

ACBOE Special Called Meeting  
May 12, 2025 6:00 PM  
Allen County Board of Education  
570 Oliver Street  
Scottsville, KY 42164

**I. Call to Order**

- A. Prayer
- B. Pledge of Allegiance to the Flag
- C. Roll Call
- D. Adopt Agenda

**II. Presentations or Recognitions by the Board**

- A. Project Patriot Pride
- B. GRREC Alternative Route New Teacher of the Year Award - Eva Brown

**III. Communications**

**IV. Reports or Updates to Board**

**A. Director Reports**

- 1. Deputy Superintendent - Brian Carter
- 2. Chief Academic Officer - Melissa Biggerstaff
- 3. Director of Human Resources & Pupil Personnel - Trey Harper
- 4. Director of Special Education & Preschool - Heather Harwood
- 5. Director of Federal Programs/DAC/School Based Health Services - Kim Hawkins
- 6. Director of Food Service - Robin Herrington
- 7. Director of Facilities / Maintenance - Kelly Grizzle
- 8. Director of Transportation - Tommy Doss

**V. CONSENT AGENDA**

**A. General Administration**

- 1. Approval of the Allen County Board of Education Minutes - Working Session and Regular Meeting on April 21, 2025
- 2. Approval of ACSHS Fundraisers
  - a. ACSHS - Beta: Car wash at Sonic, August- September 2025; Boston Butt sale, December 2025-January 2026; Spirit night at Texas Roadhouse, January 2026-May 2026; Bake Sale, August 2025-May 2026; Spirit night @ jump air zone, January 2026-April 2026; Steak sandwich sales, July 2025-August 2025; Football: Quarterback Club, See attached list, 2025-2026 school year; Senior Activities: "Paint Your Spot", 7/30/25-8/1/25; Boys Soccer Boosters: See attached list, July 1, 2025-June 30, 2026; Swim: See attached list, July 1, 2025-June 30, 2026; Educator's Rising: See attached list, July 1, 2025-June 30, 2026; Girls Volleyball: See attached list, July 1, 2025-December 1, 2025; Boy's Volleyball: See attached list, July 1, 2025-June 30th 2026.
- 3. Approval of Overnight/Out of State Trips
  - a. ACIC - Archery: Myrtle Beach, S.C., June 5-7, 2025
  - b. JEBMS - State Special Olympics: ECU, 6/6/25-6/8/25
  - c. ACSHS - Boys Soccer: Bluegrass State Games, Lexington, KY, July 19-20,2025
- 4. Approval of a Beekeeping Project at Allen County-Scottsville High School
- 5. Approval of Occupational Therapy Contract for 2025-2026 School Year
- 6. Approval of Physical Therapy Contract for 2025-2026 School Year
- 7. Approval of 2025-26 Division of School and Community Nutrition Community Eligibility Provision (CEP) Intent to Participate
- 8. Approval of 2025-26 Child Nutrition Program Procurement Certification

**B. Curriculum & Instruction**

**1. Grants**

- a. Acknowledge Review of Grant Updates Report

**b.** Approval of Grant Applications

**c.** Approval to accept the following grants

**1.** Approval to accept KY Numeracy Counts K-3 HQIR Grant

**2.** Approval of Reading Curriculum Adoption for Middle School

**3.** Approval of Curriculum Adoption for High School

**C.** Operations

**1.** District Financials

**a.** Approve Treasurers Report for April 2025 showing a balance of \$10,444,807.77.

**b.** Approve the payment of current bills for April 2025 in the amount of \$857,995.69.

**c.** Approve the Balance Sheets for April, 2025.

**d.** Approve the Monthly Financial Report for April, 2025.

**1.** ACPC - April Financial Report

**2.** ACIC - April 2025 Financial Report

**3.** JEBMS - April 2025 Financial Report

**4.** ACSHS - April 2025 Financial Report

**2.** Approval to award the school picture bid for 25-26 school year to Red Elephant Studio

**3.** Approval for Payment #1 to ACES for Topo Survey for the Athletic Facilities project BG 25-250

**4.** Approval of SCB pay request for Athletic Facilities BG 25-250

**5.** Approval of awarding the yearbook bid for the 2025-2026 school year to Yearbook Express under the GRREC bid list

**D.** Personnel

**1.** Acknowledge review of monthly Personnel Report

**2.** Approval of Leaves of Absence per attached report

**VI.** ACTION ITEMS

**A.** General Administration

**1.** Consider/Take appropriate action to Reclassify Visual Impairment

Teacher/Low-Incidence Consultant to Full-time Low-Incidence Consultant

**2.** Consider/take appropriate action regarding salary schedules for 2025-2026 school year

**3.** Consider/take appropriate action on the FY 2026 Tentative Budget

**B.** Curriculum & Instruction

**1.** Consider/take appropriate action on an Additional Liberty Virtual Teacher Melissa Biggerstaff and approval of job description

**C.** Operations

**1.** Consider/take appropriate action on the Insurance Package for FY 26

**VII.** Superintendent Report

**VIII.** Executive Session

**A.** Consider/take appropriate action to enter into Executive Session per KRS 61.810 (1)(f) for the purpose of discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested; KRS 61.810 (1)(k) for meetings specified by law to be conducted in private which is pursuant to KRS 156.557 (6)(c) for preliminary discussion relating to the evaluation of the superintendent

**B.** Adjourn Executive Session

**IX.** Action, if any, related to executive session

**X.** Adjournment