

School-Related Student Day Trip and Overnight Trip Request Forms

THIS FORM MUST BE SUBMITTED TO THE PRINCIPAL TWO (2) WEEKS PRIOR TO THE TRIP IF BOARD APPROVAL IS REQUIRED, THE BOARD MUST RECEIVE THE FORM AT LEAST TWO(2) WEEKS IN ADVANCE OF TRIP.

INFORMATION

1. Sponsor's Name Amanda Ashton Club or Dep. Beta
2. Name of all chaperones Amanda Ashton, Andrew Ashton
3. Where will the group be going? Orlando, Florida - National Convention
4. Purpose of the trip. to compete
5. When is it to be held? Date 6/22-6/26 Departure Time TBD
Estimated Travel Time 14 hrs - one way
6. City Orlando State FL Estimated Distance (Round Trip) 1620
7. Place of overnight lodging (name, address & phone #) Marriot Village
8. Identify students by name (Use attached sheet if necessary) _____
9. Cost to students \$700 Cost to school organization \$1,000 Cost to Board \$2,000 approx.
10. Describe the relevance of the trip: educational, cultural, etc./educational activities
to compete, develop leadership skills
11. Other activities planned _____
12. How will this trip benefit your students? same as #10
13. Type of transportation used van / parent transport
14. Have trip permission slips been signed and are they in the possession of trip sponsor or leader?
____ Yes ☒ No If NO, indicate why: signed closer to time

Amanda Ashton 3/25/25 [Signature] 3/25/25
Sponsor's Signature Date Principals Signature Date

Trip has been ____ approved ____ disapproved. Reason for disapproval _____

Signature of Superintendent/Designee

Date

Board Approval Date

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212, 09.36 AP.22

Review/Revised: 3/16/06