

## **Latonia Elementary**

### **SBDM Minutes**

**04/16/2025**

The meeting was called to order at 4:00. In attendance were Maranda Meyer, Lindsay Hoefker, Shawna Davis, and Jillian Groh. Missing were parent representatives, Katy Williams and Amy Andrews.

A motion was made by Mrs. Hoefker and seconded by Mrs. Davis to approve today's agenda.

The March meeting minutes were approved with a motion by Mrs. Davis and seconded by Mrs. Hoefker.

#### Good News Report

We are grateful to have received a generous \$3,000 donation from the American Legion, which will be allocated to our student activity funds. These funds will support the purchase of student apparel and incentives to celebrate and encourage student achievement. Kindergarten transition visits were recently held and saw strong participation from parents and guardians. Our March student incentive event was a great success and thoroughly enjoyed by all who attended. Following Spring Break, the transition back to school went smoothly.

#### Old Business

None

#### New Business

Teacher Election-1 seat open

Parent Election-2 seats open, election scheduled for April 18, 2025

#### Policy Review

1.0 Parent and Family Engagement

17.0 Support Services

#### Student Achievement

25-26 Professional Development Plan was presented and approved.

#### Behavior Data Review

Presented and discussed

#### Committees Report

None

#### Planning

FRC report was presented and discussed.

CLC report was not presented.

### Budget

The budget was presented and reviewed.

### Next Meeting

The next meeting is scheduled for May 21 at 4:00.

The meeting was adjourned with a motion by Mrs. Hoefker and seconded by Mrs. Davis at 5:03.

**SBDM Agenda**  
**Glenn O. Swing Elementary**  
**April 17, 2025**

**Vision Statement**

Respectful, Responsible and Ready to Learn

**Mission Statement**

It is the mission of Glenn O. Swing Elementary to provide students with opportunities that promote high levels of achievement and build a community that inspires students to give back and love learning.

**1. Opening Business**

- a. Call Meeting to Order Meeting called to order at 3:32 PM by Sara Jackie, second by Joseph Frakes.
- b. Roll Call Joseph Frakes, Tara Macke, Sara Jackie, Chelsea Brown, Jessica Gastright, Ellen Peach
- c. Approval of Minutes from last meeting Minutes approved by Chelsea Brown, approved by Sara Jackie.
- d. Good News Report
  - Students and staff enjoyed a restful spring break.
  - Cool Cats took place before spring break. Students chose between a game in the gym and a variety of activities in the cafeteria.
  - Kindergarten Transition and Open House were successful events with a total of 36 incoming kindergarten families in attendance.
  - Students of the Month were celebrated during morning assembly. Families were invited to attend.
  - Teachers began implementing Rocket Math to work on math fluency for 1st and 2nd grade students. Next year, it will begin for 1st-5th grade.
  - Frisch's Night was a success with many families in attendance.
  - The Pearson Window opened after spring break and has run smoothly for students and teachers so far.
  - GOS won the Attendance Award for month 7. Attendance has been a large focus for our team this school year.
- e. Public Comment
  - Parent spoke about her observations as a member of the ad hoc committee. She said that there are efficient processes and good behavior during lunch at GOS. She also noted that students needed more lunch time based on her observations.
  - Another parent spoke in favor of lengthening the recess and lunch time. He stated that he trusted the staff to implement active interventions to deter behaviors during additional recess time.
  - Teacher said that the ad hoc committee found many strengths with the school's lunch processes, but they do believe that the students need more time. She also thank parents for their participation on the ad hoc committee.
  - Parent thanked the SBDM committee for including parents in the ad hoc committee. She stated that there were many good things that she observed in the school. She also stated that students need more time for lunch and recess to teach them to take breaks into adulthood.
  - Another parent stated he completed lunch observations for the ad hoc committee. He was concerned that some students were completing classwork during their lunchtime. He asked the council to consider having all students have a break during lunch to eat with their peers.

**2. Climate and Culture**

- a. Enrollment Report Council reviewed report. Current enrollment is 402.

- b. Behavior Report Council reviewed report.
- c. FRYSC Report Council reviewed report.
- d. CLC Report Council reviewed report. Council member asked for clarification on what students do during clubs.

**3. New Business**

- a. SBDM Allocation FY26 Council reviewed and approved the proposed budget. Council asked for clarification on why there is not money in the field trip line item. Chair stated that field trips are funded through student activity. Council asked if the school had ever reached out for community partnerships for sports uniforms.
- b. 2025-2026 PD Plan Council reviewed and approved PD plan.

**4. Bylaw or Policy Review/Readings/Adoption**

- a. School Schedule Ad-Hoc Update Parent expressed her gratitude for the work that the committee did. Chair asked if any Council members had questions or input on the report and/or recommendations presented by the Ad Hoc. No input from Council. Chair recommended a 25 minute lunch and 20 minute recess based on the findings of the Ad Hoc. She also would like to require at least 2 brain breaks totaling at least 5 minutes for each class. Council agreed with drafting a schedule with 25 minutes of lunch and 20 minutes of recess for the 25-26 school year.

**5. School Improvement**

- a. CSIP Goal Progress Monitoring Tabled

**6. Budgets**

- a. Activity Account Budget Council reviewed budget.
- b. SBDM Budget Council reviewed budget.
- c. Title I Budget Council reviewed budget.
- d. FRYSC Budget Council reviewed budget.

**7. Adjournment** Meeting was adjourned at 4:10 by Tara Macke, second by Sara Jackie.

## HMS SBDM April 21, 2025 Minutes

### 1. Opening Business **Start time: 5:21**

**Present: Wassler, Clemons, Price, Turner, Bowen**

Approval of the Agenda- **Motion: Price 2nd: Wassler Consensus**

Approval of the Minutes of the Previous Meeting- **Motion: Price 2nd: Wassler Consensus**

Good News Report- **Teachers will be attending Ignite the Classroom Gala sponsored by Huntington Bank to celebrate our partnership. HMS has been awarded 20 Ron Clark scholarships from Huntington.**

Public Comment- none

Meeting Norms

### 2. Student Achievement Report/Data

- a. Benchmark 3- Data analysis will be completed by the end of the week

### 3. School Improvement Planning

- a. None

### 4. Budget Report

- a. Updates from Mr. Turner- **Given approval to cover the parent university even though it is after the deadline for spending**

### 5. Standing or Ad Hoc Committee or Other Committee Reports

- a. Meetings were held- minutes that have been submitted have been shared with you

### 6. Bylaw or Policy Review/Readings/Adoption

- a. Extracurricular Policy- 2nd Read- On hold until April to allow time to collaborate with high school  
**Motion: Grosser 2nd: Wassler Consensus**
- b. Alignment with State Standards- 2nd Read **Motion: Grosser 2nd: Price Consensus**
- c. Instructional Practices- 2nd Read **Motion: Wassler 2nd: Price Consensus**
- d. Wellness- 2nd Read **Motion: Wassler 2nd: Clemons Consensus**
- e. Discipline- 1st Read **Motion: Price 2nd: Wassler Consensus**
- f. Curriculum Responsibility 1st Read **Motion: Price 2nd: Clemons Consensus**
- g. Technology- 1st Read **Motion: Price 2nd: Wassler Consensus**
- h. Parent & Family Engagement- 1st Read **Motion: Grosser 2nd: Clemons Consensus**
- i. Consultation Policy- 1st Read- **Motion: Wassler 2nd; Price Consensus**
- j. Enhancing Student Achievement- 1st Read **Motion: Price 2nd Clemons Consensus**
- k. Principal Selection- 1st Read **Motion: Wassler 2nd: Grosser Consensus**
- l. Student Assignment- 1st Read **Motion: Price 2nd: Clemons Consensus**
- m. Space Assignment- 1st Read **Motion: Price 2nd: Wassler Consensus**
- n. Program Appraisal- 1st Read **Motion: Grosser 2nd: Wassler Consensus**
- o. Instructional/ Non Instructional time assignment- 1st Read **Motion: Wassler 2nd: Price Consensus**
- p. School day/week schedule- 1st Read **Motion: Price 2nd: Clemons Consensus**

### 7. Old Business- **no updates**

- a. *Vice-chair- do we need to elect a new one each year?- Turner*
- b. *Minority parent (per bylaws)- who will take control of elections?- Turner*

### 8. New Business

- a. Approve PD Plan- **Motion: Grosser 2nd: Price Consensus**
- b. Grade policy **Motion: Clemons 2nd: Price Consensus**

### 9. Ongoing Learning

- a. Mr. Turner's Ongoing Learning Series- **completed the series for the year**
- b. Equity series- **Completed for the year- next year will focus on bullying**

### 10. Important Dates

- a. April 22, 2025- Excellence in Education Celebration & Ignite the Classroom Event
- b. April 24, 2025-BOE Meeting
- c. April 24- Future Bulldog Night
- d. April 25, 2025- KI Field Trip
- e. May 2- Spring Fling

- f. May 4- Covington Creative Youth Art Show & Market
- g. May 5-9- Teacher/Staff Appreciation
- h. May 8- Band Concert
- i. May 8- BOE Meeting
- j. May 9- KSA Begins
- k. May 9- 8th grade formal
- l. May 17- TEAM Foundation Golf Outing
- m. May 19- SBDM
- n. May 22- CIPS Retirement Recognition and BOE Meeting
- o. May 22- 8th grade honors night
- p. May 26- No School
- q. May 28- Carnival
- r. May 29- Field day/ last day for students

**11. Adjournment Motion: Clemons 2nd: Price Consensus**  
**End time: 6:44**

Holmes High School  
Principal Advisory Meeting

Meeting Minutes: April 21, 2025

Ben Brown called meeting to order at 3:34 p.m.

**1. Opening Business**

- a. Present - Ben Brown, Tony Magner, Michelle Hood, Jon Hopkins, Renee Fuson, Dawn Griffith, Dona Breadon
- b. **Good News** – Ben Brown stated that the track meets were packed and that there was a lot of staff and parent participation. Also that the preliminary Benchmark scores were good.
- c. **Technology** – was not discussed.

**2. School Improvement Planning Report** – Mr. Brown said that the Benchmark tests are seeing growth. KSA is May 13-15. The number of graduates has increased this year to 200.

**3. Budget Report, Budget Allocations** – Ben Brown stated that the updated budget is \$39K. Money will be spent on incentives; Juniors that raise their ACT scores will be rewarded with a snow ice truck. Mr. Magner stated that money will be spent on other incentives for the KSA, ACT, Senior Day, Bulldogs Give Back, and Live School. Any leftover money will be spent on furniture for classrooms. Mr. Brown added that money will also be spent for Teacher Appreciation Week. A little less money was spent this year as opposed to last year. There will be \$132,260 for next school year.

**4. By Laws and Policies** –

- a. Ben Brown asked everyone to review the Emergency Plan. He added that the Covington Police will do walk throughs over the summer and after construction. The review date was approved.

**5. New Business** -

- a. SBDM – Tony Magner stated that the current By Laws state that every staff member must join a committee. Teachers are meeting just to meet. He recommends that committees be “as needed” instead of must. He suggested to table the discussion until the May meeting to work it out. Jon Hopkins and Ben Brown both agreed that it is best to have people that want to be in a committee and to table the discussion until May.
- b. Ben Brown stated that next year HHS will have SBDM again. Elections will be needed for both parent and teacher members. He will contact YSC for the parent elections. He suggested that Dawn Griffith run for one of the two-year teacher positions. She agreed. He asked Jon Hopkins if he would like to run for a position. Jon Hopkins agreed to run for the one-year position. Tony Magner stated that the parent members must have a student at Holmes High School for both years they are a member.
  - i. Ben Brown said that a committee will be needed to help with the election process. Ben Brown, Tony Magner and Dona Breadon agreed to help with the election process. The committee will send out deadlines and information to all teachers.
  - ii. Michelle Hood asked if the meetings will be virtual next year. Ben Brown said yes.

**6. Curriculum/Instruction** –

**Enrollment/Attendance** – Ben Brown stated that attendance is climbing, up to 91.29%. Enrollment is 869, and we are still adding new students.

**Staffing Updates:** Ben Brown stated that the Carpentry position will remain open for the remainder of the school year. There is one IA position still open. There is one interview next week and one more the following week.

Jon Hopkins motioned to adjourn, Dawn Griffith seconded. The meeting adjourned at 3:57 pm.





Together we **W**ork hard, **A**sk questions, **V**alue feedback,  
Embrace **E**mbrace differences and **S**tay safe. Dolphins make

51/25

### **Opening Business**

**a. Welcome**

**b. Approval of the Agenda (legally required)**

**c. Approval of previous meeting's Minutes (legally required) April**

**d. Good News Report**

K-2nd had last field trip

Pearson scores are trending up

**e. Public Comment**

### **Measuring Student Achievement**

Pearson 3rd bench mark will be given when we return from spring break

DIBELS 3rd bench mark will be given last week of April

KSA will start 9th

### **Monthly Review**

**1. Culture and Climate**

**Enrolment 461**

**Behavior data discussed**

### **Planning Process**

#### **Budget**

Budget proposed for 25-26 school year has been turn in

#### **Bylaw or Policy Review / Readings / Adoption**

NA

### **New Business**



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### **Required work**

New hires-Ms Barnett

Classroom space

Teacher allocations

### **Other Council Work**

**Update**

**Questions for the group**

**Adjournment**



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### **Opening Business**

- a. Welcome
- b. Approval of the Agenda (legally required)
- c. Approval of previous meeting's Minutes (legally required) April
- d. Good News Report

Kindergarten transition we well 80 students schedule from Biggs

- e. Public Comment

### **Measuring Student Achievement**

Pearson 3rd bench mark will be given when we return from spring break

DIBELS 3rd bench mark will be given last week of April

KSA will start 9th

### **Monthly Review**

2. **Culture and Climate**  
**Enrolment** 461  
Attendance 93.8 from 88.6  
**Behavior data discussed**

### **Planning Process**

#### **Budget**

Budget proposed for 25-26 school year

#### **Bylaw or Policy Review / Readings / Adoption**

NA

### **New Business**



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**Required work**

Budget for 2025-26 school year.

**Other Council Work**

**Update**

**Questions for the group**

**Adjournment**

3/6/25

**Opening Business**

**a. Welcome**

**b. Approval of the Agenda (legally required)**



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**c. Approval of previous meeting's Minutes (legally required) April**

**d. Good News Report**

Book Fair/family night is currently going on.

**e. Public Comment**

**f. Meeting Norms**

**Measuring Student Achievement**

DIBELS Benchmark Moran gave update

Pearson scores for grade 3rd-5th- Moran gave update

ACCESS testing completed

**Monthly Review**

CAP for 3rd and 5th grade

**Planning Process**

**Budget**

Classroom supplies

Classroom furniture

Stuff for Prom

Teacher appreciation week

**Bylaw or Policy Review / Readings / Adoption**

Review of Bylaws

**New Business**

New staff member M s. Underwood. For 5th grade

**Required work**

Budget for 2025-26 school year.



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## **Other Council Work**

### **Update**

#### **Questions for the group**

### **Adjournment**

1/9/2024

#### **Opening Business**

##### **a. Welcome**

##### **b. Approval of the Agenda (legally required)**

##### **c. Approval of previous meeting's Minutes (legally required) April**

##### **d. Good News Report**

Talent show/christmas show went very well

Mentors with high school student

Two new student counselors shadowing with Mr. Zepf

##### **e. Public Comment**

##### **f. Meeting Norms**

#### **Measuring Student Achievement**

DIBELS Bench Mark

Pearson scores for grade 3rd-5th

ACCESS testing started

#### **Monthly Review**

CSIP and needs to be approved



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## **Planning Process**

### **Budget**

Classroom supplies

Classroom furniture

### **Bylaw or Policy Review / Readings / Adoption**

Review of Bylaws

### **New Business**

New staff member Ms. Hensely in the MSD classroom

### **Required work**

CSIP was submitted

### **Other Council Work**

### **Update**

### **Questions for the group**

### **Adjournment**



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12/5/2024

**Opening Business**

**a. Welcome**

**b. Approval of the Agenda (legally required)**

**c. Approval of previous meeting's Minutes (legally required) April**

**d. Good News Report**

Good FV

9 coaching calls this week

School wide competitions for procedures

Family night and bookfair

RTI meeting went well

Upbeat survey

**e. Public Comment**





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## **Meeting Norms**

### **Measuring Student Achievement**

Pearson scores for grade 3rd-5th

### **Monthly Review**

CSIP

### **Planning Process**

#### **Budget**

Classroom supplies

Command Center For Poster Maker

Field trip for k-2

Field trip for structure unit and MSD

Christmas Gift

#### **Bylaw or Policy Review / Readings / Adoption**

Review of Bylaws

#### **New Business**

### **Required work**

CSIP will be due Jan 1st

### **Othr Council Work**

### **Update**

#### **Questions for the group**

### **Adjournment**



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**Opening Business**

- a. Welcome
- b. Approval of the Agenda (legally required)
- c. Approval of previous meeting's Minutes (legally required) April
- d. Good News Report
- e. Public Comment
- f. Meeting Norms

**Measuring Student Achievement**

Pearson scores for grade 3rd-5th

**Monthly Review**

Needs assessment

**Planning Process**

**Budget**



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Hispanic Heritage festivals

Kidney tables

Classroom supplies

**Bylaw or Policy Review / Readings / Adoption**

Policy #22 Writing Still waiting on information

# 23.0 SCHOOL VISITOR SAFETY POLICY

**New Business**

**Required work**

CSIP will be due Jan 1st

**Othr Council Work**

**Update**

**Questions for the group**

**Adjournment**



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24-25 SBDM Agenda  
10/3/24

**Opening Business**

- a. Welcome**
- b. Approval of the Agenda (legally required)**
- c. Approval of previous meeting's Minutes (legally required) April**
- d. Good News Report**
- e. Public Comment**
- f. Meeting Norms**

**a. Measuring Student Achievement**

DIBELS Data

Brigance Testing. 26% ready compared to 23% last year

- a. Monthly Review**
- b. Planning Process**

**Budget**



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Teacher supplies

Heggerty

Lexia is up and going

**Bylaw or Policy Review / Readings / Adoption**

Policy #22 Writing Still waiting on information

**New Business**

New Hires-Ms. Rice IA

**a. Required work**

Parent elections and Ms. Jameela Salaah was elected

Complete SBDM training

**b. Other Council Work**

Still need Kindergarten teacher

EL IA

Interpreter

**c. Update**

**Questions for the group**

**Adjournment**



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24-25 SBDM Agenda  
9/5/24

**Opening Business**

- a. Welcome**
- b. Approval of the Agenda (legally required)**
- c. Approval of previous meeting's Minutes (legally required) April**
- d. Good News Report**
- e. Public Comment**
- f. Meeting Norms**
  - a. Measuring Student Achievement**

DIBELS window opens next week.
- a. Monthly Review**



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## **6. Planning Process**

### **Budget**

Teacher supplies

Tech curriculum

Heggerty

Lexia maybe

### **Bylaw or Policy Review / Readings / Adoption**

Policy # 17 Student wellness (Jill Smith)

Policy # 18

Policy #19 NUMBER OF PERSONS IN EACH JOB CLASSIFICATION

Policy #20 Homework

Policy #21 Committees

Policy #22 Writing

### **New Business**

New Hires-Ms. Heckler, Mr. Perrin

Review of school Safety Plan

#### **a. Required work**

Parent elections (September 23-25) parent teacher conferences

#### **b. Other Council Work**

#### **c. Update**

### **Questions for the group**

#### **Adjournment**



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**Opening Business**

- a. Welcome
- b. Approval of the Agenda (legally required)
- c. Approval of previous meeting's Minutes (legally required) April
- d. Good News Report
- e. Public Comment
- f. Meeting Norms
  - a. Measuring Student Achievement
  - a. Monthly Review
  - b. Planning Process

**Budget**





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**Bylaw or Policy Review / Readings / Adoption**

**New Business**

New Hires- Ms. Kabarra, Ms. Alexa, Ms. Watts, Ms. Bell, Ms. Mitchel, Ms. Collier

SBDM meetings

Aug. 8th  
Sept. 5th  
Oct. 3rd  
Nov. 7th  
Dec. 5th  
Jan 9th  
Feb. 6th  
March 6th  
April. 3rd  
May 2nd  
June 5th

**a. Required work**

Parent elections

**b. Other Council Work**

Executive session-KSA Data Sign the Embargoed data release

**c. Update**

**Questions for the group**

**Adjournment**