1. Advisors and FFA members are expected to arrive and register before 11:00 am on Monday and remain through lunch on Friday. Advisors will bring only members who are current FFA members and are willing to participate in the complete program and will be in high school and FFA members the following year.

2. Advisors are on salary while attending a week of leadership training and are expected to discharge their assigned responsibilities. Each Advisor will be assigned specific jobs in the program at the LTC. Preferences for class assignment will be honored where possible.

3. FFA members must be accompanied to the LTC by their Advisor who will be responsible for their conduct and welfare at all times.
4. All Advisors are expected to remain at LTC during their session. Arrangements must be made with the LTC Director if it becomes necessary, for any reason, for an Advisor to leave. No one will be permitted to go to town during or after the night program.
5. LTC is NOT responsible for providing chaperones, male or female, for any group attending the Center. All persons attending the Center must be properly chaperoned. **NOTE:** There must be a minimum of 3 years age difference between program participants and chaperone.
6. Advisors are encouraged to attend classes and participate in program improvements when assigned duties do not interfere.
7. Vehicles are to be parked on the paved designated areas. Please refrain from parking in the few spots reserved for LTC Staff.
8. Participants are NOT to bring coolers, refrigerators, or beverages to LTC. If coolers or refrigeration are needed for medication, please inform office.
9. Soft drinks are not to be taken into the classrooms or cottages.
10. The LTC is a Tobacco-Free and alcohol-free State Facility. Use of tobacco products (including e-cigarettes) and or alcohol is prohibited in ALL buildings, parking lots and on the grounds. (This includes any illegal substances)
11. Turn off lights and showers when not in use.
12. Anyone caught fighting will be sent home immediately.
13. Anyone caught playing with a fire extinguisher will be sent home immediately and the Chapter will be assessed a \$50.00 recharge fee.
14. Visitors are welcome at LTC. Visitors are expected to sign-in upon arrival and sign-out upon departure. Visitors are requested to arrive no earlier than the evening meal and leave no later than thirty (30) minutes following the night session. Please **note** that there is a charge for all meals at LTC.
15. LTC and/or Staff are not responsible for lost or damaged property. Participants are discouraged from bringing large sums of money, valuable jewelry, etc.
16. **Please be sure to keep cabins closed during the day to conserve energy.**
17. Use of cell phones by students and/or advisors is restricted to time when there are not scheduled activities.

NOTE: Wireless computer connection is available in the Administration Building, Cafeteria, and Pavilion

Packing List

18. Each participant will bring the following items:
 - a) Linens (extra long twin {38"x 79"} sheets, pillowcase), blanket, and pillow.
 - b) Bath and hand towels, soap, shampoo, toothpaste, and other personal items.
 - c) Modest swimming attire only **no visible midriff** (no monokini or bikini swimwear permitted, tankini's are acceptable).
 - d) Swimwear to be worn for swimming only, no other games or activities.
 - e) Clothes for camp (including sweater or jacket).
 - f) Paper and pencil for taking class notes.
 - g) Clearly identified personal athletic equipment (softball glove, tennis racket, etc.)
 - h) Musical instrument (if desired)
 - i) Official dress if instructed so by your Advisor.

Administration Offices

19. LTC administrative offices are private space for use by staff members ~ NOT public areas. Please treat them as such including the use of office equipment, telephone, computers, etc.

Health Care

20. All participants attending LTC must carry insurance: Please **note** "Campers Accident and Illness Insurance" (page 8).
21. Medical History Forms will be sent to each Advisor. These forms may be duplicated and must be completed for each participant. Upon arrival, completed signed forms must be given to the LTC Director.
22. First aid supplies and equipment are available as needed.
23. Advisors are responsible for the welfare, health, and conduct of their students. Be certain students get proper medical care as needed. In case of injury to a student, report the accident to LTC Staff as soon as possible. LTC Staff will make arrangements for person injured to receive medical treatment, preferably at a doctor's office if accident occurs during the day. If at night, follow same procedure and LTC Staff will make arrangements for injured person to receive medical treatment at the local hospital. Important: It is the responsibility of the Advisor to see that insurance forms are completed and signed in the LTC Office as soon as possible.

NOTE: Please closely supervise students on prescription medication.

Cottage/Housing Inspection and Supervision

24. Cottage and grounds must be kept clean. Please **note** the comments under "Cottage Inspection Guidelines" (page 8).
25. All groups utilizing LTC should conduct a daily inspection of all cottages.
26. The Advisor and members will be housed together, where appropriate (page 2, #7), and

the Advisor will be responsible for member conduct and welfare at all times.

27. Advisors are to supervise students at all times, especially from "lights out" to "wake up" call. Keep students inside the cottage at night. Keep the noise level low. LTC Staff is NOT responsible for discipline. Inform LTC Staff if you have difficulty with a neighboring cottage. Sit near or with your students during group programs.

28. Cottage inventories ~ leave cottage as you found it if not better. Report all damages in cottage early.

29. Students should NOT be in any other cottage than their own. Men and women must NOT enter each other's cottages.

30. Fireworks are prohibited on campus.

Dining Hall/Meals

31. Participants are NOT to leave LTC for meals or bring meals to the Center. The only exception to this will be activities coordinated by the LTC Director.

32. Get to meals on time. The Dining Hall is closed when the line gets empty.

33. Shirts and shoes are required in the Dining Hall. Caps may NOT be worn in the Dining Hall.

34. Groups doing KP should report to the kitchen **10** minutes before mealtime. If not enough students show up for KP, the first students in line will be drafted.

35. The general use of the Dining Hall and Kitchen is restricted to allotted meal times. Utensils (trays, glasses, etc.) are to remain in the building.

Recreation

36. Swimming will be permitted only at designated times and under the supervision of a qualified lifeguard. Swimming is permitted in the swimming pool only.

37. Athletic Field Rules

- a) Shoes must be worn at all times.
- b) No spikes on field. Turf shoes are permitted.
- c) Use the athletic equipment responsibly.
- d) Demonstrate good sportsmanship on the athletic field.
- e) Report injuries immediately to the LTC Staff.
- f) No dunking or grabbing basketball rims.
- g) Do not hang on the volleyball nets.

38. Pool Rules

- a) Modest swimming attire only **no visible midriff** (no monokini or bikini swimwear permitted, tankini's are acceptable).
- b) Swimwear to be worn for swimming only, no other games or activities.
- c) Obey the lifeguard at ALL times.
- d) Take a shower (especially wash hair) before coming into the pool area.

- e) Spray feet at gate.
 - f) No gum, candy, or drinks in pool area.
 - g) No running or pushing.
 - h) Use clean language. Questionable language is not tolerated.
 - i) Don't hang on the dividing (buoyed) rope.
 - j) No dunking, chicken fighting, or unnecessary splashing.
 - k) Do not wear band-aids into the pool.
 - l) The deep end is for diving only.
 - m) Towel fighting will not be tolerated.
39. Diving Rules
- a) One person on the board at a time.
 - b) Wait for the person in front of you.
 - c) Only one spring on the board per dive.
 - d) Dive straight off the end of the board.
 - e) Swim to the nearest Ladder. Do NOT swim across the path of the other board.
40. Lake is closed for Summer 2023

Meals

The Dining hall will be open for meals as indicated in the daily schedule (page 5). Chapters that arrive before Monday @ 9 am CDT; we will provide a modest lunch on Friday at 11:00 for chapters elected to each here. **NOTE:** Participants may return for additional portions ("seconds") once everyone has been served.

Camp Council

The Camp members will be selected by each chapter before arriving to camp. All chapters will be represented. This member should bring Official Dress to use for night sessions and flag lowering sessions. This group will meet with the director on Monday night after session to develop schedule for council activities for the week.

FFA Talent Show

All chapters are encouraged to bring and enter a participant.

Miscellaneous

The wearing of clothing or caps with messages deemed offensive and inappropriate (racial, alcohol, drugs, morally questionable) is prohibited.

Note: If a "Completion Certificate" is withheld from an FFA member in a Chapter participating in the Chapter Volleyball or Chapter Waterball contests, the FFA Chapter will forfeit any Chapter recognition for these events.

Daily Schedule

The daily schedule will be provided to teachers upon arrival at registration.

Leadership Training Material

Each Advisor should bring for Leadership Training:

- a) Current *Official FFA Manual* for each FFA member.
- b) Copy of *Dunbar's Parliamentary Procedure Competitive Event Handbook*.
- c) *Official Chapter Secretary's Book* with your local **Chapter Program of Activities**.
- d) *Official Chapter Treasurer's Book*.
- e) Current *FFA Handbook*.
- f) Current *FFA Advisor's Handbook*.

Official Dress

Official dress as outlined in the *Official FFA Manual* is only required for camp council representatives.

Canteen

The canteen will be open only at specified times. Snacks, ice cream, soft drinks, power drinks, Center T-shirts, water bottles, etc., will be available in the canteen.

Recreation Hall

The Rec Hall is an area where campers may play pool, foosball, and ping pong. Pool cues and ping pong balls may be picked up from the sports equipment office. Rec Hall hours will be posted and operated by Camp Staff.

Leadership Training Program

Campers will be enrolled into multiple leadership activities while at camp. These are designed to prepare your team for the upcoming year and will be taught by experienced ag teachers or staff (whom are all aspiring Ag teachers themselves!)

Students will participate in: Organization and Operation (POA, planning activities, etc)
Officer Classes (separated into classes of their piers)
6 Workshops over 3 days

- Teamwork (conflict resolution, delegating, trust)
- Communication (public speaking, social media, etc)
- Advocacy (identifying stakeholders, educating folks)
- Other Leadership focuses on the two year rotation

All chapters will have an assigned time for Low Ropes that will include games, multiple elements (1.5 hours)

All chapters will get two "Chapter Hour" sessions per day (please have an agenda for those).

Campers Accident and Illness Insurance

The LTC provides supplemental insurance coverage for accidents taking place while at the campus. All campers are required to provide proof of insurance on their medical waiver. Additionally, your district insurance may cover any additional costs incurred by an injury or illness at camp.

Please report all injuries to the Administration for processing and make sure that you check in before leaving for doctor or emergency room visits.

Please Note: Advisors are responsible for filing all insurance claims with the Administrative Specialist prior to leaving LTC at the end of their session.

Policy Clarifications

Center Policy on Family Participation:

- Advisors are encouraged to include their family in their leadership week.
- Advisors will provide a designated adult to supervise their children at all times.
- Preschool age children are to be supervised by a designated adult during class periods and outside the classroom.
- Participating family members will be expected to provide proof of their own health/accident insurance coverage in addition to the policy provided by the Center.
- Bicycles and other toys are not to be played with on any of the roadways leading onto LTC, in front of the old and new administration buildings, or to the shop and dumpster area.

Center Policy on Chaperones: Chaperones must be at least one year past their high school graduation and there must be a minimum of 3 years age difference between program participants and chaperone

NOTICE

The *Kentucky FFA Leadership Training Center* concurs with the statewide mandate. Kentucky FFA Leadership Training Center is a Tobacco Free and Alcohol Free Campus. This also includes Illegal Substances.

Vandalism Policy

Any participant identified as participating in vandalism will pay reparations to LTC through his/her local FFA Chapter and may be sent home immediately and if deemed other chapter members had knowledge of the activity LTC reserves the right to send the entire Chapter home. Also the Chapter may be barred from attending LTC for up to two years. Appeal may be made to the Advisory Committee.

KENTUCKY DEPARTMENT OF EDUCATION
AND
KENTUCKY FFA LEADERSHIP TRAINING CENTER

DO NOT DISCRIMINATE ON THE BASIS

OF RACE, COLOR, NATIONAL ORIGIN, GENDER,

RELIGION, AGE, MARITAL STATUS, OR DISABILITY

IN EMPLOYMENT FOR THE PROVISION OF SERVICES

**WOODFORD COUNTY SCHOOLS- STAFF
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Taylor Strickland
DATES OF TRIP:	March 4-7, 2026
TRIP TO:	Memphis, TN
METHOD OF TRANSPORTATION:	Flight
ACCOMMODATIONS:	N/A
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	American Choral Directors Association Regional Conference
CONFERENCE AGENDA: SEE ATTACHMENT	https://www.acdasouthern.org/conference/
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	1
TOTAL ESTIMATED COST:	\$1,300
COST INCLUDES:	Hotel, Registration, Flight, Food, Sub
FUNDING SOURCE:	FX15
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>Darryl Holly</i> <input type="checkbox"/> Not Recommended

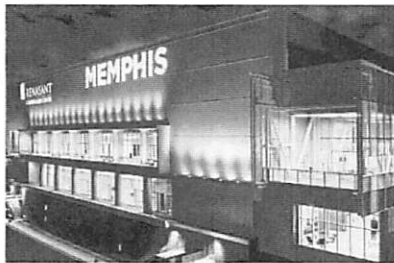


2026 ACDA Southern Conference - Memphis, TN

SAVE *the* DATE



ACDA SOUTHERN REGION CONFERENCE MARCH 4-7, 2026



in

MEMPHIS, TENNESSEE



ACDA SOUTHERN REGION CONFERENCE

HONOR CHOIR APPLICATIONS OPEN

AUGUST 18, 2025

APPLICATIONS CLOSE OCTOBER 3, 2025



COTY RAVEN MORRIS
CHILDREN'S CHOIR
GRADES 4-6

DR. JESSICA NAPOLES
JR. HIGH SATB CHOIR
GRADES 7-9

DR. RICHARD SCHNIPKE
SR. HIGH TTBB CHOIR
GRADES 10 - 12

DR. NICOLE LAMARTINE
SR. HIGH SSAA CHOIR
GRADES 10 - 12



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**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	RaAnn Miller FCCLA
DATES OF TRIP:	05/28/2025-05/30/2025
TRIP TO:	FFA Leadership Camp
METHOD OF TRANSPORTATION:	van
ACCOMMODATIONS:	FFA Leadership Camp
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Our region officer will go through training needed to know their job duties and responsibilities. New Members will also attend leadership training to as they are future leaders within the chapter. In addition, officers will plan for the upcoming school year and network with other members from the region and state.
CONFERENCE AGENDA: SEE ATTACHMENT	<<submission_data_agendaLink>>
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Students- 5 Adults- 1
TOTAL ESTIMATED COST:	\$150
COST INCLUDES:	Registration, Meals and Lodging for each attendee
FUNDING SOURCE:	CTE Supplemental Funds
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Jessica Greathouse</i>
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Amanda Best</i>

	<i>Ryan Asher</i>
SUPERINTENDENT RECOMMENDATION:	<input checked="checked" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Dany Adly</i>

Kentucky State Leadership Camp

Wednesday, May 28th

3:00 pm Registration and Cabin Setup

5:00 pm Guided Tour by SEC and Picture with Tree

5:30 pm Low Ropes Course for Region Officers

6:30 pm Dinner

8:00 pm Opening Session

9:00 pm Regional Meetings

10:30 pm Special Event

11:45 pm Lights Out

Thursday, May 29th

7:30 am Breakfast

8:15 am Cabin Inspection

8:45 am General Session

9:30 am Concurrent Session #1

10:30 am Concurrent Session #2

11:30 am Concurrent Session #3

12:30 pm Lunch

1:30 pm Regional Officer Training Sessions

2:30 pm The Ultimate Leadership Frenzy

4:00 pm Camp Activity

5:30 pm Dinner

6:30 pm Variety Show Practice

8:30 pm Variety Show

10:00 pm BonFire

11:45 pm Lights Out

Friday, May 30th

Must be completely out of cabins by 7:30 am

7:30 am Breakfast

8:15 am Cabin Inspection

8:30 am Camp Picture

9:00 am Closing session

10:00 am Adjournment

**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Arlene Crabtree Technology Student Association
DATES OF TRIP:	06/26/2025-07/01/2025
TRIP TO:	Opryland Hotel
METHOD OF TRANSPORTATION:	Bus
ACCOMMODATIONS:	Opryland Hotel Tennessee
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Engineering CTSO
CONFERENCE AGENDA: SEE ATTACHMENT	https://tsaweb.org/conferences/2025-national-tsa-conference#general
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Students- 8 Adults- 1
TOTAL ESTIMATED COST:	\$\$9,525.86
COST INCLUDES:	Registration, transportation, Lodging, and Food for June 26-July 1 for 9 people
FUNDING SOURCE:	CTE Supplemental
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Jessica Greathouse</i>
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Amanda Best</i>

	<i>Ryan Asher</i>
SUPERINTENDENT RECOMMENDATION:	<input checked="checked" type="checkbox"/> Recommended <i>Dan Kelly</i> <input type="checkbox"/> Not Recommended

[STUDENTS](#)[EDUCATORS](#)[COMPETITIONS](#)[CONFERENCE](#)

Dates, Deadlines, and Schedule

Click [here](#) for a PDF download of important 2025 National TSA Conference dates and deadlines.

Click [here](#) to see the calendar view.

Date	Event
January	<ul style="list-style-type: none">• Hotel reservations open• Schedule-at-a-Glance available
January 29 -March 22	<ul style="list-style-type: none">• National TSA Officer Candidate Application request period
March 3	<ul style="list-style-type: none">• Conference registration opens
May 1	<ul style="list-style-type: none">• National TSA awards, recognitions, and scholarships deadline• State delegation meeting room request deadline• National TSA Officer Candidate applications due to National TSA• First two room nights deposit will be charged for conference hotel sleeping rooms cancelled after this date
May 14	<ul style="list-style-type: none">• Competitive event participant conference registration deadline; non-competitive attendee conference registration remains open (credit card only)• Special Needs Request form submission deadline• Conference registration refund request deadline
May 15-16	<ul style="list-style-type: none">• State advisors slot registered competitors for the state advisor approval events
May 19-21	<ul style="list-style-type: none">• Competition component upload platform is open and accessible to student members for events with pre-submission requirements



ADVISOR LOGIN

STUDENT LOGIN

SHOP

CALNDAR

SEARCH

STUDENTS

EDUCATORS

COMPETITIONS

CONFERENCE

June 6

- Deadline for conference registration payment (via credit card or check)
- Conference registration remains open at onsite registration fees (credit card only)

June 27 -July 1

2025 National TSA Conference – Nashville, Tennessee

Dates are subject to change.

Get involved! Stay up to date on events, updates, and resources!

SIGN UP



Technology Student
Association
1904 Association Drive
Reston, VA 20191-1540

Phone: 703-860-9000
Toll Free: 888-860-9010
Fax: 703-738-7486
Email:
general@tsaweb.org

**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Taylor Strickland WCHS Choirs
DATES OF TRIP:	03/20/2026-03/24/2026
TRIP TO:	Westin New York Times Square
METHOD OF TRANSPORTATION:	Flight
ACCOMMODATIONS:	N/A
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Performance at Carnegie Hall
CONFERENCE AGENDA: SEE ATTACHMENT	<<submission_data_agendaLink>>
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Students- 70 Adults- 15
TOTAL ESTIMATED COST:	\$127,500.00
COST INCLUDES:	Flight, Hotel, Meals, All Expenses, Tickets
FUNDING SOURCE:	Choir DAF
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Jessica Greathouse</i>
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Amanda Best</i>

	<i>Ryan Asher</i>
SUPERINTENDENT RECOMMENDATION:	<input checked="checked" type="checkbox"/> Recommended <i>Dany Adley</i> <input type="checkbox"/> Not Recommended

OCTAVO SERIES

CARNEGIE
HALL

Experience our popular **Octavo Series** for qualified choirs. Singers will collaborate on a distinctive variety of six shorter works alongside a renowned guest conductor and the exceptional professionals who provide obligato instrumentation and collaborative piano. Festival repertoire, to be prepared before arrival, will be chosen by guest conductors and the expert musicians of **Manhattan Concert Productions**. The Octavo Series is ideal for choirs that prefer shorter works and want the excitement of dynamic performance in an iconic concert hall.



PACKAGE OPTIONS:

CLASSIC

rehearsals, concert, reception, hotel, entertainment

EVENT

rehearsals, concert, reception

INCLUSIONS

Classic Package

Event Package

VENUE



EXPERIENCE



PREPARATION



POST-CONCERT



CONCERT STAFF



OPERATIONS STAFF



FORWARD MOTION



LODGING



MTA TRANSIT PASS



ENTERTAINMENT



FLIGHT ASSISTANCE



VENUE

Sound check and performance at New York City's legendary Carnegie Hall.

EXPERIENCE

Festival chorus performance alongside the New York City Chamber Orchestra, attend other portions of evening concert, ensemble listing on official concert poster, professional photos available.

PREPARATION

Festival chorus development, preparation monitoring by MCP staff, mp3 part learning tracks, rehearsal space, professional collaborative pianist.

POST-CONCERT

Archival recording of your performance, certificate of participation for each performer, MCP lanyard for identification and souvenir, framed mini-poster for ensemble, buffet reception.

CONCERT STAFF

Professional production team, concert advertising and audience development, concert and venue management, stage crew, house management and ushers, box office, marquee poster, concert Playbill.

OPERATIONS STAFF

Designated associate for personal attention regarding your package, flight assistance available through travel coordinator.

FORWARD MOTION

Access to MCP's online learning platform, *Forward Motion*, with 40+ video courses and over 100 hours of professional development.

LODGING

3-nights at The Westin New York at Times Square or similar, with additional nights upon request, based on availability.

MTA TRANSIT PASS

For use on subways and buses, two one-way rides, with upgrade to eight rides available.

ENTERTAINMENT

Group tickets to Broadway show and Top of the Rock Observation Deck.

FLIGHT ASSISTANCE

Optional flight coordination and airport transportation with this additional cost included on MCP invoice.



PRICING

Classic Package: One complimentary package earned for every 25 participants.
Event Package: One complimentary package earned after 25 performers.

CLASSIC PACKAGE

PERFORMERS			NON-PERFORMERS		
	Quad	\$1,369		Quad	\$919
	Triple	\$1,444		Triple	\$994
	Double	\$1,594		Double	\$1,144
	Single	\$2,044		Single	\$1,594

EVENT PACKAGE

PERFORMERS		NON-PERFORMERS*	
	\$969		\$169

*Non-performer price includes a premium ticket to the concert, access to rehearsals, and the post-concert reception

ITINERARY

DAY 1 WELCOME TO THE BIG APPLE!

- Arrive in vibrant New York City and check in to your hotel.
- Afternoon: Explore NYC's iconic sights at your leisure.
- Evening: Wrap up the day with your first rehearsal.

DAY 2 DISCOVER AND PERFORM

- Morning: Kick off with an energizing rehearsal.
- Afternoon: Experience the magic of Broadway with a must-see show!
- Evening: Explore NYC's iconic sights at your leisure.

DAY 3 MORE ADVENTURES AWAIT

- Morning: Final touches with a brush-up rehearsal.
- Afternoon: Last chance to tour the city.
- Evening: Sound check at legendary Carnegie Hall, shine on stage during your concert performance, followed by a celebratory post-concert buffet reception.

DAY 4 FAREWELL NYC

- Depart from New York City, taking home memories that will last a lifetime!



**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Tracy Probst Senior Trip Class of 2026
DATES OF TRIP:	03/31/2026-04/04/2026
TRIP TO:	New York City
METHOD OF TRANSPORTATION:	charter bus, subway
ACCOMMODATIONS:	Millenium Hotel Times Square
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Senior Trip
CONFERENCE AGENDA: SEE ATTACHMENT	<u>Link0</u> , <u>Link1</u> , Link2, Link3, Link4, Link5, Link6, Link7, Link8, Link9
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Students- 48 Adults- 4
TOTAL ESTIMATED COST:	\$1550
COST INCLUDES:	Meals (Breakfast and Dinner) lodging transportation tours group photo Broadway Show
FUNDING SOURCE:	Senior Trip
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Jessica Greathouse</i>

PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Amanda Best</i> <i>Ryan Asher</i>
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>Dany Adly</i> <input type="checkbox"/> Not Recommended

Day 1 –

5:30 am Motor coach arrives at Woodford County High School for loading

6:00 am Depart for New York City!

Lunch and dinner stops en route (not included)

8:00 pm Check into Times Square hotel (TBD)

Free time in Times Square

Overnight security on duty

Day 2 –

Breakfast Breakfast at local deli (\$20 given to each person)

Morning The Today Show

Join Savannah, Hoda and Al on the plaza. Who knows...you may even be on television!

9:30 am Top of the Rock

This is a fantastic view of the Empire State Building, Central Park Chrysler Building, Times Square, Hudson River, Statue of Liberty and Brooklyn Bridge

12:00 pm Lunch in small chaperoned groups (\$20 given to each person)

Afternoon Free time in Times Square / 5th Avenue / Rockefeller Center

Times Square is a major commercial intersection in Midtown

Manhattan at the junction of Broadway and Seventh Avenue and stretching from West 42nd to West 47th Streets. Times Square is dubbed as "The Crossroads of the World."

Return to hotel to freshen up for Broadway show

4:00 pm Depart hotel to walk to dinner

4:45 – 6:15 pm Dinner at TBD

6:30 pm Line up for Broadway show

10:00 pm Group Photo at Duffy Square – 46th Street & Broadway

Return to hotel

Overnight security on duty

Day 3 –

8:15 am Breakfast at Ellen's (included)

9:45 am Board the bus to travel downtown. We'll stop at the 9/11 Memorial Chinatown

Lunch Lunch in Little Italy (\$10 given to each person)

2:00 – 5:00 pm City Tour

5 - 6 pm Hotel to freshen up for dinner cruise

6:30 pm Boarding time for cruise

7:00 – 9:30 pm Dinner cruise with dj/dancing

10:15 pm Return to hotel

Overnight security on duty

Day 4 –

Good Morning America (optional)

Watch Robin, George, Michael, and Ginger from outside the studio as they share the morning news.

9:00 am Breakfast at local deli (\$10 given to each person)

10:00 am Load luggage / Check out of hotel

10:30 am Take the subway uptown

Intrpid Museum

1:00 pm Picnic lunch in Central Park (included)

2:00 pm Walking tour of Strawberry Fields, The Lake and The Dakota

5:15 pm Dinner at TBD

7:00 pm Depart for overnight hotel

11:30 pm Check into hotel Hampton Inn Chambersburg

955 Leshar Road ~ Chambersburg PA 17202 ~ 717-261-9185

Overnight security on duty


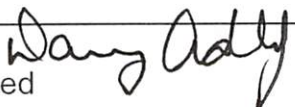
Day 5 –

Breakfast Breakfast at hotel (included)

Lunch en route (not included)

6:30 pm ETA at WCHS

**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL REQUESTING TRIP:	Ryan Asher (CAO) 
DATES OF TRIP:	6/25/25-6/27/25
TRIP TO:	Denver, CO for Council of Chief State School Officers Spring Collaboratives Meeting
METHOD OF TRANSPORTATION:	Airplane
ACCOMMODATIONS:	Hotel - Sheraton Downtown Denver
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	<p>The Student-Centered Learning Collaborative (SCLC) is designed to support states committed to increasing access to student-centered learning to develop lifelong learners prepared for success in college, careers and life.</p> <ol style="list-style-type: none"> 1. Understand and apply emerging policy frameworks that support personalized, student-centered and competency-based learning models. 2. Learn from peer states implementing innovative approaches to graduation requirements, personalized learning endorsements and competency-aligned assessment. 3. Ensure strategies include students with disabilities and multilingual learners. 4. Explore tools and models to assess student competencies and build educator and system capacity for implementation. 5. Engage in reflection and planning to identify concrete next steps for advancing personalized learning within their own state or district.
CONFERENCE AGENDA:	Attached
NUMBER OF PARTICIPANTS/SCHOOLS:	One (R. Asher) going along with members of KDE Division of Innovation
TOTAL ESTIMATED COST:	Approx. \$1500
COST INCLUDES:	Registration, hotel, meals, travel
FUNDING SOURCE:	All expenses paid by CCSSO/KDE
FUND MANAGER RECOMMENDATION:	<input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended  <input type="checkbox"/> Not Recommended

DAY 1: Thursday, June 26, 2025

7:30 a.m. – 5 p.m. MDT

Registration Pickup

Please pick up your meeting registration information at the CCSSO desk. CCSSO staff will also be available throughout the day to address any questions.

7:30 – 9 a.m. MDT

Breakfast

8 – 9 a.m. MDT

Orientation for New Members

9 – 10:15 a.m. MDT

Welcome & Connections

Objective: Build continuous knowledge of participating members' expertise and efforts related to student-centered learning.

States and affiliate partners will provide updates on their efforts to advance student-centered learning using a provided template.

10:15 – 11:45 a.m. MDT

A Policy Framework to Support Personalized and Competency-Based Learning

Guest Speakers: KnowledgeWorks

Participants will learn about KnowledgeWorks' new (forthcoming) policy framework to support personalized and competency-based learning. Participants will be supported in developing actionable opportunities to support their own states' transformation activities

Objective: Strengthen understanding and applicability of best practices in advancing and leveraging state policy levers to advance student-centered learning.

11:45 a.m. – 1 p.m. MDT

Plenary Lunch

1 – 3 p.m. MDT

Building Local Capacity for Systems That Support Personalized Learning: Kentucky's United We Learn Implementation

The team from the Kentucky Department of Education will share the latest updates about the approval of its new framework. This will include a review of the United We Learn approach, as well as a discussion/workshop of the team's draft road map for implementation and implications for other states' capacity-building efforts.

Objective: Learn from other states' efforts to catalyze and support local capacity

3 – 3:30 p.m. MDT

Afternoon Break

3:30 – 4:45 p.m. MDT

ETS's Skills for the Future: Lessons From the Spring 2025 Pilot

Affiliate Partner Susie Bell of ETS will share findings from the spring 2025 pilot of the Skills for the Future platform. This session will build on the session/demo she provided in the winter Collaborative meeting. This discussion will also feature state leaders from participating states and a discussion of assessment and artificial intelligence (AI) literacy needed for educators to effectively deploy and leverage such platforms.

Objective: Learn about prominent efforts to define measurement strategies for competencies.

4:45 – 5 p.m. MDT

Team Time

Objective: Provide dedicated time for state teams to reflect on session content and identify implications for their state. Participants attending as individuals will have an opportunity to engage with facilitators to provide dedicated support.

5 – 5:15 pm MDT

Break/Transition

5:15 – 6:45 p.m. MDT

CCSSO Welcome Reception (optional)

You're invited! Please join us for the CCSSO Welcome Reception.

DAY 2: Friday, June 27, 2025

7:30 a.m. – 1 p.m. MDT

Registration Pickup

Please pick up your meeting registration information at the CCSSO desk. CCSSO staff will also be available throughout the day to address any questions.

7:30 – 9 a.m. MDT

Breakfast

9 – 9:15 a.m. MDT

Welcome & Connection

Objective: Reconnect as a learning community, reflect on key takeaways from Day 1 and set shared intentions for deepening cross-state learning and design that includes all students in personalized and competency-based education.

9:15 – 10:30 a.m. MDT

At the Intersection of Standards and Competency: Driving Coherence and Alignment

How can state education systems ensure that academic standards and competency-based learning models work together rather than parallel? In this session, a panel of state leaders will share how they are working across silos within their state agencies to ensure content-area leaders and competency-based efforts are integrating requirements, guidance and professional learning for educators.

Objective: Learn from cross-state approaches to leading change efforts that align standards and competency-based learning models while navigating local context and system readiness.

10:30 – 10:40 a.m. MDT

Break

10:40 – 11:45 a.m. MDT

Ensuring Student-Centered Learning Approaches Address the Needs of Students With Disabilities & Multilingual Learners

Affiliate Partner Swati Chauhan of WIDA will cofacilitate a discussion of the access and bias concerns that should be considered as states and partners design, pilot and implement student-centered learning systems.

Objective: Explore how policies intending to shift to student-centered learning practices may or may not address the needs of students with disabilities and multilingual learners.

11:45 a.m. – 1 p.m. MDT

Lunch

1 – 3 p.m. MDT

**Personalized Learning Endorsement:
Implications for Graduation Requirements**

Objective: Explore how personalized learning endorsements can expand graduation pathways, elevate student agency and align credentials with real-world readiness, while ensuring quality and coherence in policy and practice.

3 – 3:30 p.m. MDT

Afternoon Break

3:30 – 4:30 p.m. MDT

**Turning Insight Into Action: State Team Planning
and Collective Commitments**

Objective: Consolidate learning and action for school year 2024–2025 to identify actionable priorities for advancing personalized and competency-based learning within state teams, and commit to next steps that strengthen cross-state collaboration and system coherence.

**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Kendra Wadsworth Simmons 5th grade
DATES OF TRIP:	04/20/2026-04/24/2026
TRIP TO:	Washington, DC
METHOD OF TRANSPORTATION:	Charter Bus-Bluegrass Tours
ACCOMMODATIONS:	Hampton Inn Manassas 7295 Williamson Blvd Manassas, VA 20109 Phone (703) 369-1100
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	5th grade social studies content-history and government lifeskills
CONFERENCE AGENDA: SEE ATTACHMENT	https://docs.google.com/document/d/14sUCoSRjZUuGQv7LgLIkdGPuk9e1CnokBogW4sTVvdl/edit?usp=sharing
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Students- 75 Adults- 25-35
TOTAL ESTIMATED COST:	\$\$500
COST INCLUDES:	transportation, accomodations, all food, all activites, 3 shirts for the trip, snacks for each day
FUNDING SOURCE:	5th grade account
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Dana McGowan</i>
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended

	<i>Joseph Albert</i> <i>Ryan Asher</i>
SUPERINTENDENT RECOMMENDATION:	<input checked="checked" type="checkbox"/> Recommended <i>Danny Kelly</i> <input type="checkbox"/> Not Recommended

#simmonstoDC



April 20-24, 2026

Emergency & Medication Protocol

In case of an extreme emergency, call the student's homeroom teacher. If they do not answer, choose another teacher to contact. The numbers are listed below. Please be mindful of this information, do not share it with the students, and only use the numbers if it is a true emergency. Also, if you are a chaperone of a student that requires medications, please arrange a meeting time and location with Mr. Wilson for medication disbursement prior to leaving the hotel daily.

Kendra Wadsworth- 859-612-1211

Liz Williams- 704-472-7784

Becca Peniston- 859-230-8304

Joe Albert- 239-248-8118

Mike Grigsby- 859-797-5512

Homeroom Teacher	Student Name	Parent Name	Parent/Emergency Contact

Hotel Information:

Hampton Inn Manassas

Phone (703) 369-1100

7295 Williamson Blvd

Manassas, VA 20109

2025 Washington, DC Field Trip Itinerary

Monday April 20th

8:00 a.m. Board Buses (please check in with your assigned bus teacher leader)
→ Students should arrive to school at 7:30 am and meet in the classroom as normal for attendance count.
→ If students need to ride the bus, they can bring their luggage on the bus with them; however, please feel free to bring your child to school and hold their luggage outside until attendance has been taken.
→ Students with a chaperone should keep their travel bags with their chaperone until we begin boarding buses. Chaperones please meet students and teacher leaders outside at 7:45 am.

WE ARE LEAVING PROMPTLY AT 8:30 a.m.

10:00 a.m. First Stop: Bathroom break

11:30 noon Second Stop: Lunch (sack lunch from home or school)

4:00 p.m. Third Stop: Bathroom break

6:00 p.m. Arrive in Manassas, VA
Dinner at Golden Corral

9:00 p.m. All students need to be in their rooms preparing for tomorrow's activities

9:30 p.m LIGHTS OUT!

2025 Washington, DC Field Trip Itinerary

Tuesday April 21st

Shirt - Navy Capitol

6:30 a.m. Breakfast in conference room

7:30 a.m. Buses leave the hotel (you should be on your bus and ready to leave!)

8:30 a.m. Arrive at the Capitol for tours; go through security

IMPORTANT - you will not be allowed to take in ANY liquids or food (including unopened). Bags should be left on the bus during this tour.

Tour groups for the Capitol:

Bus 1- 9:30

Bus 2- 9:40

10:45 a.m. Regroup and board buses

11:00-5:00 lunch and Smithsonian Museums

5:00 p.m. Board buses

5:30 p.m. Dinner at Fashion Center at Pentagon City- Lower Level Dining Pavilion

6:30 p.m. Meet as a group to head to the 9/11 Memorial at the Pentagon

7:15 p.m. Board Buses

7:30 p.m. Iwo Jima

7:45 p.m. Board buses for hotel

8:45 p.m. Shower & Bed!

2025 Washington, DC Field Trip Itinerary

Wednesday April 22nd

Shirt - Slate Blue Lincoln

6:30 a.m. Breakfast in conference room

7:45 a.m. Buses leave hotel (you should be on your bus and ready to leave!)

8:30 a.m. Arlington National Cemetery- Walk around Arlington National Cemetery- visit the Eternal Flame (John F. Kennedy), Robert E. Lee house, Challenger Memorial, etc
Tomb of the Unknown Soldier-changing of the guard on the hour, every hour-you should see this!!

11:00 a.m. Board buses

11:30 p.m.- 5:00 p.m. - Lunch and Smithsonians

5:00 p.m.- Board Buses

5:15 p.m. Group Monuments & Memorial Touring around the National Mall: (drop off at Korean War Memorial; pick up at World War II)

- Korean War Veterans Memorial
- Lincoln Memorial
- Vietnam Veterans Memorial
- Constitution Gardens
- World War II Memorial

6:45 p.m. Board Buses for hotel

8:00 p.m. Dinner at Hotel - Chipotle Taco Bar

Chaperone Break - pick up your meal and enjoy some quiet time in your room while we keep the kids!

8:45 p.m. Pick up kids, showers, bed!

2025 Washington, DC Field Trip Itinerary

Thursday April 23rd

Shirt - Dark Gray DC

- 6:00 a.m.** Breakfast in conference room
- 7:15 a.m.** Buses leave hotel (you should be on your bus and ready to leave!)
- 8:30 a.m.** National Archives (line up out front as whole group) - opens at 10:00am, but we need to be there before doors open for easier access as a whole group. We will be outside waiting for a while - please dress accordingly.
- 10:45 am** Smithsonian Museums, lunch, and National Gallery of Art Tours- **See your tour time**
- 5:00 p.m** Board Buses
- 5:15 p.m.** Group Monuments & Memorial Touring (drop off at MLK; pick up at Jefferson):
- Martin Luther King, Jr Memorial
 - Franklin Delano Roosevelt Memorial
 - Jefferson Memorial
- 7:15 p.m.** Board buses for hotel
- 7:45 p.m.** Dinner at hotel- Little Cesar's Pizza
Chaperone Break - pick up your meal and enjoy some quiet time in your room while we keep the kids!
- 8:45 p.m.** Pick up students from meeting room, Shower, & Bed!

2025 Washington, DC Field Trip Itinerary

Friday April 24th

- | | |
|-------------------|---|
| 6:00 a.m. | Breakfast in conference room |
| 7:00 a.m. | Buses leave hotel (you should be on your bus and ready to leave!) |
| 10:00 a.m. | Bathroom break |
| 12 noon | Lunch |
| 4 ish | Return to Simmons (depending on traffic) |