(In excess of 150 Miles, Overnight, Out-of-State or use by Common Carrier)

This form must be completed and sent to the Superintendent in time to be placed on the agenda of the Powell County Board of Education prior to the planned trip date. Safety and liability issues, as well as the availability of substitute teachers (where applicable) are all areas of Board responsibility.

ALL ITEMS MUST BE COMPLETED FOR	TRIP TO BE CONSIDERED.	
organization or group <u>SPNIOV CIASS</u>	Estimated # OF STUDENTS ELIGIBLE FOR TRIP 25  Male 62 Female 62  Estimated # OF STUDENTS PARTICIPATING 15  Male 37 Female 37	
DATE(S) OF TRIP (Including Travel) April 30 - May 2 #	OF SCHOOL DAYS INVOLVED _3	
sponsor's name Christy Todd/Josh (10W MALE CHAPERONES FEMALE CHAPERONES LOCATION(S): CITY/STATE: MUSON, OH		
For out of state trips, please check here if medical assistance from a licensed medical professional is required for any students on trip. School nurse MUST be notified of trip.		
TRANSPORTATION PROVISIONS:  Powell County Public School bus		
Commercial Travel; Insurance Coverage Provided by Travel	Firm:	
Why is a Commercial Carrier being used in lieu of a Powell	County School Bus?	
Private Travel (Review 09.36 AP.2: Restrictions, parent noti	fication, driver notification.)	
Parent Transport - WAIVER REQUESTS ATTACE	IED (Note: District Transportation Must Be Offered)	
☐ Rental Vehicle – Type of vehicle	, Rental Company	

### **COST OF TRIP**

Estimated Total Cost of Trip				
\$ \$ 9,000	Meals/Loc	lging/Transportation + WDI+C LOCICH		
		Name of Facility and City for I	Lodging	1.0
\$ 11,000	Additional	Expenses (Specify) ZOO/ Ki	<u>nas Islo</u>	<u>and Dave</u>
\$ 20,000 Harting	**TOTAI	L COST	J	BUSTO
How Expenses of Trip Are to \$ 5,302.	Be Paid	District Amount From PriorTr	in Acrt	C
\$ 10,000		on or Parent Group (Specify) YSC		Source
\$ 5,550		Share (Individual Amount \$ 75	, 4 I F—	<u> </u>
	Provision	s must be made for students who a any trip made during the instruction		to pay thei
		<u>he student fee waiver policy apply to a instructional day.</u>	<u>ll trips that (</u>	<u>ire schedulei</u>
\$ 20,862	**TOTA ( ABOVE*	L PÅYMENT MUST MATCH 1	rotal c	OST
PLEASE CHECK TO INDICATE	THE FOLLO	WING ITEMS HAVE BEEN ADI	DRESSED:	<b>:</b>
Field Trip Policy & Procedures & F	orms Have Be	en Reviewed	<b>1</b>	No
List of Students Participating Attack		•	G G	No
Cost of Trip Completed			(Fig	No
Complete Itinerary of the Trip Attac	hed		(Yes)	No
Educational Plan for the Trip Attacl		ional in nature)	Yes	No
PRIOR to trip, sponsor will ensur	e completion			
All Chaperones are on the Approx		List & Approved by Principal	(Ves)	No
List of Chaperones completed (M		- · · · · · · · · · · · · · · · · · · ·	(Ves)	No
Field Trip Policy & Procedures ha		***	Yes	No
Per Kentucky regulations, all trip	forms/signat	ures shall be retained at school fo	or five (5)	years.
I accept the responsibility of seeing in accordance with Board Policies, A	that the above Administrative	e event is represented accurately as Procedures, and any applicable so	nd shall be shool counc	carried out all policies.
Signature: Trip Sponsor	Date	Signature: Principal Appro	oval	Date

#### ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM

DATE 1/30 - 5/2
TRIP: SCHIOT TOP
SCHOOL and GROUP: PCHS - GENION CLASS
SUPERVISING STAFF MEMBER: Christy Todd / Josh (rowe
I, Muthor Shipaker, hereby provide that I will be sponsoring/chaperoning a Powell County School trip. I understand that all Powell County Board of Education Policies and Procedures will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/or conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.
Further, it is my understanding the Powell County School District code of conduct shall always be applicable on school trips, and I will uphold the code of conduct as I would be expected to do on school property.
I acknowledge that no verbal waiver will release me from my obligations to abide and adhere to both the Powell County Board of Education Policies and Procedures or the Powell County School District code of conduct and that I may be held responsible for violations of either directive as if such occurred on school property.
Check All That Apply
☑ 25 or Older on Date of Trip ☑ Powell Schools Employee ☐ Parent/Legal Guardian of Student ☐ On the Current Powell Co. Volunteer Approved List
Chaperone Name (Print)  Chaperone (Signature)
Keep all applicable forms and signatures related to trip on file at school for five (5) years.
RELATED PROCEDURES:
09.36 AP.211, 09.36 AP.212, 09.36 AP.23
Review/Revised:11/21/2023

#### ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM

DATE 4 30 - 5/2
TRIP: JENION TOP
SCHOOL and GROUP: PCHS - GENIOR CLASS
SUPERVISING STAFF MEMBER: Christy Todd / Josh Crowe
I, Note that I will be sponsoring/chaperoning a Powell County School trip. I understand that all Powell County Board of Education Policies and Procedures will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/or conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.
Further, it is my understanding the Powell County School District code of conduct shall always be applicable on school trips, and I will uphold the code of conduct as I would be expected to do on school property.
I acknowledge that no verbal waiver will release me from my obligations to abide and adhere to both the Powell County Board of Education Policies and Procedures or the Powell County School District code of conduct and that I may be held responsible for violations of either directive as if such occurred on school property.
Check All That Apply
■ 25 or Older on Date of Trip  ■ Powell Schools Employee □ Parent/Legal Guardian of Student □ On the Current Powell Co. Volunteer Approved List
Noterstand school/health information related to students is confidential.  Chaperone Name (Print)  Chaperone (Signature)
Keep all applicable forms and signatures related to trip on file at school for five (5) years.
RELATED PROCEDURES:
09.36 AP.211, 09.36 AP.212, 09.36 AP.23

#### ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM

DATE: 130 - 5/2
TRIP: OCNION TOP
school and GROUP: PCHS - GENION CLASS
SUPERVISING STAFF MEMBER: Christy Todd / Josh (rowe
I, Jest Ca New , hereby provide that I will be sponsoring/chaperoning a Powell County School trip. I understand that all Powell County Board of Education Policies and Procedures will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/or conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.
Further, it is my understanding the Powell County School District code of conduct shall always be applicable on school trips, and I will uphold the code of conduct as I would be expected to do on school property.
I acknowledge that no verbal waiver will release me from my obligations to abide and adhere to both the Powell County Board of Education Policies and Procedures or the Powell County School District code of conduct and that I may be held responsible for violations of either directive as if such occurred on school property.
Check All That Apply
☑ 25 or Older on Date of Trip ☑ Powell Schools Employee ☐ Parent/Legal Guardian of Student ☐ On the Current Powell Co. Volunteer Approved List
Understand school/health information related to students is confidential.  Chaperone Name (Print)  Chaperone (Signature)
Keep all applicable forms and signatures related to trip on file at school for five (5) years.
RELATED PROCEDURES:
09.36 AP.211, 09.36 AP.212, 09.36 AP.23
Review/Revised:11/21/2023

### ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM

DATE: 30 - 5/2
TRIP: SENIONTAP
SCHOOL and GROUP: PCHS - GENION CLASS
SUPERVISING STAFF MEMBER: Christy Todd / Josh Crow
I, hereby provide that I will be sponsoring/chaperoning a Powell County School trip. I understand that all Powell County Board of Education Policies and Procedur will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.
Further, it is my understanding the Powell County School District code of conduct shall always applicable on school trips, and I will uphold the code of conduct as I would be expected to do school property.
I acknowledge that no verbal waiver will release me from my obligations to abide and adhere to be the Powell County Board of Education Policies and Procedures or the Powell County School District code of conduct and that I may be held responsible for violations of either directive as if succocurred on school property.
Check All That Apply
Understand school/health information related to students is confidential.
Chaperone Name (Print)  Chaperone (Signature)
Chaperone (Print) Chaperone (Signature)
Keep all applicable forms and signatures related to trip on file at school for five (5) years.
RELATED PROCEDURES:
09.36 AP.211, 09.36 AP.212, 09.36 AP.23
Review/Revised:11/21/202

#### ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM

DATE 4 30 - 5/2
TRIP: SCHIONTAP
SCHOOL and GROUP: PCHS - GENIOR CLASS
SUPERVISING STAFF MEMBER: Christy Todd / Josh Crow
I, Josef County School trip. I understand that all Powell County Board of Education Policies and Procedures will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/or conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.
Further, it is my understanding the Powell County School District code of conduct shall always be applicable on school trips, and I will uphold the code of conduct as I would be expected to do on school property.
I acknowledge that no verbal waiver will release me from my obligations to abide and adhere to both the Powell County Board of Education Policies and Procedures or the Powell County School District code of conduct and that I may be held responsible for violations of either directive as if such occurred on school property.
Check All That Apply
☑ 25 or Older on Date of Trip ☑ Powell Schools Employee ☐ Parent/Legal Guardian of Student ☐ On the Current Powell Co. Volunteer Approved List
Understand school/health information related to students is confidential.
Chaperone Name (Print)  Chaperone (Signature)
Chaperone (Signature)
Keep all applicable forms and signatures related to trip on file at school for five (5) years.
RELATED PROCEDURES:
09.36 AP.211, 09.36 AP.212, 09.36 AP.23
Review/Revised:11/21/2023

#### ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM

POWELL COUNTY SCHOOL DISTRICT EXTENDED/OVERNIGHT FIELD TRIPS

DATE 1/30 - 5/2
TRIP: SENION TOP
SCHOOL and GROUP: PCHS - GENION CLASS
SUPERVISING STAFF MEMBER: Christy Todd / Josh (VOW?
I, Rayan Bowling, hereby provide that I will be sponsoring/chaperoning a Powell County School trip. I understand that all Powell County Board of Education Policies and Procedures will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/or conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.
Further, it is my understanding the Powell County School District code of conduct shall always be applicable on school trips, and I will uphold the code of conduct as I would be expected to do on school property.
I acknowledge that no verbal waiver will release me from my obligations to abide and adhere to both the Powell County Board of Education Policies and Procedures or the Powell County School District code of conduct and that I may be held responsible for violations of either directive as if such occurred on school property.
Check All That Apply
☑ 25 or Older on Date of Trip  ☑ Powell Schools Employee ☐ Parent/Legal Guardian of Student ☐ On the Current Powell Co. Volunteer Approved List
Understand school/health information related to students is confidential.  Rayan Bowling  Chaperone Name (Print)  Chaperone (Signature)
Keep all applicable forms and signatures related to trip on file at school for five (5) years.
RELATED PROCEDURES:
09.36 AP.211, 09.36 AP.212, 09.36 AP.23

### ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM

POWELL COUNTY SCHOOL DISTRICT EXTENDED/OVERNIGHT FIELD TRIPS

DATE: 1/30 - 5/2
TRIP: SENIOY TOP
SCHOOL and GROUP: PCHS - GENION CLASS SUPERVISING STAFF MEMBER: Christy Todd / Josh (NOW)
SUPERVISING STAFF MEMBER: Christy Todd / Josh Crow
I,
Further, it is my understanding the Powell County School District code of conduct shall always be applicable on school trips, and I will uphold the code of conduct as I would be expected to do on school property.
I acknowledge that no verbal waiver will release me from my obligations to abide and adhere to both the Powell County Board of Education Policies and Procedures or the Powell County School District code of conduct and that I may be held responsible for violations of either directive as if such occurred on school property.
Check All That Apply
Understand school/health information related to students is confidential.
Chaperone Name (Print)  Chaperone (Signature)
Keep all applicable forms and signatures related to trip on file at school for five (5) years.
RELATED PROCEDURES:
09.36 AP.211, 09.36 AP.212, 09.36 AP.23

### ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM

DATE \$\\\ 30 - 5/2
TRIP: DENIOY TOP
SCHOOL and GROUP: PCHS - GENION CLASS SUPERVISING STAFF MEMBER: Christy Todd / Josh (NOW)
I, MM Skimote, hereby provide that I will be sponsoring/chaperoning a Powel County School trip. I understand that all Powell County Board of Education Policies and Procedures will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/or conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.
Further, it is my understanding the Powell County School District code of conduct shall always be applicable on school trips, and I will uphold the code of conduct as I would be expected to do or school property.
I acknowledge that no verbal waiver will release me from my obligations to abide and adhere to both the Powell County Board of Education Policies and Procedures or the Powell County School District code of conduct and that I may be held responsible for violations of either directive as if such occurred on school property.
Check All That Apply
☑ 25 or Older on Date of Trip ☑ Powell Schools Employee ☐ Parent/Legal Guardian of Student ☐ On the Current Powell Co. Volunteer Approved List
Understand school/health information related to students is confidential.  Chaperone Name (Print)  Chaperone (Signature)
Keep all applicable forms and signatures related to trip on file at school for five (5) years.
RELATED PROCEDURES:
09.36 AP.211, 09.36 AP.212, 09.36 AP.23
Review/Revised:11/21/2023

Review/Revised:11/21/2023

## **Extended Field Trip Request & Forms**

### ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM

DATE 1/30 - 5/2
TRIP: JENIOV TOP
SCHOOL and GROUP: PCHS - GENION CLASS
SUPERVISING STAFF MEMBER: Christy Todd / Josh Crowe
I, Chase Field, hereby provide that I will be sponsoring/chaperoning a Powell County School trip. I understand that all Powell County Board of Education Policies and Procedures will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/or conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.
Further, it is my understanding the Powell County School District code of conduct shall always be applicable on school trips, and I will uphold the code of conduct as I would be expected to do on school property.
I acknowledge that no verbal waiver will release me from my obligations to abide and adhere to both the Powell County Board of Education Policies and Procedures or the Powell County School District code of conduct and that I may be held responsible for violations of either directive as if such occurred on school property.
Check All That Apply
☑ 25 or Older on Date of Trip ☑ Powell Schools Employee ☐ Parent/Legal Guardian of Student ☐ On the Current Powell Co. Volunteer Approved List
Understand school/health information related to students is confidential.  CHASE FRIEL  Chaperone (Signature)
Keep all applicable forms and signatures related to trip on file at school for five (5) years.
RELATED PROCEDURES:
09.36 AP.211, 09.36 AP.212, 09.36 AP.23

### ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM

DATE 4/30 - 5/2	
TRIP: OCNION TOP	
SCHOOL and GROUP: PCHS - GENIOR CLA	SS
SUPERVISING STAFF MEMBER: Christy To	odd / Josh Crowe
I, <u>GVUC</u> <u>LICS</u> , hereby provide that County School trip. I understand that all Powell County will be applicable on this trip and my strict adherence i violation of any and all policies and procedures reguconduct. I acknowledge that I am aware of all Powell (chaperone expectations related to student trips.	s necessary as I will be held responsible for lating by sponsorship, chaperoning and/or
Further, it is my understanding the Powell County School property.	ool District code of conduct shall always be of conduct as I would be expected to do on
I acknowledge that no verbal waiver will release me from the Powell County Board of Education Policies and Proc code of conduct and that I may be held responsible occurred on school property.	edures or the Powell County School District
Check All That Apply	
☐ 25 or Older on Date of Trip ☐ Powell Scho Student ☐ On the Current Powell Co. Volunteer Appro	ols Employee  Parent/Legal Guardian of oved List
Understand school/health information related to studen	its is confidential.
Chaperone Name (Print)	Chaperone (Signature)
Keep all applicable forms and signatures related to trip or	i file at school for five (5) years.
RELATED PROCEDURES:	
09.36 AP.211, 09.36 AP.212, 09.36 AP.23	
,,,	Review/Revised:11/21/2023

### ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM

POWELL COUNTY SCHOOL DISTRICT EXTENDED/OVERNIGHT FIELD TRIPS

DATE 1/30 - 5/2
TRIP: OCNION TOP
SCHOOL and GROUP: PCHS - REMIDION CLASS
SUPERVISING STAFF MEMBER: Christy Todd / Josh Crowe
I, Mary Nace, hereby provide that I will be sponsoring/chaperoning a Powell County School trip. I understand that all Powell County Board of Education Policies and Procedures will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/or conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.
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I acknowledge that no verbal waiver will release me from my obligations to abide and adhere to both the Powell County Board of Education Policies and Procedures or the Powell County School District code of conduct and that I may be held responsible for violations of either directive as if such occurred on school property.
Check All That Apply
☑ 25 or Older on Date of Trip ☑ Powell Schools Employee ☐ Parent/Legal Guardian of Student ☐ On the Current Powell Co. Volunteer Approved List
Understand school/health information related to students is confidential.  Way Beth Nack Chaperone (Print)  Chaperone (Signature)
Keep all applicable forms and signatures related to trip on file at school for five (5) years.
RELATED PROCEDURES:
09.36 AP.211, 09.36 AP.212, 09.36 AP.23

#### ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM

POWELL COUNTY SCHOOL DISTRICT EXTENDED/OVERNIGHT FIELD TRIPS

DATE 4 30 - 5/2
TRIP: PENION TOP
SCHOOL and GROUP: PCHS - GENION CLASS
SUPERVISING STAFF MEMBER: (MISTY TOOK / JOSH (VOW?
I, Done , hereby provide that I will be sponsoring/chaperoning a Powell County School trip. I understand that all Powell County Board of Education Policies and Procedures will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/or conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.
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I acknowledge that no verbal waiver will release me from my obligations to abide and adhere to both the Powell County Board of Education Policies and Procedures or the Powell County School District code of conduct and that I may be held responsible for violations of either directive as if such occurred on school property.
Check All That Apply
☑ 25 or Older on Date of Trip  ☑ Powell Schools Employee ☐ Parent/Legal Guardian of Student ☐ On the Current Powell Co. Volunteer Approved List
Understand school/health information related to students is confidential.    Done
Keep all applicable forms and signatures related to trip on file at school for five (5) years.
RELATED PROCEDURES:
09.36 AP.211, 09.36 AP.212, 09.36 AP.23

#### ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM

POWELL COUNTY SCHOOL DISTRICT EXTENDED/OVERNIGHT FIELD TRIPS

DATE 130 - 5/2
TRIP: SENION TOP
school and GROUP: PCHS - GENION CLASS
SUPERVISING STAFF MEMBER: Christy Todd / Josh (row?
I, OSC, hereby provide that I will be sponsoring/chaperoning a Powell County School trip. I understand that all Powell County Board of Education Policies and Procedures will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/or conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.
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Check All That Apply
☑ 25 or Older on Date of Trip ☑ Powell Schools Employee ☐ Parent/Legal Guardian of Student ☐ On the Current Powell Co. Volunteer Approved List
Understand school/health information related to students is confidential.    Column
Keep all applicable forms and signatures related to trip on file at school for five (5) years.
RELATED PROCEDURES:
09.36 AP.211, 09.36 AP.212, 09.36 AP.23