

HENDERSON COUNTY SCHOOLS

1805 Second Street, Henderson, Kentucky 42420
(270) 831-5000 | Fax: (270) 831-5009
www.henderson.kyschools.us
Dr. Bob Lawson, Superintendent



To: Bob Lawson, Superintendent
And School Board Members

From: Cindy Cloutier
Director of Finance *C. Cloutier*

Date: Monday, April 21, 2025

Re: Bid Recommendations

Bid Recommendations:

RFP Drug Screening & Medical Services 4-25-5-4

Bid invitations were sent to six vendors. Bids were received from Involvement Inc., NAO Medical, and Owensboro Health. We recommend awarding the bid to Involvement Inc. and Owensboro Health as indicated on the attached tabulation sheet

Safety Equipment Inspection Bid # 5-25-5-4

Invitations were sent to five vendors. We received bids from Johnson Controls INC and Koorsen Fire & Security. We recommend you award the bid to Koorsen Fire & Security as highlighted on the Tabulation Sheet.

Bid Renewal Recommendations:

Auditing Services 24

The current contract for Audit #24 Auditing Services is due to expire on June 30, 2025. White and Associates, PSC was originally awarded the bid in 2024. A request for renewal of this contract was sent and we have received a signed copy from the company in agreement to continue under the same terms and conditions of the contract. We are recommending you award this company the contract auditing services.

Banking Services 6-23-5-5

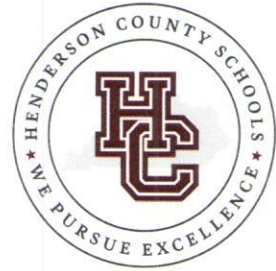
The Bank Depository Contract with Field & Main expires on June 30, 2025. The original contract was awarded May of 2023. We have communicated with Scott Davis at Field & Main and he has agreed to renew with Henderson County Schools for another two year term. We are recommending you renew with Field and Main for banking services.

Student Accident Insurance 2025-2026

Attached is a written determination.

HENDERSON COUNTY SCHOOLS

1805 Second Street, Henderson, Kentucky 42420
(270) 831-5000 | Fax: (270) 831-5009
www.henderson.kyschools.us
Dr. Bob Lawson, Superintendent



To: Bob Lawson, Superintendent
And School Board Members

From: Cindy Cloutier 
Director of Finance

Date: Monday, April 21, 2025

Re: Student Accident Insurance

I am providing a written determination that competitive bidding is not feasible regarding student accident insurance. We will renew with Roberts Insurance & Investments, instead of conducting a formal bid process. This determination was made after obtaining three (3) written quotes from suppliers. Roberts Insurance & Investments provides the lowest bid price, along with the same benefits as the other suppliers. We will renew with them based on the fact that they agreed to the same terms and conditions as last year and continue to offer the lowest prices.

The determination follows Model Procurement policy 04.32 AP.1, which states that the finance officer/purchasing officer may determine purchases over \$2500 as long as at least one condition is met regarding purchases that may be made by means other than competitive sealed bids. The condition that is met is that the renewal is a contract for accident insurance.

HENDERSON COUNTY SCHOOLS
1805 SECOND STREET
HENDERSON, KY 42420

RFP Tabulation Sheet
Drug Screening & Medical Services
RFP # 4-25-5-4

Company	Deaconess Comp Center	EnSite	Henderson Mom Clinic	HFCHC	Involvement, Inc.	NAO Medical	Owensboro Health Henderson Healthplex
5 panel urine dip screen for Students: Tests for cocaine, amphetamines, PCP, THC, and opiates.	No Bid	No Bid	No Bid	No Bid	No Bid	\$55.00	\$45.00
6 panel mouth swab screen for Students: Tests for cocaine, amphetamines, methamphetamines, THC, opiates, and benzodiazepines.					\$20.00	\$55.00	\$50.00
8 panel urine dip screen for Students: Tests for cocaine, amphetamines, PCP, THC, barbiturates, methamphetamines, benzodiazepines, and opiates.					No Bid	\$60.00	\$50.00
12 panel urine dip screen for Students: Tests for cocaine, amphetamines, methamphetamines, THC, opiates, OxyContin, propoxyphene, PCP, barbiturates, benzodiazepines, methadone, and MDMA (ecstasy).					\$25.00	\$75.00	\$50.00
5 panel urine dip screen for Staff: Tests for cocaine, amphetamines, PCP, THC, and opiates.					No Bid	\$55.00	\$45.00
6 panel mouth swab screen for Staff: Tests for cocaine, amphetamines, methamphetamines, THC, opiates, and benzodiazepines.					\$20.00	\$55.00	\$50.00
8 panel urine dip screen for Staff: Tests for cocaine, amphetamines, PCP, THC, barbiturates, methamphetamines, benzodiazepines, and opiates.					No Bid	\$60.00	\$50.00
12 panel urine dip screen for Staff: Tests for cocaine, amphetamines, methamphetamines, THC, opiates, OxyContin, propoxyphene, PCP, barbiturates, benzodiazepines, methadone, and MDMA (ecstasy).					\$25.00	\$75.00	\$50.00
K2 urine dip screen for Students: will test for the use of synthetic cannabinoids.					\$25.00 -Included in dip panel test	\$70.00	\$55.00
DOT Physical					No Bid	\$150.00	\$75.00
DOT Drug Screen					No Bid	\$55.00	\$50.00
Pre-Employment Physical					No Bid	\$175.00	\$60.00
TB Risk Assessment					No Bid	\$100.00	\$12.00
TB Skin Test					No Bid	\$75.00	\$20.00
Contact					Michelle Wilson	Priti Jain M.D.	Russ Ranallo
Address					108 N. Elm St Henderson, KY 42420	135 Mineola Boulevard Mineola, NY 11501	1200 Barrett Blvd. Henderson, KY 42420
Phone					270-831-2949	917-310-3371	270-844-8700
Fax					270-831-2609	516-938-1554	270-844-8610
E-mail					involvementinc@gmail.com	occhealthgrp@naomedical.com	occmcd@owensborohealth.org

**Henderson County Schools
Safety Equipment Inspection
Bid # 5-25-5-4 Tabulation Sheet
Contract Term: June 1, 2025 - May 31, 2026**

SERVICE	Johnson Controls INC	Koorsen Fire & Security	Premier Fire & Security	Priority One Fire & Security	Western States Fire Protection
I. COOKING EXHAUST HOOD (15)					
Inspection	\$150.00	\$125.00			
5 or 6 year Maintenance	-	\$225.00			
Hydrostatic Testing	\$700.00	\$550.00			
II. SPRINKLER SYSTEM					
Flat rate to test all risers & switches (each)	Wet - \$175.00	\$120.00			
	Backflow- \$75.00	Backflow- \$50.00			
	Fire Pump- \$450.00	Fire Pump- \$450.00			
	Dry- \$225.00		No Bid	No Bid	No Bid
Check antifreeze HCHS to potting shed (1)	\$100.00	\$50.00			
Refill	\$45.00 per gallon	\$45.00 per gallon			
III. PARTS AND LABOR					
Percentage Discount on Parts	10% off Service Labor	30%			
Hourly Rate for Labor		\$125.00			
IV. TRAVEL					
Mileage Charge	-	N/A			
Flat Fee Per Visit	-	\$20.00			
Hourly Rates	-	N/A			
Contact	Kevin Smith	Jason Bailey	Jereme Tendler	Troy Manlove	Ike Bridwell
Address	2225 Burkhardt Rd Evansville, IN 47715	4725 Hitch Peters Rd Evansville, IN 47711		2226 Glenview Drive Evansville, IN 47720	1196 5th Str Henderson, KY 42420
Phone	812-423-9000	812-423-5600	270-683-9995	812-437-3473	270-830-7515
Fax		812-423-2116		812-491-2484	
E-mail	kevin.d.smith@jci.com	jason.bailey@koorsen.com	ndler@premierfireanss	nlove@p1fireandsecurity	ike.bridwell@wsfp.us