

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: VII B **DATE:** March 24, 2025

TOPIC/TITLE: School Fundraiser Requests

PRESENTER: Danny Adkins

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
☐ ACTION REQUESTED AT THIS MEETING
☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
☐ BOARD REVIEW REQUIRED BY
- ☐ STATE OR FEDERAL LAW OR REGULATION
☒ BOARD OF EDUCATION POLICY
☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
☐ PREVIOUS REVIEW OR ACTION
- ☐ DATE:
☐ ACTION:

BACKGROUND INFORMATION:

As per Board policy, all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

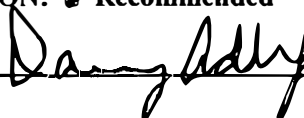
SUMMARY OF MAJOR ELEMENTS:

Attached Fundraisers: WCMS Track and Field (Calendar); WCMS Library (Book Fair, service project); WCMS Boys Lacrosse (Calendar); Simmons 5th Grade (Run 4DC); Southside Encore Club (Back-to-School Fun Run & 5K); Huntertown Library (Spring Bookfair, service project); WCHS Junior Class (Mr. WCHS Talent/Fashion Show for Prom).

IMPACT ON RESOURCES: None

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Woodford County MS

Date: Mar 10, 2025

Person/Club/Organization: WCMS Track and Field

Fund-Raiser Requested: Calendar

Fundraiser

- pick a date and raise amount according to the number selected

Is this a Service Project per Board Policy 09.33?

☐ Yes☒ No

Product to be Sold: NONE

Number of Students Participating: All members will take home forms advertising calendar fundraiser. (60)

Expected Beginning Date: Collection of Sponsorships Pledges beginning approval by Board of Education

Race Date: March 25, 2025 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: April 4, 2025

| | <u>PROJECTED</u> | <u>ACTUAL</u> |
|---------------------------------|------------------|---------------|
| 1. Gross Sales: | \$ <u>3000</u> | \$ _____ |
| 2. Expenses/Cost of Goods Sold: | \$ <u>0</u> | \$ _____ |
| 3. Total Profit: | \$ <u>3000</u> | \$ _____ |

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.ITEMS TO BE PURCHASED FROM PROFITPROJECTEDACTUAL

Fund will be used to purchase awards for the track banquet, track equipment and to pay for invitational fees and the State Meet fees. \$3000

6. Sponsor's Signature: Cheri Murray Date: 3-10-257. As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date: 3/10/258. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date: 3-19-25

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised: 6/27/2016

WOODFORD COUNTY PUBLIC SCHOOLS

BUDGET

FOR 2025 08

| ACCOUNTS FOR: 085 WOODFORD COUNTY MIDDLE SCHOOL | | | | | | | |
|---|----------------|------------|------------|--------------|------------------|--------|--|
| ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | % USED | |
| TRACK-SAF | | | | | | | |
| 085250 WCBS SCH ACT REVENUE | | | | | | | |
| -2,214.72 | -2,214.72 | -2,998.68 | 0.00 | 0.00 | 783.96 | 135.4% | |
| 0852525 SAF SPONSORED ATHLETICS | | | | | | | |
| 2,214.72 | 2,214.72 | 100.00 | 0.00 | 0.00 | 2,114.72 | 4.5% | |
| TOTAL TRACK-SAF | | | | | | | |
| 0.00 | 0.00 | -2,898.68 | 0.00 | 0.00 | 2,898.68 | 100.0% | |
| TOTAL WOODFORD COUNTY MIDDLE SCHO | | | | | | | |
| 0.00 | 0.00 | -2,898.68 | 0.00 | 0.00 | 2,898.68 | 100.0% | |
| TOTAL REVENUES | | | | | | | |
| -2,214.72 | -2,214.72 | -2,998.68 | 0.00 | 0.00 | 783.96 | | |
| TOTAL EXPENSES | | | | | | | |
| 2,214.72 | 2,214.72 | 100.00 | 0.00 | 0.00 | 2,114.72 | | |

Request Form for School Fund-Raisers

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School: WCMS

Date: 1/07/25

Person/Club/Organization: Kim Joyner, Library Media Specialist

Fund-Raiser Requested: Book Fair

Is this a Service Project per Board Policy 09.33?

☒ Yes☐ No

Product to be Sold: books, school supplies

Number of Students Participating: 950

Expected Beginning Date 4/15/25

(Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date 4/19/25

| | <u>PROJECTED</u> | <u>ACTUAL</u> |
|---------------------------------|------------------|---------------|
| 1. Gross Sales: | \$ 5,000.00 | \$ |
| 2. Expenses/Cost of Goods Sold: | \$ 3,000.00 | \$ |
| 3. Total Profit: | \$ 2,000.00 | \$ |

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.ITEMS TO BE PURCHASED FROM PROFIT

| | <u>PROJECTED</u> | <u>ACTUAL</u> |
|----------------------------|------------------|---------------|
| Books | \$ 1,000.00 | \$ |
| Items for Library Programs | \$ 1,000.00 | \$ |
| | \$ | \$ |

6. Sponsor's Signature Kim JoynerDate: 12/5/247. As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed☐ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature [Signature]

Date _____

8. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature [Signature]Date 3-19-25

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised: 6/27/2016

WOODFORD COUNTY PUBLIC SCHOOLS

YTD BUDGET REPORT

FOR 2025 08

| ACCOUNTS FOR: 085 WOODFORD COUNTY MIDDLE SCHOOL | | YTD ACTUAL | MTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|---|--|------------|------------|--------------|------------------|-----------------|
| ORIGINAL APPROP | REVISED BUDGET | | | | | |
| WCMS DISTRICT ACTIVITY REVENUE | | | | | | |
| 085210 0999C 7267 | BEG BALANCE CARRY FORWARD | | | | | |
| | -683.20 | -683.20 | -4,484.04 | 0.00 | 0.00 | 3,800.84 656.3% |
| 085210 1740 7267 | STUDENT FEES | | | | | |
| | -217.00 | -217.00 | -383.05 | 0.00 | 0.00 | 166.05 176.5% |
| 085210 1790 7267 | OTHER STUDENT ACTIVITY INCOME | | | | | |
| | -7,500.00 | -7,500.00 | -3,040.00 | 0.00 | 0.00 | -4,460.00 40.5% |
| | TOTAL WCMS DISTRICT ACTIVITY REVE | | | | | |
| | -8,400.20 | -8,400.20 | -7,907.09 | 0.00 | 0.00 | -493.11 94.1% |
| DAF LIBRARY | | | | | | |
| 0852859 0610 7267 | GENERAL SUPPLIES | | | | | |
| | 500.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 .0% |
| 0852859 0616 7267 | FOOD NON INSTR NON FOOD SVC | | | | | |
| | 0.00 | 0.00 | 49.89 | 0.00 | 0.00 | -49.89 100.0% |
| 0852859 0641 7267 | LIBRARY BOOKS | | | | | |
| | 2,500.00 | 2,500.00 | 2,428.22 | 0.00 | 0.00 | 71.78 97.1% |
| 0852859 0671 7267 | ITEMS FOR RESALE | | | | | |
| | 5,400.20 | 5,400.20 | 0.00 | 0.00 | 0.00 | 5,400.20 .0% |
| | TOTAL DAF LIBRARY | | | | | |
| | 8,400.20 | 8,400.20 | 2,478.11 | 0.00 | 0.00 | 5,922.09 29.5% |
| | TOTAL LIBRARY-DAF | | | | | |
| | 0.00 | 0.00 | -5,428.98 | 0.00 | 0.00 | 5,428.98 100.0% |
| | TOTAL WOODFORD COUNTY MIDDLE SCHO | | | | | |
| | 0.00 | 0.00 | -5,428.98 | 0.00 | 0.00 | 5,428.98 100.0% |
| | TOTAL REVENUES | | | | | |
| | -8,400.20 | -8,400.20 | -7,907.09 | 0.00 | 0.00 | -493.11 |
| | TOTAL EXPENSES | | | | | |
| | 8,400.20 | 8,400.20 | 2,478.11 | 0.00 | 0.00 | 5,922.09 |

Request Form for School Fund-Raisers

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School: Woodford Co Middle School

Date: 2/14/2025

Person/Club/Organization: WCMS Boys Lacrosse

Fund-Raiser Requested: Calendar Squares—money raised according to calendar date

Is this a Service Project per Board Policy 09.33?

Yes

☒ No

Product to be Sold: N/A

Number of Students Participating: 30

Expected Beginning Date: ~~3/1/2024~~ or 4/1/25 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: 5/3/2025

| | <u>PROJECTED</u> | <u>ACTUAL</u> |
|---------------------------------|------------------|---------------|
| 1. Gross Sales: | \$ 5000 | \$ |
| 2. Expenses/Cost of Goods Sold: | \$ 0 | \$ |
| 3. Total Profit: | \$ 5000 | \$ |

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

| <u>ITEMS TO BE PURCHASED FROM PROFIT</u> | <u>PROJECTED</u> | <u>ACTUAL</u> |
|--|------------------|---------------|
| General program funding: Transportation, Awards, Due/Fees. | \$ 5000 | \$ |
| Banquet, Officials, Uniforms, Equipment, etc. | \$ | \$ |
| | \$ | \$ |

6. Sponsor's Signature: Rob Hodge Date: 2/14/20257. As Principal, I ☒ recommend do not recommend this project.☒ Form is typed☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date 2/17/258. As Superintendent, I ☒ recommend do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date 3-19-25

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised: 6/27/2016

WOODFORD COUNTY PUBLIC SCHOOLS

YTD BUDGET REPORT

FOR 2025 08

| ACCOUNTS FOR 085 | | WOODFORD COUNTY MIDDLE SCHOOL | | | | | | |
|---------------------------------------|--------------------------------|-------------------------------|------------|--------------|------------------|--------|--|--|
| ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | % USED | | |
| 74945 LACROSSE BOYS-SAF | | | | | | | | |
| 085250 WCMS SCH ACT REVENUE | | | | | | | | |
| 085250 0999R 74945 | RESTRICTED BEG BAL CARRY FORWD | | | | | | | |
| -941.10 | -941.10 | -5,059.10 | 0.00 | 0.00 | 4,118.00 | 537.6% | | |
| 085250 1790 74945 | OTHER STUDENT ACTIVITY INCOME | | | | | | | |
| -4,000.00 | -4,000.00 | 0.00 | 0.00 | 0.00 | -4,000.00 | .0% | | |
| TOTAL WCMS SCH ACT REVENUE | | | | | | | | |
| -4,941.10 | -4,941.10 | -5,059.10 | 0.00 | 0.00 | 118.00 | 102.4% | | |
| 085252 SAF SPONSORED ATHLETICS | | | | | | | | |
| 0852525 0672 74945 | PERSONAL SVC (ACTIVITY FND) | | | | | | | |
| 1,800.00 | 1,800.00 | 0.00 | 0.00 | 0.00 | 1,800.00 | .0% | | |
| 0852525 0674 74945 | AWARDS | | | | | | | |
| 400.00 | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 | .0% | | |
| 0852525 0675 74945 | ORGANIZTN SUPPLIES (ACTIVITY) | | | | | | | |
| 1,000.00 | 1,000.00 | 0.00 | 0.00 | 119.99 | 880.01 | 12.0% | | |
| 0852525 0694 74945 | EQUIPMENT SUPPLIES | | | | | | | |
| 800.00 | 800.00 | 0.00 | 0.00 | 0.00 | 800.00 | .0% | | |
| 0852525 0893 74945 | UNIFORMS | | | | | | | |
| 941.10 | 941.10 | 0.00 | 0.00 | 0.00 | 941.10 | .0% | | |
| TOTAL SAF SPONSORED ATHLETICS | | | | | | | | |
| 4,941.10 | 4,941.10 | 0.00 | 0.00 | 119.99 | 4,821.11 | 2.4% | | |
| TOTAL LACROSSE BOYS-SAF | | | | | | | | |
| 0.00 | 0.00 | -5,059.10 | 0.00 | 119.99 | 4,939.11 | 100.0% | | |
| TOTAL WOODFORD COUNTY MIDDLE SCHO | | | | | | | | |
| 0.00 | 0.00 | -5,059.10 | 0.00 | 119.99 | 4,939.11 | 100.0% | | |
| TOTAL REVENUES | | | | | | | | |
| -4,941.10 | -4,941.10 | -5,059.10 | 0.00 | 0.00 | 118.00 | | | |
| TOTAL EXPENSES | | | | | | | | |
| 4,941.10 | 4,941.10 | 0.00 | 0.00 | 119.99 | 4,821.11 | | | |

Request Form for School Fund-Raisers

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School: **Simmons Elementary School**Date: **3/12/25**Person/Club/Organization: **Kendra Wadsworth**Fund-Raiser Requested: **Run 4 DC 5K**

Is this a Service Project per Board Policy 09.33?

Yes

☒ NoProduct to be Sold: **None**Number of Students Participating: **75**Expected Beginning Date: **4/1/25** (Beginning date cannot be prior to the Board Meeting.)Expected Ending Date: **10/1/25**

| | <u>PROJECTED</u> | <u>ACTUAL</u> |
|---------------------------------|------------------|---------------|
| 1. Gross Sales: | \$ <u>14000</u> | \$ _____ |
| 2. Expenses/Cost of Goods Sold: | \$ <u>2500</u> | \$ _____ |
| 3. Total Profit: | \$ <u>11500</u> | \$ _____ |

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

| <u>ITEMS TO BE PURCHASED FROM PROFIT</u> | <u>PROJECTED</u> | <u>ACTUAL</u> |
|--|------------------|---------------|
| DC Travel Expenses: Lowers the cost of the trip for all students | \$ <u>11500</u> | \$ _____ |
| and chaperones. | \$ _____ | \$ _____ |
| | \$ _____ | \$ _____ |

6. Sponsor's Signature: Kendra Wadsworth Date: 3/12/257. As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed☐ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date: 3/12/258. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date: 3-19-25

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised:6/27/2016

WOODFORD COUNTY PUBLIC SCHOOLS

TENTATIVE3 BUDGET REQUESTS

BUDGET PROJECTION 20253 FY25 Fund 21 & 25

5th Grade

| ORG | OBJECT PROJ | ACCOUNT DESCRIPTION | CURRENT ADJ BUDGET | PROJECTED ACTUAL | TENTATIVE3 | PERCENT CHANGE |
|---------|-------------|--|-----------------------|---------------------|------------|-------------------|
| 075250 | 0999R 25 | 7251S COMMITTED BEG BAL CARRY FORWD -075-0000-000-00-0999R -7251S | -6,611.66 | -6,611.66 | -6,400.33 | -3.20 |
| 075250 | 1740 25 | 7251S STUDENT FEES -075-0000-000-00-1740 -7251S | -27,226.00 | -24,176.00 | -32,317.00 | 18.70 |
| 075250 | 1790 25 | 7251S OTHER STUDENT ACTIVITY INCOME -075-0000-000-00-1790 -7251S | -5,173.89 | -5,173.89 | -6,300.00 | 21.77 |
| 075250 | 1920 25 | 7251S CONTRIBUTIONS/DONATIONS -075-0000-000-00-1920 -7251S | -3,881.92 | -3,881.92 | -2,600.00 | -33.02 |
| 075250 | 5210 25 | 7251S FUND TRANSFER -075-0000-000-00-5210 -7251S | .00 | .00 | .00 | .00 |
| 0752519 | 0894 25 | 7251S INSTRUCTIONAL FIELD TRIPS -075-2790-490-10-0894 -7251S | 1,250.00 | 1,250.00 | 1,250.00 | .00 |
| 0752535 | 0120 25 | 7251S CERTIFIED SUBSTITUTE SALARY -075-1900-930-10-0120 -7251S | 1,205.28 | 1,205.28 | 1,205.28 | .00 |
| 0752535 | 0150 25 | 7251S CLASSIFIED SUBSTITUTE SALARY -075-1900-930-10-0150 -7251S | .00 | .00 | .00 | .00 |
| 0752535 | 0222 25 | 7251S EMPLOYER MEDICARE CONTRIBUTION -075-1900-930-10-0222 -7251S | 10.00 | 10.00 | 10.00 | .00 |
| 0752535 | 0231 25 | 7251S KTRS EMPLOYER CONTRIBUTION -075-1900-930-10-0231 -7251S | 14.00 | 14.00 | 14.00 | .00 |
| 0752535 | 0253 25 | 7251S KSBA UNEMPLOYMENT INSURANCE -075-1900-930-10-0253 -7251S | .00 | .00 | .00 | .00 |
| 0752535 | 0260 25 | 7251S WORKMENS COMPENSATION -075-1900-930-10-0260 -7251S | 7.00 | 7.00 | 7.00 | .00 |
| 0752535 | 0580 25 | 7251S TRAVEL -075-1900-930-10-0580 -7251S | 1,900.00 | 1,900.00 | 1,375.00 | -27.63 |
| 0752535 | 0616 25 | 7251S FOOD NON INSTR NON FOOD SVC -075-1900-930-10-0616 -7251S | 4,834.00 | 3,500.00 | 3,500.00 | -27.60 |
| 0752535 | 0674 25 | 7251S AWARDS -075-1900-930-10-0674 -7251S | 200.00 | 200.00 | 250.00 | 25.00 |
| 0752535 | 0675 25 | 7251S ORGANIZTN SUPPLIES (ACTIVITY) -075-1900-930-10-0675 -7251S | 6,616.00 | 4,900.00 | 4,900.00 | -25.94 |

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School: Southside Elementary

Date: Mar 13, 2025

Person/Club/Organization: Encore Club (Southside Fine Arts)

Fund-Raiser Requested: Back-to-School Fun Run & 5K

Is this a Service Project per Board Policy 09.33? Yes ☐ No ☒

Product to be Sold: Registration Fees for Race/Walk, Concessions, T-shirts/Sponsorship

Number of Students Participating: All students will take home forms advertising race. (approximately 600)

Expected Beginning Date: Collection of Registration fees/Sponsorships Pledges beginning approval by Board of Education

Race Date: September 5th, 2025 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: September 6th, 2025

| | <u>PROJECTED</u> | <u>ACTUAL</u> |
|--|------------------|---------------|
| 1. Gross Sales: | \$ <u>2500</u> | \$ _____ |
| 2. Expenses/Cost of Goods Sold: | \$ <u>500</u> | \$ _____ |
| 3. Total Profit: | \$ <u>2000</u> | \$ _____ |
| 4. Please attach a copy of your organization's budget for this academic year. | | |
| 5. Please specify below how the funds raised by <u>this event</u> are to be spent. | | |

| <u>ITEMS TO BE PURCHASED FROM PROFIT</u> | <u>PROJECTED</u> | <u>ACTUAL</u> |
|--|------------------|-----------------|
| <u>Funds will be used to purchases items related to fine arts programs</u> | <u>\$2,000</u> | <u>\$ _____</u> |

and performances. This could include things such as props, scripts as well as activities for students participating in fine arts sponsored events (Grand Event etc.)

6. Sponsor's Signature: Charvi Mun Date: 3-13-20257. As Principal, I ☒ recommend ☐ do not recommend this project.
☒ Form is typed
 ☒ Budget report is attached
☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: Jenny Brensch Date: 3/13/258. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: Dan Ady Date: 3-19-25

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised:6/27/2016

WOODFORD COUNTY PUBLIC SCHOOLS

TENTATIVE3 BUDGET REQUESTS

BUDGET PROJECTION 20253 FY25 Fund 21 & 25

| ORG | OBJECT | FUND | ACCOUNT | DESCRIPTION | CURRENT ADD BUDGET | PROJECTED ACTUAL | TENTATIVE3 | PERCENT CHANGE |
|-----------------|--------|------|-----------------------|---------------------------|-----------------------|---------------------|------------|-------------------|
| 0752535 | 0894 | 25 | 7251S | INSTRUCTIONAL FIELD TRIPS | 10,857.19 | 10,857.19 | .00 | -100.00 |
| | | | -075-1900-930-10-0894 | -7251S | | | | |
| 0752535 | 0895 | 25 | 7251S | OTHER STUDENT TRAVEL | 16,000.00 | 16,000.00 | 35,106.05 | 119.41 |
| | | | -075-1900-930-10-0895 | -7251S | | | | |
| BUDGET CEILING: | | | | | | | .00 | |
| TOTALS: | | | | | .00 | .00 | .00 | .00 |

** END OF REPORT - Generated by Dana McGowan **

Request Form for School Fund-Raisers

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School: **Huntertown**Date: **3/13/2025**Person/Club/Organization: **Kristin Coyle**Fund-Raiser Requested: **Spring Bookfair**

Is this a Service Project per Board Policy 09.33?

☒ Yes☐ NoProduct to be Sold: **Books**Number of Students Participating: **420**Expected Beginning Date: **04/08/2025**

(Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: **04/14/2025**

| | <u>PROJECTED</u> | <u>ACTUAL</u> |
|---------------------------------|--------------------|---------------|
| 1. Gross Sales: | \$ <u>5,000.00</u> | \$ _____ |
| 2. Expenses/Cost of Goods Sold: | \$ <u>3000.00</u> | \$ _____ |
| 3. Total Profit: | \$ <u>2000.00</u> | \$ _____ |

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.**ITEMS TO BE PURCHASED FROM PROFIT**

| | <u>PROJECTED</u> | <u>ACTUAL</u> |
|----------------------------------|-------------------|---------------|
| <u>Materials for the Library</u> | \$ <u>2000.00</u> | \$ _____ |
| _____ | \$ _____ | \$ _____ |
| _____ | \$ _____ | \$ _____ |

6. Sponsor's Signature: Date: 3/13/257. As Principal, I ☐ recommend ☐ do not recommend this project.☐ Form is typed☐ Budget report is attached☐ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: Date: 3/13/258. As Superintendent, I ☐ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: Date: 3-11-25

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised: 6/27/2016

WOODFORD COUNTY PUBLIC SCHOOLS



YEAR-TO-DATE BUDGET REPORT

FOR 2025 08

| ORIGINAL APPROP | TRANS/ADJSMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCE/REQ | AVAILABLE BUDGET | % USED |
|--|---------------|-------------------|-------------------|-----------------|------------------|---------------|
| 7439 ENCORE CLUB-DAF | | | | | | |
| 0433 EQUIPMENT REPAIR & MAINT 0.00 | 0.00 | 0.00 | 150.00 | 0.00 | -150.00 | 100.0% |
| 0610 GENERAL SUPPLIES 5,846.70 | 0.00 | 5,846.70 | 651.64 | 0.00 | 5,195.06 | 11.1% |
| 0650 SUPPLIES-TECHNOLOGY RELATED 3,000.00 | 0.00 | 3,000.00 | 300.00 | 0.00 | 2,700.00 | 10.0% |
| 0675 ORGANIZTN SUPPLIES (ACTIVITY) 4,846.69 | 0.00 | 4,846.69 | 3,623.00 | 0.00 | 1,223.69 | 74.8% |
| 0695 FURNITURE & FIXTURES SUPPLIES 0.00 | 0.00 | 0.00 | 0.00 | 1,270.00 | -1,270.00 | 100.0% |
| 0739 OTHER EQUIPMENT 0.00 | 0.00 | 0.00 | 7,640.64 | 0.00 | -7,640.64 | 100.0% |
| 0999C COMMITTED BEG BAL CARRY FORWD -5,693.39 | 0.00 | -5,693.39 | -12,161.79 | 0.00 | 6,468.40 | 213.6% |
| 1740 STUDENT FEES 0.00 | 0.00 | 0.00 | -30.00 | 0.00 | 30.00 | 100.0% |
| 1790 OTHER STUDENT ACTIVITY INCOME -4,000.00 | 0.00 | -4,000.00 | -2,008.44 | 0.00 | -1,991.56 | 50.2% |
| 1920 CONTRIBUTIONS/DONATIONS -4,000.00 | 0.00 | -4,000.00 | -4,421.00 | 0.00 | 421.00 | 110.5% |
| TOTAL ENCORE CLUB-DAF 0.00 | 0.00 | 0.00 | -6,255.95 | 1,270.00 | 4,985.95 | 100.0% |
| TOTAL REVENUES -13,693.39 | 0.00 | -13,693.39 | -18,621.23 | 0.00 | 4,927.84 | |
| TOTAL EXPENSES 13,693.39 | 0.00 | 13,693.39 | 12,365.28 | 1,270.00 | 58.11 | |
| GRAND TOTAL 0.00 | 0.00 | 0.00 | -6,255.95 | 1,270.00 | 4,985.95 | 100.0% |

** END OF REPORT - Generated by Emily Porter **

WOODFORD COUNTY PUBLIC SCHOOLS



BUDGET

| FOR 2025 1B | | | | | | | |
|----------------------------------|--------------------|---------------------------|-------------------|------------|--------------|---------------------|----------------|
| | ORIGINAL APPROP | TRANSFERS/ ADJUSTMENTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
| 7267 LIBRARY-DAF | | | | | | | |
| 090210 0999C 7267 BEG BALANCE CA | -4,594 | 0 | -4,594 | -6,283.37 | .00 | 1,688.98 | 136.8% |
| 090210 1790 7267 OTHER STUDENT A | -11,000 | 0 | -11,000 | -5,883.30 | .00 | -5,116.70 | 53.5%** |
| 0902859 0533 7267 ON-LINE NETWOR | 600 | 0 | 600 | .00 | .00 | 600.00 | .0% |
| 0902859 0610 7267 GENERAL SUPPLI | 4,000 | 0 | 4,000 | 1,240.82 | .00 | 2,759.18 | 31.0% |
| 0902859 0616 7267 FOOD NON INSTR | 0 | 0 | 0 | 441.31 | .00 | -441.31 | 100.0%** |
| 0902859 0641 7267 LIBRARY BOOKS | 4,644 | 0 | 4,644 | 79.88 | .00 | 4,564.51 | 1.7% |
| 0902859 0642 7267 PERIODICALS & | 50 | 0 | 50 | .00 | .00 | 50.00 | .0% |
| 0902859 0643 7267 SUPPLEMENTARY | 50 | 0 | 50 | .00 | .00 | 50.00 | .0% |
| 0902859 0645 7267 AUDIOVISUAL MA | 50 | 0 | 50 | .00 | .00 | 50.00 | .0% |
| 0902859 0650 7267 SUPPLIES-TECHN | 50 | 0 | 50 | .00 | .00 | 50.00 | .0% |
| 0902859 0671 7267 ITEMS FOR RESA | 6,000 | 0 | 6,000 | 3,688.06 | .00 | 2,311.94 | 61.5% |
| 0902859 0674 7267 AWARDS | 50 | 0 | 50 | .00 | .00 | 50.00 | .0% |
| 0902859 0695 7267 FURNITURE & FI | 100 | 0 | 100 | .00 | .00 | 100.00 | .0% |
| TOTAL LIBRARY-DAF | 0 | 0 | 0 | -6,716.60 | .00 | 6,716.60 | 100.0% |
| TOTAL REVENUES | -15,594 | 0 | -15,594 | -12,166.67 | .00 | -3,427.72 | |
| TOTAL EXPENSES | 15,594 | 0 | 15,594 | 5,450.07 | .00 | 10,144.32 | |
| GRAND TOTAL | 0 | 0 | 0 | -6,716.60 | .00 | 6,716.60 | 100.0% |

** END OF REPORT - Generated by Linzi Said **

WOODFORD COUNTY PUBLIC SCHOOLS



BUDGET

REPORT OPTIONS

| | Field # | Total | Page Break |
|------------|---------|-------|------------|
| Sequence 1 | 12 | Y | N |
| Sequence 2 | 0 | N | N |
| Sequence 3 | 0 | N | N |
| Sequence 4 | 0 | N | N |

Report title:
BUDGET

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2024/1

To Yr/Per: 2024/12

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2025/13

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria

| Field Name | Field value |
|----------------|-------------|
| Fund | |
| Unit | |
| Function | |
| Program | |
| Inst Level | |
| Character Code | |
| Org | |
| Object | |
| Project | 7267 |
| Account type | |
| Account status | |
| Rollup Code | |

Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: **Woodford County High School**Date: **3/21/23**Person/Club/Organization: **Blair Hicks/ Junior Class**Fund-Raiser Requested: **Mr. WCHS Talent/Fashion Show for a Prom Fundraiser**

Is this a Service Project per Board Policy 09.33?

Yes

☒ NoProduct to be Sold: **Tickets and Concessions**Number of Students Participating: **23**Expected Beginning Date: **3/22/25**

(Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: **3/22/25****PROJECTED****ACTUAL**

1. Gross Sales:

\$ 500

\$ _____

2. Expenses/Cost of Goods Sold:

\$ _____

\$ _____

3. Total Profit:

\$ 0

\$ _____

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.**ITEMS TO BE PURCHASED FROM PROFIT****PROJECTED****ACTUAL**

All items will be donated.

\$ 500.00

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

6. Sponsor's Signature: Blair HicksDate: 3/21/257. As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature]Date: 3/21/258. As Superintendent, I ☐ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: _____

Date: _____

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised:6/27/2016

WOODFORD COUNTY PUBLIC SCHOOLS



MTD PROJECT BUDGET REPORT

| PROJECT NUMBER: 7216S | | CLASS OF 2026-SAF THROUGH EOY 2025 | | | | |
|--|--------------------------------|---------------------------------------|------------------------------|---|----------------------------------|------------------|
| STATE CODE: | | | | | | |
| CFDA NUMBER: | | | | | | |
| GRANT AMOUNT: | | | | | | |
| DESCRIPTION | ENCUMBRANCE | * * * * * REVISED BUDGET | * * * * * YEAR TO DATE | * * * * * EXPENDITURES PROJECT TO DATE | * * * * * AVAILABLE BUDGET | |
| 084250 WCHS SCH ACT REVENUE | | | | | | |
| 0999 | BEG BALANCE CARRY FORWARD | .00 | -3,183.86 | -7,023.11 | -7,023.11 | 3,839.25 |
| 1790 | OTHER STUDENT ACTIVITY INCOME | .00 | -8,735.25 | .00 | .00 | -8,735.25 |
| 1920 | CONTRIBUTIONS/DONATIONS | .00 | .00 | .00 | .00 | .00 |
| TOTAL WCHS SCH ACT REVENUE | | .00 | -11,919.11 | -7,023.11 | -7,023.11 | -4,896.00 |
| 084253 CO-CURRIC & EXTRA CURRIC SAF | | | | | | |
| 0120 | CERTIFIED SUBSTITUTE SALARY | .00 | 250.00 | .00 | .00 | 250.00 |
| 0222 | EMPLOYER MEDICARE CONTRIBUTION | .00 | 15.00 | .00 | .00 | 15.00 |
| 0260 | WORKMENS COMPENSATION | .00 | 15.00 | .00 | .00 | 15.00 |
| 0441 | LAND & BUILDING RENT | .00 | 500.00 | .00 | .00 | 500.00 |
| 0449 | RENTAL-OTHER | .00 | 1,000.00 | .00 | .00 | 1,000.00 |
| 0616 | FOOD NON INSTR NON FOOD SVC | .00 | 1,000.00 | .00 | .00 | 1,000.00 |
| 0672 | PERSONAL SVC (ACTIVITY FND) | 1,550.00 | 1,000.00 | .00 | .00 | -550.00 |
| 0674 | AWARDS | .00 | 200.00 | .00 | .00 | 200.00 |
| 0675 | ORGANIZTN SUPPLIES (ACTIVITY) | .00 | 7,939.11 | 1,867.88 | 1,867.88 | 6,071.23 |
| 0894 | INSTRUCTIONAL FIELD TRIPS | .00 | .00 | .00 | .00 | .00 |
| TOTAL CO-CURRIC & EXTRA CURRIC SAF | | 1,550.00 | 11,919.11 | 1,867.88 | 1,867.88 | 8,501.23 |
| TOTAL CLASS OF 2026-SAF | | 1,550.00 | .00 | -5,155.23 | -5,155.23 | 3,605.23 |
| TOTAL REVENUES | | .00 | -11,919.11 | -7,023.11 | -7,023.11 | -4,896.00 |
| TOTAL EXPENSES | | 1,550.00 | 11,919.11 | 1,867.88 | 1,867.88 | 8,501.23 |
| GRAND TOTALS | | 1,550.00 | .00 | -5,155.23 | -5,155.23 | 3,605.23 |

AUTHORIZED SIGNATURE: _____

DATE: _____