

**Bourbon Central Elementary
Professional Development Plan
2025-26**

BCES Certified PD – 2025-26 School Year– Full-time Certified Staff must complete 24 hours of PD

Date	Title	Hours	Notes	Attendance Requirement
TBD	BCES Staff Retreat (Variety of instructional topics determined by teacher need)	6 hours	all certified and instructional classified staff	Required
August 4, 2025	District PD Academy	6 Hours	All certified and instructional classified staff	Required
Varies	Mandatory Trainings (if not done during work day)	5 hours	All certified- required	Required
TBD	State Assessment Training	2 hours	All Certified and instructional classified	Required
TBD	Project Based Learning	Up to 6 hours	Certified and Instructional classified staff	As Needed
June/July	School/District-based Curriculum/Course Alignment by content/grade level	3-6 hours	Requires Prior Approval from Principal	As needed
Throughout School Year	New Teacher Training	12-18 hrs.	All new Certified -- required	As needed
Varies	Assignment-specific PD	Varies	Requires Prior Approval from Principal	As needed
Varies	Variety of PD Offerings and topics (including Literacy & Math with CKEC) based on teacher need	Varies	Requires Prior Approval from Principal	As needed
Varies	Quarterly Content Leadership	6-9 hours	All Certified	As needed
TBD	Medication and CPR Training	Up to 6 H	As directed by supervisor	As needed

BCES Classified PD – 2024-25 School Year – Classified Staff are eligible for the equivalent of 4 regular work days of PD (if your regular work day is 7 hours, you should submit documentation for 28 hours of PD).

Date	Title	Hours	Notes	Attendance Requirement
August 7, 2024	BCES Staff Retreat (Variety of instructional topics determined by teacher need)	6 hours	all certified and instructional classified staff	Required
August 4, 2025	District PD Academy	6 Hours	All certified and instructional classified staff	Required
Varies	Mandatory Trainings (if not done during work day)	5 hours	All certified- required	Required
TBD	State Assessment Training	2 hours	All Certified and instructional classified- required	Required
TBD	Project Based Learning	Up to 6 hours	Certified and Instructional classified staff	As Needed
July/August	Classroom level support (varies by position)	3-6 hours	Requires Prior Approval from Principal	As Needed
TBD	Evening Activities (Open House, Book Fair, Title I Family Nights, Christmas Program, Big Bear Madness, etc.)	Up to 9 hours	All Classified – required	As Needed
Varies	Assignment-specific PD (KASC, SCM, CKEC, KDEC, etc.)	Varies	Requires Prior Approval from Principal	As Needed
TBD	Medication and CPR Training	Up to 6 H	As directed by supervisor	As needed

- Additional training will be incorporated into Staff Retreat, Assignment-Specific PD, Opening Day, and Faculty Meetings to address other needs identified by staff.
- Medication training – TBD