

**DANNY CLEMENS, DIRECTOR**  
TRACY PARSLEY, MAINTENANCE SUPERVISOR  
THOMAS STOKES, CUSTODIAL SUPERVISOR  
GEORGE BROCK, ENERGY MANAGER

**DEPARTMENT OF FACILITIES**

**MEMO**

TO: Dr. Jesse Bacon, Superintendent

FROM: Danny Clemens, Director of Facilities

Date: April 14, 2025

RE: Grass Mowing & Trimming Services Bid **DC**

The request is to accept the bid from HB Landscaping for the 2025-2026 school year, with the option of 2 additional years. The bid is for \$9,800.00 a cut.

**I recommend approval of this request.**

Attached paperwork is listed below with *action items* noted for each:

- *Bid Information*

**OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE**

**BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION**

**Bullitt County Public Schools – Grass Mowing & Trimming Services**

**Bid Form**

Date: 04/02/2025

Business Name: HB LandScaping Services LLC

Mailing Address: PO. Box 111 Bloomfield Ky 40008

City/State/Zip: Bloomfield Ky 40008

Telephone: 502-836-5000

Fax: N/A

E-Mail: hblandscapingServicesLLC@gmail.com

Contact: 502-836-5000

**Bid Proposal**

The undersigned hereby attests by signature, having examined the details in the Invitation to Bid and Bid Specifications, proposes to provide trimming services at the locations listed below and hereby offers to perform the work for the sum(s) indicated below:

The Board reserves the right to accept or deny any and all bids. The successful bidder(s) will be notified at a later date.

## Bullitt County Public Schools – Grass Mowing & Trimming Services

### Properties:

Brooks Elementary  
Overdale Elementary  
Maryville Elementary  
Freedom Elementary  
Zoneton Middle  
Hebron Middle  
North Bullitt High  
Cedar Grove Elementary  
Roby Elementary  
Shepherdsville Elementary  
Lebanon Junction Elementary  
Nichols Elementary  
Bernheim Middle  
Bullitt Lick Middle  
Bullitt Central High  
Riverview/Bullitt Alternative School/ATC  
Transportation Department  
Food Services Building  
Maintenance Department  
Frank R. Hatfield Admin. Center  
Mt. Washington Elementary  
Pleasant Grove Elementary  
Old Mill Elementary  
Crossroads Elementary  
Eastside Middle  
Mt. Washington Middle  
Bullitt East High School

Price for the Entire District: \$313,600.00. 9,800.00 a cut

### Separate Pricing (per cut) to mow as needed:

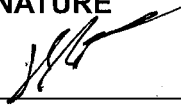
19.703 acres at the corner of Hwy. 44 & Bluegrass Way 1,600 x 14 a year \$22,400.00  
10 acres at the Ft. Knox property (access road and small area) 800 x 14 a year \$11,200.00  
Acreage behind North Bullitt Baseball and Softball Fields 960 x 14 a year \$13,440.00  
For all \$47,040.00  
a year.

**Bullitt County Public Schools – Grass Mowing & Trimming Services**

The undersigned certifies under penalty of perjury that this bid in all respects is bona fide, fair and made without collusion or fraud with any other person. As used in this Section, the word "person" shall mean any natural person, joint venture, partnership, corporation, or other business or legal entity. This offer shall be open to acceptance and is irrevocable for up to sixty (60) days from the bid closing date.

**BID FORM SIGNATURE**

Signature: \_\_\_\_\_



Typed Name/Title: \_\_\_\_\_

Hunter Brown

**END OF DOCUMENT**

**Bullitt County Public Schools – Grass Mowing & Trimming Services**

**CERTIFICATION OF COMPLIANCE WITH SPECIFICATIONS**

In compliance with the invitation to bid, and subject to all the conditions thereof, the undersigned hereby certifies that all items and/or services included in this bid shall be in compliance with all requirements and technical specifications included in this invitation to bid, except as noted below:

EXCEPTIONS:

NAME OF COMPANY: HB Landscaping Services LLC

ADDRESS: Po. Box 111 Bloomfield Ky 40008

BY: Hunter Brown  
(PLEASE PRINT NAME)

OFFICIAL TITLE: Owner

TELEPHONE NUMBER : 502-836-5000

DATE: 04/02/2025

WEBSITE: www.hbLandscapingServices.com

E-MAIL ADDRESS: hblandscapingllc@gmail.com

NOTE: THIS COMPLIANCE SHEET MUST BE SIGNED AND ATTACHED TO THE BID FORM IN ORDER FOR YOUR BID TO BE QUALIFIED.

**Bullitt County Public Schools – Grass Mowing & Trimming Services**

**CONFLICT OF INTEREST**

It shall be a breach of ethical standards for any employee with procurement authority to participate directly in any proceeding or application; request for ruling or other determination; claim or controversy; or other particular matter pertaining to any contract or subcontract, and any solicitation of proposal therefore, in which to his knowledge:

- (a) He/She, or any member of his immediate family, has a financial interest herein: or
- (b) A business or organization which he or any member of his immediate family has a financial interest as an officer, director, trustee, partner or employee, is a party; or
- (c) Any other person, business, or organization with whom he or any member of his immediate family is negotiating or had an arrangement concerning prospective employment is a party direct or indirect participation shall include, but not limited to, involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing or in any other advisory capacity.

It is a violation of Kentucky law for any board member or employee, or a member of their immediate family, to have a pecuniary interest either directly or indirectly in an amount exceeding \$25.00 per year in any purchase of goods or services by the board of education or any school thereof. Violation of this provision subjects the board member or employee to forfeiture of their position and/or employment with the school system.

I, hereby certify that no member of my immediate family is an employee or board member of the Bullitt County Board of Education.

SIGNATURE: \_\_\_\_\_

PRINT NAME : Hunter Brown

DATE: 04/02/2025

KRS 156.480

OAG 80 32

Model Procurement Code 45A.455

NOTE: THIS CERTIFICATION MUST BE SIGNED AND ATTACHED TO THE BID FORM IN ORDER FOR YOUR BID TO BE QUALIFIED.

## **PRICING**

**HB Landscaping Services LLC.  
PO. Box 111 Bloomfield KY 40008  
hblandscapingservicesllc@gmail.com  
(502)836-5000**

**Subject: Proposal for Mowing Services Contract (July 1, 2025 – June 30, 2026)**

**HB Landscaping Services LLC is pleased to submit this proposal for providing professional mowing services for Bullitt County Public Schools from July 1, 2024, through June 30, 2026.**

### **Scope of Work**

**We will provide mowing services for designated school properties 32 times per year over the contract period. Each mowing session includes:**

- **Lawn mowing of all designated areas**
- **Trimming around buildings, sidewalks, and fences**
- **Edging along walkways and curbs**
- **Blowing grass clippings from paved surfaces**

### **Pricing**

**Our pricing for mowing services is as follows:**

- **Cost per mow: \$9,800**
- **Annual mowings: 32**
- **Total annual cost: \$313,600**
- **Total contract cost (1 years): \$313,600**

### **Separate Pricing (per cut) to mow as needed:**

- **19.703 acres at the corner of Hwy. 44 & Bluegrass Way: \$1,600 x 14 a year = \$22,400**
- **10 acres at the Ft. Knox property (access road and small area): \$800 x 14 a year = \$11,200**
- **Acreage behind North Bullitt Baseball & Softball Fields: \$960 x 14 a year = \$13,440**

**Total for all separate pricing equals \$47,040.**

### **Additional Services**

- **Weed Killer Spray Coverage Treatment**
- **Cost for annual weed killer spray treatment: \$12,000**
- **Weed killer spray treatment covers gravel parking lots, fence rows and anything additionally requested to be treated**

## **REFERENCE LIST**

**HB Landscaping Services LLC.  
PO. Box 111 Bloomfield KY 40008  
hblandscapingservicesllc@gmail.com  
(502)836-5000**

**At HB Landscaping Services LLC, we take pride in delivering high-quality, reliable, and professional mowing services to our valued clients. Our commitment to excellence ensures that every property we maintain is kept in pristine condition throughout the mowing season.**

**We understand that choosing a service provider is an important decision, and we encourage you to hear directly from those who have worked with us. Below are a few of our satisfied clients who have agreed to share their experiences:**

### **Client References:**

**Whaley KCM  
Phone: (614)530-9299**

**Bart Stark  
Stark Equine Transportation LLC  
(502)262-6912**

**KTP Ford Motor Plant  
General Manager - Jessie  
(502)295-5215**

**EdgeWater Resort  
(502)403-4790**

**Hensley Guttering LLC  
(502)387-7719**

**Please feel free to contact any of the above references to learn more about the quality of our services, professionalism, and customer satisfaction.**

**If you have any questions or require additional information, do not hesitate to reach out to us. We look forward to the opportunity to serve Bullitt County Public Schools and exceed your expectations.**



## **Proof of Experience Letter**

**HB Landscaping Services LLC.  
PO. Box 111 Bloomfield KY 40008  
hblandscapingservicesllc@gmail.com  
(502)836-5000**

### **Subject: Proof of Experience –Grass Mowing & Trimming Services**

**I am pleased to submit this letter as proof of HB Landscaping Services LLC's experience in providing professional mowing and trimming maintenance services. With 10 years in the industry, we have successfully managed large-scale mowing contracts for schools, municipalities, and commercial properties, ensuring high-quality service and customer satisfaction.**

#### **Previous Company Contract Experience**

**KTP Ford Motor Plant  
Acres Maintained: 430  
Frequency of mowing/trimming: weekly  
Point of contact : Jessie Phone: (502)295-5215**

**Edgewater Resort  
Acres Maintained: 40  
Frequency of mowing/trimming: weekly  
Point of contact:Sherry Phone: (502)403-4790**

**Nelson County Fire Departments  
Acres Maintained: 20  
Frequency of mowing/trimming: weekly  
Point of contact:Ted Phone: (502)773-1753**

**Brooks Amazon Warehouses  
Acres Maintained: 26  
Frequency of mowing/trimming: weekly  
Point of contact:Aaron Phone:(502)827-9999**

#### **Commitment to Excellence**

**At HB Landscaping Services LLC, we prioritize efficiency, professionalism, and attention to detail. Our team is trained to handle large-scale mowing operations with minimal disruption to school activities, ensuring safe and well-maintained grounds throughout the mowing season.**

**We appreciate the opportunity to submit our bid for this contract and look forward to the possibility of working with Bullitt County Public Schools. Please do not hesitate to reach out if further documentation or information is required.**

# **PROOF OF INSURANCE**

**HB Landscaping Services LLC.  
PO. Box 111 Bloomfield KY 40008  
hblandscapingservicesllc@gmail.com  
(502)836-5000**

## **Insurance & Compliance**

**HB Landscaping LLC is fully insured and compliant with all county and state regulations. Proof of insurance, business licenses, and any required certifications will be provided upon request.**

## **Proof of Insurance**

**Insurance Policy Holder: Auto-Owners Insurance/Berkshire Hathaway  
Contact Name: Insurance Options  
Phone: (502)538-4955 Fax: (502)538-4221  
Email: insuranceoptions@insoptions.com**

## **Type Of Insurance:**

### **COMMERCIAL GENERAL LIABILITY**

**Policy Number: 52258873 Effective Date: 07/11/2024 - 07/11/2025**

### **AUTOMOBILE LIABILITY**

**Policy Number: 54-258873-00 Effective Date: 07/11/2024 - 07/11/2025**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Options Inc. 10223 Highway 44 East Mt. Washington, KY 40047	(502) 538-4955 502-538-4221	CONTACT NAME: Insurance Options PHONE (A/C, No, Ext): (502) 538-4955 FAX (A/C, No): 502-538-4221 E-MAIL ADDRESS: insuranceoptions@insoptions.com
INSURED Hunter Brown DBA: HB Landscaping Services LLC 2815 Wilkerson Road Bloomfield, KY 40008	INSURER(S) AFFORDING COVERAGE INSURER A: Auto-Owners Insurance INSURER B: Auto-Owners Insurance INSURER C: Berkshire Hathaway INSURER D: INSURER E: INSURER F:	NAIC # 32700 32700

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Inland Marine			52258873	07/11/2024	07/11/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Equipment \$ 600,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			54-258873-00	07/11/2024	07/11/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	N9WC396087	08/10/2024	08/10/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

Bullitt County Public Schools  
1040 Hwy 44E  
Shepherdsville, KY 40165

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Casey Mayes

## **Proposal for Plant Supply & Landscaping Services**

**HB Nursery LLC  
121 West Daugherty Ave  
Bardstown, KY, 40004  
hblandscapingservices@gmail.com  
(502) 827-9599**

**To:  
Bullitt County Public schools  
1040 Hwy. 44 East  
Bardstown, KY, 40004**

### **Subject: Proposal for Plant Supply & Landscaping Enhancements**

**Dear Bullitt County School District (Moving Forward!),**

**I am pleased to present this proposal on behalf of HB Nursery, a trusted provider of high-quality plants, trees, and landscaping solutions. We would love the opportunity to supply Bullitt County School District with vibrant, durable, and eco-friendly plant materials to enhance the beauty and sustainability of school grounds.**

### **Our Offerings**

**We specialize in providing:**

- ✓ Native & Low-Maintenance Plants – Ideal for educational landscapes and sustainable gardening.**
- ✓ Shade Trees & Ornamentals – To improve outdoor learning spaces and campus aesthetics.**
- ✓ Pollinator & Butterfly Gardens – Supporting environmental education and biodiversity.**
- ✓ Seasonal Flowers & Planters – Enhancing school entryways, courtyards, and common areas.**
- ✓ Custom Landscaping Packages – Tailored to fit the district's vision and maintenance capacity.**

### **Benefits for Your Schools**

- Educational Opportunities: Students can engage with nature and learn about plant life.**
- Cost-Effective & Sustainable: Our plant selection ensures long-term savings on maintenance and water use.**

• **Enhanced Curb Appeal & Environment:** Green spaces create a welcoming atmosphere for students, staff, and visitors.

### **Why Choose Us?**

**At HB Nursery, we take pride in offering top-quality plants, expert guidance, and reliable customer service. With years of experience serving schools, municipalities, and commercial properties, we understand the importance of durability, safety, and sustainability in school landscaping.**

**We would love to schedule a meeting or site visit to discuss your district's specific needs and create a customized plan. Please let us know a convenient time to connect.**

**Thank you for your time and consideration. We look forward to the opportunity to work with the Bullitt County School District and contribute to a greener, more inviting school environment.**

**Sincerely,**

**Hunter Brown  
Owner  
HB Nursery LLC  
(502) 836 5000  
[Hblandscapingservices.com](http://Hblandscapingservices.com)**

## **PROOF OF OWNERSHIP OF EQUIPMENT**

**HB Landscaping Services LLC.  
PO. Box 111 Bloomfield KY 40008  
hblandscapingservicesllc@gmail.com  
(502)836-5000**

### **Subject: Proof of Equipment Ownership**

**This letter serves as confirmation that HB Landscaping Services LLC owns the necessary equipment to fulfill the mowing/trimming services required for Bullitt County Public Schools. Our company has invested in high-quality, commercial-grade mowing and trimming equipment to ensure efficient and professional service.**

### **Owned Equipment Inventory**

**We currently own and operate the following equipment, which will be used to complete the contracted mowing/trimming services:**

- 3 x Hustler Super 104" Commercial Zero-Turn Mower**
- 9 x Commercial Zero-Turn Cub Cadet Pro X 660 Mower**
- 1 x Tractors with Finish Mowing Attachments**
- 16 x String Trimmers**
- 15 x Edgers**
- 6 x Blowers**
- 1 x Utility Vehicles/Trailers (for equipment transport)**

**All equipment is well-maintained and serviced regularly to ensure peak performance and reliability. Additionally, we have access to backup equipment as needed to prevent any service disruptions.**