

Bourbon County Board of Education  
April 17, 2025 6:00 PM  
Bourbon County Schools Central Office

**Attendance Taken at : 5:58 PM**

**Present Board Members:**

Shane Buckler  
Jon Ott  
Bradley Purcell  
Amanda Thornberry  
Mrs. Miranda Wyles

- I. Call to Order**
- A. Roll Call and Recognition of Guests**
- B. Devotional**
- C. Adoption of the Agenda**
- D. Achievement and Recognition**
- 1. Student and Staff Recognition**

GED Graduates- Jonathan Olvera Tamayo and Elisabeth Goerner

Colonel Award- Kelli Evans

**II. Communications**

- A. Public Comment**
- B. District Reports**
- 1. Head Start/Preschool Reports**
- 2. Attendance**
- 3. Personnel Resignations, Employment, Retirement, and Transfers**

**Personnel Resignations, Retirements, and Transfers**

Aiden Earlywine-Resignation  
Lauren Eads-Resignation

**Classified Employment**

Isabella Sears-Substitute

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**Certified Employment**

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## Extra-Curricular Employment

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### **III. Operations Action Items**

#### **A. Consent Agenda**

**Order #338 - Motion Passed:** Approval of the following combined consent agenda items passed with a motion by Mrs. Miranda Wyles and a second by Jon Ott.

#### **5 Yeas - 0 Nays**

##### **B. FMLA**

FMLA for Victoria Winterton beginning 3/24/2025-5/19/2025

##### **C. Claims and Transfers-Warrant A and Warrant B**

Approve claims and transfers beginning with Accounts Payable Warrant#041725A for \$547,247.67 Accounts Payable Warrant #041725B for \$175,946.99 and the employee deduction register in the amount of \$1,635,122.44 employee amount and \$548,254.12 employer amount. The warrants and deductions register are to be incorporated into the minutes by this reference and files for easy access in the vicinity of the minutes.

##### **D. Monthly Financial Report**

Approve the monthly financial report for the month of April as follows: Beginning bank balance \$11,322,316.47, received \$1,802,836.51 and disbursed \$1,956,563.86 leaving a bank balance \$11,168,589.12 in Total Funds. Outstanding checks of \$841,152.46 deposit in transit \$362.05 bank fee to be reimbursed \$373.60 and reconciled bank balance \$10,328,172.31.

##### **E. Preschool/Head Start Board Report**

Approve the Preschool/Head Start Board Report

##### **F. Preschool/Head Start Credit Card Expenditures**

Approve the Preschool/Head Start Credit Card Expenditures

##### **G. Preschool/Head Start Budget Report**

Approve the Preschool/Head Start Budget Report

##### **H. Preschool/Head Start In Kind Report**

Approve the Preschool/Head Start In Kind Report

##### **I. Preschool/Head Start USDA Report**

approve the Preschool/Head Start USDA Report

**J. FMLA**

FMLA for Sarah Whitehead beginning 4/4/2025-4/28/2025

**K. FMLA**

FMLA for Martha Miles beginning 4/3/2025-7/3/2025

**L. FMLA**

FMLA for Jessica Greenhill beginning 3/10/2025-4/2/2025

**M. FMLA**

Approve FMLA for Jenna Jones beginning 4/14/2025-7/9/2025

**N. FMLA**

Approve FMLA for Samantha Prewitt beginning 3/26/2025-5/23/2025

**O. Bourbon County Boys Western Kentucky Basketball Camp**

**P. Official Board Minutes**

**Q. Declaration of Participation Report**

**R. The District and Schools' Professional Learning Plans**

**S. Title III Lau Plan for English Language Learners**

**T. Perkins Assurance and CTE Assurance**

**U. Bourbon County Professional Expectations**

**V. Action Items**

**1. Auditors for FY 2025**

**Order #339 - Motion Passed:** The Board is being asked to approve Summers, McCrary, and Sparks PSC as the Auditors for FY2025. passed with a motion by Jon Ott and a second by Amanda Thornberry.

**5 Yeas - 0 Nays**

**2. Bond of Depository FY2026**

**Order #340 - Motion Passed:** The Board is being asked to approve the Bond of Depository for FY2026 with Traditional Bank passed with a motion by Mrs. Miranda Wyles and a second by Amanda Thornberry.

**5 Yeas - 0 Nays**

Bond of Depository for FY26 with Traditional Bank

### 3. Capital Funds Request

**Order #341 - Motion Passed:** The Board is being asked to approve the Capital Funds Request for 2024-2025 for \$137,639 passed with a motion by Jon Ott and a second by Shane Buckler.

**5 Yeas - 0 Nays**

### 4. Approval for the Indirect Cost for FY 2026

**Order #342 - Motion Passed:** The Board is being asked to approve the Indirect Cost for the FY2026 Non Restricted Indirect Cost Rate: 13.64% Restricted Indirect Cost Rate: 1.53% passed with a motion by Jon Ott and a second by Amanda Thornberry.

**5 Yeas - 0 Nays**

### 5. Emergency Certification for Substitutes

**Order #343 - Motion Passed:** Approve the Emergency Certification for Substitutes for the 2025-2026 school year passed with a motion by Mrs. Miranda Wyles and a second by Jon Ott.

**5 Yeas - 0 Nays**

### 6. Emergency Certification for Teachers

**Order #344 - Motion Passed:** Approve the Emergency Certification for Teachers for the 2025-2026 school year. passed with a motion by Mrs. Miranda Wyles and a second by Jon Ott.

**5 Yeas - 0 Nays**

We can emergency certify teachers to fill teaching vacancies and offer more class selections.

### 7. Bourbon County MOA between Bourbon County Health Department and Bourbon County Middle School

**Order #345 - Motion Passed:** The Board is being asked to approve the MOA between the Bourbon County Health Department and Bourbon County Middle School for the 2024-2025 and 2025-2026 school years. passed with a motion by Jon Ott and a second by Shane Buckler.

**5 Yeas - 0 Nays**

The Board is being asked to approve the MOA between the Bourbon County Health Department and Bourbon County Middle School for the 2024-2025 and 2025-2026 school years, allowing students to take the comprehensive abstinence "Positive Potential" curriculum.

**8. Copier Contract Agreement with Pro Source**

**Order #346 - Motion Passed:** The Board is being asked to approve the copier contract with Pro Source passed with a motion by Mrs. Miranda Wyles and a second by Jon Ott.

**5 Yeas - 0 Nays**

**9. Add Extra Service Salary For Nicotine Prevention To The Salary Schedule**

**Order #347 - Motion Passed:** The Board is being asked to add an extra service salary of \$1,800 for Nicotine Prevention to the salary schedule. passed with a motion by Mrs. Miranda Wyles and a second by Jon Ott.

**5 Yeas - 0 Nays**

Bourbon County Schools was awarded a grant for the implementation of a nicotine prevention program at the middle and high schools. The grant provided money for a stipend for staff members who help implement the program.

**10. Certified Evaluation Plan for 2025-2026 School Year**

**Order #348 - Motion Passed:** The Board is being asked to approve the Certified Evaluation Plan for the 2025-2026 school year. passed with a motion by Jon Ott and a second by Shane Buckler.

**5 Yeas - 0 Nays**

**11. Bourbon County Miscellaneous Upgrades: Bid package B (BG24-162) Pay Application for Momentum Construction**

**Order #349 - Motion Passed:** The Board is being asked to approve the pay application #9 for Momentum Construction in the amount of \$46,298.65. passed with a motion by Mrs. Miranda Wyles and a second by Shane Buckler.

**5 Yeas - 0 Nays**

**12. Bourbon County Miscellaneous Upgrades Bid Package B (BG24-162) Direct Purchase Orders**

**Order #350 - Motion Passed:** The Board is being asked to review and approve the Direct Purchase Orders in the amounts listed below: IMI Concrete- \$2,628.60 Lee Buildong Products- \$3,535.00 Valley Interior

Products- \$4,671.11 passed with a motion by Amanda Thornberry and a second by Jon Ott.

**5 Yeas - 0 Nays**

**13.** Treasurer of Bourbon County Board of Education

**Order #351 - Motion Passed:** The Board is being asked to approve to appoint Michael Swearingen as Treasurer of the Bourbon County Board of Education as of May 1, 2025. passed with a motion by Mrs. Miranda Wyles and a second by Shane Buckler.

**5 Yeas - 0 Nays**

**14.** Treasurer's Bond

**Order #352 - Motion Passed:** Approve the treasurer's bond of \$101.80. for Michael Swearingen for May and June. passed with a motion by Mrs. Miranda Wyles and a second by Amanda Thornberry.

**5 Yeas - 0 Nays**

**15.** Pay Application for Earlywine Painting

**Order #353 - Motion Passed:** The Board is being asked to approve a pay application for Earlywine Painting for \$17,444.00 passed with a motion by Jon Ott and a second by Shane Buckler.

**5 Yeas - 0 Nays**

**16.** Graduation Parking

**Order #354 - Motion Passed:** The Board is being asked to approve the band members for parking and security for the 2025 graduation at a rate of \$1,000.00. This will include a minimum of (10)ten people that will provide parking assistance, golf cart, and assist in traffic control after graduation. passed with a motion by Jon Ott and a second by Mrs. Miranda Wyles.

**5 Yeas - 0 Nays**

**17.** Quote from Pivitol Health Solutions

**Order #355 - Motion Passed:** The Board is being asked to approve a quote for Lockers in the amount of \$169,425.00 from Pivitol Health Solutions passed with a motion by Shane Buckler and a second by Jon Ott.

**5 Yeas - 0 Nays**

**18.** Kentucky Educational Development Corporation (KEDC) Membership Agreement

**Order #356 - Motion Passed:** The Board is being asked to approve the

agreement between Bourbon County School and the Kentucky Educational Development Corporation (KEDC) in the amount of \$5,830.29. passed with a motion by Mrs. Miranda Wyles and a second by Amanda Thornberry.

### **5 Yeas - 0 Nays**

#### **19. Local Planning Committee**

**Order #357 - Motion Passed:** The Board is being asked to approve the nomination of Shane Buckler to serve as the Board representative on the Local Planning Committee. passed with a motion by Mrs. Miranda Wyles and a second by Amanda Thornberry.

### **5 Yeas - 0 Nays**

#### **W. Summer Employment for the Technology Department**

**Order #358 - Motion Passed:** Approve summer employment for the Technology Department: 5 workers for building wiring and Chromebook inventory. Not to Exceed \$6,500 passed with a motion by Amanda Thornberry and a second by Jon Ott.

### **5 Yeas - 0 Nays**

#### **IV. Other Board Business**

##### **A. Adjournment**

**Order #359 - Motion Passed:** Approval to adjourn passed with a motion by Jon Ott and a second by Mrs. Miranda Wyles.

### **5 Yeas - 0 Nays**