



Fayette County Public Schools

Executive Summary Fayette County Public Schools Board Meeting Agenda Item

MEETING: Regular

DATE: 5/27/2025

TOPIC: Award of Bids/Proposals

PREPARED BY: Rodney Jackson, Exec. Dir. Financial Accounting & Benefits Services
Myron Thompson, Chief Operating Officer

Recommended Action on: 5/27/2025
Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: Yes

Recommendation/Motion: Approve the award recommendations for the listed bids, proposals and extensions

Background/Rationale: A summary of bids/proposals submitted through a competitive solicitation to the Purchasing Department for approval

Strategic Priority:

- ☐ Student Achievement ☐ Unity, Belonging & Student Efficacy
- ☐ Highly Effective, Culturally Responsive Workforce
- ☐ Outreach & Engagement ☒ Organizational Health & Effectiveness

Data Considerations: NA

Policy: KRS 45A.365, KRS 45A.370

Fiscal Impact: Included in attachment

Attachments(s): Award of Bids/Proposals

AWARD OF BIDS/PROPOSALS

The following is a summary of bids/proposals and extensions submitted from the Purchasing Department for approval.

BIDS/PROPOSALS

| BID | MAILING ROSTER | DEPARTMENT | RESPONSE – NUMBER RECEIVED |
|---|--|--|---|
| 1. RFP 23-25 Auxiliary Security Services – The Hill | 1. TMSMDC 2. Commerce Lexington 3. SBA 4. NAVOBA 5. KYPTAC 6. ORVWBC 7. Vendor Registry | Risk Management, Safety and Insurance | 6 |
| 2. RFP 24-25 Student Athletic Insurance | 1. TMSMDC 2. Commerce Lexington 3. SBA 4. NAVOBA 5. KYPTAC 6. ORVWBC 7. Vendor Registry | Risk Management, Safety and Insurance | 12 |
| 3. RFP 25-25 Violent and Malicious Acts Insurance | 1. TMSMDC 2. Commerce Lexington 3. SBA 4. NAVOBA 5. KYPTAC 6. ORVWBC 7. Vendor Registry | Risk Management, Safety and Insurance | 2 |
| 4. RFP 30-25 Building and Maintenance Parts – Catalog Discount – Store Shelf Discount | 1. TMSMDC 2. Commerce Lexington 3. SBA 4. NAVOBA 5. KYPTAC 6. ORVWBC 7. Vendor Registry | Maintenance | 12 |
| 5. Bid 32-25 Awning for Athens Chilesburg Elementary | 1. TMSMDC 2. Commerce Lexington 3. SBA 4. NAVOBA 5. KYPTAC 6. ORVWBC 7. Vendor Registry | Maintenance | 3 |

| BID/RFP CONTRACT EXTENSIONS | VENDOR | DEPARTMENT | YEAR OF CONTRACT RENEWAL |
|--|--|--|---|
| 1. RFP 08-21 Spanish Translating Services | Cal Interpreting & Translations Jonathan Camacho Susana P. Menendez Rugamas Creative Solutions | Interpreting & Translations | 4 |
| 2. RFP 13-22 General Liability Insurance | Houchens Insurance Group | Risk Management, Safety and Insurance | 3 |
| 3. RFP 19-23 Fleet Insurance | Houchens Insurance Group | Risk Management, Safety and Insurance | 2 |
| 4. RFP 25-24 Workers Compensation Insurance | Houchens Insurance Group | Risk Management, Safety and Insurance | 1 |
| 5. RFP 27-24 Property Insurance | Houchens Insurance Group | Risk Management, Safety and Insurance | 1 |
| 6. RFP 20-23 Medical Services | Baptist Health Occupational Services | Risk Management, Safety and Insurance | 2 |
| 7. RFP 05-23 Human Resources Information System | PowerSchool Group LLC | Human Resources | 2 |

AWARD OF BIDS/PROPOSALS

1. RFP 23-25 Auxiliary Security Services – The HILL

BACKGROUND AND RATIONALE:

The Department of Risk Management and Safety sent out an RFP for security ambassadors to work the metal detectors for The HILL. There were six responses to the RFP. Staff evaluated and scored each response with the highest score being recommended for award. The RFP has the option to renew the contract on an annual basis pending Board approval for up to five years.

Key to Markings

Recommended Award
MBE Minority Owned Business
WBE Woman Owned Business
VBE Veteran Owned Business

| | SBSMC MWBE ### | Greenes Investigations MVBE | Federated Enforcement Agency MBE | 5th Meridian Group Inc VBE | Helping Hand MBE | Morgan Security Services MBE |
|--|------------------------------------|--|--|--|-------------------------------|--|
| Experience and quality of management and proposed local staff. | 350 | 325 | 280 | 262.5 | 175 | 175 |
| Ability to support the Fayette County Public Schools' needs. | 250 | 225 | 200 | 125 | 125 | 125 |
| Four (4) references that the District may contact. | 250 | 250 | 125 | 125 | 125 | 0 |
| Cost | 144 | 144 | 144 | 120 | 150 | 144 |
| Final Total Score | 994 | 944 | 749 | 632.5 | 575 | 394 |

Contract Period: August 1, 2025 to July 31, 2026 with option for annual renewal

PROPOSAL:

| Item | Amount | Funding Source | Recurring / Nonrecurring | Measurable Expected Impact and Timeline |
|-------------------|--|-----------------------|---------------------------------|--|
| Security Services | Anticipated amount to be spent \$180,000.00 | SAFE | Recurring | Immediate impact to enable FCPS to have workers at metal detectors at The HILL |

Funding Key: SAFE

STAFF CONTACT: Jamaica Charters, Associate Director of Safety and Security

POLICY REFERENCE: KRS 45A.370

RECOMMENDATION: A motion is in order to
"Award the contract for one year to SBSMC for The HLL."

THE GENERAL TERMS AND CONDITIONS, THE RFP DOCUMENT, AND A SUCCESSFUL OFFEROR'S RESPONSE CONSTITUTE THE FINAL CONTRACT/AGREEMENT BETWEEN FCPS AND OFFEROR. NO CONTRACT/AGREEMENT TERMS REQUIRED BY BIDDER WILL BE CONSIDERED BY FCPS THAT ARE NOT SUBMITTED WITHIN THE RESPONSE. A SUCCESSFUL OFFEROR UNDERSTANDS AND ACCEPTS THIS AS ESSENTIAL TO THE AWARD OF THE RFP. A SUCCESSFUL OFFEROR WHO SUBMITS ANY SUBSEQUENT DOCUMENT FOR FCPS TO ACCEPT/SIGN UNDERSTANDS AND AGREES THAT THIS WILL NOT BE CONSIDERED OR ACCEPTED BY FCPS.

FOLLOWING THE SUBMISSION OF A RESPONSE AND THE AWARD OF THE RFP SHOULD A SUCCESSFUL OFFEROR TAKE THE POSITION THAT AN ADDITIONAL DOCUMENT WITH ADDITIONAL TERMS IS REQUIRED FOR A SUCCESSFUL OFFEROR TO COMPLY WITH TERMS OF THE RFP, THE RFP AWARD SHALL BE CONSIDERED VOID AND OFFEROR MAY BE DEBARRED FROM FUTURE WORK WITH FCPS.

CERTIFICATE MUST BE EXECUTED BY OFFEROR/ PROPOSING FIRM

In compliance with this Request for Proposals (RFP), in consideration of the detailed description attached hereto and subject to all conditions thereof, the undersigned agrees, if this bid is accepted, to furnish any or all of the items and services upon which prices are quoted in accordance with the specifications listed herein.

Contractor agrees to furnish and deliver all items/services set forth or otherwise identified in document and on any additional sheets subject to the terms and conditions herein.

To be signed by offeror:

Company Name SBSMC, LLC

Name Paulette Givens Title Owner/President

Signature Paulette Givens

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

2. RFP 24-25 Student Athletic Insurance

BACKGROUND AND RATIONALE:

District policy requires student athletic insurance on athletes participating in a Kentucky High School Athletic Association sanctioned event. An RFP was sent out with 12 insurance carriers responding. Carriers were scored on cost, coverage features, prior experience with public school systems, references and customer service. Zurich American Insurance through Roberts Insurance scored the highest and is recommended for award. The contract has an option to renew the contract for an additional year up to five years pending approval by the Board.

Key to Markings **### Recommended Award**

| Carrier | Cost | Technical | Total |
|---|-------------|------------------|--------------|
| Zurich American Ins Company (Roberts) ### | 30 | 70 | 100 |
| National Union Fire Insurance Company (Roberts) | 28 | 65 | 93 |
| Doxa Accident & Health (DBA KidGuard Ins) | 26 | 65 | 91 |
| Mutual of Omaha (Roberts) | 24 | 65 | 89 |
| Gallagher Affinity Insurance Services | 22 | 64 | 86 |
| Philadelphia Insurance Company (Roberts) | 20 | 65 | 85 |
| Axis Insurance Company Roberts) | 18 | 65 | 83 |
| Federal Insurance Company (Chubb)(Roberts) | 16 | 64 | 80 |
| Berkley Accident & Health (Roberts) | 14 | 65 | 79 |
| US Fire Insurance Company (Roberts) | 12 | 65 | 77 |
| Great American Insurance Company (Roberts) | 10 | 66 | 76 |
| Hartford Fire Insurance Company (Roberts) | 8 | 65 | 73 |

Contract Period: July 1, 2025 and ending June 30, 2026 with option for annual renewal

PROPOSAL:

| Item | Amount | Agency (Carrier) | Recurring/ Nonrecurring | Measure Expected Impact and Timeline |
|--|---------------|-------------------------------|--------------------------------|---|
| Student Athletic Insurance with Middle School Catastrophe Coverage | \$278,500.00 | Roberts Insurance/ Nationwide | Recurring | Statutory Requirement |

STAFF CONTACT:

Joseph L. Isaacs, Director Risk Management and Safety

POLICY REFERENCE:

09.312

RECOMMENDATION:

A motion is in order to:
"Award the contract for one year with Roberts Insurance (Zurich American Insurance)."

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To be signed by offeror:

Company Name R.J. Roberts, Inc. dba Roberts Insurance

Name John Roberts, CIC Title Vice President

Signature 

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent Date _____

3. RFP 25-25 – Violent and Malicious Acts Insurance Coverage

BACKGROUND AND RATIONALE:

As part of the district safety plan Violent Malicious Acts Coverage is needed in case a violent act ever occurs on district property. The coverage would assist with psychological services, litigation, and other costs. An RFP was sent out with 2 insurance carriers responding. Carriers were scored on cost, coverage features, prior experience with public school systems, references and customer service. Public Entity Insurance scored the highest and is recommended for award. The contract has an option to renew the contract for an additional year up to five years pending approval by the Board.

Key to Markings ### Recommended Award

| Company | Public Entity Insurance ### | J Smith Lanier |
|--|--------------------------------|-----------------|
| Coverage | \$ 3,000,000.00 | \$ 3,000,000.00 |
| Cost | \$ 46,030.70 | \$ 47,380.00 |
| Cost Score | 30 | 27 |
| Proposed Work Plan, services and coverage features | 35 | 35 |
| Prior Experience, qualifications, competence and technical ability | 10 | 10 |
| Working familiarity within the context of government agencies and school systems | 10 | 10 |
| References | 5 | 5 |
| Customer Service philosophies | 5 | 5 |
| Overall effectiveness of response | 5 | 5 |
| Final Total Score out of 100 | 100 | 97 |

Contract Period: July 1, 2025 and ending June 30, 2026 with option for annual renewal

PROPOSAL:

| Item | Amount | Funding Source | Recurring/ Nonrecurring | Measurable Expected Impact and Timeline |
|--------------------------------------|-------------|----------------|-------------------------|---|
| Violent and Malicious Acts Insurance | \$46,030.70 | SAFE | Recurring | Statutory Requirement |

STAFF CONTACTS:

Joseph L. Isaacs, Director of Risk Management and Safety

POLICY REFERENCE:

05.6

RECOMMENDATION:

A motion is in order to:
"Award the contract to Public Entity Insurance"

THE GENERAL TERMS AND CONDITIONS, THE RFP DOCUMENT, AND A SUCCESSFUL OFFEROR'S RESPONSE CONSTITUTE THE FINAL CONTRACT/AGREEMENT BETWEEN FCPS AND OFFEROR. NO CONTRACT/AGREEMENT TERMS REQUIRED BY BIDDER WILL BE CONSIDERED BY FCPS THAT ARE NOT SUBMITTED WITHIN THE RESPONSE. A SUCCESSFUL OFFEROR UNDERSTANDS AND ACCEPTS THIS AS ESSENTIAL TO THE AWARD OF THE RFP. A SUCCESSFUL OFFEROR WHO SUBMITS ANY SUBSEQUENT DOCUMENT FOR FCPS TO ACCEPT/SIGN UNDERSTANDS AND AGREES THAT THIS WILL NOT BE CONSIDERED OR ACCEPTED BY FCPS.

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Contractor agrees to furnish and deliver all items/services set forth or otherwise identified in document and on any additional sheets subject to the terms and conditions herein.

To be signed by offeror:

Company Name Public Entity Insurance, Inc.

Name Sue Porter Title President

Signature 

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

4. RFP 30-25 Building Maintenance Parts -Catalog/Store Shelf Discount

BACKGROUND AND RATIONALE:

Contract is used to purchase supplies and materials in-house maintenance and repairs. RFP is evaluated on sample pricing and discounts provided to the district. A multiple award is recommended to provide Maintenance with the most options to purchase supplies at a discounted price.

Key to Markings
Recommended Bid Award
(Multiple award)

| Vendor | Score | General Maintenance | Plumbing | HVAC | Electrical | Fire Alarm | Electronics |
|------------------------|-------|---------------------|----------|------|------------|------------|-------------|
| Plumbers Supply ### | 831 | 25% | 25% | 25% | | 25% | |
| Masters Supply ### | 811 | | 50% | | | | |
| Rexel ### | 754 | 20% | | 20% | 20% | 20% | 20% |
| Eckert ### | 746 | | | | 39% | | |
| BatteriesPlus ### | 727 | | | | 22-30% | | |
| Johnstone Supply ### | 708 | 0% | 0% | 0% | 0% | 0% | 0% |
| SWH Supply ### | 708 | | | 0% | | | |
| Kwik Set Fasteners ### | 700 | 0-50% | | | | | |
| Echo Electric ### | 547 | 0% | | | | | |
| Flip Lok | 500 | 0% | | | | | |
| NetZero ### | 500 | 0% | | | | | |
| Farrell Calhoun ### | 240 | 51% | | | | | |

Contract Period: June 1, 2025 through May 31, 2026 with option for annual renewal

PROPOSAL:

| Item | Amount | Funding Source | Recurring/ Nonrecurring | Measurable Expected Impact and Timeline |
|----------------------------|--|-------------------------|-------------------------|--|
| Building Maintenance Parts | Last fiscal year amount spent was approximately \$300,000.00 | 920 1 134 0694 | Recurring | Will permit the District to continue operation without unacceptable disruption to the services required to support the educational process |

Funding Key:

920 – Maintenance, 1 – General Fund, 134 – Maintenance Shop Operations, 0694 – Electric

STAFF CONTACT:

Eddie Maines, Maintenance Warehouse

POLICY REFERENCE:

KRS 45A.370

RECOMMENDATION:

A motion is in order to:
“Award contracts to Plumbers Supply Company, Masters Supply, Johnstone Supply, Kwik Set, Rexel, Echo Electric, SWH Supply, Farrell Calhoun, Eckart, BatteriesPlus and Netzero.”

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To be signed by offeror:

Company Name SWH SUPPLY

Name Marc Davis Title Sales

Signature Marc Davis

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date _____

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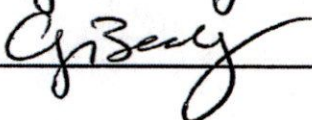
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To be signed by offeror:

Company Name Raxel USA Inc.

Name Anthony Beatty Title Branch Manager

Signature 

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date _____

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To be signed by offeror:

Company Name Plumbers Supply Co

Name Steve Rodgers Title Territory Manager

Signature Steve Rodgers

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date _____

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To be signed by offeror:

Company Name NetZero USA Holdings Inc.

Name Amanda Howard Title VP of Finance

Signature Amanda Howard

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date _____

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To be signed by offeror:

Company Name Haslers Supply
Name Josh Nellars Title Sales
Signature J. R. Nellars

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

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To be signed by offeror:

Company Name Kwik-Set Fasteners

Name STEVE MARTZ Title SALT

Signature [Signature]

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

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To be signed by offeror:

Company Name Controls Center Inc dba Johnstone Supply Grimme Group

Name Anaca Paige Title Territory Sales Manager

Signature _____

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

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FOLLOWING THE SUBMISSION OF A RESPONSE AND THE AWARD OF THE RFP SHOULD A SUCCESSFUL OFFEROR TAKE THE POSITION THAT AN ADDITIONAL DOCUMENT WITH ADDITIONAL TERMS IS REQUIRED FOR A SUCCESSFUL OFFEROR TO COMPLY WITH TERMS OF THE RFP, THE RFP AWARD SHALL BE CONSIDERED VOID AND OFFEROR MAY BE DEBARRED FROM FUTURE WORK WITH FCPS.

CERTIFICATE MUST BE EXECUTED BY OFFEROR/ PROPOSING FIRM

In compliance with this Request for Proposals (RFP), in consideration of the detailed description attached hereto and subject to all conditions thereof, the undersigned agrees, if this bid is accepted, to furnish any or all of the items and services upon which prices are quoted in accordance with the specifications listed herein.

Contractor agrees to furnish and deliver all items/services set forth or otherwise identified in document and on any additional sheets subject to the terms and conditions herein.

To be signed by offeror:

Company Name Fatrell-Calhoun Paint

Name Chris Conley Title Sales Rep

Signature 

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

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To be signed by offeror:

Company Name Eckart LLC

Name MATTHEW RANKIN Title ACCOUNT MANAGER

Signature Matthew Rankin

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

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To be signed by offeror:

Company Name Springfield Electric Supply Co. LLC DBA Echo Electric

Name Brad Bermudez Title Branch Manager

Signature Brad Bermudez

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

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To be signed by offeror:

Company Name Tourbillon Enterprises LLC

Name Yoonie Bae, Managing Member Title _____

Signature *Yoonie Bae*

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

5. Bid 32-25 Awning for Athens Chilesburg Elementary

BACKGROUND AND RATIONALE:

Athens Chilesburg Elementary needs an awning over the front of the school near the bus loop. A bid was sent out asking for a price to install the awning and an alternate bid price for installing an awning on the back side of the school as well. It is recommended to award the contract to Elaine Allen for the base bid for the front awning only.

Key to Markings

Recommended Bid Award
MBE Minority Owned Business

| | Base Bid Price | Alternate #1 | Overall Total |
|---------------------------------|--------------------------|---------------|---------------|
| S and D Construction MBE | \$ 253,780.00 | \$ 154,225.00 | \$ 408,005.00 |
| US Specialties | \$ 229,880.00 | \$ 146,225.00 | \$ 376,105.00 |
| Elaine Allen MBE ### | \$ 117,250.00 ### | \$ 73,199.00 | \$ 190,449.00 |

PROPOSAL:

| Item | Amount | Funding Source | Recurring/ Nonrecurring | Measurable Expected Impact and Timeline |
|--------------|--------------|--|-------------------------|---|
| Front Awning | \$117,250.00 | 0431 0433 0434 451118 SEC4 | Recurring | Will provide an awning for the bus loop of the school over the summer to be completed by the beginning of school in August. |

Funding Key:

0431 – Repairs and Maintenance, 0433 – Fixtures Repairs and Maintenance, 0434 – Building Repairs and Maintenance, 451118 SEC4

STAFF CONTACT:

Heidi Reihing, Director of Maintenance

POLICY REFERENCE:

KRS 45A.365

RECOMMENDATION:

A motion is in order to:
“Award contract to Elaine Allen.”

CERTIFICATE MUST BE EXECUTED BY BIDDER/ PROPOSING FIRM

Contractor agrees to furnish and deliver all items/services set forth or otherwise identified in document and on any additional sheets subject to the terms and conditions herein.

Signature J. J. L. L. L.

Date _____

APPROVAL FOR BID/RFP CONTRACT EXTENSIONS

1. RFP 08-21 Spanish Translating Services

BACKGROUND AND RATIONALE:

The Office of Student Achievement and Support is responsible for translating documents from English to other languages with Spanish being the primary translated language. This RFP was sent out in 2021 and was to establish a contract with translators to translate written documents for the district and our schools. The RFP was evaluated on criteria such as cost per word, references and experience and was awarded to multiple vendors to meet the needs of the district. The RFP has the option to be renewed on an annual basis pending Board approval for up to 5 total years. This would be the fourth renewal.

Vendor:

Jonathan Camacho
Susana Menendez Translations and Interpreting Services Group
Rugamas Creative Solutions
Cal Interpreting & Translations

Contract Period: July 1, 2025 through June 30, 2026

PROPOSAL:

| Item | Amount | Funding Source | Recurring/ Nonrecurring | Measurable Expected Impact and Timeline |
|------------------------------|---|---------------------------------|--------------------------------|--|
| Spanish Translating Services | This fiscal year's expenditure to date is approximately \$60,000.00 | Title I, ESL, Special Education | Recurring | Contract for Spanish Translating |

Funding Key: Title I, ESL, Special Education

STAFF CONTACT: Jessica Sanchez, Interpreting Department

POLICY REFERENCE: KRS 45A.370

RECOMMENDATION: A motion is in order to:
"Extend contracts with Jonathan Camacho, Susana Menendez Translations and Interpreting Services Group, Rugamas Creative Solutions and Cal Interpreting & Translations.."

2. RFP 13-22 – General Liability Insurance

BACKGROUND AND RATIONALE:

The Board has the fiduciary responsibility to protect its financial assets through liability insurance to include educator's legal liability coverage. General liability insurance is broad-based protection for school board members, and district employees. The protection extends to damages arising from charges of negligence, wrongful acts or failures to act that are within the scope of a district official's or an employee's duties.

An RFP was sent out in 2022 seeking proposals for this coverage and was awarded to Houchens Insurance Group with the option to renew on an annual basis pending Board approval. This would be the third renewal.

Vendor:

Houchens Insurance Group (Liberty Mutual)

Contract Period: July 1, 2025 and ending June 30, 2026

PROPOSAL:

| Item | Amount | Funding Source | Agency (Carrier) | Recurring/ Nonrecurring | Measure Expected Impact and Timeline |
|-----------------------------|--|------------------------------|---|-------------------------|--------------------------------------|
| General Liability Insurance | Approximate amount for general liability \$856,514.85 | Org Code: 0524 0011072 | Houchens Insurance Group (Liberty Mutual) | Recurring | Statutory Requirement |

STAFF CONTACT:

Joseph L. Isaacs, Director of Risk Management and Safety

POLICY REFERENCE:

05.6

RECOMMENDATION:

A motion is in order to:
"Extend the contract for an additional year with Houchens Insurance Group (Liberty Mutual)."

3. RFP 19-23 –Fleet Insurance

BACKGROUND AND RATIONALE:

The Board has the fiduciary responsibility to protect its financial assets, including physical assets, such as buildings, contents and boilers. Risk Management and Safety utilizes various types of property and casualty insurance (including fleet) as one means of assisting the Board in meeting this responsibility. An RFP was sent out in 2023 seeking proposals for fleet coverage and was awarded to Houchens Insurance Group with the option to renew on an annual basis pending Board approval. This would be the second renewal.

Vendor:

Houchens Insurance (Liberty Mutual)

Contract Period: July 1, 2025 and ending June 30, 2026

PROPOSAL:

| Item | Amount | Funding Source | Agency (Carrier) | Recurring/ Nonrecurring | Measure Expected Impact and Timeline |
|-----------------|--|------------------------------|---|-------------------------|--------------------------------------|
| Fleet Insurance | Approximate amount for fleet \$905,848.00 | Org Code: 0524 0011072 | Houchens Insurance Group (Liberty Mutual) | Recurring | Statutory Requirement |

STAFF CONTACT:

Joseph L. Isaacs, Director of Risk Management and Safety

POLICY REFERENCE:

05.6

RECOMMENDATION:

A motion is in order to:
"Extend the contract for an additional year with Houchens Insurance Group (Liberty Mutual)."

4. RFP 25-24 Workers' Compensation Insurance

BACKGROUND AND RATIONALE:

The Board has the fiduciary responsibility to protect its employees through the purchase of Worker's Compensation Insurance. Risk Management and Safety utilizes means of assisting the Board in meeting this responsibility. An RFP was sent out in 2024 with three insurance companies responding and Houchens Insurance was awarded the contract. The contract has an option to renew the contract for an additional year up to five years pending approval by the Board. This would be the first renewal.

Vendor:

Houchens Insurance (KEMI)

Contract Period: July 1, 2025 and ending June 30, 2026

PROPOSAL:

| Item | Amount | Agency (Carrier) | Recurring/ Nonrecurring | Measure Expected Impact and Timeline |
|---------------------------------------|--|-------------------------------------|------------------------------------|---|
| Workers' Compensation Insurance | Approximate amount for workers compensation \$1,480,977.93 | Public Entity Insurance/ KEMI | Recurring | Statutory Requirement |

STAFF CONTACT:

Joseph L. Isaacs, Director of Risk Management and Safety

POLICY REFERENCE:

03.124

RECOMMENDATION:

A motion is in order to:
"Extend the contract for an additional year with Houchens Insurance (KEMI)"

5. RFP 27-24 – Property Insurance

BACKGROUND AND RATIONALE:

The Board has the fiduciary responsibility to protect its financial assets, including physical assets, such as buildings, contents and boilers. Risk Management and Safety utilizes various types of property and casualty insurance (including property) as one means of assisting the Board in meeting this responsibility. An RFP was sent out in 2024 seeking proposals for property coverage and was awarded to Houchens Insurance Group. The RFP included the option to renew on an annual basis pending Board approval. This would be the first renewal.

Vendor:

Houchens Insurance (AFM)

Contract Period: July 1, 2025 and ending June 30, 2026

PROPOSAL:

| Item | Amount | Funding Source | Agency (Carrier) | Recurring/ Nonrecurring | Measure Expected Impact and Timeline |
|--------------------|---|------------------------|--------------------------|-------------------------|--------------------------------------|
| Property Insurance | Approximate amount for property \$ 1,779,133.00 | Org Code: 0524 0011072 | Houchens Insurance (AFM) | Recurring | Statutory Requirement |

STAFF CONTACT:

Joseph L. Isaacs, Director of Risk Management and Safety

POLICY REFERENCE:

05.6

RECOMMENDATION:

A motion is in order to:
“Extend the contract for an additional year with Houchens Insurance.”

6. RFP 20-23 – Medical Services

BACKGROUND AND RATIONALE:

As a part of the District's occupational health and safety program a Request for Proposals (RFP) was issued in 2023 on behalf of Risk Management and Safety for medical services such as physicals, drug testing and workers' compensation injuries. There were three responses with Baptist Health being awarded the contract. The RFP included the option to renew on an annual basis pending Board approval. This would be the second renewal.

Vendor:

Baptist Health Occupational Medicine

Contract Period: July 1, 2025 and ending June 30, 2026

PROPOSAL:

| Vendor | Amount | Funding Source | Recurring/ Nonrecurring | Measurable Expected Impact and Timeline |
|----------------|---|-----------------------|--------------------------------|--|
| Baptist Health | Last fiscal year's expenditure is \$82,095.00 | General Fund | Recurring | Statutory Requirement |

Funding Key: 922 – Physical Support Services, 1 – General Fund,
0850 – Other Professional Services MUNIS ORG Code 0011072

STAFF CONTACT:

Joseph L. Isaacs, Director of Risk Management and Safety

POLICY REFERENCE:

03.111, 03.211, 03.13251, 03.23251

RECOMMENDATION:

A motion is in order to:
"Extend the contract for one year with Baptist Health Occupational Medicine."

7. RFP 05-23 Human Resources Information System

BACKGROUND AND RATIONALE:

This contract is for Human Resources to have an information system to be used by the district. An RFP was sent out in 2023 with three responses and awarded to Powerschool. The RFP included the option to renew the contract on an annual basis for up to five years pending approval by the Board. This would be the second renewal.

Vendor:

Powerschool

Contract Period: July 1, 2025 to June 30, 2026

PROPOSAL:

| Item | Amount | Funding Source | Recurring/ Nonrecurring | Measurable Expected Impact and Timeline |
|------------------------------------|---|----------------|-------------------------|---|
| Human Resources Information System | FY to date amount is approximately \$301,902.00 | HR Budget | Recurring | Enables workflow for staff to be streamlined and application, recruiting and evaluation process easier with the system. |

Funding key:

HR Budget

STAFF CONTACT:

Jennifer Dyar, Director of Human Resources

POLICY REFERENCE:

KRS 45A.365

RECOMMENDATION:

A motion is in order to:
"Extend the contract for one year with Powerschool."

8. 30-24 Boilers Preventive Maintenance

BACKGROUND AND RATIONALE:

FCPS has several domestic boilers and heating boilers. This contract allows for the continued safe operation of boilers and provides for required inspections. This was bid last year with three responses and Comfort Process and Solutions awarded the contract. The contract has an option to renew for an additional year up to five years pending approval by the Board. This would be the first renewal.

Vendor:

Comfort Process Solutions

Contract Period: July 1, 2025 to June 30, 2026

PROPOSAL:

| Item | Amount | Funding Source | Recurring/ Nonrecurring | Measurable Expected Impact and Timeline |
|--------------------------------|-------------|---------------------------|-------------------------|--|
| Boilers Preventive Maintenance | \$65,215.00 | 920 1 134 0340C2 | Recurring | Annual contract with option to extend. Immediate impact due to safe and efficient operation of boilers |

Funding key: 920 – Maintenance, 1 – General Fund,
134 – Maintenance Shop Operations,
0340C2 – Boiler Inspection Services

STAFF CONTACT:

Eddie Jenkins, Maintenance/HVAC

POLICY REFERENCE:

KRS 45A.365

RECOMMENDATION:

A motion is in order to:
“Extend the contract for one year with Comfort & Process Solutions.”