



Kenton County School District | It's about ALL kids.

# Issue Paper

**DATE:**

**3/7/2025**

**AGENDA ITEM (ACTION ITEM):**

**Consider/Approve the submission of a credit application to Equipment Depot for purchase of lift equipment and items associated with their use.**

**APPLICABLE BOARD POLICY:**

**01.1 Legal Status of the Board**

**HISTORY/BACKGROUND:**

**In order to purchase materials under the parameters of the District purchasing policies a credit application is requested by the associated vendors. The credit application provides vendors with the necessary information to establish purchasing accounts for the District.**

**FISCAL/BUDGETARY IMPACT:**

**Varies depending on the amount purchased from the vendor.**

**RECOMMENDATION:**

**Approval to submit a credit application to Equipment Depot for purchase of lift equipment and items associated with their use.**

**CONTACT PERSON:**

**Brian E. Vanover**

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**Principal/Administrator**



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**District Administrator**



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**Superintendent**

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.*

*Principal—complete, print, sign and send to your Director. Director—if approved, sign and put in the Superintendent's mailbox.*

# Customer Application



## General Information

\*Applicant Business Name  
KENTON COUNTY SCHOOL DISTRICT

\*Telephone  
859-344-8888

Fax  
859-344-1531

\*Billing Address  
1055 EATON DRIVE

\*Bill City  
FT. WRIGHT

\*Bill State  
KY

\*Bill Zip  
41017

\*Shipping Address  
SAME AS BILLING ADDRESS

\*Ship City

\*Ship State

\*Ship Zip

\*Accounts Payable (AP) Contact  
KATIE SMITH

\*AP Telephone  
859-344-8888

\*AP Email  
AccountsPayable@kenton.kyschools.us

\*Preferred Invoice Method: Email / Fax / Mail / Invoice Portal / Other (select one and provide information)

\*Are Purchase Orders Required? Yes / No Who referred you to Equipment Depot? \_\_\_\_\_

Lines of Business	(Check all applicable)
New / Used / Allied Equipment / Sales	
Service	
Rental	
Parts	

\*Nature of Business  
SCHOOL DISTRICT

\*Year Established  
1884

Customer Limit Request

Bank Reference Name  
SEE ATTACHED

Account #

\*Select Type of Business Below:

<input type="checkbox"/> Corporation	<input type="checkbox"/> Proprietorship
<input type="checkbox"/> Partnership	<input type="checkbox"/> Government
<input checked="" type="checkbox"/> School/Church	<input type="checkbox"/> Other

\*FEIN # 61-6001301

\*Duns #

☐ Taxable ☒ Non-Taxable

☐ Exception or Resale Certificate: Form submission required to sales representative prior to placing an order

\*Company Website Domain / Email Address: kenton.kyschools.us

If Business Type is Proprietorship or General Partnership:

\*Name of Principal Owner: \_\_\_\_\_

\*Social Security Number: \_\_\_\_\_

\*Driver License No./State: \_\_\_\_\_

\*Trade Account References SEE ATTACHED

1. Business Name	Phone	Email	Account #
2. Business Name	Phone	Email	Account #
3. Business Name	Phone	Email	Account #

\*Equipment Depot Contact / Sales Rep Name: \_\_\_\_\_ \*Branch Location: \_\_\_\_\_

## Customer Application



Applicant authorizes Equipment Depot, Inc, and/or its affiliated companies (Equipment Depot) to make any and all inquiries necessary to process this Application, including investigating the income, liabilities, credit and financial responsibility, of the Applicant. Applicant hereby consents to the release and disclosure to Equipment Depot of the foregoing information for the purpose of these inquiries.

Applicant agrees to pay invoices in full when due in accordance with the terms of the invoice. If Applicant fails to pay in full any amounts due under any invoice, Applicant agrees to pay all costs of collection, including reasonable attorneys' fees, whether or not a lawsuit is brought for collection. Any past due, unpaid balances shall bear interest at the lesser of (a) 18% per annum and (b) the maximum rate permitted by law, until paid in full. Unless specified otherwise in the invoice, Applicant agrees that all payments due shall be remitted to Equipment Depot's principal office located in McLennan County, Texas.

If any dispute should arise regarding the foregoing provisions or Applicant's performance under the foregoing provisions, exclusive jurisdiction and venue for the resolution of the dispute shall lie in the federal and/or state courts located in McLennan County, Texas.

The foregoing provisions shall be governed by the laws of the State of Texas, exclusive of any conflict of laws rules.

By signing below, Applicant indicates its acceptance of the foregoing provisions.

\*Signature of Applicant's

Authorized Representative: \_\_\_\_\_

\*Date: \_\_\_\_\_

\*Name: BRIAN E. VANOVER

\*Title: ASST. SUPERINTENDENT of OPERATIONS

**INDIVIDUAL PERSONAL GUARANTEE** (all fields below required if utilizing a PG)

The undersigned, in consideration of the extension of credit to the applicant by Equipment Depot, personally guarantees payment of any obligation of the applicant to Equipment Depot, upon demand, whenever the applicant fails to pay the debt. This guarantee shall be continuing, and I authorize Equipment Depot to make whatever credit inquiries it deems appropriate in conjunction with this guarantee. This authorization is valid for purposes of verifying information given pursuant to leasing, rental, business negotiations, or any other lawful purpose covered under the Fair Credit Reporting Act (FCRA). By my signature below, I hereby authorize all corporations, credit agencies, law enforcement agencies, city, state, county and federal courts and agencies, military services and persons to release all information they may have about me including criminal and driving history. This authorization shall be valid in original or copy form. In the event that any suit or collection action is required to enforce the terms of the credit application or to collect unpaid account balance owing to Equipment Depot, guarantor agrees that exclusive jurisdiction and venue shall lie in the courts of McLennan County, Texas, and that this guaranty shall be governed by the laws of the laws of the State of Texas, exclusive of any conflict of laws rules. The undersigned waives the benefit of California Civil Code Section 2815 permitting the revocation of this guaranty in certain instances and the benefit of California Civil Code Sections 2809, 2810, 2819, 2839, 2845, 2848, 2849, 2850, 2899 and 1432 with respect to certain suretyship defenses.

\_\_\_\_\_  
Guarantor's Signature

\_\_\_\_\_  
Guarantor's Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Social Security Number

**FOR EQUIPMENT DEPOT USE ONLY**

Date \_\_\_\_\_ Branch Code \_\_\_\_\_ Territory Code \_\_\_\_\_ Salesperson Code \_\_\_\_\_ Acct.# \_\_\_\_\_

Approved By \_\_\_\_\_ SIC Code \_\_\_\_\_ COND/IND \_\_\_\_\_



B470

Exemption Number

Important—Certificate not  
valid unless completed.

Kenton County Board of Education

Name of Exempt Institution

**PURCHASE EXEMPTION  
CERTIFICATE**

Check Applicable Block

Blanket ☐

Single Purchase ☐

I hereby certify that Kenton County Board of Ed. is a Kentucky resident, nonprofit educational, charitable or  
religious institution, or Kentucky historical site, located at Ft. Wright, KY, Kentucky and that the tangible  
personal property, digital property, or services to be purchased from \_\_\_\_\_

Name of Vendor

Address

will be used solely within the exempt function of a charitable, educational or religious institution, or historical site.

Description of property to be purchased: \_\_\_\_\_

In the event that the property purchased is not used for an exempt purpose, it is understood that I am required to  
pay the tax measured by the purchase price of the property.

Any official or employee who uses this certificate to make tax-free purchases for his own personal use or that of  
any other person will be subject to the penalties provided in KRS 139.990 and other applicable laws.

Under penalties of perjury, I swear or affirm that the information on this certificate is true and correct as to every  
material matter.

Auan Bentle

Authorized Signature

**CAUTION TO SELLER:** This certificate cannot be issued or used  
in any way by a construction contractor to purchase property  
to be used in fulfilling a contract with an exempt institution.  
Sellers accepting certificates for such purchases will be held  
liable for the sales or use tax.

Exec. Director Finance

Title

Jan. 9, 2024

Date

**DEPARTMENT OF REVENUE**  
Frankfort, Kentucky 40620

51A126 (12-09)



**THE KENTON COUNTY  
BOARD OF EDUCATION**  
1055 Eaton Drive, Fort Wright, KY 41017  
859.344.8888 – Fax 859.344.1531  
[www.kenton.kyschools.us](http://www.kenton.kyschools.us)  
**Dr. Henry Webb, Superintendent**

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## **CREDIT REFERENCES**

### **TRADE REFERENCES**

#### **LD Products**

3700 Cover Street  
Long Beach, CA 90808

Attention: Diana Athey  
(888) 375-6648 EXT. 7092  
[dianaa@ldproducts.com](mailto:dianaa@ldproducts.com)

#### **Design/Minuteman Press**

33 Kenton Lands Road  
Erlanger, KY 41018

Attention: Al Bailey  
(859) 331-3354  
[minutemanpress@fuse.net](mailto:minutemanpress@fuse.net)

#### **Federal Supply**

1840 Airport Exchange Blvd., Suite 160  
Erlanger, KY 41018

Attention: Amy Franklin  
(859) 647-9500  
[AP@myfederalsupply.com](mailto:AP@myfederalsupply.com)

### **BANK REFERENCE**

#### **First Financial Bank**

3580 Madison Pike  
Edgewood, KY 41017  
(859) 344-2900

### **IDENTIFICATION NUMBERS**

State Tax Identification Number: B470

Federal Tax Identification Number: 61-6001301

### **Kenton County Board of Education**

*"The Kenton County Board of Education provides Equal Education & Employment Opportunities."*