



REVISED: Submitted:
03/19/2025 03/18/2025
05/08/2024 05/07/2024

JOB TITLE:	DIGITAL CONTROL
DIVISION	OPERATIONS
SALARY SCHEDULE/GRADE:	IB/GRADE SEE BELOW
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8372
BARGAINING UNIT:	CLAE

SCOPE OF RESPONSIBILITIES

Maintains all electronic microprocessor based direct digital controllers (DDC), pneumatic systems, and associated software pertaining to all digital temperature control applications of the school district.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Repairs or replaces electronic unitary controllers

Maintains data base files for all unitary control applications throughout the District

Writes unitary controller programs for various HVAC equipment installations and customize existing control applications

Maintains communications software and graphics data bases to remote DDC equipment

Troubleshoots, maintains, repairs all interface devices to the unitary controllers (electronic actuators, temperature sensing thermistors, pressure transducers or humidity sensing devices and relays)

Repairs or replaces all pneumatic thermostats and controllers

Repairs, repacks or replaces all types of temperature control valves

Repairs, replaces and maintains all related ventilation equipment (air handlers, unit ventilators, fan coil units, exhaust fans)

Completes accurate work orders with respect to labor and material used

Completes all training and other compliance requirements as assigned and by the designated deadline

Performs other duties as assigned by supervisor

Regular, predictable performance is required for all performance responsibilities

This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

PHYSICAL DEMANDS

This work is conducted in an office setting, school-based setting, warehouse setting, production/assembly line setting and outside of a building. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

This position requires the following physical activities rarely (up to 25% of the workweek): driving. The following physical activities are required occasionally (up to 50% of the workweek): balancing, bending, climbing crouching, kneeling, lifting up to 75 lbs., pulling up to 75 lbs., pushing up to 75 lbs., reaching, standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

MINIMUM QUALIFICATIONS

MINIMUM QUALIFICATIONS- DIGITAL CONTROL JOURNEYMAN, IB/GRADE 12 JOB CLASS __
High School Diploma or G.E.D.
A minimum of five (5) three (3) years of experience in digital and pneumatic control applications
Skill in reading blueprints and temperature control diagrams
Valid Kentucky HVAC Journeyman license
Valid driver's license
Effective communication skills

DESIRABLE QUALIFICATIONS

Autocad (computerized drafting) experience
Advanced training in direct digital control
Experience in a diverse workplace

MINIMUM QUALIFICATIONS- DIGITAL CONTROL TECHNICIAN III-IB/GRADE 9 JOB CLASS 8211
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High School Diploma or G.E.D.
A minimum of five (5) years of experience in digital and pneumatic control applications
Skill in reading blueprints and temperature control diagrams
Valid driver's license
Effective communication skills

DESIRABLE QUALIFICATIONS

Advanced training in direct digital control
Experience in a diverse workplace

MINIMUM QUALIFICATIONS- DIGITAL CONTROL TECHNICIAN II-IB/GRADE 7 JOB CLASS 8213

High School Diploma or G.E.D.
A minimum of three (3) years of experience in digital and pneumatic control applications
Skill in reading blueprints and temperature control diagrams
Valid driver's license
Effective communication skills

DESIRABLE QUALIFICATIONS

Advanced training in direct digital control
Experience in a diverse workplace

MINIMUM QUALIFICATIONS- DIGITAL CONTROL TECHNICIAN I-IB/GRADE 5 JOB CLASS 8216
--

High School Diploma or G.E.D
Skill in reading blueprints and temperature control diagrams
Valid driver's license
Effective communication skills

DESIRABLE QUALIFICATIONS

Experience in a diverse workplace
Experience in this field



REVISED: 03/19/2025
Submitted: 03/18/2025

JOB TITLE:	DIGITAL CONTROL
DIVISION	OPERATIONS
SALARY SCHEDULE/GRADE:	IB/GRADE SEE BELOW
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8372
BARGAINING UNIT:	CLAE

SCOPE OF RESPONSIBILITIES

Maintains all electronic microprocessor based direct digital controllers (DDC), pneumatic systems, and associated software pertaining to all digital temperature control applications of the school district.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Repairs or replaces electronic unitary controllers

Maintains data base files for all unitary control applications throughout the District

Writes unitary controller programs for various HVAC equipment installations and customize existing control applications

Maintains communications software and graphics data bases to remote DDC equipment

Troubleshoots, maintains, repairs all interface devices to the unitary controllers (electronic actuators, temperature sensing thermistors, pressure transducers or humidity sensing devices and relays)

Repairs or replaces all pneumatic thermostats and controllers

Repairs, repacks or replaces all types of temperature control valves

Repairs, replaces and maintains all related ventilation equipment (air handlers, unit ventilators, fan coil units, exhaust fans)

Completes accurate work orders with respect to labor and material used

Completes all training and other compliance requirements as assigned and by the designated deadline

Performs other duties as assigned by supervisor

Regular, predictable performance is required for all performance responsibilities

This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

PHYSICAL DEMANDS

This work is conducted in an office setting, school-based setting, warehouse setting, production/assembly line setting and outside of a building. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

This position requires the following physical activities rarely (up to 25% of the workweek): driving. The following physical activities are required occasionally (up to 50% of the workweek): balancing, bending, climbing crouching, kneeling, lifting up to 75 lbs., pulling up to 75 lbs., pushing up to 75 lbs., reaching, standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

MINIMUM QUALIFICATIONS

MINIMUM QUALIFICATIONS- DIGITAL CONTROL JOURNEYMAN, IB/GRADE 12 JOB CLASS __
High School Diploma or G.E.D.
A minimum of three (3) years of experience in digital and pneumatic control applications
Skill in reading blueprints and temperature control diagrams
Valid Kentucky HVAC Journeyman license
Valid driver's license
Effective communication skills

DESIRABLE QUALIFICATIONS

Autocad (computerized drafting) experience
Advanced training in direct digital control
Experience in a diverse workplace

MINIMUM QUALIFICATIONS- DIGITAL CONTROL TECHNICIAN III-IB/GRADE 9 JOB CLASS 8211
--

High School Diploma or G.E.D.
A minimum of five (5) years of experience in digital and pneumatic control applications
Skill in reading blueprints and temperature control diagrams
Valid driver's license
Effective communication skills

DESIRABLE QUALIFICATIONS

Advanced training in direct digital control
Experience in a diverse workplace

MINIMUM QUALIFICATIONS- DIGITAL CONTROL TECHNICIAN II-IB/GRADE 7 JOB CLASS 8213

High School Diploma or G.E.D.
A minimum of three (3) years of experience in digital and pneumatic control applications
Skill in reading blueprints and temperature control diagrams
Valid driver's license
Effective communication skills

DESIRABLE QUALIFICATIONS

Advanced training in direct digital control
Experience in a diverse workplace

MINIMUM QUALIFICATIONS- DIGITAL CONTROL TECHNICIAN I-IB/GRADE 5 JOB CLASS 8216
--

High School Diploma or G.E.D
Skill in reading blueprints and temperature control diagrams
Valid driver's license
Effective communication skills

DESIRABLE QUALIFICATIONS

Experience in a diverse workplace
Experience in this field



NEW: Revised: Submitted:
 03/19/2025 03/18/2025
 07/01/2020 03/19/2020

JOB TITLE:	ELECTRIC
DIVISION	OPERATIONS SERVICES
SALARY SCHEDULE/GRADE:	IB/GRADE SEE BELOW
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8386 SEE BELOW
BARGAINING UNIT:	CLAE

SCOPE OF RESPONSIBILITIES

Maintains and repairs electrical system and equipment such as power distribution system, lighting systems, automatic time systems, motors, compressors, kitchen equipment, fire alarm and other electrically operated equipment.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Plans or assists with the layout, installations and repairs to wiring, electrical fixtures, apparatus, and control equipment including planning new and modified installations to minimize waste of materials, provides access for future maintenance, and avoid unsightly hazardous, and unreliable wiring, consistent with specification and local codes

Measures, cuts, bends, threads, assembles, and installs electrical conduit, using such tools as hacksaw, pipe threader, and conduit bender

Pulls wiring through conduit, splices wires by stripping insulation from terminal leads with knife or pliers, twisting or soldering wires together, and applying tape or terminal caps, and connects wiring to lighting fixtures and power equipment, using hand tools

Installs control and distribution apparatus, such as switches, relays and circuit-breaker panels, fastening in place with screws or bolts, using hand tools and power tools

Connects power cables to equipment, such as electric range or motor, and installs grounding leads

Tests continuity of circuit to insure electrical compatibility and safety of components, using testing instruments, such as ohmmeter, battery, and buzzer, and oscilloscope

Observes functioning of installed equipment or system to detect hazards and need for adjustments, relocation, or replacement

Repairs faulty equipment or systems where found, including tunnels and high places

Completes all trainings and other compliance requirements as assigned and by the designated deadline

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

~~The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work requires the use of feet for repetitive movements. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull heavy weights. The work requires activities involving being around moving machinery, exposure to marked changes in temperature and humidity, driving automotive equipment, and exposure to dust, fumes, and gases.~~

~~This work is conducted in a school based, office setting and outside of a building. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of~~

the work location.

The following physical activities are required occasionally (up to 50% of the workweek): balancing, bending, climbing, crawling, crouching, driving, kneeling, lifting up to 75 lbs., pulling up to 75 lbs., and pushing up to 75 lbs, and reaching. Feeling, grasping, hearing, standing, talking and walking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

MINIMUM QUALIFICATIONS

MINIMUM QUALIFICATIONS- ELECTRICIAN, IB, GRADE 11 JOB CLASS _8386_____

High School Diploma or G.E.D.

~~Five (5)~~ Four (4) years of successful experience in electrical work

Valid driver's license

Valid Kentucky Electrician license

Effective communication skills

DESIRABLE QUALIFICATIONS

Completed apprenticeship program

Experience reading and following blueprints, drawings, schematics, and diagrams

Valid Kentucky Master Electrician license

Experience in a diverse workplace

MINIMUM QUALIFICATIONS- ELECTRIC TECHNICIAN III- IB, GRADE 9 JOB CLASS _8316_____

High School Diploma or G.E.D.

Five (5) years of successful experience in electrical work

Valid driver's license

Effective communication skills

DESIRABLE QUALIFICATIONS

Experience reading and following blueprints, drawings, schematics, and diagrams

Experience in a diverse workplace

MINIMUM QUALIFICATIONS- ELECTRIC TECHNICIAN II- IB, GRADE 7 JOB CLASS 8317_____

High School Diploma or G.E.D.

Three (3) years of successful experience in electrical work

Valid driver's license

Effective communication skills

DESIRABLE QUALIFICATIONS

Experience reading and following blueprints, drawings, schematics, and diagrams

Experience in a diverse workplace

MINIMUM QUALIFICATIONS- ELECTRIC TECHNICIAN I- IB, GRADE 5 JOB CLASS _8677_____

High School Diploma or G.E.D.

Valid driver's license

Effective communication skills

DESIRABLE QUALIFICATIONS

Experience reading and following blueprints, drawings, schematics, and diagrams

Experience in a diverse workplace



Revised: 03/19/2025
Submitted: 03/18/2025

JOB TITLE:	ELECTRIC
DIVISION	OPERATIONS SERVICES
SALARY SCHEDULE/GRADE:	IB/GRADE SEE BELOW
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8386 SEE BELOW
BARGAINING UNIT:	CLAE

SCOPE OF RESPONSIBILITIES

Maintains and repairs electrical system and equipment such as power distribution system, lighting systems, automatic time systems, motors, compressors, kitchen equipment, fire alarm and other electrically operated equipment.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Plans or assists with the layout, installations and repairs to wiring, electrical fixtures, apparatus, and control equipment including planning new and modified installations to minimize waste of materials, provides access for future maintenance, and avoid unsightly hazardous, and unreliable wiring, consistent with specification and local codes

Measures, cuts, bends, threads, assembles, and installs electrical conduit, using such tools as hacksaw, pipe threader, and conduit bender

Pulls wiring through conduit, splices wires by stripping insulation from terminal leads with knife or pliers, twisting or soldering wires together, and applying tape or terminal caps, and connects wiring to lighting fixtures and power equipment, using hand tools

Installs control and distribution apparatus, such as switches, relays and circuit-breaker panels, fastening in place with screws or bolts, using hand tools and power tools

Connects power cables to equipment, such as electric range or motor, and installs grounding leads

Tests continuity of circuit to insure electrical compatibility and safety of components, using testing instruments, such as ohmmeter, battery, and buzzer, and oscilloscope

Observes functioning of installed equipment or system to detect hazards and need for adjustments, relocation, or replacement

Repairs faulty equipment or systems where found, including tunnels and high places

Completes all trainings and other compliance requirements as assigned and by the designated deadline

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

This work is conducted in a school based, office setting and outside of a building. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

The following physical activities are required occasionally (up to 50% of the workweek): balancing, bending, climbing, crawling, crouching, driving, kneeling, lifting up to 75 lbs., pulling up to 75 lbs., and pushing up to 75 lbs, and reaching. Feeling, grasping, hearing, standing, talking and walking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

MINIMUM QUALIFICATIONS
MINIMUM QUALIFICATIONS- ELECTRICIAN, IB, GRADE 11 JOB CLASS _8386_____
High School Diploma or G.E.D.
Four (4) years of successful experience in electrical work
Valid driver's license
Valid Kentucky Electrician license
Effective communication skills

DESIRABLE QUALIFICATIONS
Completed apprenticeship program
Experience reading and following blueprints, drawings, schematics, and diagrams
Valid Kentucky Master Electrician license
Experience in a diverse workplace

MINIMUM QUALIFICATIONS- ELECTRIC TECHNICIAN III- IB, GRADE 9 JOB CLASS _8316_____
High School Diploma or G.E.D.
Five (5) years of successful experience in electrical work
Valid driver's license
Effective communication skills

DESIRABLE QUALIFICATIONS
Experience reading and following blueprints, drawings, schematics, and diagrams
Experience in a diverse workplace

MINIMUM QUALIFICATIONS- ELECTRIC TECHNICIAN II- IB, GRADE 7 JOB CLASS 8317_____
High School Diploma or G.E.D.
Three (3) years of successful experience in electrical work
Valid driver's license
Effective communication skills

DESIRABLE QUALIFICATIONS
Experience reading and following blueprints, drawings, schematics, and diagrams
Experience in a diverse workplace

MINIMUM QUALIFICATIONS- ELECTRIC TECHNICIAN I- IB, GRADE 5 JOB CLASS _8677_____
High School Diploma or G.E.D.
Valid driver's license
Effective communication skills
DESIRABLE QUALIFICATIONS

Experience reading and following blueprints, drawings, schematics, and diagrams
Experience in a diverse workplace



REVISED: Submitted:
03/19/2025 03/18/2025
06/08/2022 05/25/2021

JOB TITLE:	GROUNDS
DIVISION	OPERATIONS SERVICES
SALARY SCHEDULE/GRADE:	IB/GRADE SEE BELOW
WORK YEAR:	260 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8960
BARGAINING UNIT:	CLAE

SCOPE OF RESPONSIBILITIES

Performs all phases of general grounds labor including assisting in the maintenance of pavement, ornamental plantings, grass, and fencing; assists in the moving of heavy equipment; assists in the removal of snow; and other labor as directed by the designated supervisor

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Operates lawnmowers, tractors, and snow removal equipment

Installs and repairs all fencing

Cleans fence rows and cuts grass as required throughout the District

Implements tree, shrub, and weed control maintenance program as directed

Repairs, grades, and resurfaces walks and driveways

Performs snow and ice removal

Installs playground equipment as required

Moves heavy equipment as required

Completes all trainings and other compliance requirements as assigned by designated deadline

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

~~The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work requires the use of feet for repetitive movements. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull heavy weights. The work requires activities involving being around moving machinery, exposure to marked changes in temperature and humidity, driving automotive equipment, and exposure to dust, fumes, and gases.~~

~~This work is conducted in a school based, office setting and outside of a building. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.~~

~~The following physical activities are required occasionally (up to 50% of the workweek): balancing, bending, climbing, crawling, crouching, driving, kneeling, lifting up to 75 lbs., pulling up to 75 lbs., and pushing up to 75 lbs, and reaching. Feeling, grasping, hearing, standing, talking and walking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).~~

MINIMUM QUALIFICATIONS

MINIMUM QUALIFICATIONS - GROUNDSWORKER III, IB/GRADE 5 JOB CLASS 8960
High School Diploma or G.E.D.
Valid driver's license and CDL Class A
Five (5) years of experience in grounds or related field
Experience moving and operating heavy equipment
Effective communication skills
MINIMUM QUALIFICATIONS- GROUNDSWORKER II, IB/GRADE 4 JOB CLASS 8962
High School Diploma or G.E.D
Valid driver's license and must obtain CDL Class A license within 90 days of hire
Three (3) years of experience in grounds or related field
Effective Communication Skills
MINIMUM QUALIFICATIONS- GROUNDSWORKER I , IB/GRADE 3 JOB CLASS 8961
High School Diploma or G.E.D
Valid driver's license
Effective communication skills
DESIRABLE QUALIFICATIONS
Experience in this field
Experience in a diverse workplace

DESIRABLE QUALIFICATIONS
Experience in this field
Experience in a diverse workplace



REVISED: 03/19/2025
Submitted: 03/18/2025

JOB TITLE:	GROUNDS
DIVISION	OPERATIONS SERVICES
SALARY SCHEDULE/GRADE:	IB/GRADE SEE BELOW
WORK YEAR:	260 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8960
BARGAINING UNIT:	CLAE

SCOPE OF RESPONSIBILITIES

Performs all phases of general grounds labor including assisting in the maintenance of pavement, ornamental plantings, grass, and fencing; assists in the moving of heavy equipment; assists in the removal of snow; and other labor as directed by the designated supervisor

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Operates lawnmowers, tractors, and snow removal equipment

Installs and repairs all fencing

Cleans fence rows and cuts grass as required throughout the District

Implements tree, shrub, and weed control maintenance program as directed

Repairs, grades, and resurfaces walks and driveways

Performs snow and ice removal

Installs playground equipment as required

Moves heavy equipment as required

Completes all trainings and other compliance requirements as assigned by designated deadline

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

This work is conducted in a school based, office setting and outside of a building. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

The following physical activities are required occasionally (up to 50% of the workweek): balancing, bending, climbing, crawling, crouching, driving, kneeling, lifting up to 75 lbs., pulling up to 75 lbs., and pushing up to 75 lbs, and reaching. Feeling, grasping, hearing, standing, talking and walking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

MINIMUM QUALIFICATIONS

MINIMUM QUALIFICATIONS - GROUNDWORKER III, IB/GRADE 5 JOB CLASS 8960

High School Diploma or G.E.D.

Valid driver's license and CDL Class A

Five (5) years of experience in grounds or related field

Experience moving and operating heavy equipment

Effective communication skills

MINIMUM QUALIFICATIONS- GROUNDWORKER II, IB/GRADE 4 JOB CLASS 8962
High School Diploma or G.E.D
Valid driver's license
Three (3) years of experience in grounds or related field
Effective Communication Skills
MINIMUM QUALIFICATIONS- GROUNDWORKER I , IB/GRADE 3 JOB CLASS 8961
High School Diploma or G.E.D
Valid driver's license
Effective communication skills
DESIRABLE QUALIFICATIONS
Experience in this field
Experience in a diverse workplace

DESIRABLE QUALIFICATIONS
Experience in this field
Experience in a diverse workplace



NEW: Revised: Submitted:
 03/19/2025 03/18/2025
 07/01/2020 03/19/2020

JOB TITLE:	MECHANICAL MAINTENANCE
DIVISION	OPERATIONS SERVICES
SALARY SCHEDULE/GRADE:	IB/GRADE SEE BELOW
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8273
BARGAINING UNIT:	CLAE

SCOPE OF RESPONSIBILITIES

Maintains, repairs, and replaces refrigeration, heating, ventilating, and air conditioning systems for the school District

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Maintains all boiler safety controls in a safe operating condition
 Maintains, repairs, and replaces gas; gas/oil or oil fired burners
 Maintains, repairs, and replaces all electrical/electronic components of heating and air conditioning equipment
 Maintains, repairs, and replaces all chillers and associated controls
 Maintains, repairs, and replaces all rooftop, central air condition units, heat pumps, and window type units
 Repairs and rebuilds semi-hermetic reciprocating compressors and compressors for refrigeration machines
 Maintains, repairs, and replaces all force air furnaces and unit heaters
 Maintains, repairs, and replaces exhaust fans and related ventilating equipment
 Replaces motors on unit ventilators, fan coils, and air handling equipment
 Checks and maintains hot water heaters
 Maintains, repairs, and replaces food service and refrigeration equipment
 Completes accurate work orders with respect to labor and material used
 Completes all training and other compliance requirements as assigned and by the designated deadline
 Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

~~The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work requires the use of feet for repetitive movements. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull heavy weights. The work requires activities involving being around moving machinery, exposure to marked changes in temperature and humidity, driving automotive equipment, and exposure to dust, fumes, and gases.~~

This work is conducted in a school based, office setting and outside of a building. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

The following physical activities are required occasionally (up to 50% of the workweek): balancing, bending, climbing, crawling, crouching, driving, kneeling, lifting up to 75 lbs., pulling up to 75 lbs., and pushing up to 75

lbs, and reaching. Feeling, grasping, hearing, standing, talking and walking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

MINIMUM QUALIFICATIONS

High School Diploma or G.E.D.

Completed an apprenticeship or equivalent combination of experience and training

~~Five (5)~~ Three (3) years of experience in commercial heating, air conditioning, and controls

Refrigeration Handling Certification Type I or Type II

Valid Kentucky HVAC Journeyman license

Valid driver's license

Effective communication skills

DESIRABLE QUALIFICATIONS

Knowledge of state and local heating codes

Experience in a diverse workplace

MINIMUM QUALIFICATIONS- MECHANICAL TECHNICIAN III, IB/GRADE 9 JOB CLASS_8273_____

High School Diploma or G.E.D.

Five (5) years of experience in commercial heating, air conditioning, and controls

Refrigeration Handling Certification Type I or Type II

Valid driver's license

Effective communication skills

DESIRABLE QUALIFICATIONS

Knowledge of state and local heating codes

Experience in a diverse workplace

MINIMUM QUALIFICATIONS- MECHANICAL TECHNICIAN II, IB/GRADE 7 JOB CLASS_8275_____

High School Diploma or G.E.D.

Three (3) years of experience in commercial heating, air conditioning, and controls

Valid driver's license

Effective communication skills

DESIRABLE QUALIFICATIONS

Knowledge of state and local heating codes

Experience in a diverse workplace

MINIMUM QUALIFICATIONS- MECHANICAL TECHNICIAN I, IB/GRADE 5 JOB CLASS_8276_____

High School Diploma or G.E.D.

Valid driver's license

Effective communication skills

DESIRABLE QUALIFICATIONS

Knowledge of state and local heating codes

Experience in this field

Experience in a diverse workplace



Revised: 03/19/2025
Submitted: 03/18/2025

JOB TITLE:	MECHANICAL MAINTENANCE
DIVISION	OPERATIONS SERVICES
SALARY SCHEDULE/GRADE:	IB/GRADE SEE BELOW
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8273
BARGAINING UNIT:	CLAE

SCOPE OF RESPONSIBILITIES

Maintains, repairs, and replaces refrigeration, heating, ventilating, and air conditioning systems for the school District

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Maintains all boiler safety controls in a safe operating condition

Maintains, repairs, and replaces gas; gas/oil or oil fired burners

Maintains, repairs, and replaces all electrical/electronic components of heating and air conditioning equipment

Maintains, repairs, and replaces all chillers and associated controls

Maintains, repairs, and replaces all rooftop, central air condition units, heat pumps, and window type units

Repairs and rebuilds semi-hermetic reciprocating compressors and compressors for refrigeration machines

Maintains, repairs, and replaces all force air furnaces and unit heaters

Maintains, repairs, and replaces exhaust fans and related ventilating equipment

Replaces motors on unit ventilators, fan coils, and air handling equipment

Checks and maintains hot water heaters

Maintains, repairs, and replaces food service and refrigeration equipment

Completes accurate work orders with respect to labor and material used

Completes all training and other compliance requirements as assigned and by the designated deadline

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

This work is conducted in a school based, office setting and outside of a building. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

The following physical activities are required occasionally (up to 50% of the workweek): balancing, bending, climbing, crawling, crouching, driving, kneeling, lifting up to 75 lbs., pulling up to 75 lbs., and pushing up to 75 lbs, and reaching. Feeling, grasping, hearing, standing, talking and walking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

MINIMUM QUALIFICATIONS

High School Diploma or G.E.D.

Completed an apprenticeship or equivalent combination of experience and training

Three (3) years of experience in commercial heating, air conditioning, and controls

Refrigeration Handling Certification Type I or Type II
Valid Kentucky HVAC Journeyman license
Valid driver's license
Effective communication skills

DESIRABLE QUALIFICATIONS

Knowledge of state and local heating codes
Experience in a diverse workplace
MINIMUM QUALIFICATIONS- MECHANICAL TECHNICIAN III, IB/GRADE 9 JOB CLASS_8273_____
High School Diploma or G.E.D.
Five (5) years of experience in commercial heating, air conditioning, and controls
Refrigeration Handling Certification Type I or Type II
Valid driver's license
Effective communication skills
DESIRABLE QUALIFICATIONS
Knowledge of state and local heating codes
Experience in a diverse workplace
MINIMUM QUALIFICATIONS- MECHANICAL TECHNICIAN II, IB/GRADE 7 JOB CLASS_8275_____
High School Diploma or G.E.D.
Three (3) years of experience in commercial heating, air conditioning, and controls
Valid driver's license
Effective communication skills
DESIRABLE QUALIFICATIONS
Knowledge of state and local heating codes
Experience in a diverse workplace
MINIMUM QUALIFICATIONS- MECHANICAL TECHNICIAN I, IB/GRADE 5 JOB CLASS_8276_____
High School Diploma or G.E.D.
Valid driver's license
Effective communication skills
DESIRABLE QUALIFICATIONS
Knowledge of state and local heating codes
Experience in this field
Experience in a diverse workplace



REVISED: Submitted:
 03/19/2025 03/18/2025
 07/01/2023 06/06/2023

JOB TITLE:	PLUMBING
DIVISION	OPERATIONS SERVICES
SALARY SCHEDULE/GRADE:	IB/GRADE SEE BELOW
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8392
BARGAINING UNIT:	CLAE

SCOPE OF RESPONSIBILITIES

Performs maintenance and repairs on plumbing equipment and systems as required, maintains all steam, hot and chilled water piping, re-tubing boilers, steam kettles and variable pitch fans

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Installs, repairs and maintains plumbing fixtures, garbage disposal unit, sewer plants, dishwashers, and water softeners

Assembles, installs, and repairs pipes, fittings, and fixtures of water, and drainage systems, according to specifications and plumbing codes and fills pipe system with water or air and reads pressure gauge to determine whether system is leaking

Studies building plans and working drawings to determine work aids required and sequence of installation

Assembles and installs valves, pipe fittings, and pipes composed of metals, such as iron, steel, brass, lead, and nonmetals, such as glass, vitrified clay, and plastic, using hand tools and power tools

Maintains and repairs all heating and chilled water lines. Replaces relief valves and compression tanks on boilers and water heaters. Re-tubes boilers, weld (within code) boilers, pressure vessels and steam lines. Maintains and repairs all variable pitch fans. Repairs and replaces all heat exchangers. Re-nipples radiators and sectional boilers. Repacks, repairs, and replaces various steam traps. Replaces and/or repairs shafts, bearings and blower wheels and variable pitch fans on all air handling equipment

Cuts openings in walls and floors to accommodate pipe fittings, using hand tools and power tools

Cuts and threads pipe, using pipe cutters, cutting torch, and pipe threading machine

Fills out withdrawals on all material used from stock

Assumes responsibility for personal safety and the safety of others regarding the assigned job

Assumes responsibility for care and operation of tools, vehicle and equipment assigned to employee

Completes all trainings and other compliance requirements as assigned and by the designated deadline

Performs all other duties as assigned by supervisor

PHYSICAL DEMANDS

~~The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work requires the use of feet for repetitive movements. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull heavy weights. The work requires being around moving machinery, exposure to marked changes in temperature and humidity, driving automotive equipment, and exposure to dust, fumes and gases.~~

This work is conducted in a school based, office setting and outside of a building. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of

the work location. The following physical activities are required occasionally (up to 50% of the workweek): balancing, bending, climbing, crawling, crouching, driving, kneeling, lifting up to 75 lbs., pulling up to 75 lbs., and pushing up to 75 lbs, and reaching. Feeling, grasping, hearing, standing, talking and walking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

MINIMUM QUALIFICATIONS

MINIMUM QUALIFICATIONS – PLUMBER – 1B, GRADE 11 JOB CLASS 8226

High School Diploma or G.E.D.

~~Five (5)~~ **Three (3)** years of successful experience in plumbing and/or servicing fire extinguishing equipment

Basic knowledge of plumbing and/or fire codes

Valid driver's license

Kentucky State plumbing license

Effective communication skills

MINIMUM QUALIFICATIONS-PLUMBING TECHNICIAN III - IB, GRADE 9 JOB CLASS 8234

High School Diploma or G.E.D.

Five (5) years of successful experience in plumbing and/or servicing extinguishing equipment

Basic knowledge of plumbing and/or fire codes

Valid driver's license

Effective communication skills

DESIRABLE QUALIFICATIONS

Experience reading and following blueprints, drawings, schematics and diagrams

Experience in a diverse workplace

MINIMUM QUALIFICATIONS- PLUMBING TECHNICIAN II –IB, GRADE 7 JOB CLASS 8236

High School Diploma or G.E.D

Three (3) years of successful experience in plumbing and or servicing extinguishing equipment

Basic knowledge of plumbing and/or fire codes

Valid driver's license

Effective communication skills

DESIRABLE QUALIFICATIONS

Additional experience in this field

Experience in reading and following blueprints, drawings, schematics and diagrams

Experience in a diverse workplace

MINIMUM QUALIFICATIONS- PLUMBING TECHNICIAN I - IB, GRADE 5 JOB CLASS 8238

High School Diploma or G.E.D.

Basic knowledge of plumbing and/or fire codes

Valid driver's license

Effective communication skills

DESIRABLE QUALIFICATIONS

Experience in this field

Ability to read and follow blueprints, drawings, schematics, and diagrams

Experience in a diverse workplace

DESIRABLE QUALIFICATIONS

Experience in reading and following blueprints, drawings, schematics and diagrams

Experience in a diverse workplace



REVISED: 03/19/2025 Submitted: 03/18/2025

JOB TITLE:	PLUMBING
DIVISION	OPERATIONS SERVICES
SALARY SCHEDULE/GRADE:	IB/GRADE SEE BELOW
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8392
BARGAINING UNIT:	CLAE

SCOPE OF RESPONSIBILITIES

Performs maintenance and repairs on plumbing equipment and systems as required, maintains all steam, hot and chilled water piping, re-tubing boilers, steam kettles and variable pitch fans

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Installs, repairs and maintains plumbing fixtures, garbage disposal unit, sewer plants, dishwashers, and water softeners

Assembles, installs, and repairs pipes, fittings, and fixtures of water, and drainage systems, according to specifications and plumbing codes and fills pipe system with water or air and reads pressure gauge to determine whether system is leaking

Studies building plans and working drawings to determine work aids required and sequence of installation

Assembles and installs valves, pipe fittings, and pipes composed of metals, such as iron, steel, brass, lead, and nonmetals, such as glass, vitrified clay, and plastic, using hand tools and power tools

Maintains and repairs all heating and chilled water lines. Replaces relief valves and compression tanks on boilers and water heaters. Re-tubes boilers, weld (within code) boilers, pressure vessels and steam lines. Maintains and repairs all variable pitch fans. Repairs and replaces all heat exchangers. Re-nipples radiators and sectional boilers. Repacks, repairs, and replaces various steam traps. Replaces and/or repairs shafts, bearings and blower wheels and variable pitch fans on all air handling equipment

Cuts openings in walls and floors to accommodate pipe fittings, using hand tools and power tools

Cuts and threads pipe, using pipe cutters, cutting torch, and pipe threading machine

Fills out withdrawals on all material used from stock

Assumes responsibility for personal safety and the safety of others regarding the assigned job

Assumes responsibility for care and operation of tools, vehicle and equipment assigned to employee

Completes all trainings and other compliance requirements as assigned and by the designated deadline

Performs all other duties as assigned by supervisor

PHYSICAL DEMANDS

This work is conducted in a school based, office setting and outside of a building. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location. The following physical activities are required occasionally (up to 50% of the workweek): balancing, bending, climbing, crawling, crouching, driving, kneeling, lifting up to 75 lbs., pulling up to 75 lbs., and pushing up to 75 lbs, and reaching. Feeling, grasping, hearing, standing, talking and walking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

MINIMUM QUALIFICATIONS
MINIMUM QUALIFICATIONS – PLUMBER – 1B, GRADE 11 JOB CLASS 8226
High School Diploma or G.E.D.
Three (3) years of successful experience in plumbing and/or servicing fire extinguishing equipment
Basic knowledge of plumbing and/or fire codes
Valid driver's license
Kentucky State plumbing license
Effective communication skills
MINIMUM QUALIFICATIONS-PLUMBING TECHNICIAN III - IB, GRADE 9 JOB CLASS 8234
High School Diploma or G.E.D.
Five (5) years of successful experience in plumbing and/or servicing extinguishing equipment
Basic knowledge of plumbing and/or fire codes
Valid driver's license
Effective communication skills
DESIRABLE QUALIFICATIONS
Experience reading and following blueprints, drawings, schematics and diagrams
Experience in a diverse workplace
MINIMUM QUALIFICATIONS- PLUMBING TECHNICIAN II –IB, GRADE 7 JOB CLASS 8236
High School Diploma or G.E.D
Three (3) years of successful experience in plumbing and or servicing extinguishing equipment
Basic knowledge of plumbing and/or fire codes
Valid driver's license
Effective communication skills
DESIRABLE QUALIFICATIONS
Additional experience in this field
Experience in reading and following blueprints, drawings, schematics and diagrams
Experience in a diverse workplace
MINIMUM QUALIFICATIONS- PLUMBING TECHNICIAN I - IB, GRADE 5 JOB CLASS 8238
High School Diploma or G.E.D.
Basic knowledge of plumbing and/or fire codes
Valid driver's license
Effective communication skills
DESIRABLE QUALIFICATIONS
Experience in this field
Ability to read and follow blueprints, drawings, schematics, and diagrams
Experience in a diverse workplace
DESIRABLE QUALIFICATIONS
Experience in reading and following blueprints, drawings, schematics and diagrams
Experience in a diverse workplace



NEW: 07/01/2024
Submitted: 03/26/2024

JOB TITLE:	WORKER WAREHOUSE NUTRITION SERVICE CENTER
DIVISION	OPERATIONS
SALARY SCHEDULE/GRADE:	IB, GRADE 6
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	0
BARGAINING UNIT:	CLAE

SCOPE OF RESPONSIBILITIES

Receives and inspects shipments and verifies accurate deliveries. Inspects for damage, shortages, wrong items and other concerns. Maintains a perpetual inventory system of materials. Assumes responsibility for receiving processing, storage and distribution of warehouse materials.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Assumes responsibility for receipt, storage and delivery of all warehoused items

Inspects shipments and verifies accurate deliveries and shipments

Works with central receiver to coordinate scheduled deliveries when appropriate

Inspects products and verifies accurate picking and product rotation (e.g., first in first out) as necessary

Assists in loading and unloading deliveries and shipments and moving equipment and moving equipment

Operates standard office equipment, including computers, copier, and other office machines, in order to type, duplicate, collate, and process reports and other materials as required

Maintains a Hazard Analysis Critical Control point processes and Standard Operating Procedures as applicable

Performs custodial duties to maintain the warehouse in a clean, safe and orderly manner

Pulls, stamps, packs, and prepares items for shipment

Operates a variety of warehouse vehicles and equipment

Assists in inventory procedures including the actual total count of stock items and spot check as needed

Performs other duties as assigned by supervisor

Completes all trainings and other compliance requirements as assigned by the designated deadline

Regular, predictable performance is required for all performance responsibilities

This position requires reporting to the assigned JCPS worksite for collaboration, customer support, and team interaction

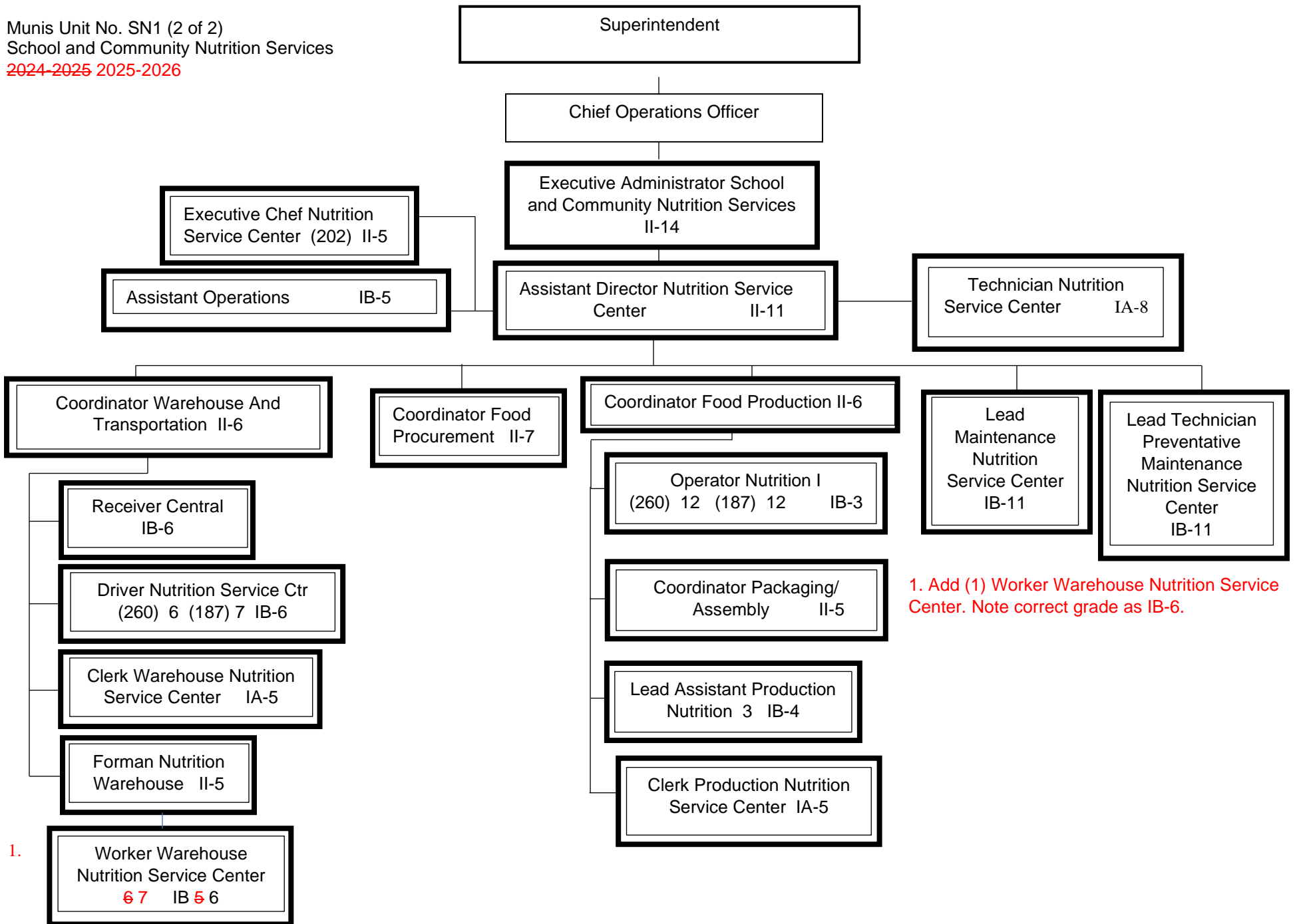
PHYSICAL DEMANDS

This work is completed in a warehouse and production/assembly line setting. This position has inside environmental conditions with protection from weather conditions but not necessarily from temperature changes or atmospheric conditions while working on performance responsibilities.

This position requires the following physical activities rarely (up to 25% of the workweek): balancing, bending, climbing, crawling, crouching, driving, and kneeling. The following physical activities are required occasionally (up to 50% of the workweek): lifting up to 75 lbs., pulling up to 75 lbs., and pushing up to 75 lbs. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Reaching, standing, repetitive motions, walking and visual acuity are required constantly (up to 100% of the workweek).

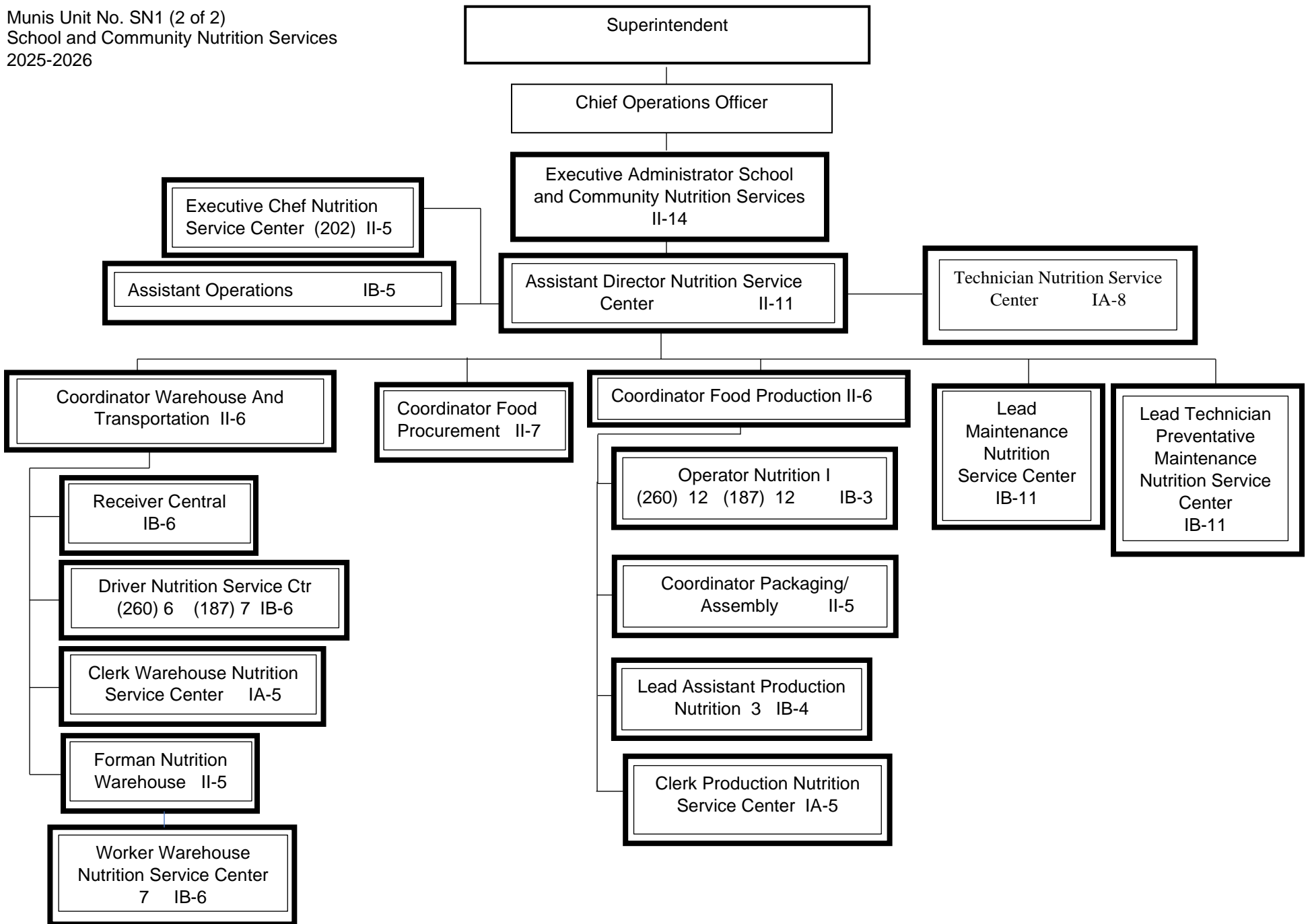
MINIMUM QUALIFICATIONS
High School Diploma or G.E.D
Valid driver's license
Strong basic math skills
Three (3) years of warehouse or materials handling experience or equivalent
Effective communication skills

DESIRABLE QUALIFICATIONS
Commercial driver's license
Experience in a diverse workplace

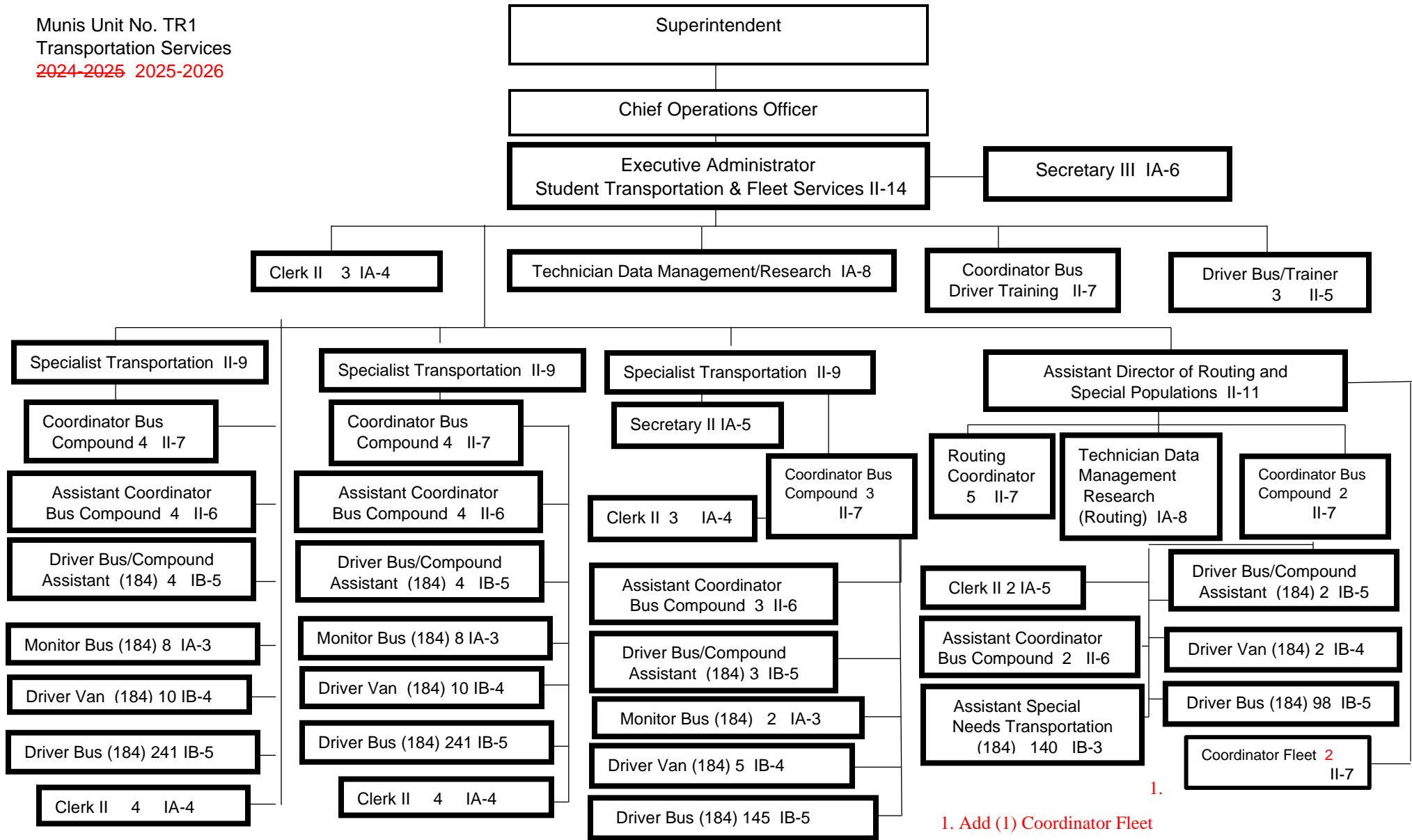


Summary:
 General Fund Positions: 0
 Categorical Fund Positions: 61

Submitted: 09/3/2024 03/18/2025
 Effective: 07/01/2024 07/01/2025



Summary:
 General Fund Positions: 0
 Categorical Fund Positions: 61



Summary:

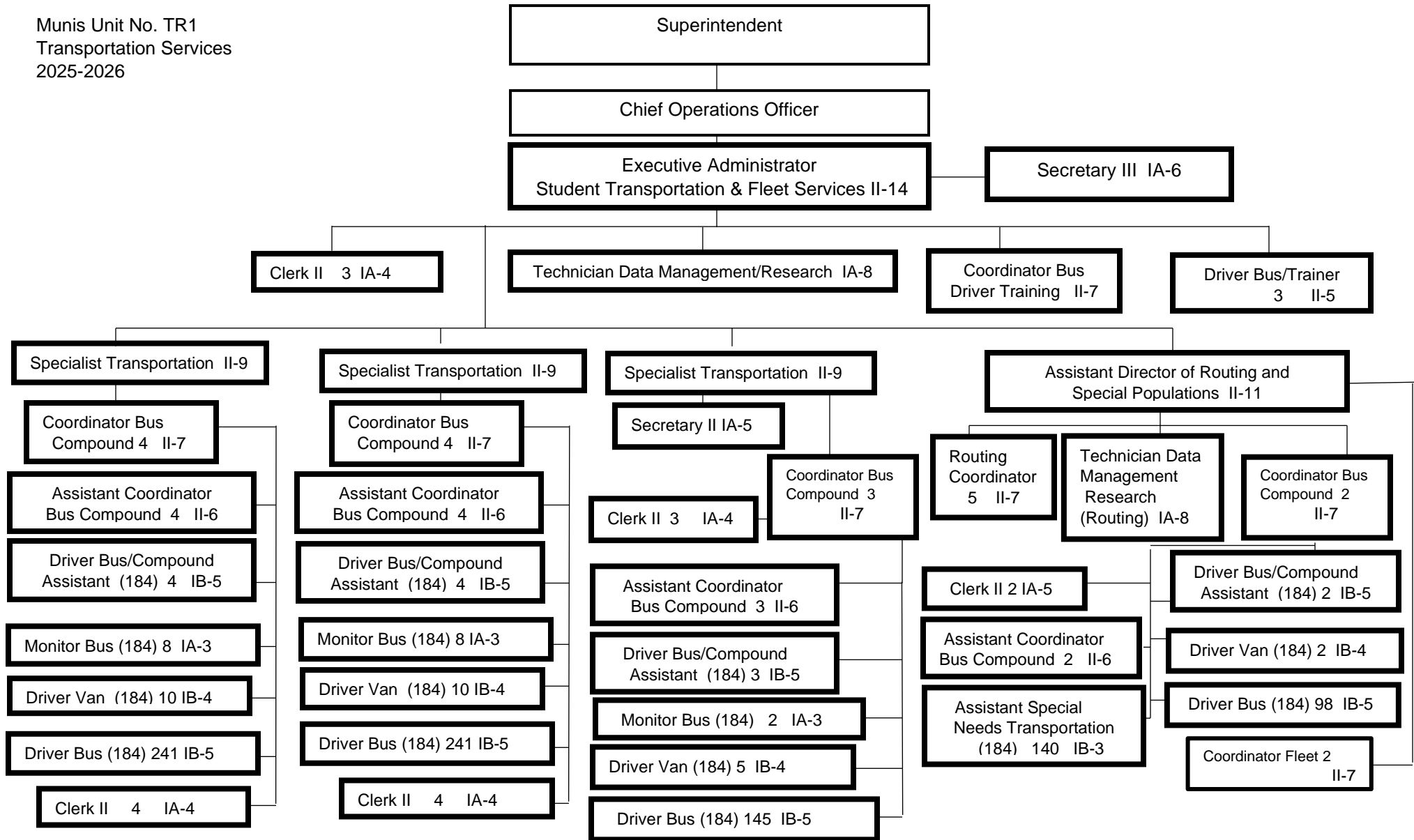
General Fund Positions: ~~984~~ 985

Categorical Fund Positions: 0

H-3

Submitted: ~~11/12/2024~~ 03/18/2025

Effective: ~~11/23/2024~~ 03/29/2025



Summary:
General Fund Positions: 985
Categorical Fund Positions: 0