



**BULLITT COUNTY PUBLIC SCHOOLS
HEALTH SERVICES**

Memo

To: Jesse Bacon

From: Kim Willoughby

Date: May 1, 2025

Re: Temporary Nursing Services for Out-of-State Field Trips

This is a request for Board approval of the attached contract for nursing services. This blanket contract would be available if health services are required for students that are out of state on school sponsored trips and the determination regarding the states' delegation requires licensed medical services. Board approval will allow the District Health Coordinator to contract with out-of-state nursing agencies when necessary. This contract was developed and recommended by Eric Farris.

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

**AGREEMENT BETWEEN THE BULLITT COUNTY, KENTUCKY, BOARD OF EDUCATION AND
_____ CONCERNING TEMPORARY NURSING SERVICES
FOR PUPILS ON OUT-OF-STATE FIELD TRIPS**

WITNESSETH:

WHEREAS, the Bullitt County Board of Education ("BCBE") may contract with any public or private agency for the temporary provision of nursing services to pupils on out-of-state field trips;

WHEREAS, the BCBE has granted authority to Kimberly Willoughby, School Health Director, to enter into this contract on behalf of the BCBE for the implementation of temporary nursing services to pupils on out-of-state field trips;

WHEREAS, _____ ("nursing agency") is a nursing agency approved and authorized to provide temporary nursing services to pupils on out-of-state field trips pursuant to the authority of the state of _____, through License No. _____

WHEREAS, the services to be provided by the nursing agency are in accordance with Board policy and local, state, and federal laws and regulations governing temporary nursing services to pupils on out-of-state field trips;

WHEREAS, the BCBE and the nursing agency do hereby wish to enter into this mutual agreement, subject to the following restrictions:

- 1. TERM:** This agreement shall only be in effect for the following dates/term:

- 2. SERVICES:** The nursing agency shall provide temporary services, as medically necessary, to applicable pupils on out-of-state field trips. These services shall include:

- 3. PAYMENT:** The BCBE agrees to pay the nursing agency the following amount, under the following terms:

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4. **NO EMPLOYER/EMPLOYEE RELATIONSHIP:** The BCBE and the nursing agency agree that this Agreement shall not be deemed to create an employer-employee relationship between the Board or any of its employees and the nursing agency; that no rights and privileges of the BCBE or its employees shall inure to the nursing agency hereby; and that at all times pursuant to this agreement, the nursing agency is acting as an independent contractor herein;
5. **GOVERNING LAW:** The parties agree that this Agreement is entered into and formed in the Commonwealth of Kentucky, shall be deemed to be a Contract under the laws of the Commonwealth of Kentucky, and for all purposes, including interpretation hereof and performance hereunder, shall be governed in accordance with the laws of the Commonwealth of Kentucky;
6. **ENTIRE AGREEMENT:** This Agreement fully and completely expresses the parties' understandings and agreements and supersedes any understandings or agreements previously made between the parties. Moreover, this Contract may not be changed or orally terminated by either party. It may be amended only by a written agreement, executed by both parties hereto;

IN WITNESS WHEREOF, the parties hereto execute this Agreement on the date(s) written below:

BULLITT COUNTY BOARD OF EDUCATION

By: _____ Date: _____
Kimberly Willoughby, District Health Coordinator

NURSING AGENCY NAME: _____

By: _____ Date: _____
Authorized Representative Signature
Print Name: _____