



Kenton County School District | It's about ALL kids.

## Issue Paper

**DATE:**

3/5/2025

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve the Memorandum of Understanding (MOU) between the Kenton County School District (KCS D) and the Ludlow Independent School District on the partnership for the Enzweiler Building Institute for the 2025-2026 school year.

**APPLICABLE BOARD POLICY:**

01.11 General Powers and Duties

**HISTORY/BACKGROUND:**

The Enzweiler Building Institute is a partial day program that exposes students to an Introduction to Skilled Construction Trades Program. Topics covered includes Carpentry, Electrical, Plumbing, Welding, HV AC, and Masonry. The program implements the Residential Maintenance Carpenter Assistant Pathway (CIP 46.0401.01). Through the program, students are able to complete OSHA 10 and Home Builders Association PACT Industry Certifications. The three KCS D high schools will have a combined total up to 32 slots allocated for the 2025-2026 school year. Juniors who complete the one-year program will have the opportunity to participate in internship assignments for the senior year. Skilled construction trades are a high demand career fields with multiple opportunities for employment following graduation. Ludlow Independent School District employs the Teacher of Record for the Enzweiler Building Institute. For the 2025-2026 school year, the cost of this position is reimbursed to Ludlow Independent School District through the Kenton County American Rescue Plan Act (ARP A). Ludlow will provide the services of the Teacher of Record at no cost.

**FISCAL/BUDGETARY IMPACT:**

N/A

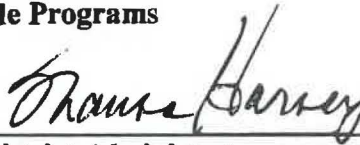
**RECOMMENDATION:**


Approval accept the memorandum of Understanding (MOU) between the Kenton County School District (KCS D) and the Ludlow Independent School District on the partnership for the Enzweiler Building Institute for the 2025-2026 school year.

**CONTACT PERSON:**

**Matt Moore, Director** of District Wide Programs

  
Principal/Administrator

  
District Administrator

  
Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.  
Principal—complete, print, sign and send to your Director. Director—if approved, sign and put in the Superintendent's mailbox.

**MEMORANDUM OF UNDERSTANDING**  
**KENTON COUNTY SCHOOL DISTRICT AND**  
**LUDLOW INDEPENDENT SCHOOL DISTRICT**  
**Scope and Term for 2025-2026 School Year**

**General Scope**

Kenton County School District adopts this Memorandum of Understanding (hereinafter "MOU") with Ludlow Independent Schools setting forth their respective roles regarding an employee of record from Ludlow Independent Schools teaching courses at the Enzweiler Institute to Kenton County Students.

This MOU is effective upon the mutual approval of the Kenton County and Ludlow Boards of Education and shall continue in effect until either party notifies the other that it desires to terminate its participation by giving written notice.

The Enzweiler Institute is a trade school affiliated with the National Association of Home Builders. The Enzweiler Institute is a registered apprenticeship program in Kentucky, recognized by the US Department of Labor Employment and Training Administration. It is also licensed by the Kentucky Commission for Proprietary Education. The Enzweiler Institute is located at 3923 Winston Avenue; Covington, KY 41015 (Covington Location). KCSD students would attend the second session of instruction from 11:30 a.m. to 1:30 p.m. KCSD is responsible for transportation to and from the Enzweiler Institute.

The Ludlow teacher of record would facilitate instruction for a four-course sequence which is completed in one year. Students that successfully complete the program in year one have the option to participate in an internship the following year. The program is recommended to begin the junior year; however, seniors could begin the year one program to complete the four courses.

**4 Course Sequence**

- 460241 Introduction to Building Construction Technology

- 460220 Residential Maintenance Carpentry
- 460222 Residential Interior Maintenance
- 460114 Residential Maintenance Masonry

**Industry Certification:**

Students complete the Home Builders Association PACT Certification. This certification consists of four certificates (Safety, Construction Math, Tool Recognition, and Employability Skills) and demonstration of competency of hands-on skills through the Student Achievement Record (SAR). The Home Builders Association PACT Certification is recognized by KDE for Transition Readiness.

**Financial Structure**

Financial obligations for paying salary and benefits for the teacher of record for Enzweiler Building Institute program in Latonia will be the responsibility of Ludlow Independent School District, in agreement with Enzweiler Building Institute. Ludlow Independent School District will provide the services for the teacher of record at no cost to Kenton County School District. Student tuition will be paid to Enzweiler Building Institute. Kenton County School District anticipates approximately 15 to 20 students to participate in the program.

**Operations**

Ludlow Independent School District will maintain the evaluation process for the teacher of record. Kenton County Students will be expected to follow the Kenton County School District Code of Conduct. Discipline matters will be handled by Kenton County staff.

  
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Superintendent, Ludlow Independent

2/19/25  
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Date

\_\_\_\_\_  
Kenton County Board of Education Board Chair

\_\_\_\_\_  
Date