



JESSE BACON, SUPERINTENDENT
ADRIENNE USHER, ASSISTANT SUPERINTENDENT
BRANDY HOWARD, CHIEF ACADEMIC OFFICER
TROY WOOD, CHIEF OPERATIONS OFFICER

TO: Dr. Jesse Bacon, Superintendent
Dr. Adrienne Usher, Assistant Superintendent

FROM: Dr. Althea Hurt, Director of Human Resources

DATE: February 27, 2025

**RE: Item for the March Board Meeting - Two Extended Days for BEHS
Counseling Secretary**

Nate Fulghum, principal of Bullitt East High School, requests to add two (2) extended days to the Counselling Secretary position for the 2025-2026 school year. The days are needed for enrollment processing at the beginning of the school year. Funds will come from the SEEK budget and total \$373.74.

Attachment: Memo from Principal Fulghum

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION



NATE FULGHUM, PRINCIPAL
ANGELA BINKLEY, ASSISTANT PRINCIPAL
MIKE SETTLES, ASSISTANT PRINCIPAL
ONDREA SMALLWOOD, ASSISTANT PRINCIPAL

Date: February 8th, 2024

To: Jesse Bacon, Superintendent & Lisa Lewis, Finance Director

From: Nate Fulghum, Principal, Bullitt East High School

Re: Clerical Staff Extended Days Request

Bullitt East High School would like to add two extended days to our Counseling Secretary for the 2025-2026 School Year. This clerical position would spend a majority of this extended time with necessary paperwork at the beginning of the year that includes processing new enrollees. The enrollment at BEHS continues to rise and additional time is needed to process new students. The hours would be paid through the Bullitt East High School SEEK budget. The total expense will be \$373.74. The wage and calc for the hours are linked below. This request is for the 2025-26 school year only. Thank you for your consideration.

[Wage and Calc](#)