



# Issue Paper

**DATE:**

4/22/25

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve 2025-2026 Family Resource and Youth Service Center (FRYSC) Waivers with the Commonwealth of Kentucky's Cabinet for Family and Health Services.

**APPLICABLE BOARD POLICY:**

01.011 General Power and Duties of the Board

**HISTORY/BACKGROUND:**

The KCS D is provided with funds to employ a full time center coordinator for sixteen schools who are responsible for the provision of both core and optional components to students and families. As outlined in the Family Resource Youth Services Center Handbook and the board approved Memorandum of Agreement with the Commonwealth of Kentucky's Cabinet for Family and Health Services, all FRYSCs are expected to work 240 days. However, a waiver may be granted to coordinators to work 230 days. The district has eight Family Resource Youth Service Centers who are requesting this waiver: Beechgrove, Caywood, Fort Wright, Kenton, Piner, Ryland, Summit View, Taylor Mill, White's Tower, Turkey Foot, Twenhofel, Woodland, Dixie, and Scott.

**FISCAL/BUDGETARY IMPACT:**

\$1,117,354.64 is provided by the state to administer the FRYSC programs.

**RECOMMENDATION:**

Approval of 2025-2026 Family Resource and Youth Service Center (FRYSC) Waivers with the Commonwealth of Kentucky's Cabinet for Family and Health Services.

**CONTACT PERSON:**

Karen Hendrix

  
Principal/Administrator

  
District Administrator

  
Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.  
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

Request for  
**Waiver of Full-Time FRYSC Coordinator**  
(240 day, 30 hrs/wk minimum)

Please discuss this waiver request with your Regional Program Manager prior to submission.

☐ New    ☒ Renewal (required yearly)

School District: Kenton County  
Center Name: Beechgrove Elementary School

FRYSC Region #: 4

FY: 26 Center Funding Allocation: \$92,024.65

Coordinator Salary before waiver (with benefits): \$84,204.00

Projected Coordinator Salary after waiver (with benefits): \$80,695.50

Current work schedule:    230 Days        32.5 hrs/wk

Proposed work schedule: 230 Days        32.5 hrs/wk

Are there any other FRYSC staff positions (salary/contractual) being paid for out of FRYSC funding allocation?   ☐ Yes        ☒ No

If so, list position(s) \_\_\_\_\_

Is the FRYSC Funding Allocation the only funding source for the FRYSC Coordinator Salary?   ☒ Yes   ☐ No

If this waiver is granted, how will the center remain open year-round? Feeder patterns will adjust schedule to make sure another center in close proximity is available to serve families.

Additional information pertinent to the justification of this request: We use the total district allocation to provide a maximum number of days for all coordinators in our district.

**FRYSC District Level Supervisor Signature/Date:** \_\_\_\_\_

**District Superintendent Signature/Date:** \_\_\_\_\_

*To be completed by Division of FRYSC:*

☐ Approved        ☐ Denied

FRYSC Director: Melissa Goins

Signature/Date: \_\_\_\_\_

Cc: FRYSC Regional Program Manager

Request for  
**Waiver of Full-Time FRYSC Coordinator**  
(240 day, 30 hrs/wk minimum)

Please discuss this waiver request with your Regional Program Manager prior to submission.

☐ New    ☒ Renewal (required yearly)

School District: Kenton County  
Center Name: Caywood Elementary School

FRYSC Region #: 4

FY: 26 Center Funding Allocation: \$60,769.23

Coordinator Salary before waiver (with benefits): \$54,170.80

Projected Coordinator Salary after waiver (with benefits): \$51,913.68

Current work schedule:    230 Days        37.5 hrs/wk

Proposed work schedule: 230 Days        37.5 hrs/wk

Are there any other FRYSC staff positions (salary/contractual) being paid for out of FRYSC funding allocation?   ☐ Yes        ☒ No

If so, list position(s) \_\_\_\_\_

Is the FRYSC Funding Allocation the only funding source for the FRYSC Coordinator Salary?   ☒ Yes   ☐ No

If this waiver is granted, how will the center remain open year-round? Feeder patterns will adjust schedule to make sure another center in close proximity is available to serve families.

Additional information pertinent to the justification of this request: We use the total district allocation to provide a maximum number of days for all coordinators in our district.

**FRYSC District Level Supervisor Signature/Date:** \_\_\_\_\_

**District Superintendent Signature/Date:** \_\_\_\_\_

*To be completed by Division of FRYSC:*

☐ Approved        ☐ Denied

FRYSC Director: Melissa Goins

Signature/Date: \_\_\_\_\_

Cc: FRYSC Regional Program Manager

Request for  
**Waiver of Full-Time FRYSC Coordinator**  
(240 day, 30 hrs/wk minimum)

Please discuss this waiver request with your Regional Program Manager prior to submission.

☐ New    ☒ Renewal (required yearly)

School District: Kenton County  
Center Name: Fort Wright Elementary School

FRYSC Region #: 4

FY: 26 Center Funding Allocation: \$59,578.87

Coordinator Salary before waiver (with benefits): \$54,170.80

Projected Coordinator Salary after waiver (with benefits): \$51,913.68

Current work schedule:    230 Days    37.5 hrs/wk

Proposed work schedule: 230 Days    37.5 hrs/wk

Are there any other FRYSC staff positions (salary/contractual) being paid for out of FRYSC funding allocation?   ☐ Yes    ☒ No

If so, list position(s) \_\_\_\_\_

Is the FRYSC Funding Allocation the only funding source for the FRYSC Coordinator Salary?   ☒ Yes   ☐ No

If this waiver is granted, how will the center remain open year-round? Feeder patterns will adjust schedule to make sure another center in close proximity is available to serve families.

Additional information pertinent to the justification of this request: We use the total district allocation to provide a maximum number of days for all coordinators in our district.

**FRYSC District Level Supervisor Signature/Date:** \_\_\_\_\_

**District Superintendent Signature/Date:** \_\_\_\_\_

*To be completed by Division of FRYSC:*

☐ Approved    ☐ Denied

FRYSC Director: Melissa Goins

Signature/Date: \_\_\_\_\_

Cc: FRYSC Regional Program Manager

Request for  
**Waiver of Full-Time FRYSC Coordinator**  
(240 day, 30 hrs/wk minimum)

Please discuss this waiver request with your Regional Program Manager prior to submission.

☐ New     ☒ Renewal (required yearly)

School District: Kenton County  
Center Name: Kenton Elementary School

FRYSC Region #: 4

FY: 26 Center Funding Allocation: \$52,735.42

Coordinator Salary before waiver (with benefits): \$46,233.52

Projected Coordinator Salary after waiver (with benefits): \$44,307.12

Current work schedule:     230 Days     37.5 hrs/wk

Proposed work schedule:   230 Days     37.5 hrs/wk

Are there any other FRYSC staff positions (salary/contractual) being paid for out of FRYSC funding allocation?   ☐ Yes     ☒ No

If so, list position(s) \_\_\_\_\_

Is the FRYSC Funding Allocation the only funding source for the FRYSC Coordinator Salary?   ☒ Yes   ☐ No

If this waiver is granted, how will the center remain open year-round? Feeder patterns will adjust schedule to make sure another center in close proximity is available to serve families.

Additional information pertinent to the justification of this request: We use the total district allocation to provide a maximum number of days for all coordinators in our district.

**FRYSC District Level Supervisor Signature/Date:** \_\_\_\_\_

**District Superintendent Signature/Date:** \_\_\_\_\_

*To be completed by Division of FRYSC:*

☐ Approved     ☐ Denied

FRYSC Director: Melissa Goins

Signature/Date: \_\_\_\_\_

Cc: FRYSC Regional Program Manager

Request for  
**Waiver of Full-Time FRYSC Coordinator**  
(240 day, 30 hrs/wk minimum)

Please discuss this waiver request with your Regional Program Manager prior to submission.

☐ New    ☒ Renewal (required yearly)

School District: Kenton County  
Center Name: Piner Elementary School

FRYSC Region #: 4

FY: 26 Center Funding Allocation: \$71,879.64

Coordinator Salary before waiver (with benefits): \$67,352.93

Projected Coordinator Salary after waiver (with benefits): \$64,546.56

Current work schedule:    230 Days        37.5 hrs/wk

Proposed work schedule: 230 Days        37.5 hrs/wk

Are there any other FRYSC staff positions (salary/contractual) being paid for out of FRYSC funding allocation?   ☐ Yes        ☒ No

If so, list position(s) \_\_\_\_\_

Is the FRYSC Funding Allocation the only funding source for the FRYSC Coordinator Salary?   ☒ Yes   ☐ No

If this waiver is granted, how will the center remain open year-round? Feeder patterns will adjust schedule to make sure another center in close proximity is available to serve families.

Additional information pertinent to the justification of this request: We use the total district allocation to provide a maximum number of days for all coordinators in our district.

**FRYSC District Level Supervisor Signature/Date:** \_\_\_\_\_

**District Superintendent Signature/Date:** \_\_\_\_\_

*To be completed by Division of FRYSC:*

☐ Approved        ☐ Denied

FRYSC Director: Melissa Goins

Signature/Date: \_\_\_\_\_

Cc: FRYSC Regional Program Manager

Request for  
**Waiver of Full-Time FRYSC Coordinator**  
(240 day, 30 hrs/wk minimum)

Please discuss this waiver request with your Regional Program Manager prior to submission.

☐ New    ☒ Renewal (required yearly)

School District: Kenton County  
Center Name: Ryland Elementary School

FRYSC Region #: 4

FY: 26 Center Funding Allocation: \$51,308.42

Coordinator Salary before waiver (with benefits): \$46,233.52

Projected Coordinator Salary after waiver (with benefits): \$44,307.12

Current work schedule:    230 Days        37.5 hrs/wk

Proposed work schedule: 230 Days        37.5 hrs/wk

Are there any other FRYSC staff positions (salary/contractual) being paid for out of FRYSC funding allocation?   ☐ Yes        ☒ No

If so, list position(s) \_\_\_\_\_

Is the FRYSC Funding Allocation the only funding source for the FRYSC Coordinator Salary?   ☒ Yes   ☐ No

If this waiver is granted, how will the center remain open year-round? Feeder patterns will adjust schedule to make sure another center in close proximity is available to serve families.

Additional information pertinent to the justification of this request: We use the total district allocation to provide a maximum number of days for all coordinators in our district.

**FRYSC District Level Supervisor Signature/Date:** \_\_\_\_\_

**District Superintendent Signature/Date:** \_\_\_\_\_

*To be completed by Division of FRYSC:*

☐ Approved        ☐ Denied

FRYSC Director: Melissa Goins

Signature/Date: \_\_\_\_\_

Cc: FRYSC Regional Program Manager



Request for  
**Waiver of Full-Time FRYSC Coordinator**  
(240 day, 30 hrs/wk minimum)

Please discuss this waiver request with your Regional Program Manager prior to submission.

☐ New    ☒ Renewal (required yearly)

School District: Kenton County  
Center Name: Taylor Mill Elementary School

FRYSC Region #: 4

FY: 26 Center Funding Allocation: \$73,026.98

Coordinator Salary before waiver (with benefits): \$67,352.93

Projected Coordinator Salary after waiver (with benefits): \$64,546.56

Current work schedule:    230 Days        37.5 hrs/wk

Proposed work schedule: 230 Days        37.5 hrs/wk

Are there any other FRYSC staff positions (salary/contractual) being paid for out of FRYSC funding allocation?   ☐ Yes        ☒ No

If so, list position(s) \_\_\_\_\_

Is the FRYSC Funding Allocation the only funding source for the FRYSC Coordinator Salary?   ☒ Yes   ☐ No

If this waiver is granted, how will the center remain open year-round? Feeder patterns will adjust schedule to make sure another center in close proximity is available to serve families.

Additional information pertinent to the justification of this request: We use the total district allocation to provide a maximum number of days for all coordinators in our district.

**FRYSC District Level Supervisor Signature/Date:** \_\_\_\_\_

**District Superintendent Signature/Date:** \_\_\_\_\_

*To be completed by Division of FRYSC:*

☐ Approved        ☐ Denied

FRYSC Director: Melissa Goins

Signature/Date: \_\_\_\_\_

Cc: FRYSC Regional Program Manager



Request for  
**Waiver of Full-Time FRYSC Coordinator**  
(240 day, 30 hrs/wk minimum)

Please discuss this waiver request with your Regional Program Manager prior to submission.

☐ New    ☒ Renewal (required yearly)

School District: Kenton County

FRYSC Region #: 4

Center Name: White's Tower Elementary School

FY: 26 Center Funding Allocation: \$86,008.98

Coordinator Salary before waiver (with benefits): \$78,882.28

Projected Coordinator Salary after waiver (with benefits): \$75,595.52

Current work schedule:    230 Days        37.5 hrs/wk

Proposed work schedule: 230 Days        37.5 hrs/wk

Are there any other FRYSC staff positions (salary/contractual) being paid for out of FRYSC funding allocation?   ☐ Yes        ☒ No

If so, list position(s) \_\_\_\_\_

Is the FRYSC Funding Allocation the only funding source for the FRYSC Coordinator Salary?   ☒ Yes   ☐ No

If this waiver is granted, how will the center remain open year-round? Feeder patterns will adjust schedule to make sure another center in close proximity is available to serve families.

Additional information pertinent to the justification of this request: We use the total district allocation to provide a maximum number of days for all coordinators in our district.

**FRYSC District Level Supervisor Signature/Date:** \_\_\_\_\_

**District Superintendent Signature/Date:** \_\_\_\_\_

*To be completed by Division of FRYSC:*

☐ Approved        ☐ Denied

FRYSC Director: Melissa Goins

Signature/Date: \_\_\_\_\_

Cc: FRYSC Regional Program Manager

Request for  
**Waiver of Full-Time FRYSC Coordinator**  
(240 day, 30 hrs/wk minimum)

Please discuss this waiver request with your Regional Program Manager prior to submission.

☐ New    ☒ Renewal (required yearly)

School District: Kenton County  
Center Name: Summit View Academy School

FRYSC Region #: 4

FY: **26** Center Funding Allocation: **\$60,078.90**  
Coordinator Salary before waiver (with benefits): **\$47,157.04**  
Projected Coordinator Salary after waiver (with benefits): **\$45,192.16**

Current work schedule:    **230** Days    **37.5** hrs/wk  
Proposed work schedule: **230** Days    **37.5** hrs/wk

Are there any other FRYSC staff positions (salary/contractual) being paid for out of FRYSC funding allocation?   ☐ Yes    ☒ No  
If so, list position(s) \_\_\_\_\_

Is the FRYSC Funding Allocation the only funding source for the FRYSC Coordinator Salary?   ☒ Yes   ☐ No

If this waiver is granted, how will the center remain open year-round? Feeder patterns will adjust schedule to make sure another center in close proximity is available to serve families.

Additional information pertinent to the justification of this request: We use the total district allocation to provide a maximum number of days for all coordinators in our district.

**FRYSC District Level Supervisor Signature/Date:** \_\_\_\_\_

**District Superintendent Signature/Date:** \_\_\_\_\_

*To be completed by Division of FRYSC:*

☐ Approved    ☐ Denied

FRYSC Director: Melissa Goins

Signature/Date: \_\_\_\_\_

Cc: FRYSC Regional Program Manager

Request for  
**Waiver of Full-Time FRYSC Coordinator**  
(240 day, 30 hrs/wk minimum)

Please discuss this waiver request with your Regional Program Manager prior to submission.

☐ New    ☒ Renewal (required yearly)

School District: Kenton County  
Center Name: Turkey Foot Middle School

FRYSC Region #: 4

FY: **26** Center Funding Allocation: **\$62,683.16**  
Coordinator Salary before waiver (with benefits): **\$52,066.56**  
Projected Coordinator Salary after waiver (with benefits): **\$49,897.12**

Current work schedule:    **230** Days        **37.5** hrs/wk  
Proposed work schedule: **230** Days        **37.5** hrs/wk

Are there any other FRYSC staff positions (salary/contractual) being paid for out of FRYSC funding allocation?   ☐ Yes        ☒ No  
If so, list position(s) \_\_\_\_\_

Is the FRYSC Funding Allocation the only funding source for the FRYSC Coordinator Salary?   ☒ Yes   ☐ No

If this waiver is granted, how will the center remain open year-round? Feeder patterns will adjust schedule to make sure another center in close proximity is available to serve families.

Additional information pertinent to the justification of this request: We use the total district allocation to provide a maximum number of days for all coordinators in our district.

**FRYSC District Level Supervisor Signature/Date:** \_\_\_\_\_

**District Superintendent Signature/Date:** \_\_\_\_\_

*To be completed by Division of FRYSC:*

☐ Approved        ☐ Denied

FRYSC Director: Melissa Goins

Signature/Date: \_\_\_\_\_

Cc: FRYSC Regional Program Manager

Request for  
**Waiver of Full-Time FRYSC Coordinator**  
(240 day, 30 hrs/wk minimum)

Please discuss this waiver request with your Regional Program Manager prior to submission.

☐ New    ☒ Renewal (required yearly)

School District: Kenton County  
Center Name: Twenhofel Middle School

FRYSC Region #: 4

FY: **26** Center Funding Allocation: **\$62,715.19**  
Coordinator Salary before waiver (with benefits): **\$55,253.84**  
Projected Coordinator Salary after waiver (with benefits): **\$52,591.60**

Current work schedule:    **230** Days    **37.5** hrs/wk  
Proposed work schedule: **230** Days    **37.5** hrs/wk

Are there any other FRYSC staff positions (salary/contractual) being paid for out of FRYSC funding allocation? ☐ Yes    ☒ No  
If so, list position(s) \_\_\_\_\_

Is the FRYSC Funding Allocation the only funding source for the FRYSC Coordinator Salary? ☒ Yes    ☐ No

If this waiver is granted, how will the center remain open year-round? Feeder patterns will adjust schedule to make sure another center in close proximity is available to serve families.

Additional information pertinent to the justification of this request: We use the total district allocation to provide a maximum number of days for all coordinators in our district.

**FRYSC District Level Supervisor Signature/Date:** \_\_\_\_\_

**District Superintendent Signature/Date:** \_\_\_\_\_

*To be completed by Division of FRYSC:*

☐ Approved    ☐ Denied

FRYSC Director: Melissa Goins

Signature/Date: \_\_\_\_\_

Cc: FRYSC Regional Program Manager

Request for  
**Waiver of Full-Time FRYSC Coordinator**  
(240 day, 30 hrs/wk minimum)

Please discuss this waiver request with your Regional Program Manager prior to submission.

☐ New    ☒ Renewal (required yearly)

School District: Kenton County  
Center Name: Woodland Middle School

FRYSC Region #: 4

FY: **26** Center Funding Allocation: **\$67,964.77**  
Coordinator Salary before waiver (with benefits): **\$62,223.11**  
Projected Coordinator Salary after waiver (with benefits): **\$59,630.48**

Current work schedule:    **230** Days        **37.5** hrs/wk  
Proposed work schedule: **230** Days        **37.5** hrs/wk

Are there any other FRYSC staff positions (salary/contractual) being paid for out of FRYSC funding allocation?   ☐ Yes        ☒ No  
If so, list position(s) \_\_\_\_\_

Is the FRYSC Funding Allocation the only funding source for the FRYSC Coordinator Salary?   ☒ Yes   ☐ No

If this waiver is granted, how will the center remain open year-round? **Feeder patterns will adjust schedule to make sure another center in close proximity is available to serve families.**

Additional information pertinent to the justification of this request: **We use the total district allocation to provide a maximum number of days for all coordinators in our district.**

**FRYSC District Level Supervisor Signature/Date:** \_\_\_\_\_

**District Superintendent Signature/Date:** \_\_\_\_\_

*To be completed by Division of FRYSC:*

☐ Approved        ☐ Denied

FRYSC Director: Melissa Goins

Signature/Date: \_\_\_\_\_

Cc: FRYSC Regional Program Manager

Request for  
**Waiver of Full-Time FRYSC Coordinator**  
(240 day, 30 hrs/wk minimum)

Please discuss this waiver request with your Regional Program Manager prior to submission.

☐ New    ☒ Renewal (required yearly)

School District: Kenton County  
Center Name: Dixie Heights High School

FRYSC Region #: 4

FY: **26** Center Funding Allocation: **\$76,437.24**  
Coordinator Salary before waiver (with benefits): **\$62,223.22**  
Projected Coordinator Salary after waiver (with benefits): **\$59,630.48**

Current work schedule:    **230** Days        **37.5** hrs/wk  
Proposed work schedule: **230** Days        **37.5** hrs/wk

Are there any other FRYSC staff positions (salary/contractual) being paid for out of FRYSC funding allocation?   ☐ Yes        ☒ No  
If so, list position(s) \_\_\_\_\_

Is the FRYSC Funding Allocation the only funding source for the FRYSC Coordinator Salary?   ☒ Yes   ☐ No

If this waiver is granted, how will the center remain open year-round? **Feeder patterns will adjust schedule to make sure another center in close proximity is available to serve families.**

Additional information pertinent to the justification of this request: **We use the total district allocation to provide a maximum number of days for all coordinators in our district.**

**FRYSC District Level Supervisor Signature/Date:** \_\_\_\_\_

**District Superintendent Signature/Date:** \_\_\_\_\_

*To be completed by Division of FRYSC:*

☐ Approved        ☐ Denied

FRYSC Director: Melissa Goins

Signature/Date: \_\_\_\_\_

Cc: FRYSC Regional Program Manager

Request for  
**Waiver of Full-Time FRYSC Coordinator**  
(240 day, 30 hrs/wk minimum)

Please discuss this waiver request with your Regional Program Manager prior to submission.

☐ New    ☒ Renewal (required yearly)

School District: Kenton County  
Center Name: Scott High School

FRYSC Region #: 4

FY: **26** Center Funding Allocation: **\$69,044.30**  
Coordinator Salary before waiver (with benefits): **\$58,635.38**  
Projected Coordinator Salary after waiver (with benefits): **\$56,192.24**

Current work schedule:    **230** Days        **37.5** hrs/wk  
Proposed work schedule: **230** Days        **37.5** hrs/wk

Are there any other FRYSC staff positions (salary/contractual) being paid for out of FRYSC funding allocation?   ☐ Yes        ☒ No  
If so, list position(s) \_\_\_\_\_

Is the FRYSC Funding Allocation the only funding source for the FRYSC Coordinator Salary?   ☒ Yes   ☐ No

If this waiver is granted, how will the center remain open year-round? Feeder patterns will adjust schedule to make sure another center in close proximity is available to serve families.

Additional information pertinent to the justification of this request: We use the total district allocation to provide a maximum number of days for all coordinators in our district.

**FRYSC District Level Supervisor Signature/Date:** \_\_\_\_\_

**District Superintendent Signature/Date:** \_\_\_\_\_

*To be completed by Division of FRYSC:*

☐ Approved        ☐ Denied

FRYSC Director: **Melissa Goins**

Signature/Date: \_\_\_\_\_

Cc: FRYSC Regional Program Manager