

**HOPKINS COUNTY SCHOOLS
CERTIFIED SALARY SCHEDULE
2025-2026
185 DAYS**

DRAFT FOR BOARD APPROVAL 5/5/2025 - 2% INCREASE

		MASTERS +				
YRS	DOCTORATE	*30 HOURS	MASTERS	DEGREE		
EXP	RANK IA	RANK I	RANK II	RANK III	RANK IV	RANK V
0	50,465	50,105	45,311	43,516	35,180	33,085
DR	272.78	270.84	244.93	235.22	190.16	178.84
1	50,768	50,411	46,218	43,907		
DR	274.42	272.49	249.83	237.33		
2	51,074	50,713	46,523	44,301		
DR	276.08	274.13	251.48	239.46		
3	51,311	50,986	46,827	44,692		
DR	277.36	275.60	253.12	241.58		
4	54,494	54,173	49,941	45,737		
DR	294.56	292.83	269.95	247.23		
5	54,809	54,328	50,173	46,041		
DR	296.26	293.67	271.20	248.87		
6	54,880	54,368	50,221	46,141		
DR	296.65	293.88	271.46	249.41		
7	54,947	54,425	50,283	46,236		
DR	297.01	294.19	271.80	249.92		
8	55,263	54,628	50,441	46,986		
DR	298.72	295.29	272.65	253.98		
9	55,735	55,270	51,113	48,114		
DR	301.27	298.76	276.29	260.08		
10	60,836	59,874	55,686	51,520		
DR	328.84	323.64	301.00	278.49		
11	62,673	60,451	56,340	52,112		
DR	338.77	326.76	304.54	281.69		
12	64,557	61,171	57,061	52,837		
DR	348.96	330.66	308.44	285.61		
15	66,535	62,335	58,154	53,990		
DR	359.65	336.95	314.35	291.84		
18	67,164	62,765	58,797	54,572		
DR	363.05	339.27	317.82	294.98		
20	67,936	63,745	59,565	55,393		
DR	367.22	344.57	321.97	299.42		
23	68,754	64,504	60,248	56,310		
DR	371.64	348.67	325.67	304.38		
25	69,736	65,547	61,355	57,193		
DR	376.95	354.31	331.65	309.15		
26	70,671	66,480	62,293	58,079		
DR	382.00	359.35	336.72	313.94		
27	71,609	67,409	63,232	58,938		
DR	387.08	364.37	341.79	318.58		
28	75,353	71,158	66,979	63,326		
DR	407.31	384.64	362.05	342.30		
Salary Schedules are subject to change if the Commonwealth of Kentucky does not fully fund the SEEK formula						
\$2,000.00 increment and rank change for National Board Certification see Board Policy 03.121						
* 30 Hours must be in an approved program determined by EPSB						
DR-Daily Rate						

**HOPKINS COUNTY SCHOOLS
CLASSIFIED SALARY SCHEDULE
2025-2026**

DRAFT FOR BOARD APPROVAL 5/5/2025 - \$0.50 INCREASE

EXP	1	2	3A	3	4	5A	5
0	19.15	18.58	16.76	16.47	15.59	15.04	14.50
1	20.28	19.06	17.23	16.90	15.95	15.42	15.22
2	20.51	19.32	17.45	17.14	16.23	15.69	15.49
3	20.80	19.56	17.72	17.38	16.47	15.94	15.74
4	21.06	19.84	17.98	17.65	16.75	16.20	15.99
5	21.30	20.07	18.22	17.89	17.01	16.43	16.27
6	21.55	20.33	18.48	18.17	17.21	16.72	16.50
7	21.80	20.59	18.74	18.42	17.51	16.96	16.77
8	22.08	20.85	19.01	18.69	17.76	17.20	17.03
9	22.33	21.12	19.25	18.92	18.04	17.46	17.27
10	22.58	21.35	19.50	19.18	18.28	17.73	17.54
11	22.84	21.60	19.76	19.43	18.54	17.98	17.79
12	23.09	21.88	20.04	19.70	18.79	18.24	18.07
15	23.36	22.13	20.26	19.97	19.03	18.48	18.29
18	23.62	22.38	20.56	20.21	19.30	18.77	18.54
20	23.84	22.63	20.78	20.45	19.55	19.00	18.82
23	24.14	22.89	21.02	20.70	19.81	19.25	19.06
25	24.37	23.15	21.28	20.98	20.08	19.52	19.34
26	24.64	23.39	21.55	21.24	20.29	19.77	19.57
27	24.88	23.64	21.81	21.48	20.56	20.04	19.83
28	25.41	24.16	22.31	22.00	21.09	20.53	20.32
Salary Schedules are subject to change if the Commonwealth of Kentucky does not fully fund the SEEK formula							

**HOPKINS COUNTY SCHOOLS
CLASSIFIED SALARY SCHEDULE
2025-2026
DRAFT FOR BOARD APPROVAL 5/5/2025**

	Job				
Category	Class	Position Classification	Additional Increment		
1	1.	7163 Account Clerk III	\$1.00/hr.		
	2.	7191 Payroll Clerk II-Finance	\$1.00/hr.		
	3.	7447 Maintenance Worker II	\$1,200 annually for masters electrical, plumbing or hvac license; \$600 annually for journeyman electrical, plumbing, hvac, pesticide, or locksmith license		
	4.	7605 Custodial Supervisor (High School)			
	5.	7665 Employee Benefit Specialist	\$1.00/hr.		
	6.	7761 Secretary to Superintendent	\$8,000 Annually		
	7.	8766 Secretary to Assistant Superintendent	\$4,000 Annually		
	8.	7765 Administrative Secretary II			
	9.	7916 Vehicle Mechanic I	\$.50/hr.		
			\$1,200 annually for ASE school bus masters certification; \$600 annually for KDE school bus certification		
2	10.	7931 Bus Driver Training Coordinator			
	1.	7164 Account Clerk II			
	2.	7205 Food Service Account Clerk			
	3.	7448 Maintenance Worker I			
	4.	7527 Computer Training Specialist			
	5.	7627 Grounds Worker II			
	6.	7661 Personnel Assistant			
	7.	7762 Administrative Secretary I			
	8.	7771 Secretary II			
	9.	7772 Secretary I (Early Childhood)			
	10.	7863 Attendance Data Technician			
	11.	7906 Transportation Data Assistant			
12.	8908 Dispatcher/Driver Trainer				
3A	1.	7531 Microcomputer Software Technician			
	2.	7605 Custodial Supervisor (Elementary & Middle School)			
	3.	7634 Utility Worker I			
	4.	7773 School Secretary I - High School			
	5.	7933 Bus Driver Trainer			
	6.	7941 Bus Driver/Backup Bus Driver			
	7.	7941 Bus Driver Trainer	\$.20/hr. while training driver		
	8.	8946 Substitute Bus Driver			
3	1.	7321 Instructional Assistant-High School (Learning Management System)			
	2.	7777 School Secretary II (Elementary)			
	3.	7778 School Secretary II (High School)			
	4.	7779 School Secretary II (Middle)			
	5.	7607 Lead Custodian			
4	1.	7212 Food Service Manager I	Elem. & Middle: \$1.50 hr., High \$2.00 hr.		
	2.	7273 Health Services Assistant			
	3.	7324 Child Development Center Supervisor			
	4.	7781 Clerical Assistant III			
	5.	7791 Receptionist-Central Office			
	6.	7609 Custodian (Permanent Substitute)			
	7.	7628 Grounds Worker I			
5A	1.	7316 Instructional Assistant-Bilingual			
	2.	7318 Instructional Assistant II (Special Ed-Medically Fragile)*			
	3.	7767 Community Liaison/Administrative Assistant			
	4.	7782 Clerical Assistant II			
	5.	7943 Bus Monitor-Exceptional Children (Medically Fragile)*			
		* Medically Fragile: student tracheotomy, feeding tube, catheter, or EBD in self contained unit, toileting, and other documented intense needs as approved by appropriate director.			
5	1.	7241 Cook/Baker			
	2.	7319 Instructional Monitor II			
	3.	7320 Instructional Assistant I			
	4.	7326 Child Development Center Assistant Supervisor			
	5.	7526 Computer Lab Technician			
	6.	7942 Bus Monitor / Backup Bus Monitor			
	7.	8947 Substitute Bus Monitor			
		* Medically Fragile: student tracheotomy, feeding tube, catheter, or EBD in self contained unit, toileting, and other documented intense needs as approved by appropriate director.			
Seasonal Workers Hourly Wage					
		CO-OP Students	\$12.00	Substitute Instructional Assistant (8318)	\$12.00
		Substitute Custodian (8609)	\$12.00	Child Care Assist. Substitute/Seasonal Worker	\$12.00
		Substitute Food Service (8241)	\$12.00	Bus Driver Trainees (8948)	\$16.76
		Lunchroom Monitor (7213)	\$12.00	Substitute Secretary (8771)	\$12.00
		ESL Translator	\$25.00		

**HOPKINS COUNTY SCHOOLS
CLASSIFIED SALARY SCHEDULE**

2025-2026

DRAFT FOR BOARD APPROVAL 5/5/2025 - 2% INCREASE

JOB CLASS	FAMILY RESOURCE/YOUTH SERVICE CENTER COORDINATOR & SOCIAL WORKER ASSISTANT 240 DAY SALARY					
	YRS EXP	SALARY	YRS EXP	SALARY	YRS EXP	SALARY
7493	0	38,508	4	42,757	8	47,366
	1	39,570	5	43,872	9	48,696
	2	40,632	6	44,885	10	50,065
	3	41,696	7	45,949		
7293	SPEECH LANGUAGE PATHOLOGY ASSISTANT-Rank III per KRS 334A.030 (Bachelors Degree-Speech License) 185 DAY SALARY					
	¹ OCCUPATIONAL THERAPIST, SPEECH LANGUAGE PATHOLOGIST, PHYSICAL THERAPIST & CLINICAL PSYCHOLOGIST 195 DAY SALARY					
	YRS EXP	SALARY	YRS EXP	SALARY	YRS EXP	SALARY
7291	0	68,864	5	72,222	9	75,029
7294	1	69,523	6	72,914	10	77,139
7289	2	70,186	7	73,611	11	77,509
	3	70,858	8	74,317	12	77,881
	4	71,537				
	¹ Additional \$6,000 for Doctorate Degree					
	SPECIALIZED LICENSE PERSONNEL					
7292	Therapy Assistant (Occupational)				Daily Rate of \$182.52	
7338	Educational Interpreter (Licensed)				Daily Rate of \$204.82	
7301	Community Relations Specialist-(4 Yr. Degree) - up to 225 days- Paid from Certified Salary Schedule					
7882	Social Worker/Counselor (4 Yr. Degree) - 210 days-Paid from the Certified Salary Schedule					
8883	Mental Health Professional I - up to 195 days - Paid from the Certified Salary Schedule					
8882	Mental Health Professional II - up to 195 days - Paid from the Certified Salary Schedule					
8320	Behavior Support Interventionist - 180 days (up to 195 days)					42,942
	SPECIALIZED CLASSIFIED POSITIONS					
0040	⁴ Chief Financial Officer (4 Yr Degree Required)				(260 day Salary)	84,822
0290	Director of Facilities				(260 day Salary)	84,822
7501	Chief Information Officer (4 Yr Degree Required)				(260 day Salary)	84,822
7463	Director of School Safety (4 Yr Degree Required)				(260 day Salary)	84,822
7467	Director of Child Nutrition (4 Yr Degree Required)				(260 day Salary)	69,931
7911	Vehicle Maintenance Manager				(260 day Salary)	70,014
7913	Vehicle Maintenance Assistant				(260 day Salary)	61,148
7914	Master Vehicle Mechanic				(260 day Salary)	53,835
7915	Vehicle Mechanic II				(260 day Salary)	48,735
7432	Maintenance Manager General				(260 day Salary)	70,014
7435	Maintenance Supervisor (Assistant Maintenance Manager)				(260 day Salary)	61,148
7503	Assistant Director of Information Technology				(260 day Salary)	70,014
7533	Microcomputer Technology Specialist (4 Year Degree Required)				(260 day Salary)	49,216
7525	Computer Maintenance Technician				(260 day Salary)	39,818
7421	Energy Systems Supervisor (4 Yr Degree Required)				(260 day Salary)	59,362
7504	Technical Support Manager (4 Yr Degree Required)				(260 day Salary)	55,527
7505	User Support Manager (4 Yr Degree Required)				(260 day Salary)	54,574
7506	Computer Operations Manager (4 Yr Degree Required)				(260 day Salary)	61,148
7161	⁵ Accounting Manager (4 Yr Degree Required)				(260 day Salary)	55,527
	³ YRS EXP	SALARY	YRS EXP	SALARY	YRS EXP	SALARY
	4	1,500	8	3,250	12	5,000
	16	6,750	20	8,500	24	10,000

³Additional Incentive for years of service to the District applicable to Specialized Classified Positions Category determined on September 15 for full credit. See Board policy 03.221. Amounts are cumulative.

⁴\$16,807 (CFO/CPA/Gatton Financial Management Institute)

⁵\$3,000 with CPA

**HOPKINS COUNTY SCHOOLS
EXTRA SERVICE SALARY SCHEDULE
2025-2026**

DRAFT FOR BOARD APPROVAL 5/5/2025

Salaries will be determined by use of the following formula:

Central Office Staff Members

Basal Salary + Extended Employment + Extra Services = Total Salary

Assistant Superintendents (3) - Basal Salary (240 days) + \$30,000 = Total Salary

Directors (9) - Pupil Personnel, Elementary Education/Title I, Middle/Secondary Education, Assessment, Special Education & Early Childhood, Human Resources, Transportation, Child Nutrition, Athletics & Special Programs

Basal Salary (240 days) + \$16,000 = Total Salary

Elementary School Principals - Basal Salary (240 days) + \$12,500 = Total Salary

PreK-8 School Principals (with total enrollment of 750 or more) - Basal Salary (240 days) + \$19,000 = Total Salary

PreK-8 School Principals (with total enrollment less than 750) - Basal Salary (240 days) + \$15,000 = Total Salary

Middle School Principals - Basal Salary (240 days) + \$15,000 = Total Salary

High School Principals - Basal Salary (240 days) + \$23,000 = Total Salary

Career & Technical School Principal

Basal Salary (240 days) + \$15,000 = Total Salary

Alternate School & Academy Principal

Basal Salary (240 days) + \$11,000 = Total Salary

Elementary School Assistant Principals

Basal Salary (210 days) + 5,750 = Total Salary

Middle School Assistant Principals

Basal Salary (215 days) + 7,000 = Total Salary

High School Assistant Principals

Basal Salary (220 days) + 14,700 = Total Salary

Itinerant Assistant Principal

Basal Salary (210 days) + 5,750 = Total Salary

Community Schools Grant Coordinator - (30 extra days) \$10,250

District Teacher Consultant

Basal Salary + Extended Days (TBD) = Total Salary

Head Teacher

Basal Salary (210 days) + 3,000 Extra Service = Total Salary

Lead Teacher

Basal Salary (200 days)

Digital Learning Coach

Basal Salary (up to 220 days)

Early Childhood Coordinator

Basal Salary (240 days)

Special Projects Manager - \$2,500.00

Certified School Psychologists (no interns) Basal Salary + \$10,000 = Total Salary

Homebound Instructors/Counselors - \$32.00 per hour

Gifted & Talented School Coordinator (13) - \$1,300.00

JROTC Instructors - MIP Supplement determined by the military + \$1,000 per additional duties up to \$4,000

(color guard, orienteering, marksmanship, air rifle, drill team)

Speech Language Pathologist - \$2,000.00 per year for those with Certificate of Clinical Competence (CCC)

School Assessment Coordinator - \$2,000.00

ESS Coordinators – Elementary/Middle School \$1,300.00; High School - \$3,250.00

Summer School Coordinators – Paid by ESS Schedule

Staff members employed over 185 days must file a calendar with the HR department each year.

**HOPKINS COUNTY SCHOOLS
EXTRA SERVICE SALARY SCHEDULE
2025-2026**

DRAFT FOR BOARD APPROVAL 5/5/2025

High School Athletics

Position	Extra Service Pay	
Athletic Director (2) 210 days	10,500.00	*
Archery, Head (2)	2,500.00	
Archery, Assistant (2)	1,250.00	
Archery, Assistant Booster (4)	500.00	**
Archery Volunteers (12)	-	
Baseball, Head (2)	5,500.00	
Baseball, Assistant (2)	2,500.00	
Baseball, Assistant (2)	2,250.00	
Baseball, Assistant (2)	1,750.00	
Baseball, Assistant (MS) (2)	1,500.00	
Baseball, Assistant Booster (4)	1,125.00	**
Baseball Volunteers (8) Max: 14	-	
Basketball, Head (4)	10,500.00	
Basketball, Assistant (4)	4,500.00	
Basketball, Assistant (4)	4,000.00	
Basketball, Assistant (4)	2,500.00	
Basketball, Assistant Booster (8)	2,250.00	**
Basketball Volunteers (16) Max: 28	-	
Bass Fishing (2)	2,500.00	
Bass Fishing Volunteers (10)	-	
Cheerleading, Head (2)	5,500.00	
Cheerleading, Assistant (4)	2,500.00	
Cheerleading, Assistant Booster (2)	500.00	**
Cheerleading Volunteers (4) Max: 8	-	
Cross Country, Head (4)	3,500.00	
Cross Country, Assistant (4)	1,500.00	
Cross Country, Assistant (MS) (4)	1,000.00	
Cross Country, Assistant Booster (4)	500.00	**
Cross Country Volunteers (8) Max: 6	-	
Dance, Head (2)	3,500.00	
Dance, Assistant (2)	1,750.00	
Dance, Assistant Booster (2)	500.00	**
Dance Volunteers (4) Max: 6	-	
Football, Head (2)	10,500.00	
Football, Assistant (4)	4,500.00	
Football, Assistant (6)	4,000.00	
Football, Assistant (4)	2,500.00	
Football, Assistant Booster (4)	2,000.00	**
Football Volunteers (10) Max: 24	-	
Golf, Head (4)	2,500.00	
Golf, Assistant (4)	1,000.00	
Golf, Assistant Booster (4)	500.00	**
Golf Volunteers (8) Max: 8	-	
Powerlifting, Head (4)	1,100.00	
Powerlifting, Assistant (8)	500.00	
Powerlifting, Assistant Booster (4)	500.00	**
Powerlifting Volunteers (4) Max: 10	-	
Soccer, Head (4)	5,550.00	
Soccer, Assistant (4)	2,500.00	
Soccer, Assistant (4)	2,250.00	
Soccer, Assistant (MS) (4)	1,500.00	
Soccer, Assistant Booster (8)	2,250.00	**
Soccer Volunteers (16) Max: 24	-	
Softball, Head (2)	5,500.00	
Softball, Assistant (2)	2,500.00	
Softball, Assistant (2)	2,250.00	
Softball, Assistant (2)	1,750.00	
Softball, Assistant (MS) (2)	1,500.00	
Softball, Assistant Booster (4)	1,125.00	**
Softball Volunteers (8) Max: 14	-	
Swimming, Head (2)	3,500.00	
Swimming, Assistant (4)	2,000.00	
Swimming, Assistant Booster (2)	500.00	**
Swimming Volunteers (4) Max: 8	-	

High School Athletics Cont.

Position	Extra Service Pay	
Tennis, Head (4)	2,500.00	
Tennis, Assistant (4)	1,000.00	
Tennis, Assistant Booster (4)	500.00	**
Tennis Volunteers (8) Max: 8	-	
Track, Head (4)	3,500.00	
Track, Field Assistant(4)	1,200.00	
Track, Running Assistant(4)	1,200.00	
Track, Assistant (MS) (4)	1,000.00	
Track, Assistant Booster (4)	500.00	**
Track Volunteers (8) Max: 8	-	
Volleyball, Head (2)	5,500.00	
Volleyball, Assistant (2)	2,500.00	
Volleyball, Assistant (2)	2,250.00	
Volleyball, Assistant (2)	1,750.00	
Volleyball, Assistant Booster (4)	1,125.00	**
Volleyball Volunteers (8) Max:14	-	

High School Other Positions

Position	Extra Service Pay	
Academic, Head (4)	4,225.00	
Assistant Academic (2)	3,000.00	
Band Director, Head (2)	10,500.00	
Band Director, Assistant (4)	5,500.00	
Band Camp Instructor Booster (8)	800.00	**
Band Camp Instructor Booster (8)	1,000.00	**
Band, Jazz (2)	2,150.00	
Band Percussion Booster (2)	1,250.00	**
Choral Music	1,625.00	***
Color Guard Booster (2)	1,250.00	**
Color Guard Booster (2)	8,000.00	**
Debate (2)	1,625.00	
Drama (2)	1,625.00	
Flag, Majorette, Guard (2)	1,500.00	
Speech (2)	1,625.00	
Science Olympiad (2)	1,625.00	
Yearbook (2)	1,625.00	

Middle School Athletics

Position	Extra Service Pay	
Athletic Director (3)	3,500.00	
WHS Athletic Director (1)	2,750.00	
Archery, Head (4)	2,000.00	
Archery Volunteers (28)	-	
Basketball, Head (8)	3,000.00	
Basketball, Assistant (8)	2,000.00	
Basketball, Assistant (8)	1,000.00	
Basketball Volunteers (8)	-	
Cheerleading, Head (4)	2,000.00	
Cheerleading Volunteers (4)	-	
Dance, Head (4)	2,000.00	
Dance Volunteers (4)	-	
Football, Head (4)	3,000.00	
Football, Assistant (8)	2,000.00	
Football, Assistant (4)	1,000.00	
Football Volunteers (6)	-	
Volleyball Head (4)	2,250.00	
Volleyball, Assistant (4)	1,350.00	
Volleyball Volunteers (4)	-	

Middle/Elementary School

Position	Extra Service Pay	
Middle Kentucky Academic Assoc. (8)	1,400.00	****
Elem. Kentucky Academic Assoc. (14)	700.00	****
Elem. Archery (6)	1,000.00	
Elem. Archery Volunteers (21)	-	
Elem. Basketball Building Rep. (7)	250.00	

*High School and Middle School A.D. receives an additional \$2,500 for CMAA (Certified Master Athletic Administrator)

**Positions are funded by Booster Club donations and the donation must be received by the district in May of the prior year or before position is posted

***Choral Music Coaches will receive pay by submitting performance verification (3 in+3 out) to Superintendent, excludes part time positions

****School must belong to KY Academic Association and submit proof of membership and competition schedule

Note: Maximum amount on volunteer line is the total number of assistants per student athletic program

Note: see September 22, 2014 Board approved addendum coaching increment for years of service

**HOPKINS COUNTY SCHOOLS
SUBSTITUTE TEACHER SALARY SCHEDULE
2025-2026
DRAFT FOR BOARD APPROVAL 5/5/2025**

DAILY RATE (TEACHING CERTIFICATE REQUIRED)

RANK I	135.00
RANK II	125.00
RANK III	115.00

COLLEGE HOURS	RANK	DAILY RATE
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96-Bachelor's Degree	IV	\$ 105.00
64-95	V	\$ 105.00
0-64		\$ 80.00 (not allowable for long-term rate)

Rank IV, V regular teacher- \$110.00 daily (effective retroactive to the 21st day of consecutive coverage in same assignment)

INTERIM & ADMINISTRATIVE SUBSTITUTES DAILY RATES

Regular Administrative Substitute	\$ 250.00
Regular Teacher Consultant (*Minimum of 100 days)	\$ 200.00
Regular Teacher Substitute (effective retroactive to the 21st day of consecutive coverage in same assignment)	\$ 185.00
Regular Substitute will be reimbursed at a daily rate corresponding to experience	
Regular Guidance Counselor Substitute	\$ 225.00

HOPKINS COUNTY SCHOOLS
2025-2026
DRAFT FOR BOARD APPROVAL 5/5/2025

EXTENDED SCHOOL SERVICES SALARY SCHEDULE

Certified - teaching degree

0-5 years experience	\$22.00
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6-10 years experience	\$24.00
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11 + years experience	\$27.00
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Emergency Substitute teaching degree	\$79.00 per day prorated (64 college hours = Emergency Substitute)
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Classroom Instructional Assistant - current rate of pay

Student Tutor – Classified Salary Schedule

Professional Learning Opportunity Stipend	\$25.00 per hour, not to exceed \$150.00 per day
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Saturday School - High School	\$125.00 per day
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Per KTRS, retirees are subject to the limitations imposed by the Daily Wage Threshold

RECRUITMENT INCENTIVE PROGRAM

Hopkins County School personnel who recommend a new school Bus Driver, Custodian, Vehicle Mechanic I, or Maintenance Worker II; who is hired and works for one complete year in the same position as a Bus Driver (including training time), Custodian, or Vehicle Mechanic I, or Maintenance Worker II will receive a \$500 bonus. Upon completion of one year, the Bus Driver/Custodian/Vehicle Mechanic I/Maintenance Worker II will receive a \$1,000 bonus. All bonus payments will be processed at the end of the completed year. It is the responsibility of any employee who is eligible for either of these bonuses to notify Human Resources before the new bus driver/custodian initial hire date.