

School-Related Student Day Trip and Overnight Trip Request Forms

THIS FORM MUST BE SUBMITTED TO THE PRINCIPAL TWO (2) WEEKS PRIOR TO THE TRIP IF BOARD APPROVAL IS REQUIRED, THE BOARD MUST RECEIVE THE FORM AT LEAST TWO(2) WEEKS IN ADVANCE OF TRIP.

ENTER

INFORMATION

1. Sponsor's Name Jon Newton Club or Dep. Baseball
2. Name of all chaperones Micha Dunn Mike Combs
Clayton Thornberry
3. Where will the group be going? Ft. Walton Beach, FL
4. Purpose of the trip. Baseball Tournament
5. When is it to be held? Date 4/6 - 4/12 Departure Time 12:00 pm
Estimated Travel Time 12 hrs
Estimated Distance (Round Trip) _____
6. City Ft Walton State FL
7. Place of overnight lodging (name, address & phone #) Wynham Garden Resort
573 Santa Rosa 350-244-8686
8. Identify students by name (Use attached sheet if necessary) Baseball Team
~~_____~~
9. Cost to students \$0 Cost to school organization \$10.00 Cost to Board \$0
10. Describe the relevance of the trip: educational, cultural, etc./educational activities
Sports
11. Other activities planned None
12. How will this trip benefit your students? Competition, team building
13. Type of transportation used Parent
14. Have trip permission slips been signed and are they in the possession of trip sponsor or leader?
Yes ☐ No ☒ If NO, indicate why: Ad advised none needed

Sponsor's Signature

Date

Principals Signature

Date

Trip has been ☐ approved ☐ disapproved. Reason for disapproval _____

Signature of Superintendent/Designee

Date

Board Approval Date

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212, 09.36 AP.22

Review/Revised: 3/16/06