



FLOYD COUNTY BOARD OF EDUCATION
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William Newsome, Jr., Board Chair - District 3
Linda C. Gearheart, Vice-Chair - District 1
Dr. Chandra Varia, Member- District 2
Keith Smallwood, Member - District 4
Steve Slone, Member - District 5

Consent Agenda Item (Action Item): Consider changing the title of Secretary to the Superintendent to Administrative Assistant to the Superintendent.

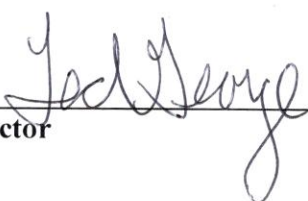
Applicable State or Regulations: Board Policy 01.11 General Powers and Duties of the Board.

History/Background: request approval for a title change for the position of Secretary to the Superintendent to Administrative Assistant to the Superintendent within Floyd County Schools. This adjustment is necessary to align with the professional standards set forth by relevant state associations, where the title Administrative Assistant to the Superintendent is the recognized designation. Furthermore, this change reflects current industry norms, as the vast majority of school districts across Kentucky have already transitioned to this updated title. While this request does not alter job responsibilities or salary schedule, it more accurately represents the role's professional scope and provides consistency with similar positions across the state. This change will also ensure our district remains aligned with best practices in school administration.

Fiscal/Budgetary Impact: None

History/Background: Recommended Action: Approve as presented

Contact Person(s): Ted George



Director



Superintendent

Date: March 13, 2025