

POSITION:	School Resource Officer
POSITION SUMMARY:	The Christian County Public Schools Police Department supports and facilitates the educational process within the Christian County Public Schools. School Resource Officers (SROs) are responsible for building security and proactively interacting with staff, students, and parents. They also enforce local, state, and federal laws, investigate crimes, maintain public order, prevent and detect criminal activity, and protect life and property.
QUALIFICATIONS/ REQUIREMENTS:	<ul style="list-style-type: none"> ➤ High School Diploma or GED required ➤ Associate's or Bachelor's degree preferred. ➤ Perform various law enforcement activities that involve significant physical demands such as lifting, running, carrying, bending, climbing, and the ability to subdue offenders.
REPORTS TO:	Chief of School Safety and Security/Director of School Safety
CERTIFICATIONS/LICENSE:	<ul style="list-style-type: none"> ➤ Valid driver's license ➤ KLEC-certified law enforcement officer ➤ Kentucky Peace Officers Professional Standards (POPS) certified
PERFORMANCE RESPONSIBILITIES:	<ul style="list-style-type: none"> ➤ Assist the school administration with daily activities to maintain a positive and safe educational environment. ➤ Communicate effectively both orally and in writing. ➤ Assist and ensure compliance with all local, state, and federal laws related to school safety. ➤ Wear and carry only approved departmental uniforms and equipment. ➤ Provides routine safety checks and risk assessments (CPTED crime prevention through environmental design – lighting requirements, line of sight, and visual obstructions). ➤ Responds to school emergencies and works with local law enforcement, emergency management, fire department, and other responding agencies. ➤ Creates and teaches courses for staff, students, and parents in bully prevention, social media dangers, and school safety. ➤ Provide instructions to others regarding law enforcement functions and emergency response. ➤ Identifies students in crisis and provides referrals for substance abuse, mental health, delinquency, and social welfare. ➤ Operates and maintains all district equipment safely and effectively, including alarms, cameras, vehicles, firearms, and all other equipment assigned.

	<ul style="list-style-type: none"> ➤ <u>Attend extracurricular activities outside of regular business hours</u> hosted by their school or at the district administration's request. ➤ Familiarize and follow school policies to differentiate between infractions managed by school officials and criminal activities that require SRO involvement. ➤ Assist other law enforcement agencies in conducting criminal investigations by providing information that will help solve cases. ➤ Support and assist the administration in investigating complaints against staff or assigned investigations. ➤ Promote positive behavior by maintaining a strong presence in hallways, the cafeteria, the gymnasium, parking areas, and other key locations designated by the administration. ➤ SROs should prioritize de-escalating tense and stressful situations involving parents or students, reserving arrest as a last resort rather than an initial response. ➤ Investigate and preserve evidence in criminal cases, preparing complete and accurate reports that include criminal cases, accidents, and other incidents as needed, along with relevant photos. ➤ Attend parent conferences regarding criminal and/or student conduct codes. ➤ Assist injured individuals and support emergency response efforts to all incidents. ➤ Maintain confidentiality of records, established procedures, and information. ➤ Collaborate with transportation to assess and evaluate the safety of bus drop-off and pick-up locations. ➤ Traffic control to include the planning of significant events (graduation, district or regional tournament planning) ➤ Training staff on best practices for lockdowns and active threats. ➤ Attend all required training to maintain law enforcement certification and specialized training as assigned or requested. ➤ Collaborate with the principal to develop plans and strategies to prevent and/or minimize dangerous situations on or near campus or involving students at school-related events. ➤ Perform all related and additional duties as assigned.
TERMS OF EMPLOYMENT:	Employment duration will align with the schedule set by the Christian

	Contract Board of Education, and salary will be determined according to the approved and signed contract salary.
EVALUATION:	The performance of the employee's job will be evaluated in accordance with the provisions of the Board's personnel policy. The Chief of School Safety and Security will conduct yearly employee evaluations.
Board Approval:	