

TO: Dr. Jeff Hauswald, Superintendent
Dana Dirkes, EL Consultant

FR: Dr. Ginni Fair, Dean, College of Education

RE: Boone County Schools and NKU - ESL Certification Cohort

Date: March 1, 2025

Memorandum of Agreement
NKU Partnership with Boone County Schools/ESL Certification Cohort

The Northern Kentucky University College of Education would like to enter into an agreement to provide graduate training to a cohort of Boone County teachers seeking their endorsement in English as a Second Language (ESL). This agreement would begin in August 2025 and be in effect through December 2026.

The participant teachers from Boone County will complete the ESL Endorsement (12 Graduate Credit Hours) required for certification in the state of Kentucky. Participants will also need to take and pass the Praxis II in ESL before applying to EPSB for the endorsement to be added to their existing certificate. Once the coursework and Praxis II requirements have been completed. The NKU College of Education will recommend the participant for the ESL endorsement to the EPSB.

A draft of our agreed responsibilities is included below and was generated through informal discussions with Alisa Alcock, English Language Learners & Title II Coordinator; Dana Dirkes, English Language Consultant, Boone County Schools; Dr. James Allen, Department Chair of Educational Leadership and Advanced Studies, Northern Kentucky University; and Dr. Michael DiCicco, Professor of Literacy Education, Northern Kentucky University. This agreement is contingent on enrollment numbers of Boone County teachers recruited for the cohort. Specific responsibilities for each party of the agreement are described below.

Respectfully submitted for your consideration,

Dr. Ginni Fair
Dean, College of Education
Northern Kentucky University
Fairgl@nku.edu

Responsibilities of NKU:

- a) NKU will review application materials and admit Boone County teachers who qualify into the non-degree program to pursue ESL endorsement.
- b) The cluster of courses will be available for student access for one academic year.
- c) NKU will offer the five classes in an on-line format:

<u>COURSE#</u>	<u>TITLE</u>	HOURS
ESL 601:	Advocacy and Leadership in TESOL	3
ESL 602:	Testing and Evaluation in Second Language Teaching	2
ESL 605:	Second Language Acquisition for Teachers	1
ESL 606:	Methods/Materials for Teachers of TESOL	3
ESL 608:	Grammar & Linguistics for Teachers of TESOL	3
Total:		12

- d) NKU will review application for ESL endorsement (CA-1) and provide authorization for the endorsement if all requirements are met.
- e) During the Fall 2026 semester, NKU will provide up to three follow up consultations, total, for participating teachers to ensure that they are able to apply their new professional learning in meeting district needs.

Responsibilities of School District (Boone County Schools):

- a) Recruit a minimum of 10 (continuing) Boone County teachers who would like to pursue ESL certification.
- b) Pay tuition for teachers who would like to pursue ESL certification through NKU's Competency-Based ESL Program. Tuition for each teacher will be \$4,000.00; \$333.33.00 per credit hour for 12 semester hours of credit (5 courses).

Responsibilities of Participating Boone County Teachers:

- a) Participating Boone County teachers must apply to NKU as graduate non-degree students.
- b) Participating Boone County teachers will be responsible for maintaining a 3.0 average in graduate studies.
- c) Participating Boone County teachers are responsible for paying all fees charged by NKU other than tuition.
- d) Participating Boone County teachers will be responsible for taking and passing the state required Praxis II exam after finishing the ESL coursework to be recommended for KY certification to EPSB.

Diana McGill

Mar 1, 2025

Dr. Diana McGill

Date

Provost and Executive Vice President for Academic and Student Affairs, NKU

Dr. Jeff Hauswald

Date

Superintendent, Boone County Schools

Dr. Jim Detwiler

Date

Deputy Superintendent/Chief Academic Officer, Boone County Schools

Ginni C. Fair

Feb 27, 2025

Dr. Ginni Fair

Date

Dean, NKU College of Education

Alisa Alcock

March 6, 2025

Alisa Alcock

Date

English Language Learners & Title II Coordinator, Boone County Schools

Dana Dirkes

March 6, 2025

Dana Dirkes

Date

English Language Consultant, Boone County Schools

James Allen

Feb 28, 2025

Dr. James G. Allen

Date

Department Chair, Educational Leadership and Advanced Studies, NKU College of Education

Michael DiCicco

Feb 27, 2025

[Michael DiCicco \(Feb 27, 2025 12:06 EST\)](#)

Dr. Michael DiCicco

Date

Professor, NKU College of Education

College of Education | Boone County Schools











MOA

Final Audit Report

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