

School-Related Student Trip Request Form

SUBMIT THIS FORM ONE WEEK PRIOR TO THE BOARD MEETING.

FACULTY MEMBER(S) SPONSORING TRIP Meghan Dean, Brian Tolle, Brittany Griffith,
Ryan Egan

TYPE OF TRIP (CHECK ONE):

- ☐ Classroom Field Trip ☒ Class Trip (i.e., junior, senior), specify 8th Grade
☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable) _____

DESTINATION Kings Island ADDRESS Mason, OH PHONE 513-754-5700☒ Out of State ☐ Out of County ☐ Within County☐ Overnight; give name, address, phone of lodging _____DATE(S) OF TRIP May 20, 2025 DEPARTURE TIME 9:00 RETURN TIME 6:00PURPOSE/EDUCATIONAL VALUE Celebrate the 8th grade class'
accomplishments and graduationSOURCE OF FUNDING FOR TRIP Some have passes; others are paying;
NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.BILL TRIP EXPENSES TO: ☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER,
SPECIFY _____NUMBER OF: STUDENTS 13 FACULTY SPONSORS 4 OTHER CHAPERONES 1
TOTAL # OF PARTICIPANTS 18

MODE OF TRANSPORTATION

☐ CERTIFICATED COMMON CARRIER; SPECIFY _____☒ PRIVATE VEHICLE, AS ALLOWED BY POLICY; SPECIFY DRIVER(S) Brian Tolle, Brittany Griffith,
Ryan Egan, Dena Gosney

SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

Have all chaperones undergone the required records check and been designated by the
principal/designee to supervise students? ☒ Yes ☐ NoMeghan Dean
Signature of Faculty Sponsor5-8-25

Date

[Signature]
Signature of Principal5/8/25

Date

Signature of Additional Faculty _____

Date _____

Trip has been ☐ approved ☐ disapproved. Reason for disapproval _____

Signature of Board Chairperson _____

Date _____

For overnight and/or out-of-state trips, approval of the Board may be required by policy 09.36.

Related Procedures: 09.36 AP.211, 09.36 AP.23

Review/Revised: 3/2/23