



JESSE BACON, SUPERINTENDENT
ADRIENNE USHER, ASSISTANT SUPERINTENDENT
BRANDY HOWARD, CHIEF ACADEMIC OFFICER
TROY WOOD, CHIEF OPERATIONS OFFICER

TO: Dr. Jesse Bacon, Superintendent
Dr. Adrienne Usher, Assistant Superintendent

FROM: ~~Dr.~~ Dr. Althea Hurt, Director of Human Resources

DATE: March 20, 2025

RE: Item for APRIL Board Meeting - 30 Minutes for Clerical Time - MWES

Leslie Weihe, principal at Mt. Washington Elementary School, requests to add 30 clerical minutes to the school's staffing for the 2025-2026 school year. This addition is needed to ensure front desk coverage throughout the entire school day. Funding will come from the school's SBDM funds.

Attachments: Memo from Principal Weihe



**Mt.
Washington**
Elementary
School

LESLIE WEIHE, PRINCIPAL
JULIE ADAMS, ASSISTANT PRINCIPAL
ALICIA FRANKLIN, SCHOOL COUNSELOR

EVERY CHILD, EVERY DAY

Date: April 1, 2025

To: Dr. Thea Hurt, HR Director

From: Leslie Weihe, Principal, Mt. Washington Elementary

Re: Clerical Hours- 30 minutes

Mt. Washington Elementary plans to utilize SBDM funds to expand staffing for the 2025-2026 school year. We aim to add 30 minute clerical hours to ensure full front desk coverage throughout the entire school day.

This position was approved by the SBDM on March 18, 2024, and will be funded through the 2025-2026 SBDM budget.

Sincerely,

Leslie Weihe

Leslie Weihe

Principal

*Received
3/20/25*

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

3234 HIGHWAY 44 EAST, MT. WASHINGTON, KY 40047 PHONE (502) 869-3000 FAX (502) 538-2744 LESLIE.WEIHE@BULLITT.KYSCHOOLS.US