

Teacher in the Patriot Academy

Liberty Virtual Learning Program

Immediate Supervisor: Director of Patriot Academy, Chief Academic Officer

Appointment:

Certified staff shall be appointed annually, upon the recommendation of the Director of Patriot Academy and Chief Academic Officer to the Superintendent.

Qualifications:

- 1. Shall hold a Bachelor's Degree and the required Kentucky certificate for the assigned position. Master's Degree or Rank I certification preferred.**
- 2. Special consideration will be given for applicants with mathematics, special education or behavior certification.**
- 3. Shall demonstrate the ability to work effectively with students, peers, adults, and families.**
- 4. Shall demonstrate the ability to communicate effectively with students, parents and faculty.**
- 5. Shall be detail-oriented to meet multiple job requirements and responsibilities.**

Job Goal:

To lead students toward fulfillment of their potential for intellectual, emotional, and psychological growth while implementing all goals and objectives of the Liberty Virtual Learning Program.

Duties and Performance Responsibilities:

- 1. Shall take appropriate action within clearly defined state and district guidelines.**
- 2. Shall present a positive image of the school to parents, and convey to them the school's genuine concern with the education, growth, and development of each student.**
- 3. Shall seek to establish friendly and cooperative partnerships between home and school.**
- 4. Shall work to develop a positive public relationship between the school district and the community, including families of home-schooled children.**
- 5. Shall carry out all assignments in a timely manner without undue checking or follow-up.**
- 6. Shall react positively to directives.**
- 7. Shall have a willingness to cooperate with the superintendent, district administrators, principals, and staff.**
- 8. Shall ensure virtual curriculum is aligned to the district's in-person curriculum and modify content as needed.**

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9. **Shall maintain the confidentiality, both verbally and in written form, of each student's educational record.**
10. **Shall check in twice per day with K-5 students/parents/families of elementary students and weekly for grades 6-12.**
11. **Shall monitor and track progress of each student and have ongoing communication with students and families to ensure work is completed successfully.**
12. **Shall provide ongoing help and support to students who need additional support and interventions.**
13. **Shall strive to maintain and improve professional competence and continuous improvement of the program.**
14. **Shall take necessary precautions to protect students, equipment, materials, and facilities.**
15. **Shall adhere to the School Board of Education Policies and Procedures and State Regulations and Statutes.**
16. **Shall verify students with IEPs are receiving services as required.**
17. **Shall participate in professional learning opportunities and professional organizations.**
18. **Shall participate in the development and review of policies and procedures annually to be reviewed and approved by the local board of education.**
19. **Shall write and speak effectively with all stakeholders.**
20. **Shall develop a calendar of in-person learning events for all virtual students on a regular basis.**
21. **Shall be an effective team member.**
22. **Shall complete other duties as assigned.**

Demonstrates Knowledge of Content

1. **Shall communicate a breadth of content knowledge across the discipline(s) to be taught.**
2. **Shall communicate a current knowledge of the discipline(s) taught.**
3. **Shall demonstrate a general knowledge that allows for the integration of ideas and information across the disciplines.**
4. **Shall demonstrate an overall knowledge of the virtual program and can effectively implement a multi-faceted approach to virtual learning (virtual support, on-site support, etc.).**
5. **Shall connect content knowledge to real-world applications and provide hands-on opportunities to demonstrate the Profile of a Patriot competencies.**
6. **Shall plan lessons and develop instructional material that reflects knowledge of current constructs and principles of the discipline(s) being taught.**
7. **Shall analyze sources of factual information for accuracy.**

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8. Shall present content in a manner that reflects sensitivity to a multicultural and global perspective.
9. Shall collaborate with teachers in other disciplines to analyze and structure cross-disciplinary approaches to instruction.

Designs/Plan Instruction

1. Shall focus instruction on the virtual curriculum chosen by the district and be able to modify content in a way that aligns with the other schools in the district.
2. Shall develop instruction that requires students to apply knowledge, skills, and thinking processes through in-person learning opportunities.
3. Shall integrate skills, thinking processes, and content across disciplines and support students who need additional help.
4. Shall create and utilize learning experiences that challenge, motivate and actively involve the learners in a developmentally appropriate way.
5. Shall develop and incorporate strategies and schedules that address physical, social, emotional, and cultural and that show sensitivity to differences.
6. Shall ensure all virtual students have access to wifi and devices that allow them access to the virtual curriculum.
7. Shall secure and use a variety of appropriate school and community resources to support learning. Shall develop and incorporate learning experiences that encourage students to be adaptable, flexible, resourceful, and creative.
8. Shall use the knowledge acquired from past teaching experiences to anticipate instructional challenges.

Creates/Maintains Learning Climate

1. Shall communicate with and challenge students in a supportive manner and provide students with feedback if they are not making adequate progress.
2. Shall show consistent sensitivity to individuals and families.
3. Shall maintain positive classroom interaction by establishing appropriate expectations during in-person group activities.
4. Shall analyze data and support students who need additional help with content.
5. Shall work with colleagues to develop an effective learning climate within the school.

Implements/Manages Instruction

1. Shall communicate specific goals and high expectations for learning and get parent/guardian signatures on contracts.
2. Shall connect learning with a student's prior knowledge, experiences and backgrounds, and aspirations for future roles identified in their ILP.
3. Shall ensure ILPs are completed prior to the end of the year for 6th-12th graders.

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4. Shall use appropriate questioning strategies to help students solve problems and think critically when additional support is needed.
5. Shall demonstrate interpersonal/team membership skills and supportive behavior with students in facilitating instruction.
6. Shall effectively use technologies and virtual curriculum with each student and provide assistance to students and families.
7. Shall identify student misconceptions; provide guidance; and offer students continuous feedback on progress toward expectations.

Assesses and Communicates Learning Results

1. Shall monitor assessment data of all virtual students.
2. Shall collect and analyze assessment data and maintain up-to-date records of student progress, including a minimum of weekly updates to all records.
3. Shall communicate expectations, student progress, and student completion and grades of each course.

Engages in Professional Development

1. Shall establishes priorities for professional growth.
2. Shall analyze student performance and program outcomes to help identify professional development needs.
3. Shall solicit input from others in the creation of individual professional development plans.
4. Shall apply the knowledge, skills, and processes acquired through professional development.
5. Shall modify own professional development plan to improve instructional performance and to promote student learning.

Demonstrates Implementation of Technology

1. Shall operate a computer and peripherals to install and use a variety of software; Demonstrate proficiency with the virtual curriculum being used.
2. Shall demonstrate knowledge of the use of technology in business, industry, and society.
3. Shall create multimedia presentations when necessary.
4. Shall use the computer to do word processing, create databases and spreadsheets, access electronic mail daily to enhance professional productivity and support instruction.
5. Shall use computers and other technologies such as interactive instruction, audio/video conferencing, and other distance learning applications to enhance professional productivity and support instruction.

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6. **Shall practice equitable and legal use of computers and technology in professional activities.**
7. **Shall facilitate the lifelong learning of self and others through the use of technology.**
8. **Shall apply research-based instructional practices that use computers and other technology.**
9. **Shall use computers and other technology for individual, small group, and large group learning activities and/or daily check-ins.**
10. **Shall instruct and monitor students in the ethical and legal use of technology.**

Days of Employment Up to 200 days

Terms of Employment:

Basic contract is for the minimum school term as reflected in the school calendar for the current year with the salary determined by the District Board-approved salary schedule. Additional duties may be assigned with increments for them determined by the District Board-approved Extra Service Schedule.

Evaluation:

Performance of this job will be evaluated in accordance with the provisions of the Board's policy on Evaluation of Certified Personnel.