



JESSE BACON, SUPERINTENDENT

ADRIENNE USHER, ASSISTANT SUPERINTENDENT

BRANDY HOWARD, CHIEF ACADEMIC OFFICER

TROY WOOD, CHIEF OPERATIONS OFFICER

TO: Dr. Jesse Bacon, Superintendent
Dr. Adrienne Usher, Assistant Superintendent

FROM:  Dr. Althea Hurt, Director of Human Resources

DATE: April 15, 2025

RE: **Item for the APRIL Board Meeting - Clerical Hour for ZMS**

Principal Lesley Chadwell of Zoneton Middle School requests to add one (1) clerical hour to the school's staffing for the 2025-2026 school year. This will be for consistency in the front office for students, parents, and staff. Funding will come from Section 6 (SBDM funds).

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Attachments:

Memo from Principal Chadwell

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ZONETON MIDDLE SCHOOL

LESLEY CHADWELL, PRINCIPAL
MITZI PHELAN, ASSISTANT PRINCIPAL

DATE: March 12, 2025

TO: Ms. Thea Hurt, Director of Human Resources
Dr. Jesse Bacon, Superintendent
Ms. Adrienne Usher, Assistant Superintendent

FROM: Lesley Chadwell, ZMS Principal

RE: One additional clerical hour, Zoneton Middle School

Zoneton Middle School would like to add one additional clerical hour for the 2025-2026 school year. This additional hour would provide consistency in our front office for students, parents, and teachers. This would also allow our four hours we use for the attendance clerk to focus on increasing attendance efforts. This additional hour would be funded through our Section 6 allocations.

Lesley Chadwell
Zoneton Middle School Principal

*Received
3/10/25*

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Zoneton Middle School

797 Old Preston Highway North
Shepherdsville, KY 40165
(502) 955-7027 FAXL (502) 869-4400
Lesley Chadwell, Principal
Mitzi Phelan, Assistant Principal
Karissa Lewis, Counselor

SBDM Meeting Agenda and Minutes March 19, 2025 @ 4:00 PM School Library

Community Agreements	Student focused Stay on task- time Assume positive intent
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- I. Call to Order:
- II. Approval of Agenda- Keehn made a motion to approve, Hall 2nd the motion
- III. Approval of Previous Minutes- Voight approved the minutes and Thompson 2nd the motion
- IV. Community Agreements - Voight read
 - A. Principal Good News Report
 1. Band got distinguished at KMEA
 2. 3 8th graders attending STEM challenge
 3. 7th and 8th PSAT for Algebra I
 4. Title 1 Math night
 5. Soccer starting and track starting
 - B. Public Comment- about agenda items
- V. Budget
 - A. Current SBDM budget
 1. Additional clerical hour
 2. Summer worker
 3. 25-26 Tentative budget- Hall made the motion to approve and Keehn 2nd the motion
 - B. Title 1 Budget-
 1. Intervention
 2. ready, Kesler Science, Spring Math, ALEKS
- VI. Bylaw & Policy Review
 - A.
- VII. Title I
 - A. Family Math Night
- VIII. Student Achievement Report/Data/Instruction
 - A. ELS- April 9 and 10
 - B. KSA- May 9
 - C. PSAT- April 23
- IX. CSIP
 - A.
- X. Old Business
 - A. SpED
- XI. New Business
 - A. Staffing-
 1. SpEd
 2. Social Studies
- XII. Executive Session - if needed