

Board of Education Regular Meeting
April 21, 2025 6:00 PM
Conducted via Video Teleconference with a primary physical location for public participation and observation being: Professional Development Center
631 North Green Street, Henderson, KY 42420
Meeting may be viewed electronically at
<https://www.youtube.com/user/hendersonkyschools>

Attendance Taken at : 6:00 PM

Present Board Members:

Mr. Thomas Alves
Mr. Joe McGarrh
Mr. Wesley Smith
Mr. Michael Waller
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

Mr. Michael Waller called the meeting to order.

A. Moment of Silence & Pledge of Allegiance

After a moment of silence for the people affected and impacted by the recent floods, the HCHS Student Ambassadors in attendance led the Pledge of Allegiance.

1. HCHS Student Ambassadors

Maya Blanford, Anthony Burrus, Trajdon Davis, Ana Claire Tichenor, and Allyson Rideout

II. Approval of Agenda

Order #122 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

III. Students & Staff Recognition

A. District Spelling Bee Winners

K-3rd grade winner Hayley Brown, 4-5th grade winner Briar Martin, and Middle School Kayden Alatorre Neri

B. HCHS Academic Team Regional Champions

Henderson County High School Academic team regional champions, placed second in Quick Recall at state competition, and Ramsey Watson placed ninth in Language Arts testing. Team members: Brett Haley, Cadence Moore, Libby Townsend, Kyen Jiang, Andrew Harrison, Ramsey Watson, Zoe Mills, Sydney Siebe, Ava Zigler, Garrison McCord, and Deacon Kitchens

IV. Community Partner Spotlight

This week, we proudly join the nationwide celebration of National Volunteer Appreciation Week to take a moment to publicly thank each and every one of our volunteers. Whether they served as a coach, read to our students, chaperoned a field trip, helped in the classroom, or supported our school events, they have made an impact.

V. Public Participation & Recognition of Guests

There were no requests to speak before the Board.

VI. Approve Minutes from Prior Meetings

Order #123 - Motion Passed: A motion to approve the Minutes from the April 7, 2025 special meeting passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VII. Reports

A. CTE Unit Construction Project Update

Mr. Blake Graham from RBS Design Group presented a CTE Unit construction project update.

1. Approve Change Order No. 03 for BG 22-506 - Henderson County High School CTE Renovation Project

Mr. Chad Thompson presented for Board approval Change Order No. 03 for the Henderson County High School CTE Renovation Project as follows: Construct walls with roofing and flashing to prevent water from coming in from units - add \$9,031; No cost change to lengthen the ramp and add handrails to the steps out the main door - no charge; and credit for not installing the carriers that came with the sinks - deduct \$900. The contract sum to be increased by this Change Order in the amount of \$8,131. Dr. Bob Lawson requested Board approval of Change Order No. 03 as presented.

Order #124 - Motion Passed: A motion to approve Change Order No. 03 with the Contract to be increased by \$8,131.00 for the Henderson County High School CTE Renovation Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

B. Architect Report and Updates

1. BG 25-225 - South Middle School HVAC Renovation Project

Mr. Laith Ross from RossTarrant Architects presented for Board approval the Schematic Design (SD)/Design Development (DD) Documents, BG2 and BG3 for the South Middle School HVAC Renovation Project. Dr. Bob Lawson requested Board approval of the documents as presented.

a. Approval of Schematic Design (SD)/Design Development (DD) Documents

Order #125 - Motion Passed: A motion to approve the Schematic Design (SD)/Design Development (DD) Documents for the South Middle School HVAC Renovation Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

b. Approval of BG2 and BG3

Order #126 - Motion Passed: A motion to approve the BG2 and BG3 for the South Middle School HVAC Renovation Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

C. South Middle School HVAC Renovation - Early Demolition Package

Mr. Laith Ross presented for Board approval the Construction Documents for the South Middle School HVAC Renovation - Early Demolition package, along with the approval to advertise for bids. Dr. Bob Lawson requested Board approval of the Demotion package and advertisement for bids as presented.

1. Approval of Construction Documents

Order #127 - Motion Passed: A motion to approve the Construction Documents for the South Middle School HVAC Renovation - Early Demolition package as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

2. Approval to Advertise for Bids

Order #128 - Motion Passed: A motion to approve to advertise for bids for the South Middle School HVAC Renovation - Early Demolition Package as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

C. Construction Manager Report

Mr. Colton Miller from Codell Construction updated the Board on the East Heights Elementary Renovations Project.

1. Approve Revised BG1 for BG 24-164 - East Heights Elementary Renovations Project

Mr. Chad Thompson presented for Board approval a Revised BG1 for BG 24-164 - East Heights Elementary Renovations Project. Dr. Bob Lawson requested Board approval of the Revised BG1 as presented

Order #129 - Motion Passed: A motion to approve the Revised BG1 for the East Heights Elementary Renovations Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

D. HCHS Athletics and Activities Report

Mr. Nathan Grace gave the HCHS Athletics and Activities Report.

E. School Nutrition and Physical Activities Report

Mr. Ryan Reusch gave the School Nutrition and Physical Activities Report. The Board opened the floor for any public comments. There were no requests to comment.

1. Public Comments

There were no requests to comment on the report.

VIII. Old Business

IX. New Business

A. Approve 2024-2025 Amended Academic Calendar

Mrs. Kasey Farmer Wolfe presented for Board approval changes to the 2024-2025 school calendar. Dr. Bob Lawson requested Board of approval of the amended school calendar as presented.

Order #130 - Motion Passed: A motion to approve the 2024-2025 amended academic calendar as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

B. Approve 2025-2026 Amended Academic Calendar

Mrs. Kasey Farmer Wolfe presented for Board approval changes to the 2025-2026 school calendar. Dr. Bob Lawson requested Board of approval of the amended school calendar as presented.

Order #131 - Motion Passed: A motion to approve the 2025-2026 Amended Academic Calendar as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

C. Approve BG1 for BG 25-338 - TBJ Preschool Emergency Repairs Project

Mr. Chad Thompson presented for Board approval the BG1 for the TBJ Preschool Emergency Repairs Project. Dr. Bob Lawson requested Board approval of the BG1 as presented

Order #132 - Motion Passed: A motion to approve the BG1 for the TBJ Preschool Emergency Repairs Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

D. Approve BG1 for BG 25-339 - HCHS Football Stadium Lighting and Sound Renovation Project

Mr. Chad Thompson presented the BG1 for the HCHS Football Stadium Lighting and Sound Renovation Project. Dr. Bob Lawson requested Board approval of the BG1 as presented.

Order #133 - Motion Passed: A motion to approve the BG1 for the HCHS Football Stadium Lighting and Sound Renovation Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

E. Approve BG1 for BG 25-346 - Henderson County High School RTU Replacement Project

Mr. Chad Thompson presented for Board approval of the BG1 for BG 25-346 - Henderson County High School RTU Replacement Project. Dr. Bob Lawson requested Board approval of the BG1 as presented.

Order #134 - Motion Passed: A motion to approve the BG1 for the Henderson County High School RTU Replacement Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

F. Consent Agenda

Order #135 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

1. Approve Bid Recommendations

Bid Recommendations:

RFP Drug Screening & Medical Services 4-25-5-4

Safety Equipment Inspection Bid #5-25-5-4

Bid Renewal Recommendations:

Auditing Services 24

Banking Services 6-23-5-5

Student Accident Insurance 2025-2026

2. Approve School Activity Fund Fundraiser Requests

- HCHS Boys Basketball Team (Free throw-a-thon) for team camp fees; and
- SMS Student Council (Penny Wars) to raise money for student council.

3. Approve Student Overnight Trip Requests

- HCHS HOSA students to travel to Nashville, TN to attend the International Leadership Conference for HOSA: Future Health Professionals June 18-22, 2025; and
- Two HCHS Upward Bound students to travel to Atlanta, GA to participate in the Scholars Bowl April 25-27, 2025.

4. Approve Grant Applications

- Niagara Elementary (\$971.63) Henderson Lions Club 2025 Grant to purchase 60 Wipe Boards for teachers to use to implement the Building Thinking Classroom Strategies in their rooms; and
- Henderson County Gifted and Talented Program (\$5,500.00) Sandy Lee Songfest Grant to expand the GT services in the areas of Visual Arts and Drama.

5. Approve Shortened School Day for One (1) Special Education Student

6. Approve Independent Auditor's Contract

X. Financial

A. Treasurer's Report

Ms. Cindy Cloutier presented for Board approval the Treasurer's Report for the month ending March 31, 2025. Dr. Bob Lawson requested Board approval of the Treasurer's Report as presented.

Order #136 - Motion Passed: A motion to approve the Treasurer's Report for the month ending March 31, 2025 passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

B. Paid Warrant Report

Ms. Cindy Cloutier presented for Board approval the Paid Warrant Report for payments made between March 18, 2025 and April 21, 2025. Dr. Bob Lawson requested Board approval of the Paid Warrant Report as presented.

Order #137 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between March 18, 2025 and April 21, 2025 passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XI. Personnel Actions

Personnel actions taken by the Superintendent since the last regular board meeting were received and reviewed by the Board and are attached to these minutes.

XII. Adjourn

Order #138 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 6:54 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Chair

Secretary

HENDERSON COUNTY BOARD OF EDUCATION
April 21, 2025
PERSONNEL ACTIONS

CERTIFIED:

Elect New Hires

Elliott, John	High School Classroom Instructor, Henderson County High School	Effective 4/14/2025
Knight, Austin	High School Classroom Instructor, Henderson County High School	Effective 7/1/2025
Knight, Lydia	Exceptional Child Instructor, Henderson County High School	Effective 7/1/2025
Palummo, Sofia	School Psychologist, Districtwide	Effective 7/1/2025
Tabb, Amanda	Middle School Classroom Instructor, South Middle School	Effective 7/1/2025

Resignations

Leavelle, Cheyenne	Exceptional Child Instructor, Jefferson Elementary School	Effective 4/19/2025
Matheny, Valerie	Elementary Classroom Instructor, Jefferson Elementary School	Effective 6/30/2025
Ricker, Taylor	Instructional Coach, A.B. Chandler Elementary School	Effective 6/30/2025
Staffeld, Laura	High School Classroom Instructor, Henderson County High School	Effective 6/30/2025
Steward, Makayla	Middle School Classroom Instructor, North Middle School	Effective 6/30/2025
Todd, Kelsie	Preschool Classroom Instructor, Thelma B. Johnson Early Learning Center	Effective 6/30/2025
Wilson, Scott	High School Classroom Instructor, Henderson County High School	Effective 6/30/2025

Substitute Resignation

Garrott, Paula	Certified Substitute, Districtwide	Effective 3/18/2025
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Elect New Certified Substitutes

Lykins, Jesse	Certified Substitute, Districtwide	Effective 3/28/2025
Melton, Cynthia	Certified Substitute, Districtwide	Effective 4/14/2025
Meredith, Samantha	Certified Substitute, Districtwide	Effective 3/27/2025
Pyle, Dalas	Certified Substitute, Districtwide	Effective 3/25/2025

Elect Extra Service

Elliott, John	Head Football Coach, Henderson County High School	Effective 4/14/2025
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Retirements

Collins, Jimmy	Exceptional Child Instructor, Henderson County High School	Effective 7/1/2025
Fields, Christie	School Counselor, South Heights Elementary School	Effective 10/1/2025
Meurer, Lisa	Homebound Instructor, Central Office	Effective 7/1/2025
Norman, Shasta	Elementary Classroom Instructor, Spottsville Elementary School	Effective 10/1/2025
Smith, Jalayne	Elementary Classroom Instructor, Spottsville Elementary School	Effective 6/30/2025

Reassignment/Location Change

Lancaster, Kristy	School Vice Principal, North Middle School to CTE Program Specialist, Henderson County High School	Effective 7/1/2025
Urban, Emma	Middle School Classroom Instructor, North Middle School to High School Classroom Instructor, Henderson County High School	Effective 7/1/2025

CLASSIFIED:

Elect New Hires

Cooper, Ashley	Instructor II Childcare, Spottsville Elementary School	Effective 4/21/2025
Kastle, Krissie	Bus Monitor, Transportation	Effective 4/15/2025
Mayfield, Jessika	Lunchroom Monitor, South Heights Elementary School	Effective 4/14/2025
McLean, Dakota	Bus Monitor/Driver in Training, Transportation	Effective 3/17/2025
Overfield, Gracee	Instructor I Childcare, Spottsville Elementary School	Effective 3/24/2025
Watkins, Kace	School Secretary I, South Heights Elementary School	Effective 7/1/2025
Williams, Brian	Custodian, Jefferson Elementary School	Effective 3/24/2025

Elect New Classified Substitutes

Stocking, Janice	Classified Substitute, Districtwide	Effective 3/12/2025
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Elect Paraprofessionals

Clark, Steven	Head Boys Soccer Coach, South Middle School	Effective 3/26/2025
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Substitute Resignation

Bullock, Mary	Classified Substitute, Districtwide	Effective 3/31/2025
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Extra Service Resignation

Estes, Kelly	Lunchroom Monitor, South Heights Elementary School	Effective 3/27/2025
<u>Resignations</u>		
Brooks, Acacia	Instructor I Childcare, Bend Gate Elementary School	Effective 4/9/2025
Carroll, Sara	Instructor I Childcare, Spottsville Elementary School	Effective 4/5/2025
Clelland, Casey	Program Assistant I, North Middle School	Effective 6/30/2025
Fletcher, Stacy	Lead Food Service Assistant I, East Heights Elementary School	Effective 3/19/2025
Hill, Mary "Scarlet"	Instructor I Childcare, Thelma B. Johnson Early Learning Center	Effective 4/12/2025
Knight, Taylor	Instructional Assistant I-EL, South Heights Elementary School	Effective 6/30/2025
O'Nan, Sheri Paige	Food Service Director I, Central Office	Effective 7/31/2025
Scott, Kasside	Secretary I, Bend Gate Elementary School	Effective 6/30/2025
<u>Retirements</u>		
Griffin, Cynthia	Bus Driver, Transportation	Effective 8/1/2025
Griffin, Ronald Keith	Bus Driver, Transportation	Effective 8/1/2025
Hatchett, Bonnie	Custodian, Henderson County High School	Effective 7/1/2025
Johnson, Priscilla	Bus Driver, Transportation	Effective 7/1/2025
Samples, Sherry	Bus Monitor, Transportation	Effective 8/1/2025
<u>Reassignments/Transfers</u>		
Black, Tara	Computer Lab Technician, Jefferson Elementary School to Computer Maintenance Technician, Technology Support Center	Effective 4/14/2025
Boston, Jacey	Instructional Assistant II, Thelma B. Johnson Early Learning Center to Family Resource Center Coordinator, Thelma B. Johnson Early Learning Center	Effective 4/7/2025
Moeser, Allison	Bus Monitor/Driver in Training, Transportation, to Food Service Assistant I, A.B. Chandler Elementary School	Effective 3/20/2025
Powell, Lori	custodial Supervisor, Thelma B. Johnson Early Learning Center to Custodian, Henderson county High School	Effective 4/7/2025
Vaughn, Stephanie	Custodial Supervisor, East Heights Elementary School to Custodial Supervisor, Thelma B. Johnson Early Learning Center	Effective 4/14/2025
Veccia, Michael	Maintenance Technician III, Maintenance to Maintenance Technician IV, Maintenance	Effective 3/31/2025
Wicker, Samantha	Computer Lab Technician, Bend Gate Elementary School to School Secretary I-Elementary, Bend Gate Elementary School	Effective 7/1/2025
<u>Termination</u>		
Ford, Mandy	Instructional Assistant I – EL, South Heights Elementary School	Effective 10/29/2024