

KENTUCKY DEPARTMENT OF EDUCATION
STAFF NOTE

Consent Item:

Board Approval for ACE Educational Services Training: Time Management

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the one-on-one virtual training.

Rationale:

Staff reviewed the training and found that the course will address the needs of educators referred for time management training. This training will ensure educators understand how to most productively use their time to lower stress levels and be their most effective self.

Action Question:

Should the EPSB approve the course as training for individuals with cases before the EPSB?

Applicable Regulation:

KRS 161.028, KRS 161.120, 16 KAR 1:020, 16 KAR 1:030

History/Background:

Existing Policy: Pursuant to KRS 161.120(1), the EPSB may impose probationary conditions upon any certificate issued by the EPSB. The EPSB has used this authority to require educators to attend specific training to address the alleged misconduct and prevent further incidents. The EPSB's *Procedures Relating to Action on an Educator's Certification* also includes a Deferral for Training option that allows an educator the opportunity to complete a recommended training and submit written proof to the EPSB for a dismissal of the case.

Summary: ACE Educational Services is requesting approval of this course. The course reviews the importance of managing time effectively, discusses time wasters, and gives tips for effectively managing time. The course provides practical tips that can be applied in any role to make the most of the finite time we are given. A detailed course description is included for EPSB review.

Budget Impact: There is no budgetary impact, as educators are responsible for the cost of any training, they are required to complete for the EPSB.

Contact Person:

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