

School-Related Student Day Trip and Overnight Trip Request Forms

THIS FORM MUST BE SUBMITTED TO THE PRINCIPAL TWO (2) WEEKS PRIOR TO THE TRIP IF BOARD APPROVAL IS REQUIRED. THE BOARD MUST RECEIVE THE FORM AT LEAST TWO (2) WEEKS IN ADVANCE OF TRIP.

INFORMATION

1. Sponsor's Name Fran H. Floyd Club or Dept. FBLA.
2. Name of all chaperones Fran H. Floyd.
3. Where will the group be going? Galt House, Louisville, KY.
4. Purpose of the trip. FBLA State Competition.
5. When is it to be held? Date April 14-16, 2025 Departure Time 8:00 am.
Estimated Travel Time 3 hours.
6. City Louisville State KY Estimated Distance (Round Trip) 312 miles
7. Place of overnight lodging (name, address & phone #)
(502) 589-5200 Galt House 140 N. Fourth St. Louisville, KY 40202.
8. Identify students by name (Use attached sheet if necessary)
Nicholas Kennett; Trever Wilkerson; Camden Melton; Tanner Lutterman
9. Cost to students \$0 Cost to school organization \$600 Cost to Board \$3,000
10. Describe the relevance of the trip: educational, cultural, etc./educational activities
FBLA State Competition and conference. Competitions and seminars about business, leadership, marketing, entrepreneurship, team building skills, FBLA Officers Camp, etc.
11. Other activities planned Shopping and dining out if time permits
12. How will this trip benefit your students? Networking, career prep, polish soft skills, leadership experience
13. Type of transportation used School van (confirmed).
14. Have trip permission slips been signed and are they in the possession of trip sponsor or leader?
X Yes No If NO, indicate why:

Please write a check to Galt House for \$884.12 (\$854.12=2 rooms x 2 nights, + \$30 parking), it MUST be in their hands before April 2, 2025.
The Galt House Hotel Attn: Reservations – Onicka Williams
140 N. Fourth Street
Louisville KY 40202

Please write a check to KENTUCKY FBLA for \$290.00 for the student's registration. It MUST be in their hands
Before April 1, 2025.

Sponsor's Signature

Date

3/14/25

Principal's Signature

Date

3/14/25

Trip has been approved disapproved. Reason for disapproval

Signature of Superintendent/Designee

Date

Board Approval Date