



# AIA® Document G701® – 2017

## Change Order

**PROJECT:** *(Name and address)*

HCHS CTE Renovation  
2424 Zion Road  
Henderson, KY 42420

**CONTRACT INFORMATION:**

Contract For: General Construction  
Date: May 14, 2024

**CHANGE ORDER INFORMATION:**

Change Order Number: 04  
Date: May 6, 2025

**OWNER:** *(Name and address)*

Henderson County Board of Education  
1805 Second Street  
Henderson, KY 42420

**ARCHITECT:** *(Name and address)*

RBS Design Group PSC  
723 Harvard Drive  
Owensboro, KY 42301

**CONTRACTOR:** *(Name and address)*

Arc Construction Co Inc  
PO Box 2660  
Evansville, IN 47728-0660

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Credit for fixed windows instead of operable windows.

DEDUCT: \$3,891.00

The original Contract Sum was

\$ 3,454,565.00

The net change by previously authorized Change Orders

\$ 105,355.00

The Contract Sum prior to this Change Order was

\$ 3,559,920.00

The Contract Sum will be decreased by this Change Order in the amount of

\$ -3,891.00

The new Contract Sum including this Change Order will be

\$ 3,556,029.00

The Contract Time will be unchanged by ( ) days.

The new date of Substantial Completion will be

**NOTE:**

This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

**ARCHITECT** *(Signature)*

BY: Craig Thomas, Architect

*(Printed name, title, and license number if required)*

**CONTRACTOR** *(Signature)*

BY: Jake Bessler, Vice President

*(Printed name and title)*

**OWNER** *(Signature)*

BY: Bob Lawson, Superintendent

*(Printed name and title)*

*Date*

*Date*

*Date*

# FACPAC Contract Change Order

## Supplemental Information Form (Ref# 62267)

Form Status: Saved

Tier 1 Project: Henderson County High School CTE renovation  
BG Number: 22-506                      District: Henderson County (HB678) (251)  
Status: Active                              Phase: Project Initiation (View Checklist)

Contract: ARC Construction Co Inc., 0001, CTE Renovation  
Type: General Contractor                      Proposed

Change Order Number                      4  
Time Extension Required                      No  
Date Of Change Order                      5/6/2025  
Change Order Amount To Date                      Increase

### Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$337,574.22
Net Approved COs	\$105,355.00
Remaining After Approved COs	\$232,219.22
Net All COs	\$101,464.00
Remaining After All COs	\$236,110.22

This Requested Change Order Amount (\$3,891.00)  
+/-  
Change In A/E Fee This Change Order \$0.00  
+/-  
Change In CM Fee This Change Order  
+/-  
Remaining Construction Contingency \$236,110.22  
Balance  
Contract Change Requested By                      General Contractor; Local Board of Education  
Contract Change Reason Code                      Improved Plans/Specs  
Change Order Description And Justification  
Credit for fixed windows instead of operable windows.  
  
Cost Benefit To Owner

Contract unit prices have been utilized No  
to support the cost associated with this  
change order.

Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor	(\$3,538.00)	90.93%
Materials		0.00%
Profit and Overhead	(\$353.00)	9.07%
Bond Insurance		0.00%
Cost Breakdown Total:	\$-3,891.00	
Cost for this Change Order supported by an alternate bid or competitive price quote		
Explain Why		

**Change Order Supplemental Information Form Signature  
Page (Online Form Ref# 62267)**

\_\_\_\_\_  
Architect

\_\_\_\_\_  
Date

\_\_\_\_\_  
Construction Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Finance Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Local Board of Education Designee

\_\_\_\_\_  
Date



1745 S. KENTUCKY AVENUE  
P.O. Box 2660  
EVANSVILLE, INDIANA 47728-0660  
TELEPHONE: (812) 426-0481  
FAX: (812) 421-9115  
[www.arc-construction.com](http://www.arc-construction.com)

Friday, November 15, 2024

Blake Graham  
RBS Design Group  
9850 Von Allmen Court, Suite 201  
Louisville, KY 40241

RE: Henderson High School – CTE Renovation  
PR#3 – Aluminum Windows

Blake,

During a walkthrough and field measuring for the aluminum windows it was requested to provide a credit for fixed windows verses the operable windows. Please see below the deduct:

Arch Sales – <\$3,538.00>  
Overhead – <\$353.00>  
Total Credit – <3,891.00>

If you have any questions, please do not hesitate to contact our office.

Respectfully submitted,

Jake Bessler  
Vice President  
[jbessler@arc-construction.com](mailto:jbessler@arc-construction.com)