

Three Corners Employment

2024-2025 Collaboration Agreement

This Collaboration Agreement made on _____, 2025, by and between **Three Corners Employment** at 358 Antioch road, Horse-Branch, Kentucky 42349, and

Name and address of local education authority:

is a collaboration agreement for the benefit of our students to gain exposure and experiences that align with the Workforce Innovation and Opportunity Act. Three Corners Employment is a Community Rehabilitation Program that works with the Office of Vocational Rehabilitation to provide services to potentially eligible/eligible individuals. Three Corners Employment collaborates with other entities to get as many parties involved such as Community Partners, Schools, Families, Students, Employers, Agencies, Businesses, and Individuals that are defined as the Next Generation Learners as mandated in the Workforce Innovation and Opportunity Act, herein after, referred to as WIOA. This collaborative effort is for the benefit of transition age students, 14-21, who are OVR potentially eligible or OVR eligible students participating in services provided by Three Corners Employment.

Available Services:

All Services provided by Three Corners Employment are services in which Pre-Employment Transition Services are provided to potentially eligible and/or eligible students. Students, may participate multiple years and may participate in more than one service at a time provided by Three Corners Employment. These services are provided by a qualified and trained Employment Specialist.

Group service provisions are provided when needed to OVR approved individuals with 15 hours total for both group and individual services per student per quarter, our Specialists will provide activities such as but not limited to what is listed below- focusing on the following 5 Pre-Employment Transition Services:

Service 1: Job Exploration: Identifying and discovering the 16 career clusters of Kentucky, career surveys, interest inventories, and focus on career clusters then narrowing them down to three, and pathways to careers in aspects such as education, salary, job duties, job tasks, and so forth.

Service 2: Workplace Readiness: Unique training and activities in becoming work ready. Activities to improve social and independent living skills that will assist in future employment and careers. Soft skills, job seeking skills, employer expectations, interview skills, resume building and developing career packets.

Service 3: Self Advocacy: Community presence, meeting community leaders, informational interviews, assisting with rights and responsibilities.

Service 4: Work Based Learning Experiences: Tours/virtual tours, job shadowing experiences, short term employment when possible- learning about jobs, work-shops.

Service 5: Post- Secondary: Providing opportunities of tours, guest speakers, FAFSA, course offerings, activities to assist with post-secondary opportunities.

Individual service provisions are provided when needed to OVR approved individuals with 15 hours total of both group and individual services per student per quarter, our Specialists will provide activities such as but not limited to what is listed below- focusing on the following 5 Pre-Employment Transition Services:

Service 1: Job Exploration: Identifying and discovering the 16 career clusters of Kentucky, career surveys, interest inventories, and focus on career clusters then narrowing them down to three, and pathways to careers in aspects such as education, salary, job duties, job tasks, and so forth.

Service 2: Workplace Readiness: Unique training and activities in becoming work ready. Activities to improve social and independent living skills that will assist in future employment and careers. Soft skills, job seeking skills, employer expectations, interview skills, resume building and developing career packets.

Service 3: Self Advocacy: Community presence, meeting community leaders, informational interviews, assisting with rights and responsibilities.

Service 4: Work Based Learning Experiences: Tours/virtual tours, job shadowing experiences, short term employment when possible- learning about jobs.

Service 5: Post- Secondary: Providing opportunities of tours, guest speakers, FAFSA, course offerings, activities to assist with post-secondary opportunities.

When the student is ready to exit high school and need on going supports to obtain and maintain employment. Three Corners Employment provides **Employment and Retention** to eligible students that are approved through the office of vocational rehabilitation. These services may include: Pre Voc hours, Job development, job placement and 13 weeks of follow up services to make sure supports are in place for the individual to be successfully competitively integrated employed. If the individual needs more than the 13 weeks of follow-up, Three Corners Employment will refer the individual to a Supported Employment Provider if it is offered in the county the individual resides.

Three Corners Employment wants to personally “Thank You” for allowing us the opportunity to come into your district and provide the above services to students that have an allowable documentation which may include an Individualized Education Plan (IEP), 504 plan, or medical documentation of their existing disability. Each service provided will have a vocational rehabilitation focus and a collaborating relationship with school staff and faculty whom best meet the needs of the students through the Individuals with Disabilities Act. Every service that Three Corners Employment provides will be linked to employment. We are always looking for

opportunities and more ways to collaborate, we ask that you share your ideas with us to make an already wonderful program more successful.

Three Corners Employment cannot begin services until we have services authorized, therefore, we recommend that a Special Education Teacher or Liaison collaborate with our Employment Specialists from time to time to assist with the collection of paperwork and documentation. This allows for a more beneficial process. Provision of services goes smoothly if appropriate space is provided. We recommend that you designate a specific area for Three Corners to provide services.

We appreciate this collaboration opportunity and "Thank You!"

This is a collaboration opportunity, therefore, Three Corners Employment desires that the Superintendent, Director of Special Education, and Principal all be informed of this great collaboration and have one of the individuals sign below:

Name, title, date: _____

Three Corners Employment

Timothy Henderson, Executive Officer

Date: _____

Three Corners Employment



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