



**JESSE BACON, SUPERINTENDENT**

ADRIENNE USHER, ASSISTANT SUPERINTENDENT

BRANDY HOWARD, CHIEF ACADEMIC OFFICER

TROY WOOD, CHIEF OPERATIONS OFFICER

TO: Dr. Jesse Bacon, Superintendent

FROM: Dr. Adrienne Usher, Assistant Superintendent  
Ms. Lisa Lewis, Director of Finance

DATE: May 7, 2025

RE: Droplet Quote

Droplet is a platform designed to transition organizations to paperless operations by replacing manual PDF or paper-based processes with online forms and automated approval workflows, ultimately aiming to free up time for more important tasks, particularly in education. Key features include secure electronic signatures, dynamic automation of approval routing, mobile-friendly design for accessibility across devices, data validation tools to improve accuracy, and automated email notifications. Droplet emphasizes its commitment to data security, safeguarding and encrypting data from submission to storage. The attachment is an agreement to convert current paper-based forms to electronic essential documents used by all staff across the district, such as travel reimbursement, payroll invoices, etc. The total cost of the agreement is \$20,000 and will be paid through general funds. The agreement has been reviewed by Dinsmore & Shohl, LLC.

**BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION**