

FY 2026 SBDM Staff Allocation Formula – Elementary Schools

Certified Support Staff

- 1 Principal
- 1 Assistant Principal
- 1 additional administrator (Counselor / Intervention Specialist / Assistant Principal)

Regular Instruction

- 1 teacher for every 24 students (enrollment projected based on current enrollment and trend data)

Media Specialist

- 1 elementary certified teacher for the Library/Media Center

Classified Support Staff

- 1 Administrative Assistant
- 1 Kindergarten Aide per every 24 Kindergarten students
- 1 additional Instructional Assistant per every 150 students enrolled in grades 1 – 5

The following positions are outside the SBDM allocation

All Special Education teachers in a school
Speech therapist
Psychologist
EL Teachers
EL Interpreters
Title 1 Teachers and other Grant funded state or federal positions.
Instructional Coach / Behavior Coach
Custodians
School Nurse
Special Education Instructional Assistants
Food Service Staff
FRYSC (Family Resource Center Staff)
Community Learning Center Staff
Additional support is possible for TSI and CSI Schools

FY 2026 SBDM Staff Allocation Formula – Middle School

Certified Support Staff

- 1 Principal
- 3 Assistant Principals
- 2 Counselors

Regular Instruction

- 1 teacher for every 23 students (enrollment projected based on the estimate of 5th grade promotion , plus current 6th and 7th grade students, minus 3% to accommodate a decline in overall district enrollment) Virtual teacher is included in allocation.

- **2 additional staff 1 CSI and 1 TSI, see below**

Media Specialist

- 1 Media Specialist

Classified Support Staff

- 1 Administrative Assistant
- 6 additional classified support staff (i.e., Instructional Assistant, Administrative Assistant, etc.)

The following positions are outside the SBDM allocation

All Special Education teachers in a school
Speech therapist
Psychologist
EL Teachers and or IA's
EL Interpreters
Title 1 Teachers and other Grant funded state or federal positions.
Custodians
School Nurse
Special Education Instructional Assistants
Security Support Staff
Food Service Staff
Mentoring Coordinator
FRYSC (Family Resource Center Staff) /CLC (Community Learning Center Staff)
Additional support is possible for TSI and CSI Schools- currently 1 each at HMS

FY 2026 SBDM Staff Allocation Formula – High School

Certified Support Staff

- 1 Principal
- 4 Assistant Principals
- 3 Counselors

Regular Instruction

- **1 Teacher for every 24 students** (enrollment projected based on current year 8th – 11th graders in MS and High School minus 3% because of declining enrollment). Virtual teacher is included in allocation.
- 1 teaching position is currently being used as a counselor and must continue to be used as an administrator until there is an administrative vacancy.
- 1 additional TSI and CSI teacher to support the current master schedule, See below

Media Specialist

- 1 Media Specialist

Classified Support Staff

- 1 Administrative Assistant
- 5 additional classified support staff (i.e., Instructional Assistant, Administrative Assistant, etc.)

The following positions are outside the SBDM allocation

All Special Education teachers in a school
Speech therapist
Psychologist
EL Teachers or EL IA's
EL Interpreters
Title 1 Teachers and other Grant funded state or federal positions (State Vocational Funds)
Athletic Director
Custodians
School Nurse
Special Education Instructional Assistants
Security Support Staff
Food Service Staff
FRYSC (Youth Service Center Staff)
CLC (Community Learning Center) Staff /Mentoring Coordinator
Additional support is possible for TSI and CSI Schools – 1 each at HHS