

**RECORD OF BOARD PROCEEDINGS  
BOARD MEETING MINUTES**

**The Hopkins Co. Board of Education met at 320 S. Seminary Street, Madisonville, KY, at 5:30 o'clock P.M. on the 18<sup>th</sup> day of February 2025, with the following members present:**

(1) Kerri Scisney, Chairman	(2) Nicholas Foster, Vice Chairman	(3) Shannon Embry
(4) Steve Faulk	(5) John Osborne	Keith Cartwright, Board Attorney, absent

Kerri Scisney, Chairman, called the meeting to order.

**A. Pledge; Moment of Silence; Mission Statement--Unite as one team to learn and inspire.**

Board members led the pledge to the flag.

**B. Adoption of Agenda**

**Order #66 - Motion Passed:** Approval of the agenda as outlined passed with a motion by Mr. Steven Faulk and a second by Mr. John Osborne.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

**STUDENT/STAFF PRESENTATIONS AND/OR RECOGNITION**

**A. Superintendent and Staff**

**Student/Employee recognition and SBDM Reports were postponed to a later date due to weather.**

**Amy Smith, Superintendent**

Present the "Remember Your Why" Award to Pam Todd, Principal at HCCTC

**Matt Bell, Director of Athletics and Special Programs**

Recognize HCCHS High Voltage Dance Team-UDA National Pom Champions

Recognize MNHHS Regional Swim Relay Champions, Emma Tagg, Addison Howard, Adison Melton, and Audrey Tate

Recognize MNHHS Regional Champion in 50 yard freestyle, Emma Tagg

**Employee of the Year Nominations for 2024-2025**

- \* Teacher of the Year
- \* Administrator of the Year
- \* Classified Support Services
- \* Facilities Management
- \* Food Service
- \* Transportation
- \* Secretary of the Year
- \* Central Office Employee of the Year

**SBDM Reports**

**High Schools**

Mike Zimmer- HCCHS

Pam Todd - HCCTC

Nathan Howton - HCDT/HCA

Adam Harris – MNHHS

**STUDENT LEARNING AND SUPPORT SERVICES (DIALOGUE, NO ACTION)**

**A. School Calendar**

**NO SCHOOL**

March 14, 2025, No School day

March 31- April 1-4, 2025, Spring Break

**CENTRAL OFFICE CLOSED**

April 4, 2025, Spring Break

May 26, 2025, Memorial Day

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**COMMUNICATION**

**A. Public Comment**

None

**STUDENT LEARNING AND SUPPORT SERVICES (CONSENT-ACTION)**

**Order #67 - Motion Passed:** Approval of the listed consent items passed with a motion by Mr. Shannon Embry and a second by Mr. Nicholas Foster.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

**A. Approval of Minutes, Bills, and Salaries**

The Board approved the minutes of January 27, 2025, board meeting, the minutes of the special called board meeting of February 6, 2025, the minutes of the special called work session of February 10, 2025, and the bills and salaries for the month of February 2025.

**B. Approval of Treasurer's Report**

The Board approved the Treasurer's report for the month of January 2025.

**C. Approval of Leaves of Absence**

The Board approved the following leaves of absence.

1. Employee #5643, Teacher, BSMS, FMLA effective April 7, 2025, not to exceed up to 12 weeks.
2. Employee #8018, Bus Driver, Transportation, Extended Disability effective December 13, 2024, not to exceed the 2024-2025 school year.
3. Employee #7018, Teacher, JSES, Return to work January 21, 2025, from FMLA.
4. Employee #7900, Itinerant Occupational Therapist, Central Office, amended FMLA effective January 13, 2025, not to exceed the 2024-2025 school year.
5. Employee #6987, Physical Therapist, Central Office, Return to work February 3, 2025, from Extended Disability.
6. Employee #580, Bus Driver, Transportation, Extended Disability effective January 27, 2025, not to exceed the 2024-2025 school year.
7. Employee #7902, Teacher, JMMS, FMLA effective March 18, 2025, not to exceed up to twelve(12) weeks.
8. Employee #8018, Bus Driver, Transportation, Return to work February 17, 2025, from Extended Disability.
9. Employee #8623, Teacher, MNHHS, Military Leave February 7, 2025, only.
10. Employee #5033, Asst. Principal, SSE, Maternity Leave February 24, 2025, not to exceed up to 6 (six) weeks.
11. Employee #5033, Asst. Principal, SSE. Return to work March 5, 2025, from Maternity Leave.

**D. Approval of Out of District/Overnight Trips**

The Board approved the following out of district, overnight, or non-school sponsored events as requested by the principal of the school, subject to date rescheduling as necessary.

1. BSMS, Dance, Frankfort, KY, competition, February 21-22, 2025. Travel by school bus.
2. BSMS, Football, Leitchfield, KY, camp, August 2-3, 2025. Travel by school bus.
3. HCCHS/SHMS, Dance, Frankfort, KY, competition, February 21-22, 2025. Travel by school bus.
4. HCCHS, Chorus, Nashville, TN, attend a Broadway play, March 7-8, 2025. Travel by school vehicles.

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5. HCCHS, JROTC, Huntsville, AL, tour of U.S. Space/Rocket Center, March 27, 2025. Travel by school bus.
6. MNHHS, Winter Guard, Mt. Juliet, TN, competition, February 1, 2025. Travel by school bus.
7. MNHHS, Dance, Frankfort, KY, competition, February 21-22, 2025. Travel by school bus.
8. MNHHS, Seniors, Evansville, IN, Urban Air, February 28, 2025. Travel by school bus.
9. MNHHS, Winter Guard, Murfreesboro, TN, competition, March 1, 2025. Travel by school bus.
10. MNHHS, Baseball, Millington, TN, games, March 31- April 2, 2025. Travel by school bus.
11. MNHHS, Powerlifting, Rockport, IN, competition, April 12, 2025. Travel by school bus.
12. MNHHS, Swim, Lexington, KY, state competition, February 20-22, 2025. Travel by school vehicle.

**E. Approval of KETS Payment of Invoice(s)**

The Board approved to pay the following invoices from Kentucky Technology Trust Fund (KETS).

1. Scenario Learning, LLC, \$11,606.00, Vector Training, Employee Safety/Compliance Library, Child Safety Abuse Prevention Library and Child Sexual Abuse Prevention Library.

**F. Approval of Payment of Invoice(s)**

The Board approved to pay the following invoice(s).

1. Performance Commissioning Agency, \$1,500.00, testing for New High School Auxiliary Gyms, to be paid from BG22-408.
2. The Messenger, \$607.76, advertising for bids for New Central Office Renovation, to be paid from BG23-121.
3. Sherman Carter Barnhart Architects, PLLC, \$4,829.20, professional services for the New High School Auxiliary Gyms, to be paid from BG22-408.
4. Sherman Carter Barnhart Architects, PLLC, \$8,103.38, professional services for the Southside/South Middle Renovation, to be paid from BG23-030.
5. Varsity Scoreboards, \$15,426.00, basketball scoreboard for New High School Auxiliary Gyms, to be paid from BG22-408.
6. Bacon Farmer Workman Engineering & Testing, Inc., \$8,900.00, engineering for geotechnical testing for New Central Board Office Renovation, to be paid from BG23-121.
7. Danco Construction, \$415,708.37, construction for the New High School Auxiliary Gyms, to be paid from BG22-408.
8. Great Lakes West LLC, \$43,610.00, food service equipment for the Southside/South Middle Renovation to be paid from BG23-030.
9. Danco Construction, \$75,470.06, construction for the New Southside/South Middle Renovation, to be paid from BG23-030.
10. Sherman Carter Barnhart Architects, PLLC, \$30,959.78 professional services for the New Central Office Renovation, to be paid from BG23-121.
11. Danco Construction, \$20,659.92 construction for New Southside/South Middle Renovation, to be paid from BG23-030.

**G. Approval to Apply for Grants**

The Board approved for schools to apply for grant(s).

1. GES, 3rd Grade, Hopkins County Sportsmen and Sportswomen Club, \$200.00, used for transportation to the Glema Center for the Arts and Earth Day Project.
2. HCCHS, FFA, Kentucky Farm to School Garden Mini Grant, up to \$7,500.00, used for garden materials, supplies, and nutrition education.
3. MNHHS, FFA, Kentucky Farm to School Garden Mini Grant, up to \$7,500.00, used for garden materials, supplies, and nutrition education.
4. SHMS, Kentucky Farm to School Garden Mini Grant, up to \$7,500.00, used for garden materials, supplies, and nutrition education.
5. SSE, Kentucky Farm to School Garden Mini Grant, up to \$7,500.00, used for garden materials, supplies, and nutrition education.
6. WBES, Kentucky Farm to School Garden Mini Grant, up to \$7,500.00, used for garden materials, supplies,

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and nutrition education.

**H. Approval of School Activity Fundraiser(s)**

The Board approved the following activity fundraiser(s).

1. GES, Archery, House apparel, proceeds will be used for the archery program.
2. GES, PTA, Glow Dance Party, proceeds will be used for the school playground.
3. GES, Admin., World's Finest Chocolate, proceeds will be used for school playground and student needs.
4. GES, PBIS, After School Dance, proceeds will be used for PBIS and student needs.
5. PES, PTA, Coffee Lover Gift Basket Raffle, proceeds will be used for school enhancements.
6. SSE, PTA, Valentine's Day Fundraiser, proceeds will be used for field day and end of year activities for students.
7. WBES, Admin. Scoot for Loot, proceeds will be used to purchase playground swings.
8. WBES, PTO, Swing into Action Heart, proceeds will be used to purchase new swing for playground.
9. WHS, 8th Grade, Little Caesars Fundraiser, proceeds will be used for end of year reward trip.

**I. Approval of Memorandum of Understanding between Madisonville Community College and the Hopkins County Board of Education**

**A copy may be found in Abstract File #94**

The Board approved the Memorandum of Understanding between the Madisonville Community College and the Hopkins County Board of Education for tennis court usage.

**J. Approval of Contract with Southern Kentucky Speech Therapy, LLC, for Speech Services for the 2024-2025 School Year**

**A copy may be found in Abstract File #95**

The Board approved the Contract with Southern Kentucky Speech Therapy, LLC, for Speech Services for the 2024-2025 School Year.

**K. Approval of Student Accident Insurance Renewal with Roberts Insurance and Investments for the 2025-2026 School Year**

**A copy may be found in Abstract File #96**

The Board approved the Student Accident Insurance Renewal with Roberts Insurance and Investments for the 2025-2026 School Year.

**L. Approval to Award the Base Bid Including Alternates 3, 4, 5, and 6 to Garmong Construction for General Contracting Services for the New Central Office Renovation Project BG23-121 and Authorize Sherman Carter Barnhart to Issue a Notice to Proceed Pending Contract Approval**

**A copy may be found in Abstract file #97**

The Board approved to award the base bid including alternates 3, 4, 5, and 6 to Garmong Construction for general contracting services for the New Central Office Renovation project BG23-121 and authorize Sherman Carter Barnhart to issue a notice to proceed pending contract approval.

**M. Approval of the Testing, Adjusting, and Balancing Proposal from Thermal Balance, Inc. for Testing, Adjusting, and Balancing Services for the New Central Office Renovation Project BG23-121**

**A copy may be found in Abstract file #98**

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The Board approved the testing, adjusting, and balancing proposal from Thermal Balance, Inc. for testing, adjusting, and balancing services for the New Central Office Renovation project BG23-121.

**N. Approval of the Commissioning Proposal from Performance Commissioning Agency for Commissioning Services for the New Central Office Renovation Project BG23-121  
A copy may be found in Abstract file #99**

The Board approved the commissioning proposal from Performance Commissioning Agency for commissioning services for the New Central Office Renovation project BG23-121.

**O. Approval of Change Order #11 for the Auxiliary Gyms/Storm Shelters Project BG22-408  
A copy may be found in Abstract file #100**

The Board approved change order #11 for the auxiliary gyms/storm shelters project BG22-408.

**P. Approval of Tentative 2025-2026 SBDM Allotment per School  
A copy may be found in Abstract file #101**

The Board approved the Tentative 2025-2026 SBDM Allotment per School.

**Q. Approval to Award Bid to Pogue Chevrolet to Purchase Chevrolet Silverado 1500 LT/RST crew cab 4WD Pick Up Truck for the District Technology Department  
A copy may be found in Abstract file #102**

The Board approved to award bid to Pogue Chevrolet to Purchase Chevrolet Silverado 1500 LT/RST crew cab 4WD Pick Up Truck for the District Technology Department.

**STUDENT LEARNING AND SUPPORT SERVICES (ACTION LIKELY)**

**A. Personnel  
A copy may be found in Abstract file #103**

The Board reviewed personnel changes made by the Superintendent since January 27, 2025.

**B. Any Other Old/or New Business**

**1. First Reading of Boundary Adjustment Proposal  
A copy may be found in Abstract file #104**

First reading of the proposed boundary adjustment impacting West Broadway, Pride, and Grapevine attendance areas beginning in SY 2025-2026.

**BOARD CALENDAR**

**Review Board Meeting Dates**

Monday, March 3, 2025, HCBOE Board Meeting, Central Administration Office, 5:30pm.  
Monday, March 17, 2025, HCBOE Board Meeting, Central Administration Office, 5:30pm.  
Monday, April 14, 2025, HCBOE Board Meeting, Central Administration Office, 5:30pm.  
Monday, May 5, 2025, HCBOE Board Meeting, Central Administration Office, 5:30pm.  
Monday, May 19, 2025, HCBOE Board Meeting, Central Administration Office, 5:30pm.  
Monday, June 2, 2025, HCBOE Board Meeting, Central Administration Office, 5:30pm.  
Monday, June 16, 2025, HCBOE Board Meeting, Central Administration Office, 5:30pm.

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|-----------------------------|------------------------------------|--|
| (1) Kerri Scisney, Chairman | (2) Nicholas Foster, Vice Chairman | (3) Shannon Embry                        |
| (4) Steve Faulk             | (5) John Osborne                   | Keith Cartwright, Board Attorney, absent |
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ADJOURNMENT

**Order #68 - Motion Passed:** Motion to adjourn until the next scheduled meeting on March 3, 2025, passed with a motion by Mr. John Osborne and a second by Mr. Shannon Embry.

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|---------------------|-----|
| Mr. Shannon Embry   | Yes |
| Mr. John Osborne    | Yes |
| Mr. Steven Faulk    | Yes |
| Ms. Kerri Scisney   | Yes |
| Mr. Nicholas Foster | Yes |

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Kerri Scisney, Chairperson

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Amy Smith, Superintendent