

## Student Fees

### **BOARD APPROVAL REQUIRED**

All student fees and charges shall be adopted by the Board, including any student activity fees or membership dues. Approved fees shall remain in place until modified or removed by Board resolution. Fees for rental or purchase of instructional resources may be charged.

Fees collected for a specific purpose shall be used for that purpose only. Fees sponsored under the auspices of the school by student clubs or student organizations shall be accounted for in the school activity fund bank account.

### **SPECIAL FEES**

Fees to be charged for items of personal attire, musical instruments or materials, other than materials which become the property of the student, shall have prior approval of the Superintendent.

Fees may be charged for admission and transportation for cultural enrichment programs, field trips, or co-curricular activities provided the following conditions have been met:

1. The activity has received approval of the Superintendent as a qualifying activity.
2. Participation is voluntary and not a requirement of any course of study.
3. The program or trip is not an athletic activity.
4. The school has arranged to pay charges for those students who could not otherwise participate.

### **INABILITY TO PAY**

No child shall be denied full participation in any educational program due to an inability to pay for, or rent, necessary instructional resources.<sup>1</sup>

### **WAIVER OF FEES**

The Superintendent shall recommend and the Board shall approve a process to waive fees for students who qualify. At the beginning of the school year or at the time of enrollment, all students who qualify shall be given clear and prominent written notice of the fee waiver provisions. The written notice of the fee waiver process shall include a form that parents may use to request waiver of fees. Mandatory waiver of fees for qualifying students shall be accomplished in compliance with applicable statutory and regulatory requirements.

### **REFERENCES:**

<sup>1</sup>[KRS 158.108](#)  
[KRS 160.330](#)  
[702 KAR 003:220](#); [704 KAR 003:455](#)  
Accounting Procedures for Kentucky School Activity Funds

### **RELATED POLICIES:**

04.312; 08.232

Adopted/Amended: 8/17/2020  
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