

Gifted and Talented District Co-Coordinator and Teacher

Appointment:

Superintendent and administrative designee

Qualifications:

1. Shall hold a bachelor's degree or higher and the required Kentucky certificate for the assigned position
2. Shall demonstrate the ability to work effectively with students, peers and adults.
3. Shall demonstrate the ability to communicate effectively with students, parents and faculty.
4. Shall hold or be actively working toward gifted education certification/endorsement.

Physical Qualifications:

Shall have the ability to sit, stoop, possibly lift up to 50 pounds or more, any and all body movements as related to the job description.

Job Goal:

To lead and support equitable, data-informed gifted services that empower all identified students to reach their fullest potential by coordinating identification, fostering talent development, designing rigorous learning experiences, and collaborating with educators, families, and district teams in alignment with Kentucky regulations and district priorities.

- Shall hold or be actively working toward gifted education certification/endorsement.
- Coordinate and oversee the district's gifted and talented assessment, referral, and identification processes in compliance with Kentucky state regulations.
- Develop and maintain data-informed systems for tracking student progress, identification trends, and program outcomes.
- Communicate the vision for a talent development model and its connection to our district mission, vision and core values.
- Collaborate with district and school leaders to ensure alignment between gifted programming and broader instructional frameworks.
- Co-lead the development, implementation, and monitoring of the District Gifted and Talented Plan and ensure annual compliance reporting.
- Analyze and leverage student performance data to inform differentiated service delivery models.

- Partner with district departments (e.g., Special Education, Multilingual Learners) to address the diverse needs of gifted learners, including underrepresented groups.
- Chair the District Gifted Education Committee.
- Collaborate with colleagues districtwide to plan and organize high-quality programming.
- Shall adhere to the School Board of Education Policies and Procedures.
- Serve as a positive liaison to families, staff districtwide, and community partners to build shared understanding and support for gifted education.
- Design and facilitate professional learning opportunities for educators on effective gifted instruction, talent development, and equitable identification.
- Provide support and coaching to school-based gifted teachers and classroom teachers on enrichment strategies and differentiated instruction.
- Advocate for all gifted learners regardless of behavior, socioeconomic background, race, or levels of achievement.
- Provide direct instruction to identified gifted students through pull-out, cluster, or enrichment programming, as defined in students' Gifted Student Services Plans (GSSPs) and as part of broader personalized district goals. This includes summer programming.
- Design high-level, engaging, and rigorous learning experiences aligned with students' areas of strength and interest.
- Monitor and document student growth in gifted service areas and contribute to the development of GSSPs.
- Shall perform other duties as related to the position as assigned by the Supervisor.

Days of Employment 186 days and up to five days for summer programming

Terms of Employment:

Basic contract is for the minimum school term as reflected in the school calendar for the current year with the salary determined by the District Board-approved salary schedule. Additional duties may be assigned with increments for them determined by the District Board-approved Extra Service Schedule.

Evaluation:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Certified Personnel.

