

AGREEMENT
BETWEEN
KENTUCKY SCIENCE AND TECHNOLOGY CORPORATION
AND
LEBANON MIDDLE SCHOOL/MARION COUNTY PUBLIC SCHOOLS

To Implement



This AdvanceKentucky Agreement is entered into upon mutual agreement to the terms outlined by and between **Kentucky Science and Technology Corporation** (“KSTC”) a Kentucky nonprofit corporation, and **Lebanon Middle School/Marion County Public Schools** (“Middle School/District”), collectively the Parties and documents the role of **Lebanon Middle School/Marion County Public Schools** and **KSTC** with respect to a multi-year replication of the AdvanceKentucky’s Access to Algebra Program (“Program”).

1.0 **RECITALS**

- a) **KSTC** is a Kentucky non-profit corporation that oversees the coordination, planning, management, implementation and funding of AdvanceKentucky, including the Access to Algebra program. This Program includes extensive formal and informal training of teachers, additional time on task for students, financial incentives based on academic results, cultivation of teachers who provide leadership to the Program by mentoring other teachers, and measurement and accountability for results. Access to Algebra’s mission is to increase student achievement and growth in middle school math, as well as participation in 8th grade Algebra 1.
- b) **KSTC** solicited responses from eligible public Districts. **Lebanon Middle School/Marion County Public Schools** applied to **KSTC** addressing how it intends to implement and operate the Access to Algebra Program with full integrity to the concept of increasing the number of students participating in advanced math courses and meeting college readiness benchmarks in math. **KSTC** conducted an assessment of the **Lebanon Middle School/Marion County Public Schools** math program to ascertain the School’s focus, commitment, and potential for success, with a particular focus on adopting an open access approach and **KSTC** has determined that committing Program funding to support **Lebanon Middle School/Marion County Public Schools** will further the stated purposes of increasing the number of students enrolled in advanced math courses and meeting national college readiness math benchmarks.

Now, therefore, in consideration of the mutual obligations created hereby, **KSTC** and **Lebanon Middle School/Marion County Public Schools** agree as follows:

2.0 **Lebanon Middle School/Marion County Public Schools** agrees to implement and support proven strategies outlined in the Access to Algebra Program to significantly increase the number of students meeting benchmark on a national math assessment, to increase the number of students eligible for 8th grade Algebra 1, and to use the funds paid to the school solely to operate the Program in accordance with **KSTC’s**

directions and requirements under the AdvanceKentucky Access to Algebra Program, as further described below.

3.0 TERM OF AGREEMENT

The term of the Agreement shall commence on March 20, 2025 (the Effective Date) and end on July 31, 2028. Within this term, on each anniversary date of the Effective Date, **KSTC** may determine whether the Program will continue for the following year based on the District/School's ongoing satisfactory performance and availability of funding for the Program. If this Agreement is to be terminated due to loss of funding, **KSTC** will notify the **Lebanon Middle School/Marion County Public Schools** in writing by June 15 prior to the next school year.

4.0 KSTC OPERATIONAL EXPECTATIONS

In addition to the Program Elements (See *Attachment A*) both parties recognize the following key components and strategies to realize the successful implementation of the Program. The success in completion of goals by **Lebanon Middle School/Marion County Public Schools** in 4.0 (b), (c) and (d) below may form a basis of **KSTC's** determination whether to continue the Agreement after the first year.

- a) **KSTC, an effective Kentucky-based non-profit organization, will manage and implement the Access to Algebra Program for MARION COUNTY PUBLIC SCHOOLS by providing:**
 - i. Content Area Support: Experienced and well-respected staff and teacher trainers with first-hand familiarity and success in building successful accelerated math programs;
 - ii. Logistical Support: to maximize the use of technology, materials and resources necessary for a successful Program;
 - iii. Goal Setting: A results-oriented culture characterized by measuring the number of students taking and succeeding in advanced MS math courses across all demographics.

- b) **Administrative support from MARION COUNTY PUBLIC SCHOOLS that will address:**
 - i. Culture: Cultivate, support, and maintain a culture of high expectations for teachers and students that is inclusive, i.e., embraces an open enrollment/access approach in advanced courses.
 - ii. Accelerated Math Program: Establish accelerated math pathways starting in Grade 6 or 7, with outreach to the 5th and 6th grades as course schedules are determined.
 - iii. Teacher Professional Development: Support teacher participation in Laying the Foundation (LTF) professional development or an approved equivalent training.
 - iv. Student Access: Promote access for all students to be a part of an accelerated math program with specific attention to the following areas:
 - o Access: Create access to accelerated math courses for all students.
 - o Remove Barriers to Accelerated Math Participation: Identify district, school, or department policies, unreasonable entrance exams, or gatekeeping of any kind that directly or indirectly hinder accelerated math participation.
 - v. Accurate Data Reporting: Provide the **KSTC** with data, documentation, and Program information in a timely and meaningful manner. (See *Attachment B*)

- c) **A Classroom Experience provided by Lebanon Middle School/Marion County Public Schools that includes:**
 - i. High Expectations: High expectations regarding open access and student academic achievement.
 - ii. Highly-Trained Faculty: Support teachers by providing access to advanced level, content-focused teacher training that supports MS math classrooms.

- iii. Exam Expectations: as a school-wide strategy encourage all students to perform with their best effort on the PSAT 8/9 exam.

d) – **ACCESS TO ALGEBRA PROGRAM GOALS FOR LEBANON MIDDLE SCHOOL**

- i. **Open Access: Lebanon Middle School/Marion County Public Schools** firmly supports the goals of *KSTC/AdvanceKentucky* that center around **Open Access** in advanced math, namely to have more students prepare for and meet 8th grade math benchmark on a national exam.
- ii. **Lebanon Middle School/Marion County Public Schools Goal**: Increase the number, set by *AdvanceKentucky*, of 8th grade students meeting benchmark.
- iii. **Future Goal Setting**: Fair and reasonable school goals will be set annually by *AdvanceKentucky* based on prior year PSAT 8/9 results.

5.1 Each year of this Agreement beginning the Effective Date, subject to the provisions of Paragraph 3, *KSTC* will provide the following to, or for the benefit of, **Lebanon Middle School/Marion County Public Schools**:

- a) **Stipends, incentives and threshold bonuses:**
 - i. Each designated Middle School (“MS”) *math teacher* will be eligible to receive up to **\$340** in stipends in return for participation and reporting of specific activities, during each school year of this Agreement. See **Attachment C**.
 - ii. Designated *MS math teachers* also will have an opportunity to receive a threshold bonus up to **\$500** based on the total number of 8th grade students meeting math benchmark. A separate Agreement for each designated MS math teacher detailing in advance the threshold bonus number will be issued by *KSTC* for each school year. See **Attachment C**.
 - iii. Each school year of this Agreement, 8th grade students may earn a **\$50** incentive for either meeting national benchmark on the PSAT 8/9 or reaching a pre-determined growth goal based on their prior year’s score.
 - iv. One *MS math teacher* will serve as *Content Coordinator for Lebanon Middle School/Marion County Public Schools* and receive up to **\$400** paid by *KSTC* to **Lebanon Middle School/Marion County Public Schools** during each school year of this Agreement. This stipend is in addition to any stipend earned as a classroom teacher. See **Attachment D for sample LOA with this individual**.
 - v. A designated *Testing Coordinator* will receive a \$200 stipend in return for managing exam ordering, test administration, and score access of the PSAT 8/9 exams. See **Attachment E**.
 - vi. A designated *School Administrator* will have an opportunity to receive a threshold bonus of **\$500** based on the total number of 8th grade students meeting national math benchmark for PSAT 8/9 exam. A separate Agreement for the designated Administrator of Record detailing in advance the threshold bonus number will be issued by *KSTC* for each school year. See **Attachment F**.
- b) **Teacher training costs and exam fees:**
 - i. *KSTC* will provide funding for 7th and 8th grade Spring PSAT 8/9 exams during the term of this Agreement plus the PSAT 8/9 exam taken to establish the student’s baseline, which exam may have occurred prior to the Effective date.
 - ii. *KSTC* will provide funding for registration fees and negotiated travel costs for all MS math teachers to attend required trainings sponsored by *AdvanceKentucky*.
 - iii. *KSTC* will provide funding for math review session(s) to help prepare students for the PSAT 8/9.
- c) **Equipment and supplies costs:**

- i. Pending final negotiation **KSTC** will reimburse up to a \$1,000 base payment, plus up to \$15 for each school year of the term of this Agreement for each 8th grade enrollment in a participating math course for instructional supplies directly supportive of MS math courses, or by mutual agreement of the Parties, **KSTC** will procure these resources and provide them to the District.
- d) **KSTC also will implement, manage, and report the results of the Program in collaboration with Lebanon Middle School/Marion County Public Schools as outlined below:**
- i. Create and provide all forms needed for the Program.
 - ii. Provide detailed reports on the results of the Program to external sponsors and **Lebanon Middle School/Marion County Public Schools**, including how all incentives are to be allocated based on reported performance.
 - iii. Annually review each MS math department's performance based on PSAT 8/9 exam results and whether they carried out their designated responsibilities that are conditions of earning the MS math teacher stipend. See **Attachment C**.
 - iv. Assist **Lebanon Middle School/Marion County Public Schools** in developing a MS math Content Coordinator.
 - v. Communicate regularly with the Content Coordinator and assist him/her in carrying out their responsibilities. See **Attachment D**.
 - vi. Award earned bonuses to each MS math teacher based on the number of 8th grade students meeting the PSAT 8/9 math benchmark as reported by College Board in comparison to pre-set threshold goals and disburse the bonuses as agreed upon with **Lebanon Middle School/Marion County Public Schools**.
 - vii. Provide stipend to designated Testing Coordinator for duties associated with ordering, administering, and communicating testing data of the PSAT 8/9. See **Attachment E**.
 - viii. Award earned bonuses to designated administrator based on the number of 8th grade students meeting the PSAT 8/9 math benchmark as reported by College Board in comparison to pre-set threshold goals posted in annual Agreements. See **Attachment F**.
 - ix. Provide curricular support as needed to MS math teachers and Content Coordinators in the Program.
 - x. Provide math content training for all math teachers.
 - xi. Provide assistance and relevant data for school administration.
 - xii. Provide Vertical Team meeting assistance for MS math teachers in the Program.
 - xiii. Purchase agreed upon Program materials as feasible.
 - xiv. Follow general timeline of activities noted in **Attachment H**.

5.2 Each year of this Agreement beginning the Effective Date, subject to the provisions of Paragraph 3.0, Lebanon Middle School/Marion County Public Schools agrees to do the following to promote maximum program efficiency and student results:

- i. Use appropriate resources to help identify students' capabilities for participating in rigorous MS math courses with specific emphasis on 8th grade Algebra 1.
- ii. Allow Content Coordinator to complete his/her extracurricular responsibilities in setting up Vertical Team meetings.
- iii. Provide support for MS math Vertical Team meetings including but not limited to arrangement for facilities and other logistical assistance.
- iv. Negotiate funds for equipment, instructional materials, and technology directly supportive of MS math courses as determined by **KSTC, Lebanon Middle School/Marion County Public Schools** and the Content Coordinators up to \$1,000 per school per year, plus up to \$15 per actual 8th grade MS math enrollment.
- v. Annually report necessary data to **KSTC** to measure the results of the Program as described in **Attachment B**.

- vi. Formally authorize the release of annual results data to **KSTC** pertinent to the Program as explained in **Attachment B**.
- vii. Collaborate with **KSTC** on matters regarding the Program.
- viii. Support the effort of all Program participants during PSAT 8/9 testing by establishing a testing environment conducive to success and by ensuring students are prepared for the exam, which may include a prior Math Review Session for students.

6.0 PROGRAM BUDGET & FUNDING PROCESS

- a) **Program Budget** - In **Attachment G**, **KSTC** provides a written funding scenario for **Lebanon Middle School/Marion County Public Schools** that outlines and identifies all Program costs supported by **KSTC**, any donors, and the School. **Lebanon Middle School/Marion County Public Schools** shall comply with the budget scenario and **KSTC** has the discretion to amend or revise the Program budget pending the District's compliance with the Program requirements and unanticipated changes in District personnel.
- b) **The Funding Process** - Pursuant to this Agreement and its Attachments, **KSTC** is committing funding to assist **Lebanon Middle School/Marion County Public Schools** in implementing and operating the Program. Funding is provided to **Lebanon Middle School/Marion County Public Schools**, its designated Administrator of Record, Testing Coordinator, MS math teachers and Content Coordinators, qualified students, and vendors to pay for eligible expenses, as identified in the **Attachment G** and subject to **KSTC** verification and approval based on results. The General Timeline of Activities, Reports and Payments is outlined in **Attachment H**.

7.0 GENERAL PROVISIONS

- a) **Relationship of the Parties** - **KSTC** is an independent corporation and, subject to the terms of this Agreement, shall have the sole right to supervise, manage, operate, control and direct the performance of the services that it provides pursuant to this Agreement. The personnel and staff of **KSTC** are employees of **KSTC** and shall not, for any purposes, be considered employees or agents of **Lebanon Middle School/Marion County Public Schools**.

Relationship of the Parties - **Lebanon Middle School/Marion County Public Schools** is an independent entity and, subject to the terms of this Agreement, shall have the sole right to supervise, manage, operate, control and direct the performance of the services that it provides pursuant to this Agreement. The personnel and staff of **Lebanon Middle School/Marion County Public Schools** are employees of **Lebanon Middle School/Marion County Public Schools** and shall not, for any purposes, be considered employees or agents of **KSTC**.

Nothing in this Agreement shall be deemed or construed to establish a partnership, joint venture, employer-employee relationship, agency or any other relationship between the parties. **Lebanon Middle School/Marion County Public Schools** shall indemnify **KSTC** against any damages and costs including reasonable attorney fees incurred by **KSTC** related to the District/School's performance of its obligations pursuant this Agreement. **KSTC** shall not be responsible for any debts or obligations of **Lebanon Middle School/Marion County Public Schools**, and shall not sign as a guarantor, co-signer or obligor on any instrument for **Lebanon Middle School/Marion County Public Schools**.

- b) **Limitation on Liability**. To the fullest extent permitted by law and notwithstanding any other provision of this Agreement, neither **KSTC** nor **KSTC's** officers, trustees, partners, employees,

agents, subcontractors or consultants shall be liable for any claims, losses, costs or damages whatsoever arising out of, resulting from or in any way related to this Agreement or the Program, included but not limited to the negligence, professional errors or omissions, strict liability, breach of contract, or express or implied warranty of **KSTC**.

c) Miscellaneous.

Changes to the Terms and Conditions of this Agreement may only be made by mutual, written agreement of the Parties signed by the authorized signatory of each Party;

This Agreement may not be assigned in whole or in part or otherwise transferred in whole or in part to any other individual or entity without the express written consent of the Parties;

In the event any portion of this Agreement is deemed invalid or unenforceable for any reason by Court of competent jurisdiction, the remaining portions of this Agreement shall remain in full force and effect;

Any delay or failure by a Party to enforce any provision of this Agreement shall not constitute a waiver thereof by that Party or be construed as a waiver of any subsequent breach;

This Agreement shall be construed according to the laws of the Commonwealth of Kentucky and the venue for any legal action associated with this Agreement shall be in Fayette County, Kentucky;

The terms of this Agreement, including the attachments hereto are the entire Agreement between the Parties;

Either Party may terminate this Agreement for a material breach by the other Party after having given the other Party written notice of the material breach and a thirty (30) day opportunity to cure said material breach.

(d) Financial Contacts: For financial transactions, the following people should be contacted:

For KSTC:

Steve Pelphrey
Chief Financial Officer
PO Box 1049
Lexington, KY 40588-1049
spelphrey@kstc.com
859-233-3222

Marion County Public Schools:

Scott Spalding
Director of Operations
755 East Main Street
Lebanon, KY 40033
scott.spalding@marion.kyschools.us
270-692-3721

(e) **Incorporation of Attachments.** The following Attachments are hereby incorporated into and made part of this Agreement:

Attachment A: **AdvanceKentucky Access to Algebra Program Elements**

Attachment B: **Authorization to Release Student Data**
– *note additional signature required*

Attachment C: **Access to Algebra Teacher Agreement with KSTC**

Attachment D: **Access to Algebra Content Coordinator Agreement with KSTC**

Attachment E: **Designated Testing Coordinator Agreement with KSTC**

Attachment F: **Designated Administrator Agreement with KSTC**


Attachment G: **Estimated KSTC Program Funding**

Attachment H: **Year 1 Timeline of Activities, Reports, and Payments**

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the dates set forth below.

KENTUCKY SCIENCE AND TECHNOLOGY CORPORATION

MARION COUNTY PUBLIC SCHOOLS

Signed By:  _____

Name: F. T. Samuel, Jr.

Title: President

Date: 3/17/2025

Signed By: _____

Name: Chris Brady

Title: Superintendent

Date: _____

ADVANCEKENTUCKY


LEBANON MIDDLE SCHOOL

Signed By:  _____

Name: Anthony Mires

Title: Executive Director

Date: 3/17/2025

Signed By:  _____

Name: Sara Brady

Title: Principal

Date: 3/17/25

ATTACHMENT A

Access to Algebra Program Elements

KEY COMPONENTS

Monetary Incentives are provided for students, teachers, and one administrator.

- 8th grade students earn \$50 for reaching math benchmark on the PSAT 8/9 exam or for reaching a growth goal based on their prior 7th grade performance.
- Teachers and Testing Coordinators earn stipends for participation in events necessary for implementing the program. Teachers can earn up to \$340 and Content Coordinators an additional \$400 for approved events.
- Math teachers and the Administrator of Record are eligible for a \$500 bonus if they reach a predetermined school goal based on the number of 8th grade students reaching math benchmark.

Teacher Training and Support are available to all 6-8 math teachers and special education teachers teaching math for all three years in the program.

- Teachers will attend 72 hours of content training through Laying the Foundation (LTF) or an equivalent approved training and gain access to hundreds of rigorous, high-quality lessons and assessments. The registration fee of \$795 per teacher is covered by KSTC, as well as negotiated travel expenses.
- In addition, a math content specialist is available to assist teachers with developing curriculum, teaching LTF lessons, data analysis, etc.

Funding and Resources are additional tools to benefit instruction and student learning.

- Funds are provided for classroom equipment and supplies that directly enhance math instruction and help facilitate the implementation of LTF lessons. This per-year budget consists of a \$1,000 base plus up to \$15 per 8th grade enrollment and is to be used across all middle school grades.
- Funds are also provided for teachers to provide extra time-on-task in the form of a math review session before the PSAT 8/9 exam. These funds, calculated at \$2.50 per 8th grade enrollment, can be used for food and/or prizes to serve as incentives for students to attend the additional learning session(s).
- Lastly, exam fee support will cover the cost of all PSAT 8/9 exams for four years (baseline year plus three years in the program) for all 7th and 8th grade students, excluding FMD. Current exam cost is \$14 per student.

Vertical Teaming is a vital component of the program as it opens communication among grade levels.

- MS math teachers will attend four vertical teaming events during the school year with the goal of increasing the number of students meeting benchmark on the spring PSAT 8/9 exam and increasing Algebra I enrollments.
- These meetings can focus on a number of topics such as incorporating LTF lessons into the existing curriculum, curriculum alignment, data analysis, etc.

ATTACHMENT B

Authorization to Release Data

Lebanon Middle School/Marion County Public Schools

Data is needed to verify results and track participation in the Access to Algebra Program. **Lebanon Middle School/Marion County Public Schools** agrees to comply with all state and federal privacy laws with respect to the collection and sharing of data described below.

Lebanon Middle School/Marion County Public Schools hereby authorizes the release of data on its program and services to ***Kentucky Science and Technology Corporation*** for all students who participated in the program while enrolled at this Lebanon Middle School. Data to be released include:

- School
- MS Math Course Name
- MS Math Teacher
- Number of Students Enrolled by MS Math Course
- Enrolled Students in each MS Math Course by Teacher* and by:
 - Student Name
 - State Student ID
 - Date of Birth
 - Gender
 - Ethnicity
 - Socio-Economic Status
 - ESL/ELL
 - Grade Level
 - Score on PSAT 8/9 Exam
 - Teacher-Projected Exam Score

Information will be released consistent with the Family Educational Rights and Privacy Act, *state law* and the **Lebanon Middle School/Marion County Public Schools** policy regarding the confidentiality of data. This authorization will include data for students enrolled in Lebanon Middle School for the term of this Agreement and the authorization is to include the data for the PSAT 8/9 Exam establishing the baseline for the student which exam may have occurred prior to the Effective Date of this Agreement.

LEBANON MIDDLE SCHOOL

MARION COUNTY PUBLIC SCHOOLS

Chris Brady
Superintendent

SIGNATURE: _____

Date: _____

*Upon request, Marion County Public Schools is to grant AdvanceKentucky authorization to access PSAT 8/9 reports.

ATTACHMENT C

SAMPLE MS Math Teacher Agreement with KSTC

Teacher Name
Middle School/District

- I. **Middle School (MS) Math Teachers Support the Goals of the Access to Algebra Program with an Open Enrollment Approach**
 - *Student Access*: Increase the number of students enrolled in more rigorous math courses, including Algebra I.
 - *Student Success*: Increase the number of students meeting the math benchmark on the PSAT 8/9.
 - *High Expectations*: Reach ambitious math benchmark goals set in a fair and reasonable manner.
- II. **Responsibilities of Access to Algebra Teachers**
 - Attend the four (4) scheduled vertical team meetings.
 - Attend a four-day LTF Summer Institute or equivalent, as determined by KSTC, summer 2025.
 - Tutor MS math students as needed.
 - If your school elects to conduct a Math Review Session, attend/observe and assist with the session as needed and encourage all students to attend.
 - Respond to AdvanceKentucky and the local Access to Algebra Content Coordinator as the teacher carries out responsibilities to AdvanceKentucky, including keeping your personal data up-to-date in the Online Data Reporting System and reporting your attendance as noted under the Stipend section below (payment of stipend is based on these records).
- III. **Stipend, Incentives and Threshold Bonus for Access to Algebra Teachers Paid by KSTC to School/District**
 - Stipend (up to \$340 Total):
 - \$30 for each post-meeting report entered in the AdvanceKentucky Online Data Reporting System after participation in each of four (4) vertical team meetings (maximum of \$120).
 - \$40 for post-session report entered in the AdvanceKentucky Online Data Reporting System after attending and assisting with a Math Review Session.
 - \$180 for attending the four-day LTF summer institute or equivalent, as determined by KSTC. Attendance to be entered in the AdvanceKentucky Online Data Reporting System.
 - A Threshold Bonus amount may be earned as follows:
 - If **xx** of **2026** 8th grade MS math enrollments meet national benchmark, then you will earn \$500.
- IV. **Payment Process**
 - *The Stipend will be reported/paid to the school/district by **June 15, 2026**, and subsequently paid through the regular school/district payroll process. The amount of each Stipend will be paid based on reports submitted in the AdvanceKentucky Online Data Reporting System as of **May 15, 2026**.*
 - *Upon verification of the number of 8th grade students meeting math benchmark on the **2026 PSAT 8/9** any earned Threshold Bonus will be reported to your school/district by **September 30, 2026** and subsequently paid according to the process outlined in your school's master letter of agreement.*

Signatures required by KSTC President, AdvanceKY Executive Director, MS Math Teacher, Principal or Administrator of Record.

ATTACHMENT D

SAMPLE MS Math Content Coordinator Agreement with KSTC

Teacher Name
Content Coordinator: MS Math
Middle School/District

Approach

- Student Access: Increase the number of students enrolled in more rigorous math courses, including Algebra I.
- Student Success: Increase the number of students meeting math benchmark on the PSAT 8/9.
- High Expectations: Reach ambitious math benchmark goals set in a fair and reasonable manner.

I. Responsibilities of AdvanceKentucky Content Coordinators

- Coordination
 - Attend annual Leader Assembly as a condition of serving as Content Coordinator.
 - Arrange and attend four (4) Vertical Team Meetings among Access to Algebra program math teachers, inviting relevant high school and elementary teachers.
 - Submit 'Vertical Team Meeting Report' in the AdvanceKentucky Online Data Reporting System after each VTM.
 - Communicate with AdvanceKentucky staff and the District Content Coordinator (if this position exists within the district) in a timely and effective manner to promote implementation of the Access to Algebra Program elements and goals.
 - Routinely remind all participating Access to Algebra math teachers to keep their personal attendance records up-to-date in the Online Data Reporting System after each Vertical Team Meeting, Math Review Session and any other eligible program duties.
 - Reinforce reminders of the year-end posting deadline for attendance data entries for processing timely Access to Algebra Math Teacher Stipend payments.
 - Coordinate equipment and supplies approval and ordering process.
 - Plan and coordinate a Math Review Session if school decides to implement.
 - Submit all required reports for Math Review Session if held.

II. Stipends for Content Coordinator Paid by KSTC to School/District

- Stipend (up to \$400 Total):
 - \$50 for arranging each Vertical Team Meeting and Reporting in the AdvanceKentucky Online Data Reporting System after completion of each of four (4) Vertical Team Meetings (maximum of \$200).
 - \$50 for attending annual Leader Assembly and completing attendance report in AdvanceKentucky Online Data Reporting System.
 - \$50 for coordinating equipment/supplies approval/ordering process and completing checklist in the AdvanceKentucky Online Data Reporting System.
 - \$100 for planning, attending, and submitting required reports for Math Review Session (*optional) and submitting report in AdvanceKentucky Online Data Reporting System.

III. Payment Process

*The Stipend will be reported/paid to the school/district by **June 15, 2026**, and subsequently paid to the Content Coordinator through the regular school/district payroll process. The amount of each Stipend will be paid based on your Content Coordinator records reported to AdvanceKentucky as of **May 15, 2026**.*

Signatures required by KSTC President, AdvanceKY Executive Director, MS Math Content Coordinator and Principal or Administrator of Record.

ATTACHMENT E

SAMPLE Testing Coordinator Agreement with KSTC

Name
Middle School/District

I. Responsibilities of Testing Coordinator

- Ensure a CollegeBoard school code is obtained if one is not established.
- Ensure PSAT 8/9 exams are ordered in a timely manner for spring administration.
- Ensure administration of the PSAT 8/9 exam.
- Grant score access to AdvanceKentucky and participating Access to Algebra teachers in a timely manner.
- Ensure that AdvanceKentucky is well informed of the ordering status and administration of the exam.
- Attend Leader Assembly

II. Stipend

A \$200 stipend will be paid for the above-mentioned duties associated with the PSAT 8/9 exam. AdvanceKentucky will further direct Testing Coordinators on any reporting and/or documentation required to process payment.

III. Payment Process

*The Stipend will be reported/paid to the school/district by **June 15, 2026**, and subsequently paid to the Testing Coordinator through the regular school/district payroll process.*

Signatures required by KSTC President, AdvanceKY Executive Director, Testing Coordinator and Principal or Administrator of Records.

ATTACHMENT F

SAMPLE Administrator of Record Agreement with KSTC

Name
Middle School/District

I. Administrator of Record Supports the Goals of the Access to Algebra Program

- Student Access: Increase the number of students enrolled in more rigorous math courses, including Algebra 1.
- Student Success: Increase the number of students meeting math benchmark on PSAT 8/9.
- High Expectations: Reach ambitious math benchmark goals set in a fair and reasonable manner.

II. Responsibilities of Designated Administrator

- Support and encourage growth and success of the Access to Algebra program.
- Make PSAT 8/9 testing environment a priority.
- Expect teachers and students to participate in all aspects of the Access to Algebra Incentive Program.
- Consider making staff assignments that will enhance the Access to Algebra Incentive Program.
- Welcome Teacher Mentors onto your campus if requested.
- Communicate the benefits of rigorous MS math courses to parents/families, such as hosting parent meetings to raise awareness of accelerated math options.
- Assign one MS Math Content Coordinator and oversee the carrying out of their program responsibilities.
- Assign or assume the role of Testing Coordinator.
- By date certain, ensure the submission of the 2025-2026 7th and 8th grade enrollment roster by student, grade, demographics, course and teacher.
- Monitor teacher and coordinator activity, to ensure proper PSAT 8/9 exam administration.
- Attend annual Leader Assembly.

III. Threshold Bonus

If **xx** of 2026 8th grade MS math enrollments meet national benchmark, then you will earn \$500.

IV. Payment Process

*Upon verification of the number of 8th grade students meeting math benchmark on 2026 PSAT 8/9 any earned Threshold Bonus will be reported to your school/district by **September 30, 2026** and subsequently paid according to the process outlined in your school's master letter of agreement.*

Signatures required by KSTC President, AdvanceKY Executive Director and Administrator of Record.

ATTACHMENT G

Estimated Program Funding Scenario

1. FUNDING DISTRIBUTION PROCESS

- A. *Reimbursements by KSTC directly to Lebanon Middle School/Marion County Public Schools* (unless otherwise negotiated) for:
- Equipment/Materials/Supplies upon receipt of copies of vendor invoices received by the school unless these materials are procured by KSTC and provided to the District/School.
 - Exam Fees will be reimbursed upon receipt of College Board Invoice if direct billing with KSTC is not in place.
 - Approved Math Review Session expenses will be reimbursed after submission of KSTC Expense Report and copies of vendor receipts.
- B. *Payments by KSTC for Student Incentives:*
Student incentive awards are processed as checks made payable to each student and delivered in bulk to Principal and/or Administrator of Record for distribution.
- C. *Payments by KSTC for Teacher, Content Coordinator, Testing Coordinator, and Administrator Awards upon Authorization by KSTC (See Attachments C, D, E, F):*
- Agreements between KSTC and each MS math teacher specify conditions for earning MS Math Teacher Stipends and Threshold Bonuses.
 - Agreements between KSTC and each Content Coordinator cover stipends for role and responsibilities.
 - Agreements between KSTC and the designated Testing Coordinator covers stipend for role and responsibilities.
 - Agreements between KSTC and designated administrator cover conditions for earning Threshold Bonuses.

2. ASSUMPTIONS FOR FUNDING PROVIDED BY KSTC

- *Teacher Training Expenses:* KSTC pays registration fees and negotiated travel costs.
- *Student Incentives* based on \$50 per 8th grade student meeting either math benchmark or growth goal: assumes 100% of annual school goal scores.
- *MS Math Teacher Threshold Bonus:* Up to \$500 if the number of 8th grade students meeting benchmark on PSAT 8/9 goal is met (See **Attachment C**).
- *MS Math Teacher Stipend:* up to \$340 x Number of MS Math Teachers (See **Attachment C**).
- *Content Coordinator (CC) Stipend:* up to \$400 (See **Attachment D**).
- *Testing Coordinator Stipend:* a \$200 stipend will be paid for duties associated with the administration of the PSAT 8/9 exam (See **Attachment E**).
- *Administrator Threshold Bonus:* up to \$500 if the number of 8th grade students meeting benchmark on PSAT 8/9 goal is met (See **Attachment F**).
- *PSAT 8/9 Exam Fees:* Calculated at \$14 (or cost of exam) per 7th and 8th grade enrollment.
- *Technology/Instructional Materials/Supplies:* \$1,000, plus up to \$15 per 8th grade MS math enrollment.
- *Math Review Session:* \$2.50 per 8th grade student enrollment

3. Estimated Program Funding Provided by KSTC to or in support of Lebanon Middle School/Marion County Public Schools

(See **Attachment H** for Timeline of Activities, Reports and Payments)

Lebanon Middle School 2025-2026 Funding Scenario	2025-2026 KSTC Commitment
MS Math Teacher Stipends <i>\$340 per teacher</i>	\$1,700
Math Content Coordinator Stipend <i>\$300 base per person + \$100 stipend for hosting a math review session</i>	\$400
MS Math Teacher Training <i>\$795 per MS math teacher + negotiated travel</i>	\$7,725
Testing Coordinator Stipend <i>\$200 stipend for designated Testing Coordinator</i>	\$200
Leader Assembly <i>\$500 per person x 2 or 3 member team (including travel and subs)</i>	\$1,500
Fall Forum *Optional <i>\$500 per person x 3 teachers (including travel and subs)</i>	\$1,500
Content Specialist/School Mentoring <i>Average cost of Content Specialist (including travel) as needed</i>	\$2,250
PSAT 8/9 Exam Fees <i>\$14 (or cost of exam) per 7th and 8th Grade Enrollment</i>	\$3,108
Equipment/Supplies <i>\$1,000 base and \$15 per 8th grade enrollment to be used across all MS grades</i>	\$2,650
PSAT 8/9 Math Review Session <i>\$.250 per 8th Grade enrollment for extra-curricular Math Review Session</i>	\$275
Student Incentives <i>\$50 per 8th grade enrollment meeting math benchmark or growth goal on the PSAT 8/9</i>	\$2,750
Teacher Bonus <i>Applies to all MS Math teachers when # of 8th grade enrollments set in goal meet benchmark (assumes half of all schools meet threshold)</i>	\$1,250
Administrator Bonus <i>Applies when number of 8th grade enrollments set in goal meet math benchmark (assumes half of all schools meet threshold)</i>	\$250
TOTAL 2025-2026 FUNDING SCENARIO	\$25,558

ATTACHMENT H

Timeline of Activities, Reports and Payments (18-month cycle)

2024-2025 Training and Important Dates

- December 2024: Apply to College Board for school code for PSAT 8/9 exam. Set spring exam administration date.
- January 2025: Order PSAT 8/9 exams
- June/July 2025: LTF Summer Institute
(Registration Required—see advanceky.com)
- August 2025: Leader Assembly (location TBD)

2025-2026 Data Reporting to AdvanceKentucky

- September 2025: Submit 24/25 student unit record enrollment report (Excel form provided)
- May 2026: Reporting teacher attendance at PD including Math Review Sessions and Vertical Team Meetings (online)

Flow of Funding from AdvanceKentucky

- Spring 2025—Reimbursement for eligible PSAT 8/9 exam fees or direct bill to **KSTC**.
- By November 1, 2025—Invoice AdvanceKY to request reimbursement for pre-approved eligible equipment/supplies. (Must be accompanied by copies of all vendor invoices to document school purchases).
- By April 30, 2026—Reimbursement for pre-approved Math Review expenses.
- By June 30, 2026—AdvanceKY payment of MS math teacher, Content Coordinator, and Testing Coordinator stipends.
- Spring 2026— Reimbursement for eligible PSAT 8/9 exam fees
- Spring/Summer 2026—Student incentives are issued (individual \$50 checks mailed to the school and made payable to 2025-2026 8th grade students who have either met national math benchmark on the PSAT 8/9 or a pre-determined growth goal).
- By September 30, 2026—AdvanceKY payments for eligible teacher/admin bonuses

2025-2026 Individual Letters of Agreement

- October 2025— MS Math teachers, Content Coordinator, Testing Coordinator, and Administrators of Record
- (MS Math threshold bonus levels set based on baseline prior PSAT 8/9 Exam results)