

Board of Education Regular Meeting
March 17, 2025 6:00 PM
Conducted via Video Teleconference
with a primary physical location for public
participation and observation being:
Professional Development Center
631 North Green Street, Henderson, KY 42420
Meeting may be viewed electronically at
<https://www.youtube.com/user/hendersonkyschools>

Attendance Taken at : 6:00 PM

Present Board Members:

Mr. Joe McGarrh

Mr. Wesley Smith

Mrs. Tracey Williams

Absent Board Members:

Mr. Thomas Alves

Mr. Michael Waller

I. Welcome & Call Meeting to Order

Mrs. Tracey Williams called the meeting to order.

A. Moment of Silence & Pledge of Allegiance

After a moment of silence for the people and communities affected by the recent storms, the HCHS Student Ambassadors in attendance led the Pledge of Allegiance.

1. HCHS Student Ambassadors

Aiden Hite, Anna Kemp, Sarah LaFlair, and Adam Williams

II. Approval of Agenda

Order #110 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Mr. Wesley Smith and a second by Mr. Joe McGarrh.

3 Yeas - 0 Nays

Mr. Thomas Alves	Absent
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

III. Students & Staff Recognition

A. Judge's Scholars

February 25, 2025 Judge's Scholar - Kennedy Reynolds of South Heights Elementary

March 11, 2025 Judge's Scholar - Hattie Buley of Spottsville Elementary

B. Elementary Regional Academic Team Winner

East Heights Elementary Academic Team earned first Place OVERALL in Regional Competition.

C. HCHS Dance Team - National Champions

Henderson County High School Dance Team won the 2025 National Dance Alliance Small Intermediate Pom National Championship during the 2025 Nationals in Florida.

D. National Merit Finalist

Alton Berger named a 2025 National Merit Finalist.

E. 2025 KOSAA KUP Award

Robin Newton named the 2025 KOSAA (Kentucky Organization of Superintendents' Administrative Assistants) KUP (Knowledge, Understanding and Passion) state award recipient.

F. 2025 KYSPRA O.V. Jones Memorial Award

Megan Mortis was named the 2025 KYSPRA (Kentucky School PR Association) O.V. Jones Memorial Award recipient.

IV. Community Partner Spotlight

The Community Partner Spotlight this month is the City of Henderson Jr. Ambassador Program. This program is in its second year and the application for next year is now open. This program allows 10-12 local students a chance to see how their city government operates. The students meet one Friday each month during the school day and have the opportunity to visit each city department along with various community partners. They also have the opportunity to travel to Frankfort where they connected with state leaders, toured the Thomas D. Clark Center for Kentucky History, and met Lt. Governor Jacqueline Coleman. Holli Blanford of the City of Henderson oversees this program along with Megan Mortis of Henderson County Schools.

V. Public Participation & Recognition of Guests

There were no requests to speak before the Board.

VI. Approve Minutes from Prior Meetings

Order #111 - Motion Passed: A motion to approve the Minutes from February 17, 2025 Regular Meeting and the Special Finance Corporation Meeting passed with a motion by Mr. Wesley Smith and a second by Mr. Joe McGarrh.

3 Yeas - 0 Nays

Mr. Thomas Alves	Absent
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

VII. Reports

A. Strategic Plan Report

Dr. Bob Lawson presented a video in review of the instructional processes.

VIII. New Business

A. Approve to Reduce Student Instructional Days from 175 to 174

Mrs. Kasey Farmer Wolfe presented for Board approval information in support of reducing student instructional days from 175 to 174. This change will allow additional time for both certified and classified professional development that is necessary for HCS to keep up with professional development training needs across the district in addition to the demands of current and future initiatives and growth in all content areas. Dr. Bob Lawson requested Board approval as presented.

Order #112 - Motion Passed: A motion to approve beginning in the 2025-2026 school year, the number of student instructional days be reduced from 175 to 174 passed with a motion by Mr. Joe McGarrh and a second by Mr. Wesley Smith.

3 Yeas - 0 Nays

Mr. Thomas Alves	Absent
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

B. HCHS Miscellaneous Interior Renovations Project

Dr. Bob Lawson presented for Board approval information in support of hiring RossTarrant Architects as the architect for the Henderson County High School Miscellaneous Interior Renovations Project. Dr. Lawson also presented for Board approval the Agreement between Owner, Henderson County Board of Education, and Architect, RossTarrant Architects, Inc., for the above referenced project.

1. Approve Architect

Order #113 - Motion Passed: A motion to approve RossTarrant Architects as the architect for the Henderson County High School Miscellaneous Interior Renovations Project passed with a motion by Mr. Joe McGarrh and a second by Mr. Wesley Smith.

3 Yeas - 0 Nays

Mr. Thomas Alves	Absent
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

2. Approve Owner and Architect Agreement

Order #114 - Motion Passed: Approve Owner and Architect Agreement for the HCHS Miscellaneous Interior Renovations Project as presented passed with a motion by Mr. Joe McGarrh and a second by Mr. Wesley Smith.

3 Yeas - 0 Nays

Mr. Thomas Alves	Absent
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

C. Review and Accept Revised 08.22AP.21 - Parent-Teacher Conference Form

Mrs. Crissy Sandefur presented for Board review a revised administrative procedure 08.22 AP.21 - Parent-Teacher Conference Form. The Board reviewed the administrative procedure with opportunity to comment.

D. Consent Agenda

Order #115 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mr. Wesley Smith and a second by Mr. Joe McGarrh.

3 Yeas - 0 Nays

Mr. Thomas Alves	Absent
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

1. Approve School Activity Fund Fundraiser Requests

- Niagara Elementary PTA (T-Shirt Sponsorship) to raise funds to provide each student and staff member with a t-shirt to wear on field trips;
- Niagara Elementary PTA (Paragon Product Sales) to raise funds for school needs, field trips, etc.;
- Niagara Elementary PTA (Santa Shop) to raise funds for school needs, field trips, etc.;
- Niagara Elementary PTA (Tacoholics give back night) to raise funds for school needs, field trips, wildcat woods upkeep, etc.;
- Niagara Elementary PTA (Spring Carnival) to raise funds for school needs, field trips, etc.;
- Niagara Elementary Honors Society (Candy Grams) to raise funds for the American Heart Association; and
- South Middle School Band (Texas Roadhouse Rolls & Gift Cards) to raise funds for the band.

2. Approve Student Overnight Trip Requests

- Retroactive approval for the HCHS Wrestling Team to travel to Lexington, KY February 26, 2025 - March 1, 2025 to attend the KHSAA Boys & Girls State Tournament;
- Retroactive approval for KYA members and sponsors to travel to Louisville, KY March 13-15, 2025 to attend the KUNA Convention;
- Retroactive approval for the HCHS Academic Team to travel to Louisville, KY March 13-17, 2025 to attend the Governor's Cup State Championship;
- HCHS SKILLS USA members and sponsors to travel to Louisville, KY March 24-27, 2025 to attend the SKILLS USA State Leadership Conference;
- HCHS Softball Team to travel to Bowling Green, KY May 9-10, 2025 to participate in a softball tournament; and
- Eligible HCHS students to travel to various places in Washington D.C. and New York City during the 2026 Spring Break Step Trip April 8-12, 2026.

3. Approve Transportation Request

- Henderson County 4-H to request bus usage June 24-27, 2025 to transport students and counselors to and from West Kentucky 4-H Camp in Dawson Springs, KY

4. Approve Extended Disability Leave Request

5. Approve 2025-2026 Technology Plan

6. Approve Bid Recommendations

Bid Recommendations:

CTE Victory CNC Plasma Table Bid #3-25-5-3

Bid Renewal Recommendations:

Lawn Mowing & Landscaping Services Bid #2-24-5-3

7. Approve Shortened School for Two (2) Special Education Students

IX. Financial

A. Treasurer's Report

Ms. Cindy Cloutier presented for Board approval the Treasurer's Report for the month ending February 28, 2025. Dr. Bob Lawson requested Board approval of the Treasurer's Report as presented.

Order #116 - Motion Passed: A motion to approve the Treasurer's Report for the month ending February 28, 2025 passed with a motion by Mr. Wesley Smith and a second by Mr. Joe McGarrh.

3 Yeas - 0 Nays

Mr. Thomas Alves	Absent
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

B. Paid Warrant Report

Ms. Cindy Cloutier presented for Board approval the Paid Warrant Report for payments made between February 18, 2025 and March 17, 2025. Dr. Bob Lawson requested Board approval of the Paid Warrant Report as presented.

Order #117 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between February 18, 2025 and March 17, 2025 passed with a motion by Mr. Joe McGarrh and a second by Mr. Wesley Smith.

3 Yeas - 0 Nays

Mr. Thomas Alves	Absent
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

X. Personnel Actions

Personnel actions taken by the Superintendent since the last regular board meeting were received and reviewed by the Board and are attached to these minutes.

XI. Adjourn

Order #118 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 6:55 p.m. passed with a motion by Mr. Joe McGarrh and a second by Mr. Wesley Smith.

3 Yeas - 0 Nays

Mr. Thomas Alves	Absent
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

Chair

Secretary

HENDERSON COUNTY BOARD OF EDUCATION

March 17, 2025

PERSONNEL ACTIONS

CERTIFIED:

Elect New Hires

Bassett, Lyndsey	High School Classroom Instructor, Henderson County High School	Effective 7/1/2025
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Retirements

Lacer, Amanda	Assistant Vice Principal - CTE, Henderson County High School	Effective 7/1/2025
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Resignations

Boston, Joshua	High School Classroom Instructor, The Central Academy	Effective 3/16/2025
Bradford, Amanda	Exceptional Child Instructor, Henderson County High School	Effective 6/30/2025
Galyon, Courtney	School Psychologist, Spottsville Elementary School	Effective 6/30/2025
Steiner, William	High School Classroom Instructor, Henderson County High School	Effective 6/30/2025

Elect New Certified Substitutes

Bray, Christopher	Certified Substitute, Districtwide	Effective 2/24/2025
Newcom, Lillianne	Certified Substitute, Districtwide	Effective 2/26/2025

Certified Substitute Resignations

Westbrook Susan	Certified Substitute, Districtwide	Effective 2/10/2025
Whitby, Angela	Certified Substitute, Districtwide	Effective 3/4/2025
Wood, Rebekah	Certified Substitute, Districtwide	Effective 2/13/2025

Extra Service Resignation

Allen, Kelsey	Dance Coach, South Middle School	Effective 6/30/2025
Connell, Jennifer	Cross Country Coach (Boys & Girls), North Middle School	Effective 6/30/2025

Reassignment/Location Change

Urban, Braden	Math High School Classroom Instructor, Henderson County High School to Science High School Classroom Instructor, Henderson County High School	Effective 7/1/2025
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Certified Extra Service Resignations

Bridges, Kamryn	Academic Team Coach, South Middle School	Effective 5/21/2025
Hyslop, Stacey	Academic Team Coach, East Heights Elementary School	Effective 5/21/2025

Educational Leave for 2025 - 2026

Chaykowsky, Nicholas	High School Classroom Instructor, Henderson County High School	Effective 07/01/2025
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CLASSIFIED:

Elect New Hires

Blackburn, Raegan	Program Assistant I, A.B. Chandler Elementary School	Effective 3/10/2025
Cartwright, Connie	Lunchroom Monitor, Bend Gate Elementary School	Effective 2/18/2025
Fambrough, Jonathan	Custodian, Henderson County High School	Effective 2/12/2025
Green, Monica	Custodian, Henderson County High School	Effective 3/3/2025

Extra Service Resignation

Bolin, Carrie	Head Dance Team Coach, South Middle School	Effective 6/30/2025
Wicker, Samantha	Girls Soccer Coach, North Middle School	Effective 6/30/2025

Paraprofessional Resignation

Trent-Brewer, Holly	Dance Coach, North Middle School	Effective 3/10/2025
Wilkerson, Roderick	Basketball Coach, North Middle School	Effective 6/30/2025

Resignations

Clary, Sarah	Program Assistant I, Spottsville Elementary School	Effective 3/15/2025
Croft, Haley	Instructional Assistant II, Thelma B. Johnson Early Learning Center	Effective 3/8/2025
Dowell, Stephanie	Family Resource Center Coordinator I, Thelma B. Johnson Early Learning Center	Effective 3/21/2025
Kavanaugh, Bailey	Mental Health Counselor, South Middle School	Effective 3/12/2025
Roberts, Kelly	Child Development Center Assistant Supervisor, Bend Gate	Effective 3/7/2025
Williams, Deria	Bus Monitor, Transportation	Effective 2/24/2025
Yates, Anthony	Custodian, Jefferson Elementary School	Effective 3/6/2025

Retirement

Prescott, Gerri	Speech Language Pathology Assistant, Districtwide	Effective 5/1/2025
Walters, Jennifer	Lan Technician, Central Office	Effective 6/1/2025

Reassignments/Transfers

Deutsch, Chad	Maintenance Technician IV, Maintenance to Lead Maintenance Technician,	Effective 2/12/2025
Hensley, Matthew	Maintenance Technician III, Maintenance to Maintenance Technician IV,	Effective 2/24/2025
Storer, Rebekah	Instructor I Childcare, Spottsville Elementary School (& Lunchroom Monitor, Spottsville Elementary School) to only Child Development Center Assistant	Effective 3/17/2025