

**Request to Place an Item on the Agenda**Name: South Todd Elementary SchoolAddress: 4115 Guthrie Road; Guthrie KY 42234Telephone number: (270) 265-5785

Name of school children attend, if applicable: \_\_\_\_\_

Group represented: N/A**Check** if request was submitted to:      ☒ Superintendent      ☐ Board Chairperson**Conferred with following administrators (names):**

Mark Thomas and Laura Boley

**Description of Issue:** The Addie and Baylor Kirchgessner Foundation contacted the elementary schools interested in sponsoring a book fair. This organization was formed after losing their 2 children in 2020. The foundation gives each child 3 books of their choice. This looks very much like a Scholastic book fair except there is no cost to the school or the children.

**Specific Action Requested:** Since the foundation's donation will exceed \$500, we would like board approval to invite them to set up in December 2025 at both North and South Todd Elementary.

**Check** if you are:      ☐ Board Member      ☒ District Employee      ☐ Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised:3/13/2006